**“PARENT INVOLVEMENT POLICY”**

**PIGGOTT ELEMENTARY SCHOOL**

895 East Main Street \* PO BOX 387 \* PIGGOTT, AR. 72454

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School Year 2018-2019

District: Piggott

Grade Levels: K–6th

**1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

* School-wide evaluation and survey forms are sent out yearly.
* School Messenger telephone and text notifications.
* School website.
* School Facebook page.
* Local newspaper.
* Parent/Student compact form.
* Progress reports.
* A hard copy of the school handbook is available and is posted on the school website.
* The school houses a website and other technology apps that is available for each teacher to put homework assignments and pertinent classroom information for parents to view. Also, all parents can access their child’s grades using a PIN number they received at the beginning of the school year. Parents may use email to communicate with members of the school staff.
* The school will provide to parents reports/report cards every four weeks with information regarding their child’s academic progress and any upcoming classroom and school events.

**2. List the proposed parent meetings, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the (2) state mandated parent/teacher conferences each year.)**

* Teachers will hold conferences individually with parents of children in their classrooms on

October 18th & 20th and March 14th & 16th.

* Health, Safety & Science Expo is held in March.
* Third Grade reading night, parents are invited to come and read with their children.
* Grand-Parents day.
* Fall Festival.
* Academic rally.
* ACT rally.
* Watch D.O.G.S. (Dads of Great Students).

**3. How will your school provide information to parents about volunteer opportunities?**

Information is sent home in the parent’s packet that lists activities that they can assist with or serve in.  Other ways are school messenger, school Facebook page and the school website. This lets them know about the volunteer opportunities that are available at our school.  This includes the following possibilities:

* Serving on a parent-teacher organization
* Fall Festival.
* Red Ribbon week.
* Grand-Parents Day.
* Reading to students.
* Working in the school library or at book fairs.
* Watch D.O.G.S (Dads of Great Students).

**4. How will your school work with parents to create a School-Parent-Compact?**

* An invitation is extended to all parents annually to become active members in our Parent/Teacher

Partnership Program and to review the Parent/Teacher Compact.

* All parents are asked to sign the Parent/Teacher Compact.
* Parents are active and instrumental in helping with their children's educational plan.

**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part-A Program?**

The school holds meetings that are open to all interested individuals for input in developing this plan. Our school will provide to parents:

* An annual public meeting is held where parents and the community are encouraged to attend. It offers information about our Title I program.
* Parent Involvement meetings are held annually.
* School performance profiles and their children's individual assessment results, including interpretations of these results through parent-teacher conferences.
* A description and explanation of tests used to measure student progress and proficiency levels that our students are expected to meet. The Iowa test of Basic Skills and ACT Aspire tests are given to all students annually. The scores are used to determine each child's proficiency and progress. Formative tests ACT interims, Dibbles, Accelerated Reading and Star tests scores are given to students throughout the year to determine each child’s proficiency progress. Weekly folders are sent home to show the student’s progress in the classroom. Parents are asked to review and sign the folder and return it to the teacher. Report cards are issued every nine weeks.
* Opportunities to formulate suggestions, share experiences with other parents, and participate in decisions related to the education of children.
* Timely response to suggestions made by parents.
* STATE REQUIREMENT – to take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
* STATE REQUIREMENT – the school shall enable the formation of a Parent-Teacher association or organization that will foster parental and community involvement within the school.

**6. How will your school provide resources for parents?**

To promote and support responsible parenting, the school shall continue the operation of the Parent Center to welcome parents to our school. Parenting information and learning materials are available for check-out.

* Recognize parents who have attended all parent-center conferences.
* Schedule evening activities to encourage parental involvement.
* Provide volunteer opportunities and publish a volunteer resource book for staff members.
* Require teachers and administrators to complete professional development hours designed to enhance understanding of effective parental involvement strategies. PD requirements are rotated every (5) years.
* Parent Center is available to all parents.
* STATE REQUIREMENT – the school will distribute informational packets each year that includes a copy of the schools parental involvement plan, survey for volunteer interests, recommended roles for parents, teachers, students and school suggestions of ways parents can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email).
* STATE REQUIREMENT – to promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other information materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
* STATE REQUIREMENT – include in the schools policy handbook, the schools process for resolving parental concerns, including how to define a problem, who to approach first, and how to develop solutions.
* STATE REQUIREMENT – the principal of each school in a school district shall designate (1) one certified staff member who is willing to serve as a parent facilitator. Those designated are Ellen Meadows for Elementary and Jerri Tate for High School.

**7. How will your school engage parents in the evaluation of your parental involvement efforts?**

The school will engage parents in the evaluation of the parental involvement efforts through an annual evaluation using a comprehensive needs assessment (survey) filled out by teachers, parents and school staff. The parental involvement committee, made up of teachers, parents and school staff, they will determine the effectiveness of the plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school’s efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the following:

* Growth in number of parents participating in workshops and meetings.
* Specific needs of parents.
* Effectiveness of specific strategies.
* Engagement of parents in activities to support student academic growth.

**8. How will your school use the parent interest surveys to select a plan and implement parental involvement activities that will be offered throughout the year?**

* Through committee meetings that are held twice yearly (fall & spring) to include parents in the decisions of the educational process affecting their children.
* Parents were requested to fill out survey forms and return them to their children's teachers.
* Surveys and results are kept on file with the federal clerk. Hours were logged and monitored by the federal clerk and the principal.

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

* An annual Public School Meeting is held at the beginning of the school year where parents and the community are encouraged to attend.

**Parent Involvement Committee Members:**

* Ellen Meadows Parent Involvement Facilitator
* Diana Vanderkooi Parent Center Coordinator
* Sherry Taylor Federal Programs Coordinator
* Paula Benbrook Parent/Community Member
* Stacy Blake Parent/Community Member
* Tonya Helms Teacher
* Regina Gossett Parent
* Mona Scott Grandparent
* Pam Dixon Parent
* Lynn Poole Parent
* Veleda Langley Teacher