HIGHLAND PARK PUBLIC SCHOOLS
HIGHLAND PARK, NEW JERSEY

MISSION STATEMENT

The mission of the Highland Park School District is to provide the community with the finest educational services through respect for diversity and commitment to collaboration, continuous improvement, and achievement of excellence.

The Highland Park Board of Education will hold a HYBRID REGULAR PUBLIC MEETING on Monday, May 15, 2023, at 6:30 PM, at the **Middle School**, 330 Wayne Street, Highland Park, New Jersey.
To view this meeting online, go to hpschools.net or youtube.com.
The public is invited to participate in public comment either in person or virtually by clicking the following link: https://zoom.us/my/highlandparkboe.

AGENDA:

1. Call to Order

2. Announcement of Notice

   The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meetings Act, the Highland Park Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and Star Ledger and posted on the Board's website at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity to do so before the Board adjourns for the evening.

3. Roll Call

4. Recess to Executive Session

   Be It Resolved, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the Highland Park Board of Education will now meet in closed session to discuss legal matters and matters related to student discipline. These exemptions are permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists.

5. Reconvene To Regular Session at 7:00 PM

6. Pledge of Allegiance

7. Communications

Date	From	Subject
May 1, 2023	Kieran Crowley	Crowley/Quaal letter to superintendent & BOE ref. District registration issue for Special Ed student
May 5, 2023	Kiran Freeman	Public Comment for Upcoming Board Meeting
May 9, 2023	Morit Blank	MS School Trip

8. Approval of Minutes - Hybrid Regular Public and Executive Session Meetings - April 24, 2023

9. Student Representative Report

10. Superintendent's Report

    A. Student Spotlight - High School - Andrew Dalton, Magdalini Halkias, Lydia Lekhal, Christine Chen
    B. Performance Reports Presentation - Brooke Baldizzone, Michele Rodrigues
    C. District HIB Grades 2021-2022 & The Before/After Care Program

11. Board Committees' Reports and Recommendations

    A. Curriculum & Instruction
    B. Equity & Excellence
    C. Finance & Facilities
    D. Personnel & Communication
    E. Policies & Regulations

12. Public Comment

    The Highland Park Board of Education welcomes public participation and has reserved this time for your comments. (Board Policies #0164 and #0167 establish and regulate the right of the public to participate in public meetings.)

13. Board Action Items

A. CURRICULUM & INSTRUCTION

1. Approval of Field Trip Requests

   I move that the Board of Education accept the recommendation of the superintendent to approve the Field trip requests for the 2022-2023 school year, as per the attached.

2. **Approval of Job Descriptions**

   I move that the Board of Education accept the recommendation of the superintendent to approve the following attached job descriptions:

   a. **2720 Pre-School Instructional Coach (PIC)**
   b. **2725 Pre-School Intervention and Referral Specialist**
   c. **2730 Supervisor of Pre-School**
   d. **2735 Pre-School Support Paraprofessional**

B. EQUITY & EXCELLENCE

C. FINANCE AND FACILITIES

1. **Approval of Bill List**

   I move that the Board of Education accept the recommendation of the superintendent to approve the attached bill list for April 1, 2023 - April 15, 2023, in the amount of $1,162,950.77.

2. **Approval of Bill List**

   I move that the Board of Education accept the recommendation of the superintendent to approve the attached bill list for April 16, 2023 - April 30, 2023, in the amount of $687,211.71.

3. **Approval of Cafeteria Bill List**

   I move that the Board of Education accept the recommendation of the superintendent to approve the attached cafeteria bill list for April 1, 2023 - April 30, 2023, in the amount of $64,022.48.

4. **Approval of Athletic Bill List**

   I move that the Board of Education accept the recommendation of the superintendent to approve the attached cafeteria bill list for March 3, 2023 - May 15, 2023, in the amount of $3,172.00.

5. **Approval of Treasurer's Report**

   I move that the Board of Education accept the recommendation of the superintendent to approve the Preliminary Report of the Treasurer of School Monies as of February 28, 2023.

6. **Approval of Board Secretary's Report**

   I move that the Board of Education accept the recommendation of the superintendent to approve the Preliminary Report of the Secretary of the Board of Education as of February 28, 2023, and acknowledge the following certification of the Board Secretary:
   Pursuant to N.J.A.C. 6A:23-2-11(c)2, I, Linda A. Hoefele, certify that as of February 28, 2023, on this preliminary report no budgetary line item has been overextended in violation of N.J.A.C. 6A:23-2-11(a).

7. **Board of Education Certifications**

   I move that the Board of Education, pursuant to N.J.A.C 6A:23-2-11(c)4, accept the recommendation of the superintendent to certify that as of February 28, 2023, after review of the Board Secretary's final monthly finance report (appropriate section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-1-11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

8. **Approval of Budget Transfers**

   I move that the Board of Education accept the recommendation of the superintendent to approve the preliminary list of transfers to the 2022-2023 school district budget, for the month of February, 2023.

9. Approval of Travel and Related Expense Reimbursements Report

   I move that the Board of Education accept the recommendation of the superintendent to approve the attached list of Travel and Related Expense Reimbursements, in accordance with N.J.A.C. 6A:23B-1.1 et seq. for the 2022-2023 school year.

10. Approval of Contractors for Professional Services

I move that the Board of Education accept the recommendation of the superintendent to approve the following for professional services for the 2022-2023 school year:

Name	Nature of Award	Contract Period	Contract Amount
Edvocate, Inc.	Consulting/Custodial Contract Monitoring	July 1, 2023 - June 30, 2024	$13,896.00 (to be reimbursed by Pritchard)
KDH Enterprises, LLC	Program/Classroom Applied Behavior Analysis Consultation Legal Consultation Services	~~February 1, 2023~~ January 1, 2023 to December 31, 2023 ----------	$150.00/hour $250.00/hour

11. Approval of Out of District Placement

I move that the Board of Education accept the recommendation of the superintendent to approve the following out of district placement: one (1) student, case no. 2223-113 to attend New Jersey Institute of Disabilities/Lakeview School, Edison, NJ, at a tuition rate of $527.11 per diem rate for the remaining 48 days of the 2022-2023 school year, effective March 28, 2023.

12. Approval of Settlement Agreement

I move that the Board of Education accept the recommendation of the superintendent to approve the Settlement Agreement, OAL Docket NO.:EDS 07736-2022 GEN, Agency Ref. No.: 2023-34675 per the School Board Attorney's recommendation.

13. Approval of Nonpublic Technology Purchase

I move that the Board of Education accept the recommendation of the superintendent to approve the nonpublic school technology purchase for Reenas Bais Yaakov High School, NJ for (6) Dell Pro Wireless Headsets at a total cost not to exceed $1,165.56, from CDW-G, Contract Educational Services Commission of New Jersey ESCNJ/AEPA-22G.

14. Approval of Tuition Rates for 2023-2024 School Year

I move that the Board of Education accept the recommendation of the superintendent to approve the tuition rates for the 2023-2024 school year as listed below:

Categories	2022-2023	2023-2024
Preschool (½ day)	$8,286.00	$8,220.00
Kindergarten	$16,573.00	$16,439.00
Grades 1-5	$17,640.00	$18,995.00
Grades 6-8	$17,667.00	$18,364.00
Grades 9-12	$18,434.00	$18,373.00
Language/Learning Disabled	$33,944.00	$28,465.00
Emotional Regulation Impairment	$50,000.00	$49,846.00
Autism	$50,000.00	$30,372.00
Preschool Disabled Full-Time	$22,261.00	$22,656.00

15. Approval of Contract Renewal - BKC, CPA's PC, of Flemington, NJ

I move that the Board of Education accept the recommendation of the superintendent to approve the contract renewal with BKC, CPA's PC, of Flemington, NJ, as District Auditors for the 2023-2024 school year, as per the following rates:

Staff	Hourly Rates
Shareholder	$265.00
Principal (William Colantano)	$220.00
Manager	$145.00 - 160.00
Senior	$135.00
Staff Accountant	$90.00 - 110.00
Paraprofessional/Administrative	$85.00

16. Approval of Contract Renewal - Busch Law Group, LLC, of Metuchen, NJ

I move that the Board of Education accept the recommendation of the superintendent to approve the contract renewal with Busch Law Group, LLC, of Metuchen, NJ, as Board Attorney for the 2023-2024 school year, at an hourly rate of $175.00 (no change from current year).

17. Approval of Quotes for Cafeteria POS System Software Replacement

I move that the Board of Education accept the recommendation of the superintendent to accept the following quotes for the purchase and installation of replacement software and support for the cafeteria POS system in the Highland Park School District.

Vendor Name	Location	Total Cost
PaySchools	Canton, OH	$ 8,934.00
Mealtime	Vancouver, WA	$13,457.00
Heartland	Rochester, NY	$11,923.00

18. Approval of Contract for Cafeteria POS System Software Replacement

I move that the Board of Education accept the recommendation of the superintendent to approve the following contract with PaySchools, of Canton, OH for the purchase and installation of replacement software and support for the cafeteria POS system in the Highland Park School District for the 2023-2024 school year.

19. Approval of Participation in Coordinated Transportation - ESCNJ

I move that the Board of Education accept the recommendation of the superintendent to approve the attached resolution for Participation in Coordinated Transportation with Educational Services Commission of New Jersey (ESCNJ) for the period of July 1, 2023 through June 30, 2024, for the amount of prorated contract costs plus administration fee of 5% or 6%, as calculated by billing formula adopted by the ESCNJ's Board of Education.

20. Approval of Contract for Coordinated Transportation with Hunterdon County Educational Services Commission

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with Hunterdon County Educational Services Commission for the 2023-2024 school year.

21. Approval of Contract for Coordinated Transportation with Somerset County Educational Services Commission of New Jersey

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with Somerset County Educational Services Commission of New Jersey for the 2023-2024 school year.

22. Approval of Contract for Coordinated Transportation with the Franklin Township Board of Education

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with the Franklin Township Board of Education for the 2023-2024 school year.

23. Approval of Contract for Coordinated Transportation with Bridgewater-Raritan Board of Education

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with Bridgewater-Raritan Board of Education for the 2023-2024 school year.

24. Approval of Contract for Coordinated Transportation with Piscataway Board of Education

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with the Piscataway Board of Education for the 2023-2024 school year.

25. Approval of Contract for Coordinated Transportation with the New Brunswick Board of Education

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with the New Brunswick Board of Education for the 2023-2024 school year.

26. Approval of Contract for Coordinated Transportation with the East Brunswick Board of Education

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with the East Brunswick Board of Education for the 2023-2024 school year.

27. Approval of Contract for Coordinated Transportation with the Edison Township Board of Education

I move that the Board of Education accept the recommendation of the superintendent to approve a contract to participate in coordinated transportation with the Edison Township Board of Education for the 2023-2024 school year.

28. Approval of Board Member Workshop

I move that the Board of Education accept the recommendation of the Superintendent to approve Mark Krieger, Board Member to attend the NJSBA School Security & Safety Conference 2023 at a cost of $99.00 plus $12.31 for mileage on June 9, 2023.

29. Approval of Temporary Enrollment Extension Agreement

I move that the Board of Education accept the recommendation of the Superintendent to approve the temporary enrollment extension agreement due to a residency matter for the remainder of the 2022-2023 school year.

C. PERSONNEL & COMMUNICATION

1. Approval of Representative Assembly of the Educational Services Commission of New Jersey

I move that the Board of Education accept the recommendation of the superintendent to approve that, pursuant to recently enacted legislation, P.L. 192-1989, Chapter 254, the Highland Park Board of Education will elect Dr. Kristina Nicosia to the Representative Assembly of the Educational Services Commission of New Jersey, from July 1, 2023 to June 30, 2024.

2. Approval of Source4Teachers

I move that the Board of Education accept the recommendation of the superintendent to approve Source4Teachers substitutes list for the 2022-2023 school year, as per the attached.

3. **Acceptance of Resignation, High School**

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Kyle Harper, Career/Tech Ed Teacher at the High School, effective June 30, 2023.

4. **Acceptance of Resignation, Middle School**

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Kristyn Suckow, Assistant Principal at the Middle School, effective June 30, 2023.

5. **Acceptance of Resignation, Bartle Elementary School**

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Marilyn Menninger, Elementary Teacher at Bartle Elementary School, effective June 30, 2023.

6. **Acceptance of Resignation, Bartle Elementary School**

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Alexsia Moe, Paraprofessional at Bartle Elementary School, effective May 31, 2023.

7. **Acceptance of Resignation, Bartle Elementary School**

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Arlene Byrd, Lunch Aide Paraprofessional at Bartle Elementary School, effective June 9, 2023.

8. Approval of Temporary Transfer

   I move that the Board of Education accept the recommendation of the superintendent to approve a temporary transfer for Cathy Branchek, Special Education Teacher at the Middle School to the High School from September 1, 2023 - October 5, 2023.

9. **Approval of Transfer**

   I move that the Board of Education accept the recommendation of the superintendent to approve a transfer for Elisabeth Landis, Special Education Teacher at Bartle Elementary School to the Middle School, effective September 1, 2023.

10. **Approval of Transfer**

    I move that the Board of Education accept the recommendation of the superintendent to approve the transfer for Tracey Maiden from Staff and Student Support Teacher to Elementary Teacher, Bartle Elementary School, effective September 1, 2023.

11. Approval of Transfer

I move that the Board of Education accept the recommendation of the superintendent to approve a transfer for Andrew Berenguer, Paraprofessional at Bartle Elementary School to the Middle School, effective September 1, 2023.

12. Approval of Lunch Aide Paraprofessional, Middle School

I move that the Board of Education accept the recommendation of the superintendent to approve the employment of Maria Miranda, Lunch Aide Paraprofessional at the Middle School, Step 1, $15.47, working 1.5 hours per day, pending criminal history background check, effective on or after May 16, 2023.

13. Approval of Teacher of Mathematics, Middle School

I move that the Board of Education accept the recommendation of the superintendent to approve the employment of Scott McCabe, Teacher of Mathematics for the Middle School, Step 17, BA, $89,803.00, pending criminal history background check, effective September 1, 2023.

14. Approval of Special Education Teacher, Bartle Elementary School

I move that the Board of Education accept the recommendation of the superintendent to approve the employment of Amber Davis, Special Education Teacher for Bartle Elementary School, Step 17, MA, $92,593.00, pending criminal history background check, effective September 1, 2023.

15. Approval of Employment of the School Business Administrator, District

I move that the Board of Education accept the recommendation of the superintendent to approve the employment of the School Business Administrator/Board Secretary, Denise DeRosa, for the 2023-2024 school year at an annual salary of $170,000.00, pending approval by the NJDOE Middlesex County Executive County Superintendent, effective on or after July 17, 2023.

16. Approval of School Psychologist, Educational Services

I move that the Board of Education accept the recommendation of the superintendent to approve the employment of Kathleen Everson, School Psychologist for Educational Services at a salary of Step 5, MA+30, $68,533.00, effective September 1, 2023.

17. Approval of Youth Safety Specialist, Middle School

I move that the Board of Education accept the recommendation of the superintendent to approve the employment of Jason Jablonski as the Youth Safety Specialist for the Middle School on the Teacher Associate Guide, at a salary of $33,967.85, pending criminal history background check, effective on or after May 15, 2023.

18. Approval of English Teacher, Middle School

I move that the Board of Education accept the recommendation of the superintendent to approve the employment of Matthew DeCeglie, Teacher of English for the Middle School, Step 3, MA, $63,343.00, effective on September 1, 2023.

19. Approval of Reappointments for the 2023-2024 School Year

I move that the Board of Education accept the recommendation of the superintendent to approve the reappointment of staff for the 2023-2024 school year as per the attached.

20. Approval of Reappointment of the Residency Specialist for the District, 2023-2024

I move that the Board of Education accept the recommendation of the superintendent to approve the reappointment of John Roesler, Residency Specialist for the district, $75.00 per hour as needed, plus mileage at the state approved rate, effective July 1, 2023.

21. Reappointment of Part-Time Business Office Help

I move that the Board of Education accept the recommendation of the superintendent to reappoint Mary Ann Stavola for the Part-Time Business Office Help, working 8.0 hours per week at a rate of $18.58 per hour, effective July 1, 2023.

22. Approval of Promotion, Technology

I move that the Board of Education accept the recommendation of the superintendent to approve Stephen Lubas from Coordinator of Technology to Technology Manager for the District at a salary of $100,000.00, effective July 1, 2023.

23. Approval of Promotion, Educational Services

I move that the Board of Education accept the recommendation to promote Susan Powell from Assistant Administrative Secretary to Administrative Secretary for the Educational Services department at a salary of Step 11, $61,599.00, effective July 1, 2023.

24. Approval of Stipend, Athletic Coordinator

I move that the Board of Education accept the recommendation of the superintendent to approve the stipend for Craig Girvan as Athletic Coordinator for the district in the amount of $6,682.00, effective July 1, 2023, for the 2023-2024 school year.

25. Approval of Stipend, Administrative Assistant, Central Office

I move that the Board of Education accept the recommendation of the superintendent to approve the stipend for Susan Odato to perform additional duties required by the supervisors in the central office in the amount of $4,304.00, effective July 1, 2023, for the 2023-2024 school year.

26. Approval of Stipend, Technician, District

I move that the Board of Education accept the recommendation of the superintendent to approve the stipend for Jodi Parsons to perform additional duties related to the completion of NJ SMART reporting, in the amount of $4,868.00, effective July 1, 2023, for the 2023-2024 school year.

27. Approval of Overtime Hours, Administrative Secretary, Central Office

I move that the Board of Education accept the recommendation of the superintendent to approve overtime hours for Susan Odato, for the 2023-2024 school year at her hourly contracted rate, for the purposes of maintaining the Rutgers University Graduates/Students for Teaching Internships/Junior Practicum/Observations and HPEF Grant work, not to exceed 50 hours.

28. Approval of Summer Holistic Intervention Programs (S.H.I.P.) Staff

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for the Summer Holistic Intervention Programs (S.H.I.P.) which will run from July 10, 2023 - August 3, 2023, from Mondays - Thursdays at a rate of $48.00 per hour. Training meeting TBD. Program to be funded by Title I:

Name	Position	Hours	GAAP Code #
Alsager, Mary	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
Parham, Nicole	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
Medine, Lizbeth	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
Kausch, Barbara	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
Papoutsakis, Helen	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
Daly, Michelle	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
Leaper, Danielle	K-5 STEM	Not to exceed 26 hrs	20-231-100-110-085-02-11 20-231-100-110-070-01-11

29. Approval of Coordinators for the Summer Holistic Intervention Program (S.H.I.P.)

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff as Summer Holistic Intervention Program (S.H.I.P.) Coordinators which will run from July 10, 2023 - August 3, 2023, Mondays - Thursdays at a rate of $67.31 per hour. Training meeting TBD. Program to be funded by Title I:

Name	Location	Hours	GAAP Code #
Gray, Jean	Irving School	Not to exceed 65 hours	20-231-200-110-070-01-11
Clairmont, Mary	Bartle School	Not to exceed 65 hours	20-231-200-110-085-03-11
LoBianco, Mark	Middle School	Not to exceed 65 hours	20-231-200-110-060-03-11

30. Approval of Schedule B Appointments

I move that the Board of Education accept the recommendation of the superintendent to approve a change for the following Schedule B appointment for the 2022-2023 school year:

Position	Name	Stipend
High School		
Chess Club	Zimmer, Alima Change from 5/1/23 - 6/30/23 to 1/24/23 - 6/30/23	From $1,033.00 (prorated) $210.00 for 37 days to $1,033.00 (prorated) $551.00 for 97 days
Chess Club	Harrison, Shawn Change from 9/1/23 - 4/30/23 to 9/1/23 - 1/23/23	From $1,033.00 (prorated) $823.00 for 145 days to $1,033.00 (prorated) $482.00 for 85 days

31. Approval of 2023-2024 School Counseling Practicum Students for the Community Teen Center

I move that the Board of Education accept the recommendation of the superintendent to approve the following 2023-2024 School Counseling Practicum students for the Community Teen Center from August, 2023 to June, 2024. Funds for these positions will be paid through the General Fund, GAAP Code # 11-000-218-104-050-11-11:

Name	University	Hours per semester	Stipend
Timothy Karnuk-Morrison	Seton Hall University	100 hours summer 2023	NA
Emma Gentile	Rutgers University	300 hours fall 2023 300 hours spring 2024	$2,000.00
Mayra Episcopo	Rutgers University	300 hours fall 2023\ 300 hours spring 2024	$2,000.00

32. Approval of 2023-2024 Doctoral Level Psychology Practicum Student for the Community Teen Center

I move that the Board of Education accept the recommendation of the superintendent to approve the following 2023-2024 Doctoral Level Psychology Practicum student for the Community Teen Center from August, 2023 - June, 2024. Funds for these positions will be paid through the General Fund, GAAP Code # 11-000-218-104-050-11-11:

Name	University	Hours per week	Stipend
Alysia Belle	Texas A&M University	16 hours a week for 42 weeks	$2,500.00

33. Appointment of Administrator Duties

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for Administrator Duties, Completion of Observations for the Middle School at $63.00 per hour not to exceed 2 hours per observation effective May 8, 2023 - June 30, 2023, GAAP Code #11-000-240-103-060-11-11:

Sacca, Lisa
Brady, Caitlin
Baldizzone, Brooke

34. Approval of Extra Hours School Psychologist

I move that the Board of Education accept the recommendation of the superintendent to approve Katherine Leahy for 14.0 additional hours at $53.81 per hour, to prepare for our legal court case effective May 1, 2023 - June 30, 2023, GAAP Code #11-000-219-110-060-11-11.

35. Approval of Staff for the 2023 Summer Teaching and Reinforcement (S.T.A.R) Extended School Year Program

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for 2023 Summer Teaching and Reinforcement (S.T.A.R) Extended School Year Program. Employment for the following staff members may be partially or fully funded by the IDEA Basic Grant (GAAP Code #20-250-100-110-XXX-11-11 or #20-250-200-100-XXX-11-11):

Name	Position	School	Hours	Hourly Rate	GAAP Code# XXX = coded according to student's school
Besas, Mariah	Spec Ed Teacher	Middle	Up to 80	$48.00	11-204-100-101-060-14-11
Doosey, Susan	Spec Ed Teacher	Middle	Up to 80	$48.00	11-204-100-101-060-14-11
Gerlach, Tania	Spec Ed Teacher	Bartle	Up to 80	$48.00	11-214-100-101-085-14-11
Isley, Joseph	Spec Ed Teacher	Irving	Up to 80	$48.00	11-214-100-101-070-14-11
Jobity, Lauren	Spec Ed Teacher	Bartle	Up to 80	$48.00	11-213-100-101-085-14-11
Koval, Jessica	Spec Ed Teacher	Irving	Up to 80	$48.00	11-214-100-101-070-14-11
Lawless, Jennifer	Spec Ed Teacher	Irving	Up to 80	$48.00	11-215-100-101-070-14-11

Levine, Hannah	Spec Ed Teacher	Irving	Up to 80	$48.00	11-215-100-101-070-14-11
McLean, John	Spec Ed Teacher	Bartle	Up to 80	$48.00	11-209-100-101-085-14-11
Powell-Williams, Janel	Spec Ed Teacher	Middle	Up to 80	$48.00	11-204-100-101-060-14-11
Tyler, April	Spec Ed Teacher	Irving	Up to 80	$48.00	11-213-100-101-070-14-11
Pawlak, Hannah	Structured Learning Experience Teacher	Middle	Up to 100	$48.00	11-204-100-101-060-14-11
Peterson, Christine	Spec Ed Teacher	Bartle	Up to 80	$48.00	11-213-100-101-085-14-11
Serrano, Cassandra	Spec Ed Teacher	Bartle	Up to 80	$48.00	11-214-100-101-085-14-11
Boop, Jamie	Substitute Spec Ed Teacher	Irving Bartle Middle High	Up to 80	$48.00	11-XXX-100-101-XXX-14-11 (various)
Douches, Tracy	Substitute Spec Ed Teacher	Irving Bartle Middle High	Up to 80	$48.00	11-XXX-100-101-XXX-14-11 (various)
Hoffman, Aliza	Occupational Therapist	Irving Bartle Middle High	Up to 80	$48.00	11-000-216-104-XXX-14-11
Kelly, Karen	School Nurse	Middle High	Up to 90	$48.00	11-000-213-100-060-14-11 11-000-213-100-050-14-11
Winik, Ella	School Nurse	Bartle Irving	Up to 90	$48.00	11-000-213-100-085-14-11 11-000-213-100-070-14-11
Alaeddini, Maryam	Paraprofessional	Irving	Up to 80	$15.97	11-214-100-106-070-14-11
Beyer, Ruth	Paraprofessional	Irving	Up to 80	$15.97	11-214-100-106-070-14-11

Connors, Stephen	Paraprofessional Job coach	High	Up to 80	$17.97	11-204-100-106-050-14-11
Davis, Eric	Teacher Associate Job coach	High	Up to 80	$27.07	11-204-100-106-050-14-11
Dietlein, Sandra	Paraprofessional	Bartle	Up to 80	$23.58	11-000-217-106-085-14-11
Friscia, Joseph	Paraprofessional	Bartle	Up to 80	$16.47	11-000-217-106-085-14-11
Johnson, Christopher	Paraprofessional	Irving	Up to 80	$16.22	11-000-217-106-070-14-11
Gertrude, Davon	Paraprofessional	Irving	Up to 80	$16.47	11-213-100-106-070-14-11
Kliff, Ilona	Paraprofessional	Bartle	Up to 80	$17.97	11-214-100-106-085-14-11
Levine, Eric	Paraprofessional Job Coach	Middle	Up to 80	$16.47	11-000-217-106-060-14-11
Medina, Annabelle	Paraprofessional	Irving	Up to 80	$15.72	11-215-100-106-070-14-11
Moe, Alexsia	Paraprofessional	Bartle	Up to 80	$15.72	11-214-100-106-085-14-11
Opitz, Erica	Paraprofessional Job Coach	High	Up to 80	$15.97	11-000-217-106-050-14-11
Powell, Tess	Paraprofessional	Irving	Up to 80	$15.72	11-215-100-106-070-14-11
Powlen, Maya	Paraprofessional Floater in all classes	Irving Bartle Middle High	Up to 80	$15.72	11-xxx-xxx-xxx-070-14-11
Stratoudakis, Sandra	Paraprofessional	Bartle	Up to 80	$23.58	11-209-100-106-085-14-11
Winters, Jacob	Paraprofessional Job Coach	Middle	Up to 80	$15.72	11-204-100-106-060-14-11

36. Approval of Toileting Stipend for S.T.A.R Paraprofessional

I move that the Board of Education accept the recommendation of the superintendent to approve the following paraprofessionals to receive a stipend of $200.00 for toileting services during the 2023 Summer Teaching and Reinforcement (S.T.A.R) Extended School Year Program. Employment for the following staff members may be partially or fully funded by the IDEA Basic Grant 20-250-100-110-XXX-11-11:

Name	GAAP Code#
Johnson, Christopher	11-000-217-106-070-14-11
Beyer, Ruth	11-214-100-106-070-14-11
Medina, Annabelle	11-215-100-106-070-14-11
Alaeddini, Maryam	11-214-100-106-070-14-11
Powell, Tess	11-215-100-106-070-14-11

37. Approval of Staff for Summer ESL Screening

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for Summer 2023 ESL Screening:

Name	School	Hours	Hourly Rate	GAAP Code#
Nelson, Dana	Bartle School	Up to 10	$48.00	11-000-219-110-085-11-11
Huggins, Ashley	Middle School	Up to 10	$48.00	11-000-219-110-060-11-11
Shibaeva- Panagos, Elena	High School	Up to 10	$48.00	11-000-219-110-050-11-11
Schlessinger, Caia	Irving School	Up to 10	$48.00	11-000-219-110-070-11-11

38. Approval of Nursing Staff for Summer 2023 Employment

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for Summer 2023 employment of 2023-2024 school year registration preparation:

Name	School	Hours	Hourly Rate	GAAP Code#
Kershaw, Kimberly	Bartle School	Up to 15	$48.00	11-000-213-104-085-14-11
Kelly, Karen	Middle School	Up to 20	$48.00	11-000-213-104-060-14-11

Masur, Jani	High School	Up to 20	$48.00	11-000-213-104-050-14-11

39. Approval of Staff for Summer 2023 Child Study Team Testing/IEP Meetings

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for Summer 2023 Child Study Team Testing and IEP Meetings. Employment for the following staff member may be partially or funded by the IDEA Basic Grant (20–250-200-100-000-11-11):

Name	Position	Hours	Hourly Rate	GAAP Code# XXX = coded according to student's school
Bar, Stephanie	Social Worker	Up to 100	$56.33	11-000-219-104-XXX-14-11
Drasher, Brooke	LDT-C	Up to 100	$56.33	11-000-219-104-XXX-14-11
Leahy, Katherine	School Psychologist	Up to 100	$56.33	11-000-219-104-XXX-14-11
Morales, Holly	Social Worker	Up to 100	$56.33	11-000-219-104-XXX-14-11
Nizolek, Kimberly	School Psychologist	Up to 100	$56.33	11-000-219-104-XXX-14-11
Sachs, Rachel	LDT-C	Up to 100	$56.33	11-000-219-104-XXX-14-11
Shannon, Ana	Social Worker	Up to 35	$56.33	11-000-219-104-XXX-14-11
Silberberg, Fraidi	Speech Therapist	Up to 20	$56.33	11-000-219-104-XXX-14-11
Strenger, Regina	Behaviorist	Up to 20	$56.33	11-000-219-104-XXX-14-11
Twersky, Esther	Speech Therapist	Up to 30	$56.33	11-000-219-104-XXX-14-11
Ailey, Rebecca	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Anand, Jasmeet	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Boop, Jamie	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Ernst, Julie	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Huggins, Ashley	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Jobity, Lauren	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Krubski, Nicole	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Leonardo, Jena	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Liddick, Katherine	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Luksa, Julianna	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11

Miller, June	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Oltar, Deena	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Papoutsakis, Helen	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Roche, Brett	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Roselli, Emily	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Silverman, TerriAnn	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Updegraff, Jessica	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Zarra, Victoria	General Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Boop, Jamie	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Besas, Mariah	Special Education Teacher	Up to30	$39.80	11-000-219-110-XXX-14-11
Gerlach, Tania	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Grunstein, Sarah	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Jobity, Lauren	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
McManus-Smith, Karen	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Miller, June	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Powell, Janel	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Roselli, Emily	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11
Sterns, Sarah	Special Education Teacher	Up to 30	$39.80	11-000-219-110-XXX-14-11

D. POLICIES & REGULATIONS

1. Policies and Regulations for First Reading

I move that the Board of Education accept the recommendation of the superintendent to approve the following policies and regulations for first reading:

a. 3217 Use of Corporal Punishment
b. 4217 Use of Corporal Punishment
c. 5305 Health Services Personnel (M)
d. 5308 Student Health Records (M)
e. R5308 Student Health Records (M)
f. 5310 Health Services (M)
g. R5310 Health Services (M)

h. 6112 Reimbursement of Federal and Other Grant Expenditures (M)
i. R6115.01 Federal Awards Funds Internal Controls - Allowability of Costs (M)
j. 6115.04 Federal Funds - Duplication of Benefits (M)
k. 6311 Contracts For Goods Or Services Funded By Federal Grants (M)
l. 7440 Security of School Premises (M)
m. 9140 Citizens Advisory Committees (M)

2. Policies and Regulations for Second Reading

I move that the Board of Education accept the recommendation of the superintendent to approve the following policies and regulations for second reading:

a. 5530 Substance Abuse (M)

3. Policies and Regulations for Abolishment

I move that the Board of Education accept the recommendation of the superintendent to approve the following policies and regulations for abolishment:

a. 9100 Public Relations
b. R9140 Citizens Advisory Committee

14. Board Liaison Reports:

A. Municipal Drug & Alcohol Alliance - Elizabeth Asamoah
B. Borough Public Information - Mark Krieger
C. Highland Park Education Foundation - Allison Casal-Dunn
D. Commission for Universal Access - Christopher Woodward
E. Public Library - Michele Rodrigues
F. Special Education Parent Advisory Committee - Allison Casal-Dunn & Marilyn Pruce
G. Parents of Students of Color - Monique Coleman & Michelle McFadden-DiNicola
H. Human Relations - Anne Gowen
I. Board of Health - Jennifer Voorhees
J. Green Team - Robert Roslewicz
K. Delegate to Mayor's Wellness Committee - Christopher Woodward
L. Delegate to HP Athletic Boosters - Christopher Woodward
M. Delegate to NJ School Boards - Mark Krieger
N. Delegate to Middlesex County School Boards - Michelle McFadden-DiNicola

15. President's Report

16. Old Business

17. New Business

18. Public Comment:

The Highland Park Board of Education welcomes public participation and has reserved this time for your comments. (Board Policies #0164 and #0167 establish and regulate the right of the public to participate in public meetings.)

19. Adjournment

Board of Education Goals 2022-2023

Communications/Community Relations

The Board of Education will develop and maintain communication that will inform, support and engage our school community. The Board will remain aware of and be responsive to the community's values and priorities and engage in respectful and timely interactions with the entire community. This shall be attained through the following:

- Engage the community in more proactive communication, including through website enhancements, social media platforms and district and school-based communications focused on transparency and relationship building.

- Keep the community informed about the work taking place each and every day in our schools, through recognizing the achievements of staff members and highlighting programs that are making a difference in our schools at Board meetings.

Planning for the future

- The Board of Education will work with the Administration to support the Pathways to Excellence Strategic Plan 2022-2023, guided by discussions with the Central Leadership Team and community, including the school start time project and increasing access to Honors and Advanced Placement classes for students of underrepresented minorities.

- The Board of Education will start a review of long term capital needs for 2023-2024 planning, led by the Finance and Facilities Committee.

- The Board of Education will consult with the New Jersey School Boards Association to explore the district's needs in the area of long range planning.

FIELD TRIP REQUESTS FOR BOARD APPROVAL

Monday, May 15, 2023

School	Chaperone(s)	Ovrnt	Destination/Purpose	Date/Time	Expenses	Amount	Funded by:	Comments
Bartle School	***Entire School**	**N**	**Highland Park High School Track Bartle Field Day**	**5/12/2023 8:30am - 2:15pm**	**0**	**$0.00**	**0**	**Staff - 70 Students -450 Total - 520**
Middle School	**Gloff, Ailey, Andren, Rodgers-Farmer, Takacs, Sterns, Hawthorne, Degliem Brady**	**N**	**Donaldson Park 6th Grade Field Trip**	**6/8/2023 10:00 am - 2:30 pm**	**Prizes/dessert**	**$1,350.00 15.00 each Student**	**Parent/Student**	**Staff - 9 Students - 90 Total - 99**
Bartle School	Liddick, Leonardo, Besas McLean Jodi, Roselli, Mayo Bender, Leaper, Landis Phibbs, Berrada Rkhami Patel, Berenguer, Alaeddini Chenalloy, Balasubramanian	N	East Jersey Old Town Village/ Cornelius Low House To learn about Colonial life in New Jersey	6/9/2023 9:15 am - 1:45 pm	Transportation	$885.00	PTO	Staff - 16 Students - 118 Total - 134
High School	**Ami Dobelle**	**N**	**Rutgers Boat House New Brunswick, NJ**	**6/9/2023 11:45 am - 4:45 pm**	**Walking**	**$0.00**	**0**	**Staff - 1 Students - 8 Total - 9**
Bartle School	**Dobrowolski, Fisher, Fernstaedt, Burr-Leavell, Updegraff, Phibbs, Landis, McManus-Smith, Walsh, Pascal, Soroka, Manivannan, Berenguer, Kambitsis, Brown Balasubramanian McLean, John**	**N**	**Middle & High School Highland Park, NJ Moving Up Ceremony Rehearsal**	**6/14/2023 8:30 am - 11:30 am**	**0**	**$0.00**	**0**	**Staff - 17 Students - 117 Total - 134**
Bartle School	Dobrowolski, Bender Phibbs, Balasubramanian, Mayo, Leaper, Fernstaedt McLean Jodi, Roselli, Walsh Burr-Leavell, McManus-Smith Scilleri, Patel, Updegraff, Pascal, Douches, Liddick, Leonardo, Besas, Landis, Chenalloy, Manivannan Berenguer, Alaeddini, Soroka Brown, Dietlien, Schmied L,	N	Highland Park High School's Science Fair For students to see the High School Science Fair	6/15/2023 8:45 am - 11:15 am	0	$0.00	0	Staff - 29 Students - 229 Total - 258

Bartle School	Dobrowolski, Fisher, Fernstaedt, Burr-Leavell,	N	Middle & High School Highland Park, NJ	6/16/2023 8:30 am - 12:00 pm	0	$0.00	0	Staff - 17 Students - 117
	Updegraff, Phibbs, Landis, McManus-Smith, Walsh, Pascal, Soroka, Manivannan, Berenguer, Kambitsis, Brown Balasubramanian McLean, John		Moving Up Ceremony					Total - 134
High School	Jennifer Houseward	N	Zone 6 Teen PEP Retreat	9/14/2023 7:48 am - 2:40 pm	Meals	$250.00	School Account	Staff - 1 Students - 15 Total - 16
	* Prior to Superintendent's approval							

Highland Park Board of Education **Administrative Reg. 2720**

Job Description

Title Position: Pre-School Instructional Coach (PIC)

Qualifications: A bachelor's degree and teacher certification;

Location: Irving Primary School

Reports to: Supervisor of Preschool Programs/Preschool

Principal Duties and Responsibilities:

- Three to five years experience teaching in preschool programs;
- Experience providing professional development to classroom teachers
- Experience in implementing developmentally appropriate preschool curricula
- Experience with performance-based preschool assessments
- Preschool through grade three standard instructional certificate; or standard elementary school instructional certificate and the equivalent of two academic years of full-time experience teaching three and four-year olds under the certificate in a position that would require the preschool through grade three endorsement; or Standard New Jersey nursery school instructional certificate; or Preschool through grade three endorsement in addition to other standard instructional certificate, except as indicated at N.J.A.C. 6A:9-11.2 and 11.7.
- Experience and knowledge in specialized populations in one or both: English Language Learners, Students with Individualized Education Plans in general education settings.
- Specialization in Bilingual Education and/or Inclusion
- The Pre-School Instructional Coach (PIC) with a specialization in bilingual education should possess bilingual or English as a second language certification and either possess or pursue early childhood certification.
- Strong background and knowledge in early childhood education, child development, and the four levels of the Positive Behavior Support Pyramid
- Possess strong organizational, effective communication and leadership skills

Primary Function: The Pre-School Instructional Coach (PIC) for the Preschool Program provides and maintains high levels of quality by helping and supporting preschool teachers. Their primary role is to visit classrooms and coach teachers using reflective practice to improve instruction. In addition, to provide specialized professional development and consultation to other master teachers and in-district and private provider teachers.

Priority 1: The Pre-School Instructional Coach (PIC) should dedicate the greatest amount of time to classroom visits engaging teachers in reflective practice. During these visits, master teachers should observe classroom practices and provide feedback directly to teaching staff, plan and model exemplary practices and meet with the program

directors or principals. Recordkeeping, including use of the Reflective Cycle, should be maintained during these visits.

Priority 2: A substantial amount of time will be dedicated to providing and planning for professional development experiences for classroom teachers. Professional development experiences should be aligned with the New Jersey Preschool Teaching and Learning Standards, the school district's DOE approved curriculum and the district's DOE approved professional development plan. Experiences should be differentiated to match varying levels of experience and expertise of the instructional staff. Professional development should be presented in a variety of participant settings, ranging from small groups to cohorts to entire staff.

Major Duties and Specific Responsibilities:

Curriculum & Professional Development

- Visit classrooms on a regular basis to coach and provide feedback to teachers to improve teaching practices through the reflective cycle
- Coach teachers on the use of Performance-Based Assessment including supporting quality assessment, interpretation of data and use of assessment data in planning.
- Administer structured program evaluation instruments in to measure quality practices in preschool classrooms
- Use performance-based assessment data and results of structured classroom observations to determine and support a high level of curriculum implementation plan
- Confer with early childhood administration to coordinate, articulate, and provide professional development for all early childhood staff
- Provide individualized follow-up support to the teacher's level of development and plan small group meetings/trainings for teachers

Support

- Confer regularly with the Preschool Intervention and Referral Team to discuss how to support teachers and parents with children who have challenging behaviors
- Confer regularly with the Community Parent Involvement Specialist to plan for smooth transitions for children entering preschool or going to kindergarten and assist in planning parent involvement activities
- Provide technical assistance to district and provider administrators to discuss curriculum goals, professional development, performance-based assessment, structured observation visits
- Perform additional duties as assigned that are directly related to early childhood classroom improvement

Accommodating English Language Learners and Children with IEPs

Districts with a substantial proportion of English language learners (ELL) or children with individualized education plans (IEPs) served in general education classrooms are required to hire bilingual and inclusion specialists as master teachers. The specialists provide specialized professional development and consultation to other master teachers and in-district and private provider teachers.

Additional Job Duties and Responsibilities:

- Travels across the Integrated Preschool Department- (District-Wide)
- Works with a variety of teachers, staff, students and across buildings in the program
- Maintains records needed to evaluate school programs as required by law, district policy and administrative direction
- Attends faculty, department, and /or grade level meetings and serves on staff committees
- Participates in weekly Supervisor/Master Teacher Check-In
- Engages in a bi-monthly PLC with PIRS and Supervisor of Preschool
- Submits a schedule to Supervisor of Preschool for review
- Performs other duties which may be within the scope of his/her employment and certifications as may be assigned by his/her Supervisor (S) under authority of the Board of Education

Requirements for Newly Hired The Pre-School Instructional Coach (PIC) *- (upon hire)*

The Pre-School Instructional Coach (PIC) also need professional development to support the goals of the early childhood program. New master teachers must become Early Childhood Professional Development Fellows by completing all requirements of the *The Role of the Master Teacher* course offered by the Division of Early Childhood Education. Master Teachers should also attend annual Master Teacher meetings sponsored by the Division of Early Childhood. School Districts should support Master Teachers in receiving additional training related to their specialization and roles as instructional coaches.

Terms of Employment: 10 Months

Evaluation: According to state statute and Board Policy
Adopted: May 15, 2023

Highland Park Board of Education **Administrative Reg. 2725**

Job Description

Title Position: Pre-School Intervention and Referral Specialist

Qualifications: A bachelor's degree and teacher certification;

Location: Irving Primary School

Reports to: Supervisor of Preschool Programs

Principal Duties and Responsibilities:

QUALIFICATIONS:
1. A bachelor's degree at a minimum and an Educational Certification is required; P-3; Certification and/or a Teacher of Students with Disabilities is highly preferred.
2. Experience with students in both the general education setting and special education setting is preferred and highly recommended.
3. Candidates with a certification, years of experience and/or endorsements in Behavioral Interventions and Early Childhood is strongly recommended.
4. Knowledge in the Pyramid Model and Positive Behavior Support Plans is recommended for the candidate seeking this position.
5. Candidates should have an in-depth understanding of the philosophy and best practices in inclusive education.

SUPERVISES: Lead Facilitator of the PIRS Responsibilities and Process with Administrative oversight from the Supervisor of Preschool Programs. Is part of the PIRS Team in collaboration with the Administrative oversight

JOB GOALS: The primary role of the PIRS is to provide support and suggested interventions to teachers so that all children can succeed within the general education classroom.

PERFORMANCE RESPONSIBILITIES:
1. Support classroom teachers in order to provide strategies for children who are exhibiting difficulty in the classroom as indicated through the screening process or the observation of the classroom teacher and master teacher.
2. Provide support including written strategies for classroom staff, modeling strategies in the classroom when appropriate, providing professional development and providing consultation to classroom staff, parents, administrators and master teacher.
3. Provide ongoing professional development based upon PBS pyramid for district staff (i.e. administrators, teacher assistants, master teachers, teachers)
4. Coordinate data from Early Screening Inventory-Revised screening and other district determined developmentally based screenings, rescreen and refer
5. Facilitate transition of all PIRS case files to other programs as necessary (i.e.

Kindergarten, CST).
6. Continue the PIRS assistance protocol including Request For Assistance (RFA) form, conduct a needs assessment and make any modifications as needed.
7. Once receiving an RFA establish and manage a case file for each child.
8. Create and implement a PIRS Intervention Plan for each child with a RFA and ensure it is being implemented with fidelity
9. Consult with necessary professionals working with the student as applicable (i.e. classroom teacher, master teacher, administrators, social workers, family workers, parents).
10. Support teachers with written plans, strategies, modeling and consultations regarding Intervention Plan or Positive Behavior Support Plan
11. Conduct classroom visits as necessary to implement the PIRS intervention plan. These visits may include observations, providing feedback regarding the child or support plan, providing recommendations and modeling strategies when appropriate.
12. Schedule and coordinate PIRS Meetings with staff and families
13. Conduct classroom observations using the Teaching Pyramid Observation Tool, providing feedback and suggestions to teachers
14. Modify and adapt the PIRS intervention plan as necessary throughout the year.
15. Evaluate the progress of the student and if necessary facilitate a written referral to the school district Child Study Team as set forth in N.J.A.C. 6A:14.
16. Schedule and coordinate PIRS Meetings with staff and families.
17. For children with persistent behavior-related difficulties develop and implement the PIRS behavior support plan. The PIRS's role in the behavior support plan is as follows:

1. Document several previously attempted PIRS intervention plans with modifications and follow through attempts. Oversee a team (as outlined through PBS) and conduct the behavior support plan process.
2. Coordinate and conduct any necessary follow through related to the developed PIRS behavior support plan.

18. Attend required staff meetings and serve, as appropriate, on staff committees.
19. Recommend to the supervisor the supplies and equipment needed to support with instruction and assist with ordering, following established procedures.
20. Perform any duties otherwise as assigned by the Superintendent.

Preschool Intervention and Referral Specialist Responsibilities/Process:

1. Collectively, PIRS members should have a strong background and knowledge in early childhood education, child development, the district chosen curriculum, and the four levels of the Positive Behavior Support (PBS) pyramid.
2. The team may include any combination of the following: teachers, behavior specialists, psychologists, learning disabilities teacher-consultants, school social workers, speech and language pathologist or other specialists and is supervised by the school district.

Requirements for Newly Hired Preschool Intervention Referral Specialist- (upon hire):

1. New PIRS must attend the required PIRS Prerequisite Courses, Seminar and complete all requirements offered by the Division of Early Childhood Education.

Terms of Employment: 10 Months

Evaluation: According to state statute and Board Policy

Adopted: May 15, 2023

Highland Park Board of Education **Administrative Reg. 2730**

Job Description

Title Position: Supervisor of Pre-School

Qualifications: A Degree and a Supervisor Certification

Location: Irving Primary School

Reports to: Superintendent

Principal Duties and Responsibilities:
Supervises: Students and staff assigned to the Early Childhood and Preschool Programs

Job Goal:

Supervises the development, organization, implementation, coordination, and evaluation of the Early Childhood and Preschool instructional programs to ensure that all students will meet or exceed the Preschool Standards. Achieving excellence requires that the District Supervisor of Early Childhood Education works collaboratively to lead and nurture members of the staff, and communicates effectively with parents, members of the community, and colleagues in other districts and schools.

Performance Responsibilities:

1. Establish and promote high standards and expectations for students and staff assigned to Early Childhood and Preschool programs.
2. Plan, organize, implement, supervise, coordinate and evaluate the Early Childhood and Preschool programs of the District to meet the requirements of the NJ DOE Department of Early Childhood. Ensure that each student will meet and exceed the Preschool Teaching and Learning Standards, consistent with the mission, philosophy, values, and instructional goals of the district, and meeting all laws, codes, Board policies and regulations. Leadership of the program shall include:
    - Community planning process to enable the integrated and efficient provision of services to preschool students;
    - Coordinated use of Department of Human Services licensed child care providers within the community designated as partners;
    - Ensuring class size requirements required under the Abbott decision;
    - Use of data to identify student and instructional needs;
    - Clear procedures for the operation and functioning of the various programs;
    - Curriculum development to meet the Preschool Teaching and Learning Standards;
    - Vertical and horizontal articulation of skills and content sequence;

- Coordination among the Core Curriculum Content areas;
- Consistent and regular program evaluation;
- Personnel supervision and evaluation;
- Personnel recruitment and recommendations for selection when vacancies occur;
- Orientation and assistance for new staff members and for substitutes;
- Communications among staff;
- Staff development to expand and improve skills;
- Analysis of assessments to improve instruction;
- Resources and personnel scheduling;
- Coordination of services with community agencies and resources;
- Parental support and training;
- Coordination and close working relationships with State and county officials, and with colleagues in other school districts;
- Evaluation and selection of instructional materials and equipment;
- Budget development and implementation;
- Application for grants and monitoring grants; and
- Compliance with all State and federal mandates.

3. Ensure coordination of services and articulation between the early childhood and elementary levels of the instructional program by communicating frequently with instructional supervisors, and principals.
4. Coordinate opportunities for community leaders to provide advice and support to the early childhood programs.
5. Provide leadership and coordination in the development of early childhood curriculum and the implementation of instructional programs, evaluating programs and services on a regular basis to encourage the use of a variety of instructional strategies and materials consistent with research on early childhood learning and child growth and development.
6. Organize and implement a system for the evaluation and selection of equipment and instructional materials that are free of prejudice and stereotyping and designed to meet the Preschool Teaching and Learning Standards, using staff identified criteria reflecting the needs of the programs.
7. Supervise personnel assigned to ensure that all responsibilities are met and exceeded.
8. Evaluate lesson plans and observe classes on a regular basis.
9. Develop with individual staff members a Professional Development Plan (PDP).
10. Ensure that personnel evaluation procedures are accomplished in a fair and consistent manner that encourages accountability, growth and excellence, in according to law, Board policy, and contractual requirements. Recommend to Superintendent the renewal, dismissal, withholding of increment, promotion or other actions for all personnel assigned, following established procedures and timelines.
11. Recommend staffing needs and assist with the recruitment and selection of new personnel.
12. Assist in administering the substitute teacher program.

13. Provide opportunities for effective staff development that address the needs of the instructional program, including, workshops, conferences, visitations, demonstration lessons and sessions in which the staff shares successful practices and strategies.
14. Protect confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
15. Provide and coordinate services to staff in the professional staff to assist them with students who experience difficulty in learning. Coordinate school and community resources for students who need specialized assistance, including the services of the guidance counselor, social worker, nurse, psychologist, learning disabilities teacher consultant, and others who may assist the student and family.
16. Identify and provide support for parents to enhance and extend the school learning experiences of children at home. Plan and coordinate parent support sessions, including strategies, care and nurturing, and proper nutrition in conjunction with the nurse and Title I.
17. Monitor instructional areas to ensure that the facilities that support instruction are attractive, organized, functional, healthy, clean, and safe, with proper attention to the visual, acoustic, and thermal environments. Ensure compliance with all State Health and Education requirements for early childhood education facilities.
18. Direct the administration of assigned schools, including:

- Consistent and fair implementation of district policies, regulations, procedures and contracts;
- Compliance with district procedures and timelines;
- Effective Staff and student organization;
- Recruitment, interview and selection of staff;
- Budget development and resource acquisition;
- Instructional schedule development; • Observation and evaluation of classroom instruction;
- Assessment of student performance and program effectiveness;
- Identification of students in need of academic support, 504 accommodation and/or special education programs and services;
- Provision of support services;
- Reporting student progress to parents;
- District curriculum and performance benchmarks; and
- Development and implementation of emergency plans, as needed.

24. Administer assigned area(s) of responsibility, including:
    a. Program philosophy and operational procedures;
    b. Compliance with program guidelines, requirements and timelines;
    c. Effective and timely internal and intra-district communications;
    d. Efficient use of resources

25. In collaboration with the Director of Curriculum, and Science/Math Supervisor, provide orientation, in-service training, and technical assistance for district and school staff.
26. Establish a professional rapport with students and with staff that earns their respect, maintaining visibility with students, staff, parents, and the community.

27. Display the highest ethical and professional behavior and standards when working with students, parents, school personnel, and agencies associated with the school.
28. Notify immediately appropriate personnel and agencies and follow established procedures when there is evidence of substance abuse, child abuse, child neglect, severe medical or social conditions, potential suicide or individuals appearing to be under the influence of alcohol, controlled substances, or anabolic steroids.
29. Keep the staff informed about the instructional program and services and seek ideas for the improvement of instruction. Conduct meetings as necessary for the proper functioning of the instructional programs.
30. Recommend budgets to support the instructional program.
31. Coordinate the purchasing of instructional materials and equipment following district procedures and guidelines.
32. Follow procedures for safe storage and integrity of all public and confidential school records, ensuring that personnel and student record keeping procedures comply with State and Federal Law and District Policy.
33. Observe strictly to avoid the appearance of conflict, all requirements of the School Ethics Act (N.J.S.A. 18A:12-21 et seq.) regarding conflicts of interest in employment, purchasing, and other decisions, including solicitation and acceptance of gifts and favors, and submit in a timely fashion the required annual disclosure statement regarding employment and financial interests.
34. Perform any duties that are within the scope of employment and certifications as assigned by the Superintendent and not otherwise prohibited by law or regulation.
35. Adhere to New Jersey School Law, State Board of Education Rules and Regulations, Board of Education Policies, Regulations and Procedures, and contractual obligations.

Terms of Employment: 12 Months

Evaluation: According to state statute and Board Policy

Adopted: May 15, 2023

Highland Park Board of Education **Administrative Reg. 2735**

Job Description

Title Position: Pre-School Support Paraprofessional

Qualifications: High School Diploma, Highly Qualified Preferred – 60 credits or Para Educator Test

Location: Irving Primary School

Reports to: Supervisor of Preschool Programs/Preschool

Qualifications:

1. Work in pre-school classrooms to support learners and the teacher.
2. Facilitate play and positive student communication.
3. Comfortable with toileting and meeting the needs of early childhood learners.

I move that the Board of Education approve the bill list for April 1 - 15, 2023 in the amounts listed below.

General Current Expense:	$1,098,430.42
Capital Outlay Expense:	$5,527.53
Special Revenue Fund Expense:	$58,709.80
Before & After School Expense:	$283.02
TOTAL	$1,162,950.77

Highland Park Board of Education
Bills and Claims
Batch April 15 Bill List (4/1/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
State Of NJ	11-000-291-270-000-01-00	3533	PO-23-0002313	April Health & RX Inv: APRIL	April 15 Bill List	No Check	407,049.74
State Of NJ	11-000-291-270-000-02-00	3533	PO-23-0002313	April Health & RX Inv: APRIL	April 15 Bill List	No Check	63,967.47
							471,017.21
Advanced Therapy of America	11-000-216-320-060-00-08	7587	PO-23-0002262	Spec Ed Comp Services/ OT - February 2023 Inv: 62204	April 15 Bill List	50940	660.00
							660.00
Amazon Capital Services	11-214-100-610-070-00-08	P049	PO-23-0002259	Supplies - Chargers/Cables for Irving Autism Classroom Inv: 191L-TWQ3-GNTC	April 15 Bill List	50941	80.34
Amazon Capital Services	11-000-230-610-000-00-00	P049	PO-23-0002305	TV Bracket for Kristina's office Inv: 1PK6-KPRP-7KN6	April 15 Bill List	50941	29.99
							110.33
Arts & Education Center	11-000-100-561-050-00-00	1787	PO-23-0002069	Payment for Arts Education Middle & High School Inv: 3058	April 15 Bill List	50942	5,220.00
Arts & Education Center	11-000-100-561-060-00-00	1787	PO-23-0002069	Payment for Arts Education Middle & High School Inv: 3058	April 15 Bill List	50942	2,565.00
							7,785.00
Atra Janitorial Supply Co., Inc	11-000-262-610-000-00-06	F101	PO-23-0001146	OCTOBER CUSTODIAL MONTHLY SUPPLY Inv: 94109	April 15 Bill List	50943	52.85
							52.85
Cherokee High School	11-402-100-800-050-00-04	0200	PO-23-0002318	Entry Fee Track & Field - Night of Racing Meet Inv: ENTRY FEE	April 15 Bill List	50944	50.00
							50.00
Collier Services	11-000-100-566-050-00-08	1211	PO-23-0001409	OOD SY TUITION COLLIER Inv: MARCH ADJ.	April 15 Bill List	50945	-364.00
Collier Services	11-000-100-566-050-00-08	1211	PO-23-0001409	OOD SY TUITION COLLIER Inv: MAY	April 15 Bill List	50945	7,280.00
Collier Services	11-000-100-566-060-00-08	1211	PO-23-0001764	OOD SY TUITION COLLIER #2 Inv: MARCH ADJ	April 15 Bill List	50945	-728.00
Collier Services	11-000-100-566-050-00-08	1211	PO-23-0001764	OOD SY TUITION COLLIER #2 Inv: MAY	April 15 Bill List	50945	7,280.00
Collier Services	11-000-100-566-060-00-08	1211	PO-23-0001764	OOD SY TUITION COLLIER #2 Inv: MAY	April 15 Bill List	50945	14,560.00
Collier Services	11-000-100-566-050-00-08	1211	PO-23-0001764	OOD SY TUITION COLLIER #2 Inv: MARCH ADJ	April 15 Bill List	50945	-364.00
							27,664.00

Highland Park Board of Education
Bills and Claims
Batch April 15 Bill List (4/1/2023)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount to PAY
Comegno Education Institute Inc.	20-251-200-300-000-08-08	7588	PO-23-0002065	Restorative Practice Audit Inv: 23/24 ACTION ITEMS	April 15 Bill List	50946	4,391.69
Comegno Education Institute Inc.	20-250-200-300-000-08-08	7588	PO-23-0002065	Restorative Practice Audit Inv: 23/24 ACTION ITEMS	April 15 Bill List	50946	5,608.31
							10,000.00
Conference Direct	20-100-072-500-050-00-04	7407	PO-23-0002324	Student Registration for High School DECA Florida Trip (ICDC) Inv: 01147008	April 15 Bill List	50947	2,100.00
							2,100.00
CPC Behavioral Healthcare Inc.	11-000-100-566-060-00-08	4226	PO-23-0001420	OOD SY TUITION - CPC Inv: MARCH	April 15 Bill List	50948	20,631.60
CPC Behavioral Healthcare Inc.	11-000-100-566-060-00-08	4226	PO-23-0002244	OOD SY TUITION - CPC #2 Inv: MARCH	April 15 Bill List	50948	10,315.80
							30,947.40
Delta Dental Of New Jersey Inc.	11-000-291-270-000-03-00	4752	PO-23-0002329	March 2023 Dental Benefits Inv: MARCH	April 15 Bill List	50949	17,614.66
Delta Dental Of New Jersey Inc.	11-000-291-270-000-03-00	4752	PO-23-0002330	April 2023 Dental Benefits Inv: APRIL	April 15 Bill List	50949	15,739.90
Delta Dental Of New Jersey Inc.	11-000-291-270-000-03-00	4752	PO-23-0002331	May 2023 Dental Benefits Inv: MAY	April 15 Bill List	50949	17,091.09
							50,445.65
ECLC Of New Jersey	11-000-100-566-085-00-08	3689	PO-23-0001381	OOD SY TUITION Inv: MAY	April 15 Bill List	50950	7,770.84
							7,770.84
Educational Services Commission of NJ	11-000-270-350-000-00-00	1790	PO-23-0001975	Contracted Transportation 22-23 School Year/January 2023 Inv: JANUARY TRANS	April 15 Bill List	50951	12,993.04
Educational Services Commission of NJ	11-000-270-517-000-00-00	1790	PO-23-0001975	Contracted Transportation 22-23 School Year/January 2023 Inv: JANUARY TRANS	April 15 Bill List	50951	93,024.52
Educational Services Commission of NJ	11-000-270-518-000-00-00	1790	PO-23-0001975	Contracted Transportation 22-23 School Year/January 2023 Inv: JANUARY TRANS	April 15 Bill List	50951	167,178.45
							273,196.01
Effective School Solutions LLC	20-223-200-300-060-03-08	7657	PO-23-0002243	MIDDLE SCHOOL PROGRAM Inv: 6615	April 15 Bill List	50952	15,000.00
Effective School Solutions LLC	20-223-200-300-060-03-08	7657	PO-23-0002243	MIDDLE SCHOOL PROGRAM Inv: 6616	April 15 Bill List	50952	15,000.00
Effective School Solutions LLC	20-223-200-300-060-03-08	7657	PO-23-0002243	MIDDLE SCHOOL PROGRAM Inv: 6614	April 15 Bill List	50952	15,000.00
							45,000.00

Highland Park Board of Education
Bills and Claims
Batch April 15 Bill List (4/1/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
Flaghouse, Inc.	11-214-100-610-070-00-08	1368	PO-23-0002111	Isley - teaching Supplies Inv: P094189001024	April 15 Bill List	50953	84.15
							84.15
GOMO Educational Services	11-000-240-580-085-00-02	7642	PO-23-0002073	PD REGISTRATION FOR J. KNAPP Inv: 137	April 15 Bill List	50954	400.00
							400.00
JW Pepper & Son	11-190-100-610-050-20-04	Z015	PO-23-0002056	E-Print Music for High School Orchestra Inv: 365134662	April 15 Bill List	50955	94.00
JW Pepper & Son	11-190-100-610-050-20-04	Z015	PO-23-0002267	Music fille finder boxes for High School Band Inv: 365236837	April 15 Bill List	50955	130.49
							224.49
EI US LLC dba Learn Well LLC	11-150-100-320-050-00-08	H811	PO-23-0002211	BEDSIDE INSTRUCTION Inv: INV127081	April 15 Bill List	50956	304.58
EI US LLC dba Learn Well LLC	11-150-100-320-050-00-08	H811	PO-23-0002211	BEDSIDE INSTRUCTION Inv: INV134208	April 15 Bill List	50956	76.14
EI US LLC dba Learn Well LLC	11-150-100-320-050-00-08	H811	PO-23-0002211	BEDSIDE INSTRUCTION Inv: INV125039	April 15 Bill List	50956	609.16
EI US LLC dba Learn Well LLC	11-150-100-320-050-00-08	H811	PO-23-0002211	BEDSIDE INSTRUCTION Inv: INV132910	April 15 Bill List	50956	76.14
EI US LLC dba Learn Well LLC	11-150-100-320-050-00-08	H811	PO-23-0002211	BEDSIDE INSTRUCTION Inv: INV126308	April 15 Bill List	50956	761.45
EI US LLC dba Learn Well LLC	11-150-100-320-050-00-08	H811	PO-23-0002211	BEDSIDE INSTRUCTION Inv: INV132362	April 15 Bill List	50956	609.16
							2,436.63
Medco Supply Company	11-000-213-600-060-00-03	Y978	PO-23-0002280	MS nursing supplies needed to the end of the year Inv: IN96237575	April 15 Bill List	50957	3.81
							3.81
Mercy Transportation	11-000-270-512-000-00-00	5058	PO-23-0002332	Athletic Transportation Inv: HIG-015	April 15 Bill List	50958	1,150.00
							1,150.00
Municipal Capital	11-190-100-500-050-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	679.23
Municipal Capital	11-000-222-500-050-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	123.82
Municipal Capital	11-000-251-592-000-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	283.01
Municipal Capital	11-204-100-500-050-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	88.44
Municipal Capital	11-000-230-590-000-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	212.26
Municipal Capital	11-000-213-500-050-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	88.44

Highland Park Board of Education
Bills and Claims
Batch April 15 Bill List (4/1/2023)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount of Inv.
Municipal Capital	11-000-218-500-050-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	123.82
Municipal Capital	62-601-200-500-000-09-09	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	283.02
Municipal Capital	11-000-240-500-060-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	148.58
Municipal Capital	11-000-219-592-000-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	283.01
Municipal Capital	11-000-240-500-085-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	169.81
Municipal Capital	11-190-100-500-070-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	679.23
Municipal Capital	11-190-100-500-060-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	594.33
Municipal Capital	11-190-100-500-085-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	679.23
Municipal Capital	11-000-240-500-070-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	169.81
Municipal Capital	11-000-240-500-050-00-00	7506	PO-23-0000737	Lease Agreement Inv: 57846	April 15 Bill List	50959	169.81
							4,775.85
Mystery Science Inc.	11-190-100-500-085-00-02	A971	PO-23-0002321	2023-2024 SCHOOL MEMBERSHIP Inv: 218421	April 15 Bill List	50960	1,395.00
							1,395.00
NCS Pearson, Inc.	11-000-219-600-050-00-08	3986	PO-23-0002149	TESTING KIT - LEAHY Inv: 21506663	April 15 Bill List	50961	1,701.00
							1,701.00
New Era Technology	11-000-252-500-000-00-05	Z962	PO-23-0000827	24/7 Remote monitoring Cisco 3850 Switch, (1) Firewall Inv: 218167-LI	April 15 Bill List	50962	711.50
							711.50
Patos Sports/School Health Corp	11-190-100-610-085-00-02	3494	PO-23-0000296	Physical Education Supplies Inv: 5553532-00	April 15 Bill List	50963	53.60
Patos Sports/School Health Corp	11-190-100-610-085-00-02	3494	PO-23-0000296	Physical Education Supplies Inv: 5553532-01	April 15 Bill List	50963	37.08
							90.68
Pritchard Industries LLC	11-000-262-420-000-00-00	7639	PO-23-0002126	Contract March 2023 - June 2023 Inv: APRIL	April 15 Bill List	50964	110,062.08
Pritchard Industries LLC	11-000-263-420-000-00-00	7639	PO-23-0002126	Contract March 2023 - June 2023 Inv: APRIL	April 15 Bill List	50964	6,284.12
							116,346.20
Ready Refresh	11-000-251-600-000-00-00	2854	PO-23-0002334	Water Delivery Inv: 23C0013021845	April 15 Bill List	50965	51.74

Highland Park Board of Education
Bills and Claims
Batch April 15 Bill List (4/1/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
Ready Refresh	11-000-230-610-000-00-00	2854	PO-23-0002334	Water Delivery Inv: 23C0420173239	April 15 Bill List	50965	59.95
							111.69
Rutgers University Behavior Health Care	11-000-219-390-000-00-08	2864	PO-23-0001592	LINKS/ED SVCSSUPPORT Inv: FY23-HPSD-Q4	April 15 Bill List	50966	6,725.00
							6,725.00
Schools IN	12-140-100-731-050-00-04	7428	PO-23-0002230	Portable seated risers for High School Choir Department Inv: ORD-48691	April 15 Bill List	50967	5,527.53
							5,527.53
SD Gameday LLC	11-402-100-500-050-00-04	1527	PO-23-0002272	Payment for Spring Trainers - High School Sports Inv: 24968	April 15 Bill List	50968	375.00
SD Gameday LLC	11-402-100-500-050-00-04	1527	PO-23-0002272	Payment for Spring Trainers - High School Sports Inv: 24986	April 15 Bill List	50968	1,035.00
							1,410.00
SHI	10-421	4284	PO-22-0000953-PYPBL	Laptop for Michael Lassiter Inv: B16612569	April 15 Bill List	50969	211.60
							211.60
Speech Therapy Consultants LLC	11-000-219-390-070-00-08	7615	PO-23-0002107	Cst-Evaluations Inv: 1	April 15 Bill List	50970	650.00
							650.00
Staples Contract & Commercial, Inc.	11-000-240-600-060-00-03	0013	PO-23-0002165	MS Main Office order for supplies Inv: 3533512572	April 15 Bill List	50971	284.00
Staples Contract & Commercial, Inc.	11-000-240-600-050-00-04	0013	PO-23-0002228	Office Supplies for High School Main Office Inv: 3533442296	April 15 Bill List	50971	307.64
Staples Contract & Commercial, Inc.	11-000-219-600-000-00-08	0013	PO-23-0002260	OFFICE CHAIRS - Ed Services Office-High School Inv: 3534933071	April 15 Bill List	50971	207.04
Staples Contract & Commercial, Inc.	11-000-240-600-070-00-01	0013	PO-23-0002301	file folders, pencils and labels Inv: 3534102046	April 15 Bill List	50971	122.25
							920.93
The Stepping Stones Groups LLC	11-000-217-320-050-00-08	7403	PO-23-0000832	One to One Nurse OOD - Lakeview School Inv: M0150774	April 15 Bill List	50972	11,792.00
The Stepping Stones Groups LLC	11-000-217-320-060-00-08	7403	PO-23-0000834	One to One Nurse OOD - Lakeview School Inv: M0150774	April 15 Bill List	50972	10,912.00
							22,704.00
Trans Union Risk and Alternative Data Solutions Inc.	11-000-230-339-000-00-00	7568	PO-23-0001264	Subscriber Agreement TRADS Services Inv: 6373012-202303-1	April 15 Bill List	50973	140.00

Highland Park Board of Education
Bills and Claims
Batch April 15 Bill List (4/1/2023)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount to Pay
							140.00
W W Grainger, Inc	11-000-261-610-000-01-06	2448	PO-23-0002210	Touch bar for Irving school Inv: 9635561914	April 15 Bill List	50974	3,257.62
W W Grainger, Inc	11-000-263-610-000-00-06	2448	PO-23-0002282	Paint for grounds Inv: 9649081206	April 15 Bill List	50974	109.44
W W Grainger, Inc	11-000-266-610-000-00-06	2448	PO-23-0002322	Key cabinet for all schools Inv: 9656903672	April 15 Bill List	50974	454.56
							3,821.62
Wilson Language Training Corp.	20-270-200-600-070-01-07	2485	PO-23-0001712	Workshop of Fundations for Irving Inv: CVI9143	April 15 Bill List	50975	598.00
Wilson Language Training Corp.	20-231-200-500-085-02-07	2485	PO-23-0001942	Workshop for Landis Bartle Inv: CVI9288	April 15 Bill List	50975	299.00
Wilson Language Training Corp.	20-231-100-600-085-02-07	2485	PO-23-0002257	Fundations Supplies for Bartle Inv: INV12375	April 15 Bill List	50975	712.80
							1,609.80
Winne Banta Basralian & Kahan Pc	11-000-100-569-085-00-08	T228	PO-23-0002337	OOD SETTLEMENT JMP Inv: MARCH	April 15 Bill List	50976	9,000.00
Winne Banta Basralian & Kahan Pc	11-000-100-569-085-00-08	T228	PO-23-0002337	OOD SETTLEMENT JMP Inv: SEPTEMBER	April 15 Bill List	50976	9,000.00
Winne Banta Basralian & Kahan Pc	11-000-100-569-085-00-08	T228	PO-23-0002337	OOD SETTLEMENT JMP Inv: JANUARY	April 15 Bill List	50976	9,000.00
Winne Banta Basralian & Kahan Pc	11-000-100-569-085-00-08	T228	PO-23-0002337	OOD SETTLEMENT JMP Inv: NOVEMBER	April 15 Bill List	50976	9,000.00
Winne Banta Basralian & Kahan Pc	11-000-100-569-085-00-08	T228	PO-23-0002337	OOD SETTLEMENT JMP Inv: DECEMBER	April 15 Bill List	50976	9,000.00
Winne Banta Basralian & Kahan Pc	11-000-100-569-085-00-08	T228	PO-23-0002337	OOD SETTLEMENT JMP Inv: OCTOBER	April 15 Bill List	50976	9,000.00
Winne Banta Basralian & Kahan Pc	11-000-100-569-085-00-08	T228	PO-23-0002337	OOD SETTLEMENT JMP Inv: FEBRUARY	April 15 Bill List	50976	9,000.00
							63,000.00

Highland Park Board of Education
Bills and Claims
Batch April 15 Bill List (4/1/2023)

Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase Orders	Current	Prior Year	Total
10 General Fund		1	211.60		211.60
	Fund total:		**211.60**		**211.60**
11 General Current Expense	000 Undistributed Expenditures	60	1,089,727.07		1,089,727.07
11 General Current Expense	150 Regular Programs - Home Instruction	6	2,436.63		2,436.63
11 General Current Expense	190 Regular Programs - Undistributed	9	4,342.19		4,342.19
11 General Current Expense	204 Special Education - Learning and/or Language Disabilities	1	88.44		88.44
11 General Current Expense	214 Special Education - Autism	2	164.49		164.49
11 General Current Expense	402 School - Sponsored Athletics	3	1,460.00		1,460.00
	Fund total:		**1,098,218.82**		**1,098,218.82**
12 Capital Outlay	140 Regular Programs - Grades 9-12	1	5,527.53		5,527.53
	Fund total:		**5,527.53**		**5,527.53**
20 Special Revenue Fund	100 Regular Programs - Elementary/Secondary	1	2,100.00		2,100.00
20 Special Revenue Fund	223 ARP - IDEA Grant Program	3	45,000.00		45,000.00
20 Special Revenue Fund	231 ESSA Title I, Part A	2	1,011.80		1,011.80
20 Special Revenue Fund	250 IDEA Part B	1	5,608.31		5,608.31
20 Special Revenue Fund	251 IDEA Part B	1	4,391.69		4,391.69
20 Special Revenue Fund	270 ESSA Title IIA / IID	1	598.00		598.00
	Fund total:		**58,709.80**		**58,709.80**
62 Before- and After-School Programs	601 Accredited Evening/Adult High School/Post-Graduate	1	283.02		283.02
	Fund total:		**283.02**		**283.02**
	Grand totals:	93	**1,162,950.77**		**1,162,950.77**

I move that the Board of Education approve the bill list for April 16 - 30, 2023 in the amounts listed below.

General Current Expense:		$660,812.70
Special Revenue Fund Expense:		$25,587.50
Before & After School Expense:		$811.51
	TOTAL	$687,211.71

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	JE	PO Number	Description	Batch	Check #	Amount to Pay
Sterling Hill Mining Museum	20-100-071-500-060-00-03	7670	PO-23-0002362	MS 7th grade field trip to Sterling Hill Mining Museum on April 25, 2023. Money is needed to pay for admissionfor 14 students with Free or Reduced lunch. Trip was board approved 3/20/2023 Inv: F/R ADMISSIONS	MS Field Trip	50977	224.00
							224.00
All Colors Llc	11-000-230-610-000-00-00	0212	PO-23-0002290	Tablecloth for Central Office Inv: 27785	April 30 Bill List	50978	228.57
All Colors Llc	11-000-230-610-000-00-00	0212	PO-23-0002296	Courtesy Shirts from the Super for Pritchard Inv: 27758	April 30 Bill List	50978	72.00
							300.57
Allison Fantry	11-190-100-610-050-10-04	1044	PO-23-0002294	Reimbursement to Ms. Fantry for baby wipes for High School drawing class Inv: REIMBURSEMENT	April 30 Bill List	50979	11.99
							11.99
Amazon Capital Services	11-190-100-610-085-00-31	P049	PO-23-0002291	Bartle Science Supplies Inv: 1Y6M-16GJ-1FVV	April 30 Bill List	50980	27.75
Amazon Capital Services	11-214-100-610-050-00-08	P049	PO-23-0002374	Supplies - IPAD HOLDER Inv: 1766-JW31-1JPR	April 30 Bill List	50980	29.99
Amazon Capital Services	11-190-100-610-050-00-00	P049	PO-23-0002375	Supplies - FOR STAFF 504 EQUIPMENT-lumbar roll Inv: 1MGF-K33N-X03D	April 30 Bill List	50980	31.94
Amazon Capital Services	11-000-240-600-070-00-01	P049	PO-23-0002351	Items for teacher appreciation - seeds, planters, markers, etc. Inv: 1C6H-YFF3-LPGL	April 30 Bill List	50980	117.73
Amazon Capital Services	11-000-240-600-070-00-01	P049	PO-23-0002352	Items for teacher appreciation - stickers Inv: 1XJM-LMN1-DC9F	April 30 Bill List	50980	6.95
Amazon Capital Services	11-000-240-600-070-00-01	P049	PO-23-0002353	Items for teacher appreciation - stickers Inv: 1XJM-LMN1-DC9F	April 30 Bill List	50980	19.99
							234.35
Ami Dobelle	11-190-100-610-050-22-04	7580	PO-23-0002361	Reimbursement for Environmental Science Class supplies High School - Ami Dobelle Inv: REIMBURSEMENT	April 30 Bill List	50981	291.72
							291.72
Apple Store; The	11-000-217-600-070-00-08	4244	PO-23-0002338	IPad for Student Inv: AL20352943	April 30 Bill List	50982	528.00
							528.00
Armbrust Inc.	62-601-100-610-000-09-09	7261	PO-23-0002358	Masks for Bartle Inv: D3694	April 30 Bill List	50983	104.65
							104.65

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount To Pay
Ashley Huggins	11-000-291-280-000-00-00	7665	PO-23-0002236	Tuition Reimbursement Inv: TUITION	April 30 Bill List	50984	525.00
							525.00
Atra Janitorial Supply Co., Inc	11-000-262-610-000-00-06	F101	PO-23-0002274	April custodial supplies Inv: 98166	April 30 Bill List	50985	314.14
Atra Janitorial Supply Co., Inc	11-000-262-610-000-00-06	F101	PO-23-0002274	April custodial supplies Inv: 97571	April 30 Bill List	50985	5,444.08
							5,758.22
B & H Photo & Video	11-190-100-610-050-20-04	3613	PO-23-0002344	Bluetooth Speakers for high school orchestra department Inv: 2126764999	April 30 Bill List	50986	453.60
							453.60
Barnes & Noble Booksellers	11-190-100-610-085-00-32	4327	PO-23-0002250	VARIOUS BOOKS FOR BARTLE, MIDDLE & HIGH Inv: 4411827	April 30 Bill List	50987	475.31
Barnes & Noble Booksellers	11-190-100-610-060-00-32	4327	PO-23-0002250	VARIOUS BOOKS FOR BARTLE, MIDDLE & HIGH Inv: 4408319	April 30 Bill List	50987	124.67
Barnes & Noble Booksellers	11-190-100-610-050-00-32	4327	PO-23-0002250	VARIOUS BOOKS FOR BARTLE, MIDDLE & HIGH Inv: 4408319	April 30 Bill List	50987	16.33
Barnes & Noble Booksellers	11-190-100-610-085-00-00	4327	PO-23-0002254	Books that were thrown out for Bartle by mistake by Atalian Inv: 4411724	April 30 Bill List	50987	408.43
							1,024.74
Boxx Modular Inc.	11-000-262-441-000-00-00	7668	PO-23-0002347	Lease Four Classroom Modules Inv: 1 PYMT	April 30 Bill List	50988	4,133.00
Boxx Modular Inc.	11-000-262-441-000-00-00	7668	PO-23-0002347	Lease Four Classroom Modules Inv: DAMAGE DEPOSIT	April 30 Bill List	50988	4,133.00
Boxx Modular Inc.	11-000-262-441-000-00-00	7668	PO-23-0002347	Lease Four Classroom Modules Inv: 50% AS PER CONTRACT	April 30 Bill List	50988	41,716.00
							49,982.00
Brooke Baldizzone	20-270-200-500-000-00-07	0385	PO-23-0002379	Reimbursement for Trip to DC for Baldizzone Inv: REIMBURSEMENT	April 30 Bill List	50989	1,493.60
Brooke Baldizzone	20-020-100-600-000-00-07	0385	PO-23-0002409	Reimbursement cares closet Inv: CARE CLOSET	April 30 Bill List	50989	116.25
							1,609.85
Brookfield Schools	11-150-100-320-085-00-08	4204	PO-23-0002360	SUB NURSING SERVICES Inv: INV-21265	April 30 Bill List	50990	1,728.00
							1,728.00

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	GL	PO Number	Description	Batch	Check #	Amount to Pay
BSN Sports LLC	11-402-100-600-050-00-04	1953	PO-23-0001783	Baseball hats - HS Sports Inv: 920886784	April 30 Bill List	50991	766.16
							766.16
Busch Law Group Llc	11-000-230-331-000-00-00	5474	PO-23-0002378	March 2023 Legal Services Inv: 18290	April 30 Bill List	50992	8,891.00
							8,891.00
Cablevision Lightpath Inc.	11-000-230-530-000-00-00	0601	PO-23-0002356	2022/2023 Internet Service February Inv: 100987338	April 30 Bill List	50993	2,546.00
Cablevision Lightpath Inc.	11-000-230-530-000-00-00	0601	PO-23-0002357	2022/2023 Internet Service March Inv: 101004438	April 30 Bill List	50993	2,546.00
							5,092.00
Cascade School Supplies	11-190-100-610-060-00-03	1175	PO-23-0002199	MS Art supplies needed to completed classroom project. Teacher did not receive all her art supplies at the beginning of the year Inv: 34979	April 30 Bill List	50994	71.42
							71.42
Celebrate The Children	11-000-100-566-070-00-08	5423	PO-23-0002333	OOD Tuition Inv: MAY	April 30 Bill List	50995	13,332.00
Celebrate The Children	11-000-100-566-070-00-08	5423	PO-23-0002333	OOD Tuition Inv: JUNE	April 30 Bill List	50995	10,908.00
							24,240.00
Charter UP LLC	11-000-270-512-050-00-04	7559	PO-23-0001969	Bus for Model UN Trip to Philadelphia - HS - Board Approved 12/12/22 Inv: 612817-1	April 30 Bill List	50996	1,036.44
Charter UP LLC	11-000-270-512-050-00-04	7559	PO-23-0001969	Bus for Model UN Trip to Philadelphia - HS - Board Approved 12/12/22 Inv: 612817-2	April 30 Bill List	50996	1,036.44
Charter UP LLC	11-000-270-512-050-00-04	7559	PO-23-0002245	Transportation for Ivy League Model UN Trip to Cornell University Inv: 644929-1	April 30 Bill List	50996	2,139.80
Charter UP LLC	11-000-270-512-050-00-04	7559	PO-23-0002245	Transportation for Ivy League Model UN Trip to Cornell University Inv: 644929-2	April 30 Bill List	50996	2,046.87
							6,259.55
Conquer Mathematics Llc	11-000-223-580-085-00-31	0350	PO-23-0001165	Conquer Math Professional Development Inv: 2324-04-01	April 30 Bill List	50997	680.00
							680.00
Costco, Inc.	62-601-100-610-000-00-00	3203	PO-23-0002084	COSTCO SHOPPING FOR IRVING ASP Inv: 323 6 42 147	April 30 Bill List	50998	208.57

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount of Pay
Costco, Inc.	62-601-100-610-000-00-00	3203	PO-23-0002385	COSTCO SHOPPING FOR BARTLE ASP Inv: 323 10 205 98	April 30 Bill List	50998	213.15
Costco, Inc.	62-601-100-610-000-00-00	3203	PO-23-0002385	COSTCO SHOPPING FOR BARTLE ASP Inv: 323 7 253 4	April 30 Bill List	50998	285.14
							706.86
CPC Behavioral Healthcare Inc.	11-000-100-566-050-00-08	4226	PO-23-0002335	OOD TUITION	April 30 Bill List	50999	8,049.10
							8,049.10
Cranford Public School District	11-000-100-562-050-00-08	S749	PO-23-0001379	OOD SY TUITION CRANFORD Inv: MARCH	April 30 Bill List	51000	11,469.00
							11,469.00
Daniel Gittler	11-401-100-500-050-00-04	7660	PO-23-0002286	Newsies - Pit Musician for High School Spring Musical - Daniel Gittler Inv: MUSICAL	April 30 Bill List	51001	525.00
							525.00
Dataspire Education & Evaluation LLC	11-000-223-320-000-00-31	7591	PO-23-0001565	Consulting District Workshop for HS and MS Inv: 1004	April 30 Bill List	51002	1,520.00
							1,520.00
Discount School Supply	11-190-100-610-070-00-01	4806	PO-23-0000379	Teaching Aids Inv: P41405200101	April 30 Bill List	51003	63.29
							63.29
East Mountain School	11-000-100-566-060-00-08	3166	PO-23-0001763	OOD TUITION - EAST MOUNTAIN #2 Inv: MAY	April 30 Bill List	51004	7,936.40
East Mountain School	11-000-100-566-050-00-08	3166	PO-23-0001416	OOD TUITION - EAST MOUNTAIN Inv: MAY	April 30 Bill List	51004	7,936.40
							15,872.80
Educational Services Commission of NJ	11-000-100-562-050-00-08	1790	PO-23-0001384	OOD SY TUITION - RDS Inv: 0223-2150-TUIT-056	April 30 Bill List	51005	9,595.00
Educational Services Commission of NJ	20-250-100-500-085-00-08	1790	PO-23-0001385	OOD TUITION SY BBLC Inv: 0223-2150-TUIT-053	April 30 Bill List	51005	4,997.00
Educational Services Commission of NJ	20-250-100-500-085-00-08	1790	PO-23-0001385	OOD TUITION SY BBLC Inv: BBOT_M0223	April 30 Bill List	51005	230.00
Educational Services Commission of NJ	11-000-100-562-070-00-08	1790	PO-23-0001386	OOD TUITION SY CLLL Inv: 0223-2150-TUIT-054	April 30 Bill List	51005	10,697.00
Educational Services Commission of NJ	11-000-100-562-050-00-08	1790	PO-23-0001386	OOD TUITION SY CLLL Inv: 0223-2150-TUIT-054	April 30 Bill List	51005	10,697.00
Educational Services Commission of NJ	11-000-100-562-050-00-08	1790	PO-23-0001389	OOD TUITION FFA Inv: FFAOT_M0223	April 30 Bill List	51005	402.50
Educational Services Commission of NJ	11-000-100-562-050-00-08	1790	PO-23-0001389	OOD TUITION FFA Inv: 0223-2150-TUIT-055	April 30 Bill List	51005	16,796.00

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount Draw
Educational Services Commission of NJ	11-000-270-350-000-00-00	1790	PO-23-0002154	Contracted Transportation 22-23 School Year/February 2023 Inv: TRANS FEB	April 30 Bill List	51005	11,700.98
Educational Services Commission of NJ	11-000-270-517-000-00-00	1790	PO-23-0002154	Contracted Transportation 22-23 School Year/February 2023 Inv: TRANS FEB	April 30 Bill List	51005	83,612.53
Educational Services Commission of NJ	11-000-270-518-000-00-00	1790	PO-23-0002154	Contracted Transportation 22-23 School Year/February 2023 Inv: TRANS FEB	April 30 Bill List	51005	150,401.38
Educational Services Commission of NJ	20-251-200-320-000-00-08	1790	PO-23-0002423	Non Public CO FY22 Q1 Inv: COIDEAB_Q0123	April 30 Bill List	51005	994.50
Educational Services Commission of NJ	20-251-200-320-000-00-08	1790	PO-23-0002424	Non Public CO FY22 Q2 Inv: COIDEAB_M1222	April 30 Bill List	51005	3,705.00
Educational Services Commission of NJ	20-251-200-320-000-00-08	1790	PO-23-0002425	Non Public CO FY22 Q3 Inv: COIDEAB_Q0323	April 30 Bill List	51005	1,193.50
							305,022.39
Edvocate, Inc.	11-000-262-420-000-00-00	3841	PO-23-0000715	Italian Contract Monitoring Service Inv: 7293	April 30 Bill List	51006	1,114.00
							1,114.00
ESCNJ	11-000-230-590-000-00-00	A658	PO-23-0002401	Rental of Professional Conference Center for BA Interviews Inv: 4242023	April 30 Bill List	51007	1,397.66
							1,397.66
ESS Northeast LLC	11-190-100-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412062	April 30 Bill List	51008	2,428.13
ESS Northeast LLC	11-190-100-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408363	April 30 Bill List	51008	2,266.25
ESS Northeast LLC	11-000-218-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412062	April 30 Bill List	51008	1,036.00
ESS Northeast LLC	11-000-218-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406088	April 30 Bill List	51008	1,036.00
ESS Northeast LLC	11-190-100-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406088	April 30 Bill List	51008	2,266.25
ESS Northeast LLC	11-000-218-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413019	April 30 Bill List	51008	1,295.00
ESS Northeast LLC	11-190-100-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406089	April 30 Bill List	51008	129.50
ESS Northeast LLC	11-000-218-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406088	April 30 Bill List	51008	1,295.00
ESS Northeast LLC	11-000-218-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408363	April 30 Bill List	51008	1,295.00
ESS Northeast LLC	11-190-100-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413019	April 30 Bill List	51008	2,266.25
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413021	April 30 Bill List	51008	64.75
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408364	April 30 Bill List	51008	1,683.50

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408364	April 30 Bill List	51008	64.75
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413021	April 30 Bill List	51008	64.75
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413019	April 30 Bill List	51008	3,480.35
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406089	April 30 Bill List	51008	1,165.50
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413021	April 30 Bill List	51008	129.50
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413019	April 30 Bill List	51008	2,185.35
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406089	April 30 Bill List	51008	259.00
ESS Northeast LLC	11-190-100-320-050-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 403759	April 30 Bill List	51008	2,266.25
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 403760	April 30 Bill List	51008	453.25
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 403759	April 30 Bill List	51008	1,618.77
ESS Northeast LLC	11-000-240-320-000-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412063	April 30 Bill List	51008	118.95
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408363	April 30 Bill List	51008	3,399.41
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412064	April 30 Bill List	51008	129.50
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412064	April 30 Bill List	51009	1,359.75
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412062	April 30 Bill List	51009	194.24
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412062	April 30 Bill List	51009	3,464.17
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406088	April 30 Bill List	51009	2,266.29
ESS Northeast LLC	11-215-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406088	April 30 Bill List	51009	259.00
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412062	April 30 Bill List	51009	1,910.16
ESS Northeast LLC	11-000-240-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413020	April 30 Bill List	51009	118.95
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412062	April 30 Bill List	51009	3,642.26
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413019	April 30 Bill List	51009	3,237.56
ESS Northeast LLC	11-215-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413019	April 30 Bill List	51009	777.00
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406088	April 30 Bill List	51009	3,885.05
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 413021	April 30 Bill List	51009	64.75

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406089	April 30 Bill List	51009	129.50
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 403760	April 30 Bill List	51009	647.50
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412064	April 30 Bill List	51009	259.00
ESS Northeast LLC	11-215-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 412062	April 30 Bill List	51009	1,036.00
ESS Northeast LLC	11-190-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408363	April 30 Bill List	51009	1,861.59
ESS Northeast LLC	11-215-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408363	April 30 Bill List	51009	906.50
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 408363	April 30 Bill List	51009	2,832.90
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 403759	April 30 Bill List	51009	3,399.48
ESS Northeast LLC	11-215-100-320-070-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 403759	April 30 Bill List	51009	1,036.00
ESS Northeast LLC	11-190-100-320-085-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 406088	April 30 Bill List	51009	2,347.26
ESS Northeast LLC	11-190-100-320-060-00-00	4377	PO-23-0002390	March 2023 Substitute Services Inv: 403759	April 30 Bill List	51009	3,318.47
							71,350.34
Fisher Scientific Company LLC	11-190-100-610-085-00-31	1367	PO-23-0002188	Bartle 4th Grade Science Supplies Inv: 1439767	April 30 Bill List	51010	24.60
							24.60
Flinn Scientific Inc	11-190-100-610-085-00-31	1369	PO-23-0002251	BARTLE SCIENCE SUPPLIES Inv: 2852219	April 30 Bill List	51011	11.29
							11.29
Gerard Wells	11-401-100-500-050-00-04	7659	PO-23-0002285	Newsies - Pit Musician for High School Spring Musical - Gerard Wells Inv: MUSICAL	April 30 Bill List	51012	525.00
							525.00
GOMO Educational Services	11-000-240-580-060-00-03	7642	PO-23-0002227	Restorative Practices for Educators - Virtual PD 3/27/23 & 3/28/23 for Krissy Suckow and Jen Knapp Inv: 152	April 30 Bill List	51013	400.00
							400.00
Highland Park HS Student Fund	20-100-064-500-060-00-03	2597	PO-23-0002323	Reimbursement HS Student Funds account for MS Music Trip/ Hard Rock Cafe partly funded by HPEF Inv: REIMBURSEMENT	April 30 Bill List	51014	1,358.00
							1,358.00

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
Homecare Therapies Llc	11-000-213-300-085-00-00	Q924	PO-23-0002133	Substitute Nursing Services Inv: 319980	April 30 Bill List	51015	420.00
Homecare Therapies Llc	11-000-213-300-085-00-00	Q924	PO-23-0002133	Substitute Nursing Services Inv: 320414	April 30 Bill List	51015	1,260.00
Homecare Therapies Llc	11-000-213-300-085-00-00	Q924	PO-23-0002133	Substitute Nursing Services Inv: 317522	April 30 Bill List	51015	460.20
Homecare Therapies Llc	11-000-213-300-085-00-00	Q924	PO-23-0002133	Substitute Nursing Services Inv: 318487	April 30 Bill List	51015	1,290.00
Homecare Therapies Llc	11-000-213-300-085-00-00	Q924	PO-23-0002133	Substitute Nursing Services Inv: 319808	April 30 Bill List	51015	805.20
							4,235.40
Tru Stor, LLC dba Hunter Technologies	11-000-230-530-000-00-00	F559	PO-23-0000713	District Phone Lease 60 Months Inv: 42246356	April 30 Bill List	51016	3,758.13
							3,758.13
Hunterdon Cnty Ed. Services Co	11-000-251-330-000-00-00	1472	PO-23-0002348	Lease Purchase Bidding Advisory Services Inv: 23-01827	April 30 Bill List	51017	2,800.85
							2,800.85
Insect Lore	11-190-100-610-070-00-31	1480	PO-23-0002292	Irving Science Supplies Inv: INV1901477	April 30 Bill List	51018	116.89
							116.89
Interim Healthcare of South Plainfield	11-000-213-300-050-00-00	4714	PO-23-0002128	SUB NURSING SERVICES Inv: 4A00136-01	April 30 Bill List	51019	244.00
Interim Healthcare of South Plainfield	11-000-213-300-060-00-00	4714	PO-23-0002128	SUB NURSING SERVICES Inv: 4A00222-01	April 30 Bill List	51019	472.75
Interim Healthcare of South Plainfield	11-000-213-300-050-00-00	4714	PO-23-0002128	SUB NURSING SERVICES Inv: 4A00009-01	April 30 Bill List	51019	244.00
Interim Healthcare of South Plainfield	11-000-213-300-085-00-00	4714	PO-23-0002128	SUB NURSING SERVICES Inv: 4A00049-01	April 30 Bill List	51019	457.50
Interim Healthcare of South Plainfield	11-000-213-300-070-00-00	4714	PO-23-0002128	SUB NURSING SERVICES Inv: 4A00137-01	April 30 Bill List	51019	488.00
							1,906.25
Irene Westfall	11-401-100-500-050-00-04	7661	PO-23-0002288	Newsies - Pit Musician for High School Spring Musical - Irene Westfall Inv: MUSICAL	April 30 Bill List	51020	525.00
							525.00
J.L. Dobbs Inc.	11-000-261-420-000-01-06	D619	PO-23-0002316	Crane and operator will be used to lift the new air conditioner from the Irving playground to the roof. Inv: 407931	April 30 Bill List	51021	1,490.00
							1,490.00

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
Jay Shanman	11-401-100-500-050-00-04	7658	PO-23-0002284	Newsies - Pit Musician for High School Spring Musical - Jay Shanman Inv: MUSICAL	April 30 Bill List	51022	525.00
							525.00
Jennifer Knapp	11-000-240-580-085-00-02	4587	PO-23-0002380	PD TRAVEL REIMBURSEMENT Inv: REIMBURSEMENT	April 30 Bill List	51023	41.49
							41.49
Johnstone Supply	11-000-261-610-000-00-06	4971	PO-23-0002389	Belt replacement for hvac units for all schools Inv: S5691073.001	April 30 Bill List	51024	235.86
Johnstone Supply	11-000-261-610-000-01-06	4971	PO-23-0002416	Irving main office HVAC repair parts Inv: S5679539.001	April 30 Bill List	51024	522.40
							758.26
Justeine Daniel	11-000-100-569-000-00-00	7583	PO-23-0001423	Settlement Agreement I.C. Inv: APRIL	April 30 Bill List	51025	842.37
							842.37
Kristyn Suckow	20-270-200-500-060-03-07	W942	PO-23-0002345	Reimbursement for Kristyn Suckow, MS AP, for travel expenses for a PD, "Guiding Restorative Justice in Discipline Policy, Code of Conduct and Practice" on 3/28/23. It was Board approved on February 27, 2023 Inv: REIMBURSEMENT	April 30 Bill List	51026	25.66
							25.66
Lakeview School	11-000-100-566-085-00-08	3073	PO-23-0001382	OOD SY TUITION Inv: MAY	April 30 Bill List	51027	11,596.42
Lakeview School	11-000-100-566-050-00-08	3073	PO-23-0001382	OOD SY TUITION Inv: MAY	April 30 Bill List	51027	11,596.42
							23,192.84
Layla Transportation And Trading Inc.	11-000-270-512-000-00-00	5325	PO-23-0002359	Athletic Transportation Inv: 3226	April 30 Bill List	51028	635.00
Layla Transportation And Trading Inc.	11-000-270-512-000-00-00	5325	PO-23-0002359	Athletic Transportation Inv: 3225	April 30 Bill List	51028	790.00
							1,425.00
Legacy Treatment Services	11-000-100-566-050-00-08	W699	PO-23-0001417	OOD TUITION - MARY DOBBINS Inv: MARCH	April 30 Bill List	51029	13,357.74
							13,357.74
Lewis; May	11-000-223-600-085-00-02	4565	PO-23-0002402	TRAVEL REIMBURSEMENT FOR MAY LEWIS Inv: REIMBURSEMENT	April 30 Bill List	51030	25.00

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount Pay
							25.00
Mei Ping Yang	11-190-100-610-060-00-03	1220	PO-23-0002231	Reimbursement for kitchen materials for Room 104 that needed to be replaced Inv: REIMBURSEMENT	April 30 Bill List	51031	274.02
							274.02
Mercy Transportation	11-000-270-512-000-00-00	5058	PO-23-0002417	Athletic Transportation Inv: HIG-016	April 30 Bill List	51032	5,935.00
Mercy Transportation	11-000-270-512-000-00-00	5058	PO-23-0002418	Athletic Transportation Inv: HIG-018	April 30 Bill List	51032	595.00
Mercy Transportation	11-000-270-512-000-00-00	5058	PO-23-0002419	Athletic Transportation Inv: HIG-017	April 30 Bill List	51032	1,310.00
							7,840.00
Michael Lassiter	11-000-240-580-050-00-04	3279	PO-23-0002340	Reimbursement for travel & parking - PD - Restorative Justice - Michael Lassiter Inv: REIMBURSEMENT	April 30 Bill List	51033	45.02
							45.02
Morris-Union Jointure Commission	11-000-100-562-050-00-08	4774	PO-23-0001387	OOD TUITION SY Inv: MARCH	April 30 Bill List	51034	9,982.40
Morris-Union Jointure Commission	11-000-100-562-085-00-08	4774	PO-23-0001419	OOD TUITION SY - DLC PROVIDENCE Inv: MARCH	April 30 Bill List	51034	9,982.40
							19,964.80
New Jersey Schools Insurance Group	11-000-291-260-000-00-00	1442	PO-23-0000918	Workers Compensation 2022/2023 Inv: CON-33197	April 30 Bill List	51035	30,180.37
							30,180.37
New Road School Inc.	11-000-100-566-050-00-08	1448	PO-23-0001373	OOD SY TUITION NEW ROADS PARLIN Inv: JUNE	April 30 Bill List	51036	5,940.00
							5,940.00
The Newgrange School Of Princeton Inc.	20-271-200-500-085-02-07	3564	PO-23-0001670	Fundations for Irving and Bartle Inv: 2223-235	April 30 Bill List	51037	2,750.00
The Newgrange School Of Princeton Inc.	20-271-200-500-085-02-07	3564	PO-23-0001670	Fundations for Irving and Bartle Inv: 2223-236	April 30 Bill List	51037	2,750.00
The Newgrange School Of Princeton Inc.	20-271-200-500-070-01-07	3564	PO-23-0001670	Fundations for Irving and Bartle Inv: 2223-234	April 30 Bill List	51037	2,750.00
The Newgrange School Of Princeton Inc.	20-271-200-500-070-01-07	3564	PO-23-0001670	Fundations for Irving and Bartle Inv: 2223-233	April 30 Bill List	51037	2,750.00
							11,000.00
NJ Transit Corp	11-000-270-512-000-00-08	0346	PO-23-0000955	SLE TRAVEL Inv: INV0266651	April 30 Bill List	51038	390.00

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

VendorName	AccountNumber	Id	PoNumber	Description	Batch	Check #	Amount(USD)
							390.00
Parco Scientific Company	11-190-100-610-085-00-31	1176	PO-23-0001956	SCIENCE ITEMS FOR BARTLE Inv: PU119762	April 30 Bill List	51039	21.00
							21.00
Picture It Awards	11-402-100-800-050-00-04	3542	PO-23-0002121	Winter Awards for HS Sports Inv: 13006	April 30 Bill List	51040	338.40
Picture It Awards	11-000-230-610-000-00-00	3542	PO-23-0002364	Awards for June Recognition Inv: 13184	April 30 Bill List	51040	717.20
							1,055.60
Pitney Bowes	11-000-230-530-000-00-00	1329	PO-23-0002444	Postage Meter Rental Inv: 1022888322	April 30 Bill List	51041	216.00
							216.00
Really Good Stuff, Llc	11-204-100-610-060-00-08	2058	PO-23-0002355	SPEC ED POSTERS, CARDS - COPPOLA Inv: 8019774	April 30 Bill List	51042	45.15
							45.15
Rena Merl	11-000-216-320-060-00-08	7664	PO-23-0002307	Spec Ed Compensatory Svcs - PT Inv: 1	April 30 Bill List	51043	420.00
							420.00
Repertorio Espanol	11-190-100-800-050-00-32	7425	PO-23-0002226	Instr Other Misc Humanities Inv: 06-08-6FY23	April 30 Bill List	51044	750.00
							750.00
Russo Music Center Corp.	11-190-100-500-050-20-04	3749	PO-23-0002265	Instrument Repair for HS Band Inv: 1803937	April 30 Bill List	51045	53.00
							53.00
S&S Worldwide, Inc.	11-214-100-610-070-00-08	2139	PO-23-0002110	Isley-Teaching Supplies Inv: IN101171408	April 30 Bill List	51046	37.59
							37.59
Sam Perez	11-000-223-580-060-00-03	7549	PO-23-0002341	Travel Reimbursement for Sam Perez for a conference attended in San Francisco, CA February 17-20, 2023. Conference was "creating Change 2023 - The National LGBTQIA Task Force Inv: REIMBURSEMENT	April 30 Bill List	51047	182.21
							182.21
Sargent-Welch/VWR International	11-190-100-610-085-00-31	2156	PO-23-0002253	BARTLE SCIENCE SUPPLIES Inv: 8812506402	April 30 Bill List	51048	13.26

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
							13.26
School Specialty	11-000-219-600-085-00-08	Y612	PO-23-0002152	K Leahy - Teaching Supplies Inv: 208132022108	April 30 Bill List	51049	27.61
School Specialty	11-190-100-610-085-00-31	Y612	PO-23-0002256	BARTLE SCIENCE SUPPLIES Inv: 208132111118	April 30 Bill List	51049	39.46
School Specialty	11-190-100-610-085-00-31	Y612	PO-23-0002256	BARTLE SCIENCE SUPPLIES Inv: 208132093754	April 30 Bill List	51049	2.90
							69.97
Scott Roth	20-438-200-500-050-00-12	1098	PO-23-0002139	REGISTRATION FEE REIMBURSEMENT FOR SCOTT ROTH Inv: REIMBURSEMENT	April 30 Bill List	51050	249.99
							249.99
Sean Decker	11-401-100-500-050-00-04	7662	PO-23-0002287	Newsies - Pit Musician for High School Spring Musical - Sean Decker Inv: MUSICAL	April 30 Bill List	51051	525.00
							525.00
SHI	11-190-100-610-000-00-05	4284	PO-23-0002097	Projector Screens Inv: B16568463	April 30 Bill List	51052	947.56
							947.56
Somerset County Educational Services	11-000-100-562-050-00-08	5082	PO-23-0001765	SCESC TUITION - PATHWAYS PROGRAM Inv: MARCH	April 30 Bill List	51053	7,184.50
Somerset County Educational Services	11-000-100-562-060-00-08	5082	PO-23-0002242	SCESC TUITION - PATHWAYS PROGRAM Inv: MARCH	April 30 Bill List	51053	1,052.82
Somerset County Educational Services	11-000-100-562-060-00-08	5082	PO-23-0002242	SCESC TUITION - PATHWAYS PROGRAM Inv: FEBRUARY	April 30 Bill List	51053	7,184.50
							15,421.82
Staples Contract & Commercial, Inc.	11-000-221-600-000-00-31	0013	PO-23-0002293	Supplies for STEM Inv: 3534320377	April 30 Bill List	51054	29.96
Staples Contract & Commercial, Inc.	11-000-230-610-000-00-00	0013	PO-23-0002406	Office Supplies Inv: 3536492112	April 30 Bill List	51054	375.24
							405.20
Stepping Forward Counseling Center LLC	11-150-100-320-050-00-08	7650	PO-23-0002118	SFCC BEDSIDE INSTRUCTION Inv: 28513	April 30 Bill List	51055	4,600.00
							4,600.00
Stop And Shop/ahold Financial Services	11-204-100-610-060-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 329893	April 30 Bill List	51056	87.49
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: CS-267564	April 30 Bill List	51056	29.74

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

VendorName	AccountNumber	JE	PONumber	Description	Batch	Check #	AmountToPay
Stop And Shop/ahold Financial Services	11-214-100-610-085-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 329883	April 30 Bill List	51056	20.58
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 012723-1	April 30 Bill List	51056	37.66
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 614701	April 30 Bill List	51056	47.92
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 49996	April 30 Bill List	51056	-21.66
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 329885	April 30 Bill List	51056	37.84
Stop And Shop/ahold Financial Services	11-214-100-610-085-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 329889	April 30 Bill List	51056	24.77
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 09232022	April 30 Bill List	51056	-26.76
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 09012022	April 30 Bill List	51056	.03
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 267542	April 30 Bill List	51056	-30.82
Stop And Shop/ahold Financial Services	11-204-100-610-060-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 329887	April 30 Bill List	51056	51.93
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 09012022	April 30 Bill List	51056	-36.00
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: CS-267555	April 30 Bill List	51056	85.56
Stop And Shop/ahold Financial Services	11-204-100-610-050-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 329890	April 30 Bill List	51056	34.24
Stop And Shop/ahold Financial Services	11-214-100-610-085-00-08	2269	PO-23-0002131	GLOW SUPPLIES - HIGH SCHOOL Inv: 012723-1	April 30 Bill List	51056	.09
							342.61
Talent Stock Llc	11-000-213-600-000-00-00	V330	PO-23-0002081	Philips FRX AED With Standard Carry Case Inv: AED	April 30 Bill List	51057	1,700.00
							1,700.00
United Supply Corp.	11-000-219-600-085-00-08	1155	PO-23-0002151	K Leahy, supplies Inv: 631223	April 30 Bill List	51058	49.03
United Supply Corp.	11-190-100-610-085-00-31	1155	PO-23-0002186	Bartle 4th Grade Science Supplies Inv: 632051	April 30 Bill List	51058	9.43
							58.46
W W Grainger, Inc	11-000-261-610-000-00-06	2448	PO-23-0002413	More door closers for all schools Inv: 9661339839	April 30 Bill List	51059	333.38
							333.38
W.B. Mason Co. Inc.	11-190-100-610-060-00-03	3141	PO-23-0002201	MS Art supplies needed to completed classroom project. Teacher did not receive all her art supplies at the beginning of the yea Inv: 237305921	April 30 Bill List	51060	101.87

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount to Pay
							101.87
W.B. Mason Co., Inc.	11-190-100-610-070-00-01	1263	PO-23-0002306	Copy paper Inv: 237385474	April 30 Bill List	51061	815.80
							815.80

Highland Park Board of Education
Bills and Claims
Batch April 30 Bill List (4/1/2023)
, Batch MS Field Trip Trip to Sterling Hill Mining Museum (4/24/2023)

Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase orders	Current	Prior Year	Total
11 General Current Expense	000 Undistributed Expenditures	90	579,986.83		579,986.83
11 General Current Expense	150 Regular Programs - Home Instruction	2	6,328.00		6,328.00
11 General Current Expense	190 Regular Programs - Undistributed	61	66,298.47		66,298.47
11 General Current Expense	204 Special Education - Learning and/or Language Disabilities	14	342.32		342.32
11 General Current Expense	214 Special Education - Autism	5	113.02		113.02
11 General Current Expense	215 Special Education - Preschool Disabilities - Part-Time	5	4,014.50		4,014.50
11 General Current Expense	401 School - Sponsored Co-curricular and Extra-curricular Activities	5	2,625.00		2,625.00
11 General Current Expense	402 School - Sponsored Athletics	2	1,104.56		1,104.56
	Fund total:		**660,812.70**		**660,812.70**
20 Special Revenue Fund	020 Local Grants and Donations	1	116.25		116.25
20 Special Revenue Fund	100 Regular Programs - Elementary/Secondary	2	1,582.00		1,582.00
20 Special Revenue Fund	250 IDEA Part B	2	5,227.00		5,227.00
20 Special Revenue Fund	251 IDEA Part B	3	5,893.00		5,893.00
20 Special Revenue Fund	270 ESSA Title IIA / IID	2	1,519.26		1,519.26
20 Special Revenue Fund	271 ESSA Title IIA / IID	4	11,000.00		11,000.00
20 Special Revenue Fund	438 School-Based Youth Services Program (SBYSP)	1	249.99		249.99
	Fund total:		**25,587.50**		**25,587.50**
62 Before- and After-School Programs	601 Accredited Evening/Adult High School/Post-Graduate	4	811.51		811.51
	Fund total:		**811.51**		**811.51**
	Grand totals:	203	**687,211.71**		**687,211.71**

Highland Park Board of Education
Bills and Claims
Batch CAFE-23-MAY (5/1/2023)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount to Pay
Jay-Hill Repairs Corp.	60-910-310-400-000-00-00	3988	PO-23-0002388	Bartle - Steam Equipment Repairs Inv: 1011177	CAFE-23-MAY	1661	1,225.41
							1,225.41
Pomptonian Corp	60-910-310-870-000-00-00	4046	CAFE-23-002	2022-2023 FOOD SERVICE OPERATIONAL COSTS Inv: 353 041423	CAFE-23-MAY	1662	10,203.84
Pomptonian Corp	60-910-310-870-000-00-00	4046	CAFE-23-002	2022-2023 FOOD SERVICE OPERATIONAL COSTS Inv: 353 042123	CAFE-23-MAY	1662	8,157.06
Pomptonian Corp	60-910-310-870-000-00-00	4046	CAFE-23-002	2022-2023 FOOD SERVICE OPERATIONAL COSTS Inv: 353 042823	CAFE-23-MAY	1662	44,436.17
							62,797.07

Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase Orders	Current	Prior Year	Total
60 Cafeteria Fund	910 Food Services	4	64,022.48		64,022.48
	Fund total:		**64,022.48**		**64,022.48**
	Grand totals:	4	**64,022.48**		**64,022.48**

Board Secretary

HIGHLAND PARK BOARD OF EDUCATION ATHLETICS
Expenses by Vendor Detail
March 3 through May 15, 2023

Type	Date	Num	Account	Amount
Alex Dobrowolski				
Bill	05/15/2023		SOFTBALL	84.00
Total Alex Dobrowolski				84.00
Anthony Giarraffa				
Bill	05/15/2023		SOFTBALL	84.00
Bill	05/15/2023		SOFTBALL	84.00
Total Anthony Giarraffa				168.00
Bill Kilduff				
Bill	05/16/2023		BASEBALL	90.00
Total Bill Kilduff				90.00
Brian Opitz				
Bill	05/15/2023		BASEBALL	90.00
Total Brian Opitz				90.00
Brian Waltman				
Bill	05/15/2023		TRACK	90.00
Total Brian Waltman				90.00
Daniel Gallop				
Bill	05/15/2023		BASEBALL	90.00
Total Daniel Gallop				90.00
David Gritz				
Bill	05/15/2023		TRACK	90.00
Total David Gritz				90.00
Eliecer Recuero				
Bill	05/15/2023		BASEBALL	90.00
Total Eliecer Recuero				90.00
Emilio Calderon				
Bill	05/15/2023		BASEBALL	90.00
Total Emilio Calderon				90.00
Ernest Kregeloh				
Bill	05/15/2023		BASEBALL	90.00
Total Ernest Kregeloh				90.00
Gary Dominicus				
Bill	05/15/2023		BASEBALL	90.00
Total Gary Dominicus				90.00
Henry Hilton				
Bill	05/15/2023		SOFTBALL	84.00
Total Henry Hilton				84.00
James O'Hara				
Bill	05/15/2023		SOFTBALL	84.00
Total James O'Hara				84.00
Joe Reina				
Bill	05/15/2023		BASEBALL	90.00
Total Joe Reina				90.00
John Maresca				

HIGHLAND PARK BOARD OF EDUCATION ATHLETICS
Expenses by Vendor Detail
March 3 through May 15, 2023

Type	Date	Num	Account	Amount
Bill	05/15/2023		TRACK	90.00
Total John Maresca				90.00
Mark Halicki				
Bill	05/15/2023		BASEBALL	90.00
Total Mark Halicki				90.00
Michael Azzarello				
Bill	05/15/2023		BASEBALL	90.00
Total Michael Azzarello				90.00
Michael Rodriguez				
Bill	05/15/2023		SOFTBALL	84.00
Total Michael Rodriguez				84.00
Mike Walters				
Bill	05/15/2023		SOFTBALL	84.00
Total Mike Walters				84.00
Mitchell Dakelman				
Bill	05/15/2023		TRACK	95.00
Bill	05/15/2023		TRACK	95.00
Total Mitchell Dakelman				190.00
Neal Himmelfarb				
Bill	05/15/2023		BASEBALL	90.00
Total Neal Himmelfarb				90.00
Ralph J. Rogers Jr				
Bill	05/15/2023		SOFTBALL	84.00
Bill	05/15/2023		SOFTBALL	84.00
Total Ralph J. Rogers Jr				168.00
Robert Ciriello				
Bill	05/15/2023		BASEBALL	90.00
Bill	05/15/2023		BASEBALL	0.00
Total Robert Ciriello				90.00
Robert Horowitz				
Bill	05/15/2023		TRACK	90.00
Total Robert Horowitz				90.00
Stan Weinstein				
Bill	05/15/2023		SOFTBALL	84.00
Bill	05/15/2023		SOFTBALL	84.00
Total Stan Weinstein				168.00
Thomas McGuire				
Bill	05/15/2023		TRACK	90.00
Total Thomas McGuire				90.00
Thomas Reina				
Bill	05/15/2023		BASEBALL	90.00
Total Thomas Reina				90.00
Thomas Stasik				
Bill	05/15/2023		BASEBALL	90.00
Total Thomas Stasik				90.00

HIGHLAND PARK BOARD OF EDUCATION ATHLETICS
Expenses by Vendor Detail
March 3 through May 15, 2023

Type	Date	Num	Account	Amount
Tom Maple				
Bill	05/15/2023		SOFTBALL	84.00
Total Tom Maple				84.00
William Field				
Bill	05/15/2023		TRACK	90.00
Bill	05/15/2023		TRACK	90.00
Total William Field				180.00
William Tumbleson				
Bill	05/15/2023		SOFTBALL	84.00
Total William Tumbleson				84.00
TOTAL				3,172.00

Board of Education Approval of Travel and Related Expense Reimbursement Form 05/15/23

1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
2. Any reimbursable expenses not in compliance with the Circulars as indicated in 1. above, but deemed necessary and unavoidable as per N.J.A.C. 6A:23B-1.2(i)2 have reason(s) for such exception(s) clearly set forth and noted below.
3. Any "Other Expenses" listed under Reimbursable Expenses below will be explained under Explanation of "Other Expenses".

Types of Travel - 1 - Staff/Bd Member Training & Seminar, 2 - Convention/Conference, 3 - Regular District Business

** Date Change

* Prior approval from Superintendent, due to brevity of time

					Reimbursable Expenses								Necessary and
Staff/Board Member Title/Initials	Type of Travel	Date(s) of Travel	Event Description	Location of Travel	Reg. Fee	Travel/ Mileage	Trans. or Parking	Tolls	Lodging Nights	Lodging Costs	Meal Expenses	Other Expenses	Unavoidable Expenses Reasons for Exception
TC - SAC Counselor - KL	1	*5/10/2023	Don't Get Vaped In Training	Virtual	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
BS - SSST - TM	1	5/16/2023	HIB Characteristic Training	Virtual	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
IS - Principal - MM	1	5/16/2023	Middlesex County Board of County Commissioners Behaviorial Health Event	New Brunswick, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
IS - Counselor- LS	1	5/16/2023	Middlesex County Board of County Commissioners Behaviorial Health Event	New Brunswick, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
TC - SAC Counselor - KL	1	5/19/2023	NJPN Annual Addiction Conference	Virtual	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
BS - Counselor - TY	1	5/22/23-5/24/23	Camp Bernie	Port Murray	$0.00	$37.32	$ -	$ -	0	$ -	$ -		
ES - Child Study Team - FS	1	5/25/2023	SLPs: Enhance Therapy Effectiveness for Auditory Processing Disorder	Virtual	$159.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - IE	1	5/31/2023	World Language - Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - RS	1	5/31/2023	World Language - Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - YP	1	5/31/2023	World Language - Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - JC	1	5/31/2023	World Language - Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
MS - Teacher - KS	1	5/31/2023	World Language - Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
MS - Teacher - TB	1	5/31/2023	World Language - Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
MS - Teacher - NG	1	5/31/2023	World Language - Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
CO - Supervisor -MR	1	6/1/2003	ELA Supervisor Meeting	Monroe, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - CG	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - AG	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		

Board of Education Approval of Travel and Related Expense Reimbursement Form 05/15/23

1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
2. Any reimbursable expenses not in compliance with the Circulars as indicated in 1. above, but deemed necessary and unavoidable as per N.J.A.C. 6A:23B-1.2(i)2 have reason(s) for such exception(s) clearly set forth and noted below.
3. Any "Other Expenses" listed under Reimbursable Expenses below will be explained under Explanation of "Other Expenses".

Types of Travel - 1 - Staff/Bd Member Training & Seminar, 2 - Convention/Conference, 3 - Regular District Business

** Date Change

* Prior approval from Superintendent, due to brevity of time

Staff/Board Member Title/Initials	Type of Travel	Date(s) of Travel	Event Description	Location of Travel	Reimbursable Expenses								Necessary and Unavoidable Expenses Reasons for Exception
					Reg. Fee	Travel/ Mileage	Trans. or Parking	Tolls	Lodging Nights	Lodging Costs	Meal Expenses	Other Expenses	
HS - Teacher - CB	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - CP	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - AS	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - NM	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
MS - Teacher - ER	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
MS - Teacher - HD	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
MS - Teacher - NF	1	6/2/2023	Social Studies Gr. 6-12 Vertical Articulation	Highland Park, NJ	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
CO - Supervisor - LS	1	6/2/2023	NJAMTE 2023 Conference	Ewing, NJ	$30.00	$0.00	$ -	$ -	0	$ -	$ -		
BO - HR/PAYROLL - KG	1	6/2/2023	Educational Policy & School Law Seminar	Middletown, NJ	$0.00	$23.88	$ -	$ -	0	$ -	$ -		
TC - Supervisor - EA	1	6/9/2023	Middlesex County Guidance Directors Meeting	Metuchen, NJ	$0.00	$4.70	$ -	$ -	0	$ -	$ -		
CO - Supervisor - LS	1	7/11, 7/12, 7/25, 8/15, 8/16/2023	AMTNJ Summer Conferences	Plainsboro, West Windsor, Englishtown	$0.00	$0.00	$ -	$ -	0	$ -	$ -		
HS - Teacher - AD	1	10/17/2023	NJ Science Convention	Princeton, NJ	$185.00	$13.82	$ -	$ -	0	$ -	$ -		
		*Prior approval by Superintendent											

Abadir, Jasica
Abadir, Rania
Abbasi, Michelle
Abdeljabbar, Salma
Abdelsayed, Musa
Abedrabo, Sari
Acero, Carolina
Acevedo, Damabelis
Adams, Royalty
Afflick, Kristina
Ahern, Emily
Ahmed, Rubina
Aikhatuamen, Anita
Ajon, Johanna
Akbar, Sumaira
Albornoz, Johana
Alexandre, Fedra
Alfred, Abigail
Ali, Roslyn
Allen, Allison
Allen, Margaretta
Allonardo, Maureen
Amato, Caterina
Anastasio, Taylor
Ancel, Jean
Anderson, Maryn
Andrade, Doris
Andrade, Janice
Angibeau, Loulou
Armand-Addison, Jenaiya
Arshad, Shumaila
Astin, Renee
Audio, Regina
Aydiner, Gulay
Azor, Olivia
Backus, Daniel
Badawy, Nadia
Baez Espinal, Veronica
Baker, Emma
Balint, Ronald
Barranzuela, Emily
Barry, Laouratou
Bautista, Joanne
Begum, Nasrin
Belle, Dawn
Belliard, Amanda
Berroa Diaz, Yamily
Bethel, Timothy
Bevilacqua, Susan
Bey, Cynthia
Bhowmick, Anindita
Bishop-Mbachu, Joshua-Daniel
Blythe, Ericka
Boice, Kyle
Bonilla, Angelyca
Booker, Samantha
Booth, Airelle
Borshchik, Alina
Braden, Elise
Brandt, Danika
Brathwaite, Kayla
Braun, Taylor
Brennan, Melissa
Brittingham, Robin
Brookes, Tyler
Broomes, Janaya
Brown, Lakesha
Bucci, Andrew
Burns, Teresa
Burrell, Nateria
Butler, Brianna
Calvello, Martin
Camardo, Stefanie
Camargo, Johnathan
Caporuscio, Sarea
Capuano, Anthony
Caputo, Martina
Carrillo, Maria
Carroll, James
Castano-Moreno, Sara
Castro, Ruth
Cesar, Christopher
Chakrabarty, Rinki
Chakravarty, Sharmila
Chamberlain, Brian
Chaudhary, Azan
Chavarria, Katherine
Cherry, Monica
Chitimela, Tejaswini
Ciaccio, Melissa
Cimirro, Angelica
Cineus, Jean
Ciniglio, Sofia
Clark, Maiya
Cobb, Ayindia
Coccagna, Angela
Cohen, Aliah
Coke-Buntin, Andrew
Combs, Rakeida
Compton, Jelani
Concepcion, Ambar
Cook, Kayla
Cooper, Iyanna
Coronel Lopez, Sharon
Cotter, Richard
Covington, Iyanah
Crisitello, Louis
Crivaro, Marie
Crosby, Janis
Cruz, Daisy
Culmer, Michelle
Cummings, Jada
Curry, Judith
Cvoliga, Chantae
Dacles, Maria
Dailey, Finian
Daley, Ketandra
Dally, Olivia
Daly, Laura
D'Angelo, Jenna
Danzey, Ricky
Davis, Beverly
Davis, Chelsea
Davis, Faheemah
Davis, Julius
Davis, Kenneth
Dawoud, Walaa
De Los Santos, Juan
Dean, Brianna
Deangelis, Janice
Debek, Karolina
Delaney, Ava
Deline, Emerson
Delvalle, Maria
Dennis, Georgette
Dey, Moumita

Diaz, Nicole
Dickerson, Jinnay
Digiacomo, Valerie
Digiorgio, Elisabeth
Dilbert Petgrave, April
Dilbert Petgrave, Cecilia
Dinka, Nicholas
Dixon, Victoria
Dombrowski, Falon
Donofrio, Sophie
Doss, Kaylah
Dowdell, Justice
Dozier, Candis
Drea, Olivia
Dubois, Brooke
Duncan, Jonell
Dunlevy, Kimberly
Dunn, Jane
Durak, Phoebe
Duran Leonardo, Yazmin
Duran, Zoelynn
Dwekat, Huda
Early, Madison
Elie, Parham
Eliezer, Gabriella
Ellerbe, Shamara
Elmahdi, Marwa
Engelhardt-Trani, Tami
Ericksen, Amanda
Erzurum, Yaren
Espinoza, Kayla
Fabi, Sandra
Fallon, Gerard
Fani, Aref
Farquharson, Jessica
Federhenn, Jason
Feliz Morales, Liliana
Feola, Meredith
Ferrara, Vanessa
Fingeret, Jacob
Fischer, Jonathan
Flaherty, Danabeth
Floreal, Andiemax
Fonseca, Amanda
Fontana, Peter
Forbes, Chaasad
Forte, Christina
Fraser, Maleeka
Frederick, Dupreesha
Fritz, Jonathan
Gaidai, Anna
Ganes, Sudhaa
Ganley, Jennifer
Garces Ruiz, Dagmara
Garcia, Marielys
Gardner, Sheila
Garrison, Shelby
Gartrell, Tasiana
Geraty, Emma
Gerges, Eman
Giampino, Zachary
Gilbert, Dylan
Gilford, Shawn
Giordano, Kristie
Gittens, Simone
Gladstone, Robert
Glenn, Jerrica
Goeller, Steve
Goff, Alyce
Gonzalez, Jacquelyn
Gonzalez, Jessica
Gonzalez, Mariela
Gosiewski, Norbert
Gramlick, Nicolette
Grant, Steffi
Gray, Paula
Griffin, Lindsey
Guerrero, Enma
Guirgis, Guirgis
Gustin, Ashley
Guttenplan, Emily
Guzel, Rengin
Gyimah, Dorcas
Hajek, Cidney
Hall, Barbara
Hall, Jenna
Hamilton, Zahneisha
Hanna, Nesma
Hargrove, Chimere
Hassan, Sara
Hastings, Griffin
Hayes, John
Haynes, Jerome
Hazzon, Shea
Hechevarria, Clementina
Hernandez, Karen
Hernandez, Lisette
Herrmann, Stephanie
Hess, Alexandra
Higginbotham, Bryan
Hill, Dyani
Hill, Terina
Hinton, Yasmine
Holden, Brianna
Holmes, Kathryn
Holsonback, Michelle
Hoxey, Jessica
Huber, Holly
Hubert, Gaetana
Hubler, Maria
Hudson, Marlene
Huftalen, Daniel
Hughes, Mae
Ibrahim, Amira
Indore, Reshma
Isaboke, Hesbon
Iyamu, Adasuwa
Jackman, Nicole
Jackson, Jaleela
Jackson, Rashadamon
James, Nadir
Jarrells, Samantha
Jeffery, Mary Lou
Jethva, Komal
Jewel Justice, Christine
Jimenez, Michelle
Jo, Soohyun
Johnson, Eliza
Johnson, Laurie
Johnson, Thalia
Jones, Cheryl
Jones, Leif
Kadireddy, Swapna
Kamojula, Srinivas
Kattaria, Sumayya
Keating, Kristopher

Keevey, Laura
Kelly, Ashley
Kelly, Madison
Kennedy, Chris
Kenny, Hope
Khan, Rabah
Kharroub, Ali
Khoudeir, Zena
King, Esther
King, Tanika
Kirby, Christopher
Klein, Lindsey
Knoll, Catherine
Kosakowski, Heidi
Krishnamoorthi, Komathi
Kugelmann, Linda
Laforte, Heather
Lambert, Onayah
Lamond, Gianna
Lanzetti, Emilia
Lapietra, Melissa
LaTourette, Lisa
Laventure, Jerrod
Lawson, Deven
Lazarus, Adia
Lebert, Abbe-Gayle
Lee, Annabella
Leiva, Juliana
Lessig, Noelle
Lewis, Nia
Lewis, Shaniqua
Lightfoot, Shekinah
Litwin, Lindsay
Lobato, Joshua
Locke, Byron
Loeb, Emily
Lopez, Klaudeth
Lopez-Soto, Carolina
Lorenzo, Alyssa
Lores, Brenda
Lucca, Alyssa
Luyun, Maria Rosario
Mahand, Emanuel
Mahoney, Sophie
Majidi, Marilyn
Makkawi, Ranya
Mansfield, John
Mansuri, Aasya
Manuel, Laleshka
Marsac, Taylor
Marston, Cassidy
Martinez Aparicio, Lizbeth
Martinez, Fernanda
Matthews, Yolanda
Maudsley, Mary
Mawad, Fifi
McCloud-Austin, Althea
McEachern, Sheila
McGaney, Ronnette
McMillan, Shaquan
McNair, Ajene
Mehawed, Samira
Melendez, Delfina
Mendez, Alejandro
Mendez, Arlene
Michaelfelix, Joansteffi
Michelson, Hannah
Milanes, Madeline
Miller, Dajiona
Miller, Karen
Misley, Holly
Mizrachi, Jodi
Mohammad, Siraj
Molano, Gloria
Moll, Whitney
Money, Chenene
Money, Marlo
Monge Calderon, Xavier
Matthews, Yolanda
Maudsley, Mary
Mawad, Fifi
McCloud-Austin, Althea
McEachern, Sheila
McGaney, Ronnette
McMillan, Shaquan
McNair, Ajene
Mehawed, Samira
Melendez, Delfina
Mendez, Alejandro
Mendez, Arlene
Michaelfelix, Joansteffi
Michelson, Hannah
Milanes, Madeline
Miller, Dajiona
Miller, Karen
Misley, Holly
Mizrachi, Jodi
Mohammad, Siraj
Molano, Gloria
Moll, Whitney
Money, Chenene
Money, Marlo
Monge Calderon, Xavier
Matthews, Yolanda
Maudsley, Mary
Mawad, Fifi
McCloud-Austin, Althea
McEachern, Sheila
McGaney, Ronnette
McMillan, Shaquan
McNair, Ajene
Mehawed, Samira
Melendez, Delfina
Mendez, Alejandro
Mendez, Arlene
Michaelfelix, Joansteffi
Michelson, Hannah
Milanes, Madeline
Miller, Dajiona
Miller, Karen
Misley, Holly
Mizrachi, Jodi
Mohammad, Siraj
Molano, Gloria
Moll, Whitney
Money, Chenene
Money, Marlo
Monge Calderon, Xavier
Ochinegro, Hannah
Olaleye, Olayemi
Olivera, Samantha
Olsen, Melissa
Olsen, Richard
Ononiwu, Chiedozie
O'Rourke, Erica
Palazzo, Angela

Pallitto, Christina
Paone, Linda
Paranjape, Sampada
Parham, James
Parker, Aneesah
Parker, Jamal
Paulvin, Allan
Pellicane, Dustyn
Pemberton, Deon
Pereira, Skylin
Perez-Bautista, Lucia
Persaud, Kishan
Perseo, Timothy
Petroski, Lynn
Phillips, Christopher
Piazza, Samantha
Pierce, Jonathan
Pierce, Michael
Pitt, Sara
Polite, Latisha
Pompper, Diana
Ponterio, Nicole
Powell, Heather
Pratt, Julian
Pugh, Elanah
Pyles, Leshay
Radwan, Esraa
Rai, Maansi
Rashid, Rabia
Rayam, Jasmine
Reascos, Maria
Reddick, Rayonna
Redziniak, Angelica
Reed, Wesley
Reed, Yakiki
Reese, Heather
Relay, Kellie
Reynolds, Tashad
Rios, Catelynn
Rivera, Veronica
Rivers, Mekhi
Roberts, Anna
Roberts, Madison
Robertson, Ashley
Robertson, Savannah
Roditi, Alan
Rodrigues, Cristiana
Rodriguez Tapia, Eridania
Rodriguez, Dianeyis
Rodriguez, Esteven
Rodriguez, Janette
Rogers, Krista
Roldan, Isabella
Roma, Kelly
Romano, Maria
Rossman, Sofia
Rubio, Ebelin
Rueda Parziale, Elijah
Ruiz, Miguel
Russo, Alessandro
Saleh, Engy
Saloka, Aracelis
Salter, Marcella
Sandiford, Julie
Sands, Susan
Santana, Carlos
Santiago, Maria
Santos, Kathy
Santos, Yeshey
Sasaban, Rachel Joy
Savalia, Charmi
Scapati, Nancy
Scheetz, Staci
Schipsi III, Joseph
Schreiber, Steven
Scott, Sharelle
Sedhom, Bassanty
Semaan, Elias
Sepulveda, Emely
Sewell, Shaniqua
Shaw, John
Shea, Bryan
Shehu, Elona
Sheikh, Nafisa Khatun
Shepard, Trina
Shukla, Richa
Shull, Tyler
Shulzhenko, Julia
Shuman, Sonya
Sialong, Victor
Simmons, Arlene
Simunek, Antonia
Singleton, Omar
Siohan, Chloe
Smith, Shavonna
Somohano, Danielle
Sovine, Anita
Spencer, Abigail
Spivak, Sarah
Staffordsmith, Makenzie
Stasic, Airies
Stedman, Jevele
Steinmetz, David
Sternin, Karen
Stewart, Nevaeh
Stokes, Maya
Strain, Nicholas
Styles, Canna
Suriel, Julieta
Sutter, Savannah
Sutton, Amanda
Sweeney, Theresa
Szczepanski, Jennifer
Szustwal, Lisa
Tadros, Gamil
Tammaro, George
Teal, Tamia
Thomas, Blaire
Thompson, Arantxa
Thornton, Anasia
Thorpe, Jason
Tighe, Mackenzie
Tiseo, Bianca
Toney, Destiny
Torres Batista, Argel
Tossie, Dominique
Toto, Olivia
Tracey, Kathleen
Trautman, Florence
Traverzo, Haven
Tripathi, Niriksha
Trull, Zachary
Tullo-McVicar, Trinity
Tziouras, Vicki
Udell, Julia
Urgiles, Alejandra

Valdez De Mejia, Elenni
Valencia, Mack
Valentin, Heather
Van Veen Klos, Leoni
Van Zile, Laura
Varela, Luis
Varela, Yoana
Vassallo, Robert
Vegerano, Diana
Velez Rojas, Jacqueline
Velez, Michelle
Vella, Gina
Velletri, Christopher
Veras, Karina
Wade, Tiffany
Wagner, Rachel
Walker, Teayona
Walton, Darius
Warder, Justin
Washington, Alizah
Wedderburn, Megal
Welles, James
Wiley, Khadeja
Williams, Deyshia
Williams, Jhonea
Williams-Harris, Jacqueline
Williams-Lacy, Pamela
Wingender III, Theodore
Winston, Benjamin
Wolff, Megan
Wood, Theresa
Wulsebo, Summer
Yadav, Swati
Yannacone, Melissa
Yanni, Karen
Zaki, Gameel
Zambito, Jordan
Zuniga, Marjorie

Last	First	Location	Salary 23-24 Including Longevity and College
Alaeddini	Maryam	Bartle Elementary School	21,457.57
Arocho	Monica	Bartle Elementary School	20,957.57
Balasubramanian	Radhika	Bartle Elementary School	32,160.20
Basholli	Valbona	Bartle Elementary School	9,498.45
Bender	Catherine	Bartle Elementary School	65,053.00
Berdynaj	Malvina	Bartle Elementary School	9,498.45
Berrada-Rkhami	Houria	Bartle Elementary School	21,598.07
Besas	Mariah	Bartle Elementary School	67,843.00
Bevilacqua-Crane	Kimberly M	Bartle Elementary School	93,093.00
Boop	Jamie	Bartle Elementary School	69,753.00
Brown	Lisa	Bartle Elementary School	21,098.07
Brumel	Alexander	Bartle Elementary School	84,853.00
Burrell	Arlington	Bartle Elementary School	9,498.45
Burr-Leavell	Katherine	Bartle Elementary School	75,143.00
Calabrese	Meghan	Bartle Elementary School	65,743.00
Chaney	Joy E	Bartle Elementary School	92,593.00
Chang	Yaching	Bartle Elementary School	10,498.45
Chenalloy	Margarida	Bartle Elementary School	21,777.82
Clairmont	Mary	Bartle Elementary School	77,843.00
Dietlein	Sandra M	Bartle Elementary School	30,508.04
Dobrowolski	Carol Ann	Bartle Elementary School	95,883.00
Douches	Tracy	Bartle Elementary School	29,520.16
Drachtman	Francine	Bartle Elementary School	69,753.00
Drasher	Brooke	Bartle Elementary School	75,143.00
Ernst	Julie	Bartle Elementary School	90,303.00
Ewing	Ashley	Bartle Elementary School	21,137.32
Fernstaedt	Jaclyn M	Bartle Elementary School	77,843.00
Fisher	Lindsey A	Bartle Elementary School	75,053.00
Friscia	Jacqueline	Bartle Elementary School	52,124.00
Friscia	Joseph	Bartle Elementary School	21,098.07
Fuller	Kelsey F	Bartle Elementary School	75,143.00
Gerlach	Tania	Bartle Elementary School	90,518.00
Gertrude	Davon	Bartle Elementary School	22,098.07
Ghaly	Narreman	Bartle Elementary School	21,457.57
Jobity	Lauren N	Bartle Elementary School	80,743.00
Jozak	Jessica	Bartle Elementary School	60,053.00
Kambitsis	Dimitra	Bartle Elementary School	23,019.57
Kershaw	Kimberly	Bartle Elementary School	72,353.00
Kliff	Ilona	Bartle Elementary School	23,019.57
Knapp	Jennifer	Bartle Elementary School	128,539.00
Leaper	Danielle	Bartle Elementary School	75,143.00

Last	First	Location	Salary 23-24 Including Longevity and College
Leonardo	Jena	Bartle Elementary School	63,843.00
Lewis	Mary K	Bartle Elementary School	93,133.00
Liddick	Katherine	Bartle Elementary School	90,303.00
Maiden	Tracey M	Bartle Elementary School	84,143.00
Manivannan	Vinutha	Bartle Elementary School	21,277.82
Mayo	Jennifer	Bartle Elementary School	81,353.00
McLean	Jodi T	Bartle Elementary School	81,353.00
McLean	John F	Bartle Elementary School	63,343.00
McManus-Smith	Karen	Bartle Elementary School	95,383.00
Moe	Tiara E	Bartle Elementary School	53,774.00
Nagy	Lianee	Bartle Elementary School	31,716.28
Nelson	Dana	Bartle Elementary School	66,633.00
O'Hara	Thomas	Bartle/Middle School	75,053.00
Oltar	Deena	Bartle Elementary School	63,843.00
Pascal	Gamell	Bartle Elementary School	65,743.00
Patel	Jeannine	Bartle Elementary School	21,777.82
Phibbs	Lauren	Bartle Elementary School	67,353.00
Ramrekha	Mala	Bartle Elementary School	21,098.07
Raymondi	Cynthia	Bartle Elementary School	69,753.00
Roig	Keith	Bartle Elementary School	90,364.00
Roselli	Emily	Bartle Elementary School	69,753.00
Salerno	Nicole	Bartle Elementary School	69,753.00
Schmid	Kristen	Bartle Elementary School	86,933.00
Schmied	Cathy A	Bartle Elementary School	26,478.27
Schmied	Lynette	Bartle Elementary School	20,457.57
Sipione	Corradina	Bartle Elementary School	9,349.76
Soroka	Jewel	Bartle Elementary School	29,020.16
Stark	Timothy V	Bartle Elementary School	72,353.00
Stratoudakis	Sandra L	Bartle Elementary School	32,018.34
Tadros	Lucy Wassef	Bartle/Irving School	95,383.00
Updegraff	Jessica	Bartle Elementary School	70,143.00
Yonks	Amanda P	Bartle Elementary School	72,353.00
Young	Tara	Bartle Elementary School	72,543.00
Baldizzone	Brooke	Central Services (District)	102,455.00
Falkowski	Brian S	Central Services (District)	6,052.14
Gentilcore	Kimberly	Central Services (District)	80,070.33
Nicosia	Kristina M	Central Services (District)	181,000.00
Odato	Susan J	Central Services (District)	94,934.70
Parsons	Jodi	Central Services (District)	83,228.04
Rodrigues	Michele	Central Services (District)	112,683.00

Last	First	Location	Salary 23-24 Including Longevity and College
Sacca	Lisa	Central Services (District)	99,955.00
Squazzo	Maryellen C	Central Services (District)	74,486.19
Stevenson	Lori A	Central Services (District)	87,970.60
Tucker	Brandon	Central Services (District)	60,853.45
Bar	Stephanie	Ed Services	75,143.00
Coppola	Amy	Ed Services	81,900.00
Deitcher	Devora	Ed Services	148,629.00
Donnelly	Elaine M	Ed Services	66,021.97
Farhy	Dorothy	Ed Services	93,093.00
Klavan	Deena	Ed Services	92,593.00
Leahy	Katherine	Ed Services	75,333.00
Magaziner	Sheryl	Ed Services	56,999.00
Manno	Margaret	Ed Services	92,593.00
Morales	Holly	Ed Services	75,143.00
Nizolek	Kimberly	Ed Services	75,713.00
Sachs	Rachel	Ed Services	92,593.00
Scheiner	Ida	Ed Services	92,593.00
Shannon	Ana M	Ed Services	95,383.00
Silberberg	Fraidi	Ed Services	92,593.00
Stocki	Christina	Ed Services	89,803.00
Strenger	Regina	Ed Services	93,213.00
Twersky	Esther	Ed Services	92,593.00
Contursi	Gary	Facilities Dept.	108,931.00
Flanagan	John	Facilities Dept.	109,391.50
Roman	Wilfredo	Facilities Dept.	78,673.00
Branchek	Cathy	Highland Park High School	80,743.00
Bridges-Colleton	Gina	Highland Park High School	32,535.70
Broadfoot	Christopher L	Highland Park High School	80,743.00
Broderick	Carolina	Highland Park High School	64,099.00
Brzozowski	Christopher	Highland Park High School	65,609.97
Chirco	Krista M	Highland Park High School	75,143.00
Copperthwaite	Colin	Highland Park High School	69,753.00
Coronado	Yanira	Highland Park High School	21,457.57
Davis	Eric	Highland Park High School	36,307.14
Dewhirst	Julia C	Highland Park High School	63,699.00
Dobelle	Amy	Highland Park High School	80,743.00
Doosey	Susan E	Highland Park High School	90,303.00
Esteban-Giner	Ignacio J	Highland Park High School	98,663.00
Fantry	Allison	Highland Park High School	85,353.00
Finklin	Danielle F	Highland Park High School	90,303.00

Last	First	Location	Salary 23-24 Including Longevity and College
Girvan	Craig	Highland Park High School	93,093.00
Gold	Adam	Highland Park High School	77,933.00
Gore	Jada	Highland Park High School	87,643.00
Grunstein	Sarah A	Highland Park High School	93,093.00
Harrison	Shawn L	Highland Park High School	35,055.65
Hayes	Melissa A	Highland Park High School	75,143.00
Hodge	Nicole	Middle/High School	75,143.00
Houseward	Jennifer	Highland Park High School	72,353.00
Jacoby	Benjamin	Highland Park High School	23,448.00
Kertes	Glen D	Highland Park High School	35,055.65
Krubski	Nicole	Highland Park High School	93,093.00
Kruger	Todd	Highland Park High School	81,353.00
Lassiter	Michael J	Highland Park High School	166,958.00
Lee	John S	Highland Park High School	75,143.00
Levine	Eric	Highland Park High School	22,098.07
Little	Kambui	Highland Park High School	24,019.57
Marionni	Nicole	Highland Park High School	93,093.00
Martin-Wildermuth	Natalie	Highland Park High School	93,093.00
Masur	Jani	Highland Park High School	90,303.00
McCrae	Michael	Highland Park High School	72,353.00
Mladnick	Daniel	Highland Park High School	92,593.00
Mlicka-Anderko	Julia	Highland Park High School	63,343.00
Mokracek	James	Highland Park High School	75,143.00
Moore	Michael D	Highland Park High School	75,143.00
Pallithazhath	Subi	Highland Park High School	75,143.00
Pawlak	Hannah	Highland Park High School	72,543.00
Paxton	Michelle A	Highland Park High School	80,743.00
Perez	Gina	Highland Park High School	20,777.82
Perez	Sam	Middle/High School	65,053.00
Peterson	Christine M	Highland Park High School	95,883.00
Peterson	Dana	Highland Park High School	68,533.00
Phillippi	Yaling	Highland Park High School	77,933.00
Powell-Williams	Janel	Highland Park High School	90,333.00
Presty	Keith	Highland Park High School	93,093.00
Puccio	Joyce	Highland Park High School	95,383.00
Richardson	Jason	Highland Park High School	104,592.00
Roche	Brett	Highland Park High School	77,953.00
Ruckdeschel	Christopher	Highland Park High School	90,303.00
Sclafani	Thomas	Highland Park High School	90,303.00
Shibaeva-Panagos	Elena N	Highland Park High School	90,433.00

Last	First	Location	Salary 23-24 Including Longevity and College
Sikora	Christine	Highland Park High School	92,593.00
Soler	Raysa D	Highland Park High School	75,143.00
Steinberg	Aimee R	Highland Park High School	77,933.00
Stephen	Keisha F	Highland Park High School	93,093.00
Szentgyorgyi	Lori A	Highland Park High School	35,055.65
Teahl	Kristine	Highland Park High School	72,353.00
Wiater	Taryn M	Highland Park High School	77,933.00
Wilson	Lindsey	Highland Park High School	77,843.00
Zimmer	Alima T	Highland Park High School	39,510.45
Ailey	Rebecca	Highland Park Middle School	72,353.00
Anand	Jasmeet	Highland Park Middle School	95,883.00
Andren	Jennifer	Highland Park Middle School	65,743.00
Attanasio	Antonina	Highland Park Middle School	53,774.00
Behrens	Janet	Highland Park Middle School	84,853.00
Bell	Tara	Highland Park Middle School	89,803.00
Berenguer	Andrew	Highland Park Middle School	22,674.52
Botvinick	Dara N	Highland Park Middle School	95,883.00
Brady	Caitlin	Highland Park Middle School	132,023.00
Burlew	Michelle	Highland Park Middle School	92,593.00
Carter	Corey	Highland Park Middle School	89,803.00
Connors	Stephen J	Highland Park Middle School	24,019.57
Cordero	Johanny	Highland Park Middle School	26,978.27
Crisafulli	Teresa	Highland Park Middle School	35,055.65
Dieckmann	Henry	Highland Park Middle School	89,803.00
Dunatov	Gina	Highland Park Middle School	93,093.00
Ferringo	Nikki E	Highland Park Middle School	75,143.00
Figueroa	Shauna	Highland Park Middle School	31,508.04
Garcia	Noelia	Highland Park Middle School	80,743.00
Gloff	Cheryl	Highland Park Middle School	81,353.00
Hawthorne	Megan	Highland Park Middle School	84,853.00
Huggins	Ashley	Middle/Irving School	75,143.00
James	Amber	Highland Park Middle School	21,777.82
Jobity	Jason P	Highland Park Middle School	22,674.52
Kelly	Karen	Highland Park Middle School	81,353.00
Landis	Elisabeth	Highland Park Middle School	63,343.00
Lennon	Kelly	Highland Park Middle School	60,553.00
Lo Bianco	Mark A	Highland Park Middle School	93,119.00
London	Elizabeth	Highland Park Middle School	21,777.82
Luksa	Julianna T	Highland Park Middle School	72,543.00
Maher	Michele C	Highland Park Middle School	80,743.00

Last	First	Location	Salary 23-24 Including Longevity and College
Maroon	Catherine	Highland Park Middle School	90,303.00
McGlynn	Richard	Highland Park Middle School	90,303.00
Miller	June	Highland Park Middle School	93,093.00
O'Keefe	Cornelius	Highland Park Middle School	67,843.00
Opitz	Erica	Highland Park Middle School	20,957.57
Rodgers-Farmer	Evan	Highland Park Middle School	65,053.00
Santiago	Magdalena	Highland Park Middle School	52,624.00
Stern	Kweasue	Highland Park Middle School	77,933.00
Sterns	Sarah	Highland Park Middle School	75,053.00
Takacs	Rebecca	Highland Park Middle School	70,143.00
Volkmann	Debra	Highland Park Middle School	20,137.32
Washington	Erin	Highland Park Middle School	90,303.00
Young	Gina	Highland Park Middle School	22,910.06
Aftab	Linda	Irving Primary School	20,137.32
Alsager	Mary A	Irving Primary School	90,332.00
Beyer	Ruth	Irving Primary School	21,457.57
Blevins	Lindsay T	Irving Primary School	72,353.00
Brody	Fazeena S	Irving Primary School	27,478.27
Caminiti	Christel	Irving Primary School	65,743.00
Ciorciari	Catherine	Irving Primary School	10,388.91
Curtin	Susan	Irving Primary School	72,353.00
Daly	Michelle L	Irving Primary School	72,353.00
DeMarco	Michele	Irving Primary School	44,901.00
Draper	Carla	Irving Primary School	27,478.27
Du Brul	Renee J	Irving Primary School	77,953.00
Estridge-Fleming	Dianne	Irving Primary School	20,457.57
Gappa	Christine A	Irving Primary School	90,319.00
Gray	Jean	Irving Primary School	90,407.00
Hathaway	Priscilla	Irving Primary School	81,353.00
Ingram	Keisha	Irving Primary School	65,609.97
Irizarry	Priscilla	Irving Primary School	22,098.27
Isley	Joseph	Irving Primary School	65,743.00
Johnson	Christopher	Irving Primary School	21,277.82
Kausch	Barbara M	Irving Primary School	80,743.00
Koval	Jessica	Irving Primary School	60,053.00
Kurtz	Jamie A	Irving Primary School	23,315.02
Lawless	Jennifer	Irving Primary School	84,853.00
Lembo	Amanda	Irving Primary School	10,388.91
Lucas	Sara	Irving Primary School	72,353.00
Luxenberg	David C	Irving Primary School	90,316.00

Last	First	Location	Salary 23-24 Including Longevity and College
Luzuriaga	Kaitlyn	Irving Primary School	21,777.82
McNally	Megan	Irving Primary School	123,083.00
Medina	Annabelle	Irving Primary School	20,137.32
Medine	Lizbeth A	Irving Primary School	93,093.00
Miele-Vukovich	Melyssa A	Irving Primary School	11,157.51
Millan-Caeiro	Maria	Irving Primary School	23,788.17
Moran	Linda	Irving Primary School	68,000.00
Nastus	Michael E	Irving Primary School	27,478.27
Niger	Sabera	Irving Primary School	23,435.90
Olarra	Mary	Irving Primary School	23,788.17
Papoutsakis	Helen	Irving Primary School	70,143.00
Parham	Nicole	Irving Primary School	90,303.00
Pochesci	Judith E	Irving Primary School	90,303.00
Radtke	Helen	Irving/Bartle School	96,168.00
Santos	Samara	Irving Primary School	20,137.32
Schlessinger	Caia	Irving Primary School	92,593.00
Sharma	Sapna	Irving Primary School	30,020.16
Shombert	Jamie	Irving Primary School	21,187.91
Silverman	TerriAnn	Irving Primary School	75,143.00
Slim	Linda	Irving Primary School	63,843.00
Sphatt-Mcgrath	Holly	Irving Primary School	38,897.36
Tyler	April K	Irving Primary School	81,353.00
Vargas	Anna	Irving Primary School	89,803.00
von Lenski	Stephanie	Irving Primary School	77,953.00
Wong	HoiYee	Irving Primary School	20,777.82
Xu	Fang	Irving Primary School	21,137.32
Zadotti	Audra	Irving Primary School	22,815.02
Zarra	Victoria	Irving Primary School	89,803.00
Asamoah	Elizabeth	Teen Center	117,643.00
Epps	Karen	Teen Center	66,021.97
Holman	Kimberly E	Teen Center	85,353.00
Lane-Nerod	Karen	Teen Center	95,383.00
Roth	Scott	Teen Center	98,163.00

3217 USE OF CORPORAL PUNISHMENT

~~The Board of Education cannot condone an employee's resort to force or fear in the treatment of students, even those students whose conduct appears to be open defiance of authority. Each student is protected by law from bodily harm and from offensive bodily touching.~~

No teaching staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such teaching staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

1. **To quell a disturbance, threatening physical injury to others;**

2. **To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;**

3. **For the purpose of self-defense; and**

4. **For the protection of persons or property;**

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

~~Teaching staff members shall not use physical force or the threat of physical force to maintain discipline or compel obedience except as permitted by law, but may remove students from the classroom or school by the lawful procedures established for the suspension and expulsion of students.~~

~~A teaching staff member who:~~

~~1. Uses force or fear to discipline a student except as such force or fear may be necessary to quell a disturbance threatening physical injury to others, to obtain possession of weapons or other dangerous objects upon the person or within the control of a student, to act in self-defense, or to protect persons or property;~~

~~2. Touches a student in an offensive way even though no physical harm is intended;~~

~~3. Permits students to harm one another by fighting; or~~

~~4. Punishes students by means that are cruel or unusual;~~

Any teaching staff member employed by the Board found to have violated this Policy may ~~will~~ be subject to discipline by **the** ~~this~~ Board ~~and may be dismissed~~.

N.J.S.A. 18A:6-~~,~~1; 18A:37-1
~~Cross reference: Policy Guide No. 5630~~

First Reading: May 15, 2023
Reviewed 2013
Adopted: January 5, 2004

POLICY

HIGHLAND PARK
BOARD OF EDUCATION

4217 USE OF CORPORAL PUNISHMENT

No support staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such support staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

1. **To quell a disturbance, threatening physical injury to others;**

2. **To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;**

3. **For the purpose of self-defense; and**

4. **For the protection of persons or property;**

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any support staff member employed by the Board found to have violated this Policy may be subject to discipline by the Board.

N.J.S.A. 18A:6-1; 18A:37-1

First Reading: May 15, 2023

5305 HEALTH SERVICES PERSONNEL

The Board of Education shall appoint at least one school physician pursuant to N.J.S.A. 18A:40-1. The Board may appoint a lead school physician to serve as health services director if more than one school physician is **contracted** ~~required~~ **by the Board.** ~~The school physician shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development.~~ **The school physician(s) shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy and shall have a training and scope of practice that includes child and adolescent health and development. The contract between the Board and the school physician(s) appointed pursuant to N.J.S.A. 18A:40-1 shall include a statement of assurance that the school physician(s) has completed the Student-Athlete Cardiac Screening professional development module developed pursuant to N.J.S.A. 18A:40-41d and has read the sudden cardiac arrest pamphlet developed pursuant to N.J.S.A. 18A:40-41.** The school district shall conduct a criminal history background check on any physician before entering into an agreement for delivery of services **pursuant to N.J.A.C. 6A:16-2.3.**

The school physician shall provide, at a minimum, the following services:

1. Consultation in the development and implementation of school district policies, procedures, and mechanisms related to health, safety, and medical emergencies pursuant to N.J.A.C. 6A:16-2.1(a) **and Policy and Regulation 5310;**

2. Consultation to school district medical staff regarding the delivery of school health services, which includes special health care needs of technology supported and medically fragile children, including those covered by 20 U.S.C. § § 1400 et seq., Individuals with Disabilities Education ~~Improvement~~ Act;

3. Physical examinations conducted in the school physician's office or other comparably equipped facility for students who do not have a medical home ~~or whose parent has identified the school as the medical home for the purpose of a sports physical examination~~;

4. Provision of written notification to the parent stating approval or disapproval of the student's participation in athletics based upon the medical report;

5. Direction for professional duties of other medical staff;

6. Written standing orders that shall be reviewed and reissued before the beginning of each school year;

7. Establishment of standards of care for emergency situations and medically-related care involving students and school staff;

8. Assistance to the certified school nurse or non-certified nurse in conducting health screenings of students and staff and assistance with the delivery of school health services;

9. Review, as needed, of reports and orders from a student's medical home regarding student health concerns;

10. Authorization of tuberculin testing for conditions outlined in N.J.A.C. 6A:16-2.2(c) **and Policy and Regulation 5310**;

11. Review, approval, or denial with ~~of~~ reasons of a medical home determination of a student's anticipated confinement and resulting need for home instruction; and

12. Consultation with the school district certified school nurse(s) to obtain input for the development of the school nursing services plan pursuant to N.J.A.C. 6A:16-2.1 **and Policy and Regulation 5310**.

The Board shall employ a certified school nurse to provide nursing services while school is in session pursuant to N.J.S.A. 18A:40-1 and 3.3. The certified school nurse shall work under the direction of the school physician and Superintendent of Schools.

The certified school nurse shall possess a standard educational **services** certificate with a school nurse endorsement or school nurse/non-instructional endorsement pursuant to N.J.A.C. 6A:9-13.3 or 13.4. The certified school nurse shall possess a current New Jersey registered professional nurse license issued by the New Jersey State Board of Nursing;~~,~~ a bachelor's degree from a regionally accredited college or university; a current Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) certification as issued by the American Heart Association, the American Red Cross, the National Safety Council, or other entities determined by the Department of Health and Senior Services to comply with the American Heart Association's CPR guidelines; **and** ~~The certified school nurse shall~~ complete training in airway management and in the use of nebulizers and inhalers consistent with nationally recognized standards including, but not limited to, those of the National Institutes of Health and the American Academy of Allergy, Asthma, and Immunology.

The role of the certified school nurse shall include, but not be limited to:

1. Carrying out written orders of the medical home and standing orders of the school physician;

2. Conducting health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 **and Policy and Regulation 5310** and monitoring vital signs and general health status for emergent issues for students suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4 and ~~12~~ **and Policy and Regulation 5530**;

3. Maintaining student health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4 **and Policy and Regulation 5508**;

4. Recommending to the ~~school~~ Principal students who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;

5. Annually reviewing student immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;

6. Recommending to the ~~school~~ Principal exclusion of students who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7, 8, and 10;

7. Directing and supervising the emergency administration of epinephrine and glucagon, and training school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6 and 12.14 **and Policy and Regulation 5330**;

8. Administering asthma medication through use of a nebulizer;

9. Directing and supervising the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;

10. ~~Providing~~ **C**lassroom instruction in areas related to health **education,** pursuant to N.J.A.C. 6A:9-13.3;

11. Reviewing and summarizing available health and medical information regarding the student and transmitting a summary of relevant health and medical information to the Child Study Team ~~for the meeting~~ pursuant to N.J.A.C. 6A:14-3.4(h);

12. Writing and updating, at least annually, the individualized health care plan and the individualized emergency healthcare plan for students' medical needs and instructing staff as appropriate;

13. Writing and updating, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any student who requires them;

14. Assisting in the development of and implementing healthcare procedures for students in the event of an emergency;

15. Instructing teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; ~~and~~

16. **Reviewing completed health history update questionnaires and sharing with the school athletic trainer for review, if applicable, pursuant to N.J.S.A. 18A:40-41.7; and**

17. Providing other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.

A certified school nurse who possesses the school nurse/non-instructional certificate is not authorized to teach in areas related to health pursuant to N.J.A.C. 6A:9-13.4.

The Board may appoint a non-certified nurse under the supervision of a certified school nurse to supplement the services of a certified school nurse **provided** ~~in accordance with the provisions of N.J.A.C. 6A:16-2.3(c).~~ **a** ~~The~~ non-certified nurse shall be assigned to the same school building or complex as the certified school nurse pursuant to N.J.S.A. 18A:40-3.3a and **a noncertified nurse** is limited to providing services only as permitted under **a** ~~the~~ non-certified nurse's license issued by the State Board of Nursing **in accordance with N.J.A.C. 6A:16-2.3(c)**.

N.J.S.A. 18A:40-1; 18A:40-3.3; 18A:40-4; 18A:40-7;
18A:40-8; 18A:40-10; 18A:40-12; 18A:40-12.6;
18A:40-12.14; 18A:40-41.7
N.J.A.C. 6A:9B-14.3; 6A:9B-14.4; **6A:14-3.4; 6A:16-2.1;**
6A:16-2.2; 6A:16-2.3

First Reading: May 15, 2023
Reviewed: January 24, 2022
Adopted: December 8, 2014

5308 STUDENT HEALTH RECORDS (M)

The school district shall maintain mandated student health records for each student pursuant to N.J.A.C. 6A:16-2.4 **and N.J.A.C. 6A:32-7**. The district will document student health records using a form approved by the Commissioner of Education.

The maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7~~.4~~ and 6A:16-2.4. Student health records**, whether stored on paper or electronically, shall be maintained in accordance with N.J.A.C. 6A:32-7** ~~may be stored electronically or in paper format and shall be maintained separately from other student records in a secure location, accessible to authorized personnel while school is in session. The health history and immunization record shall be removed from the student's health record and placed in the student's mandated record upon graduation or termination and kept according to the schedule set forth in N.J.A.C. 6A:32-7.8~~. **Student health records shall be maintained separately from other student records. Student health records also shall be maintained according to the requirements of N.J.A.C. 6A:32-7 until such time as graduation or termination from the school district, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record. The school district of last enrollment, graduation, or permanent departure of the student shall keep, for 100 years, a mandated record of a student's health history and immunization in accordance with N.J.A.C. 6A:32-7.8(f). No additions shall be made to the record after graduation or permanent departure without prior written consent of the parent or adult student pursuant to N.J.A.C. 6A:32-7.8(e).**

The transfer of student health records when a student transfers to or from a school district shall be in accordance with N.J.A.C. 6A:16-7. ~~91 et seq~~ **and N.J.A.C. 6A:32-7.5.**

Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by Federal and State statutes and regulations: information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 et seq. and only for the purpose of determining an appropriate educational program for the student; information obtained by the school's alcohol and other drug program that would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under conditions permitted by 42 CFR Part 2; information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates that a parent or other person residing in the student's household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.

~~Any Board of Education employee with knowledge of, or access to, information that identifies a student has having HIV infection or AIDS; information obtained by the school's alcohol or drug program which would identify the student as an alcohol or drug user; or information provided by a secondary school~~

~~student while participating in a school-based alcohol or drug counseling program that indicates a parent, guardian, or other person residing in the student's household is dependent upon or illegally using a substance shall comply with restrictions for sharing such information in accordance with N.J.A.C. 6A:16-2.4(b) through (e) and as required by Federal and State statutes and regulations.~~

Access to and disclosure of information in a student's health record shall meet the requirements of the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and 34 CFR Part 99, incorporated herein by reference, as amended and supplemented, and .N.J.A.C. 6A:32-7, Student Records.

The school district shall provide access to the student's health record to licensed medical personnel, not holding educational certification, who are working under contract with or as employees of the school district only the extent necessary to enable the licensed medical personnel to perform their duties. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the student health records necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.

Nothing in N.J.A.C. 6A:16-2. or in **this** Policy and Regulation 5308 shall be construed to prohibit school personnel from disclosing to students or adults in connection with an emergency, the information contained in the student health record if the release is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.4.

N.J.S.A. 18A:40-3.4
N.J.A.C. 6A:16-2.4 ~~et seq.~~; **6A:32-7.1;** 6A:32-7.4 ~~et seq.~~;
6A:32-7.5 ~~et seq.~~; **6A:32-7.8**

First Reading: May 15, 2023
Revised & Adopted: December 8, 2014
Reviewed: March 26, 2012

REGULATION

HIGHLAND PARK
BOARD OF EDUCATION

R 5308 STUDENT HEALTH RECORDS (M)

Student health records shall be maintained for each student pursuant to N.J.A.C. 6A:16-2.4. Maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7.4.

A. Mandated Student Health Records

1. The **district shall maintain for each student, pursuant to N.J.A.C. 6A:32, a student health record that includes the following mandated records** ~~following mandated student health records shall be maintained~~:

   a. Findings of health histories, medical examinations, and health screenings pursuant to N.J.A.C. 6A:16-2.2 and 4.3; and

   b. Documentation of immunizations against communicable diseases or exemption from these immunizations pursuant to N.J.A.C. 8:57-4.1, 4.3, and 4.4.

2. The district will document the findings of student health histories, health screenings, and required medical examinations that are relevant to school participation on the student's health record using a form approved by the Commissioner of Education.

B. Maintenance **and Security** of Student Health Records

1. The school district shall maintain student health records in accordance with N.J.A.C. 6A:32-7.4 as follows:

   a. Student health records may be stored electronically or in paper format. ~~When records are stored electronically, proper security and backup procedures shall be administered;~~

      1. **When student health records are stored electronically, proper security and backup procedures shall be administered;**

   b. Student health records, whether stored on paper or electronically, shall be maintained **in accordance with N.J.A.C. 6A:32-7.1(l).** ~~separately from other student records, until such time as graduation or termination whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record; and~~

1. **Student health records shall be maintained separately from other student records. Student health records also shall be maintained in accordance with the requirements of N.J.A.C. 6A:32-7 until such time as graduation or termination from the district, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.**

c. Student health records shall be accessible during the hours in which the school program is in operation.

C. Transferring Student Health Records

The school district shall ensure compliance with the requirements of N.J.A.C. 6A:32-7 – Student Records and Policy and Regulation 8330 when transferring student health records.

D. Restrictions for Sharing Student Health Information

1. Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by Federal and State statutes and regulations.

a. Information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 et seq. and only for the purpose of determining an appropriate educational program for the student.

b. Information obtained by the school's alcohol and other drug program **that** ~~which~~ would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under ~~those~~ conditions permitted by 42 CFR Part 2.

c. Information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates a parent~~, guardian,~~ or other person residing in the student's household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.

E. Access to Student Health Records

1. Access to and disclosure of information in the student's health record shall meet the requirements of the Family Education Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g and 34 CFR Part 99, ~~incorporated herein by reference,~~ as amended and supplemented, and N.J.A.C. 6A:32-7 ~~et seq.~~, Student Records.

2. The school district shall provide access to the student health records to licensed medical personnel not holding educational certification who are working under contract with, or as employees of the school district only to the extent necessary to enable the licensed medical personnel to perform their duties.

    a. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to ~~those~~ portions of the student's health record necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.

Nothing in N.J.A.C. 6A:16-2.4 or in Policy **5308** and **this** Regulation ~~5308~~ shall be construed to prohibit school personnel from disclosing to students or adults in connection with an emergency the information contained in the student health record if the release is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.**5**4.

First Reading: May 15, 2023
Issued: May 2007
Updated: September 2014

5310 HEALTH SERVICES (M)

The Board of Education shall develop and adopt the following written policies, procedures, and mechanisms in accordance with N.J.A.C. 6A:16-2.1(a) for the provision of health, safety, and medical emergency services, and shall ensure staff are informed as appropriate:

1. The review of immunization records for completeness pursuant to N.J.A.C. 8:57-4.1 through 4.20 (Policy and Regulation 5320);

2. The administration of medication to students in the school setting **by the following authorized individuals** ~~in accordance with N.J.A.C. 6A:16-2.1(a)2~~. (Policy and regulation 5330);

    a. The school physician;

    b. A certified school nurse or noncertified nurse;

    c. A substitute school nurse employed by the school district;

    d. The student's parent;

    e. A student approved to self-administer medication, pursuant to N.J.A.C. 6A:16-2.1(a)5.iii. and 6A:16-2.1(a)9. and N.J.S.A. 18A:40-12.3 and 12.4;

    f. Other school employees who volunteer to be trained and designated by the certified school nurse to administer epinephrine in an emergency, pursuant to N.J.S.A. 18A:40-12.5 and 12.6; and

    g. Other employees who volunteer to be designated as a delegate and trained to administer glucagon, pursuant to N.J.S.A. 18A:40-12.14.

3. The review of Do Not Resuscitate (DNR) orders received from the student's parent or medical home (Policy 5332);

4. The provision of health services in emergency situations, including:

    a. The emergency administration of epinephrine via **an epinephrine** ~~Epi-pen~~ auto-injector, pursuant to N.J.S.A. 18A:40-12.5 (Policy and Regulation 5330);

    b. The emergency administration of glucagon pursuant to N.J.S.A. 18A:40-12.14 (Policy and Regulation 5338);

c. The care of any student who becomes injured or ill while at school or participating in school-sponsored functions (Policy and Regulation 8441);

d. The transportation and supervision of any student determined to be in need of immediate medical care (Policy and Regulation 8441); and

e. The notification to parents of any student determined to be in need of immediate medical care (Policy and Regulation 8441).

5. The treatment of asthma in the school setting in accordance with the provisions of N.J.A.C. 6A:16-2.1(a)5 (Policy 5335);

6. The administration of student medical examinations, pursuant to N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, AND N.J.A.C. 6A:16-2.2 (Policy and Regulation 5310);

7. Utilization of sanitation and hygiene when handling blood and bodily fluids pursuant to N.J.A.C. 12:100-4.2, Safety and Health Standards for Public Employees, and in compliance with 29 CFR 1910.1030, ~~Public Employees~~ Occupational Safety and Health ~~Program (PEOSH)~~ Bloodborne Pathogens Standards;

8. Provision of nursing services to nonpublic schools located in the school district as required by N.J.S.A. 18A:40-23 et seq. and N.J.A.C. 6A:16-2.5 (Policy and Regulation 5306);

9. Self-administration of medication by a student for asthma or other potentially life-threatening **illness or life-threatening** allergic reactions pursuant to N.J.S.A. 18A:40-12.3, 12.5, AND 12.6, and the self-management and care of a student's diabetes as needed pursuant to N.J.S.A. 18A:40-12.15;

10. Development of an individual**ized** healthcare plan and individualized emergency healthcare plan for students with chronic medical conditions, including diabetes, asthma, and life-threatening allergies, requiring special health services in accordance with N.J.S.A. 18A:40-12.11.c, 12.12, 12.13, and 12.15; and N.J.A.C. 6A:16-2.3(b)3xii; and

11. Management of food allergies in the school setting and the emergency administration of epinephrine to students for anaphylaxis pursuant to N.J.S.A. 18A:40-12.6a through 12.6d.

The Board of Education shall annually adopt the school district's nursing services plan at a regular meeting, **pursuant to N.J.A.C. 6A:16-2.1(b) and Policy 5307**.

~~The Board of Education shall comply with the following required health services as outlined in N.J.A.C. 6A:16-2.2~~

1. ~~Immunization records shall be reviewed and updated annually pursuant to N.J.A.C. 8:57-4.1 through 4.24.~~

2. ~~A Building Principal or designee shall not knowingly admit or retain in the school building any student whose parent has not submitted acceptable evidence of the child' immunization, according to the schedule specified in N.J.A.C. 8:57-4, Immunization of Students in School.~~

3. ~~The school district shall perform tuberculosis tests on students using methods required by and when specifically directed to do so by the New Jersey Department of Health based upon the incidence of tuberculosis or reactor rates in specific communities or population groups pursuant to N.J.S.A. 18A:40-16.~~

4. ~~The school district shall immediately report by telephone to the health officer of the jurisdiction in which the school is located any communicable diseases identified as reportable pursuant to N.J.A.C. 8:57-1, whether confirmed or presumed.~~

5. ~~Each school in the district shall have and maintain for the care of students at least one nebulizer in the office of the school nurse or a similar accessible location pursuant to NJ.S.A. 18A:40-12.7.~~

6. ~~Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility pursuant to N.J.S.A. 18A:40-4.~~

7. ~~The findings of the medical examinations as required under 8 below shall include the following components:~~

   a. ~~Immunizations pursuant to N.J.A.C. 8:57-4.1 through 4.24~~

   b. ~~Medical history, including allergies, past serious illnesses, injuries, operations, medication, and current health problems;~~

   c. ~~Health screenings including height, weight, hearing, blood pressure, and vision; and~~

   d. ~~Physical examinations~~

8. ~~The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and 6. Above and:~~

   a. ~~Prior to participation on a school-sponsored interscholastic athletic team or intramural athletic team or squad for students enrolled in any grade six to twelve in accordance with N.J.A.C. 6A:16-2.2(h)1;~~

   b. ~~Upon enrollment in school in accordance with N.J.A.C. 6A:16-2.2(h)2;~~

c. ~~When applying for working papers in accordance with N.J.A.C. 6A:16-2.2(h)3;~~

d. ~~For the purposes of the comprehensive Child Study Team evaluation pursuant to N.J.A.C. 6A:14-3.4 in accordance with N.J.A.C.6A:16-2.2(h)4; and~~

e. ~~When a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 in accordance with N.J.A.C. 6A:16-2.2(h)5.~~

9. ~~The Board of Education shall make accessible information regarding the New Jersey Family Care Program to students who are knowingly without medical coverage pursuant to N.J.S.A. 18A:40-34.~~

10. ~~Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq.~~

11. ~~The Board of Education shall ensure that students receive health screenings as outlined in N.J.A.C. 6A:16-2.2(k).~~

12. ~~The school nurse or designee shall screen to ensure hearing aids worn by students who are deaf and/or hard of hearing are functioning properly. The school nurse or designee will ensure any FM hearing aid systems in classrooms or any school equipment in the school building used to assist students hear are functioning properly.~~

N.J.S.A. **18A:35-4.8;** 18A:40-4 ~~et seq.~~; **18A:40-12; 18A:40-12.3; 18A:40-12.5; 18A:40-12.6; 18A:40-12.6a; 18A:40-12.6b; 18A:40-12.6c; 18A:40-12.6d; 18A:40-12.7; 18A:40-12.11; 18A:40-12.15; 18A:40-16; 18A:40-23 et seq.; 18A:40-41a.; 18A:40-41b.**
N.J.A.C. 6A:16-1.3; 6A:16-2.1; 6A:16-2.2

First Reading: May 15, 2023
Revised & Adopted: December 8, 2014

REGULATION

HIGHLAND PARK
BOARD OF EDUCATION

R 5310 HEALTH SERVICES (M)

A. Definitions – N.J.A.C. 6A:16-1.3

1. Advanced practice nurse (APN) – means a person who holds a current license as **either an advanced practice nurse or a** nurse practitioner/clinical nurse specialist from the State Board of Nursing.

2. Certified school nurse – means a person who holds a current license as a registered professional nurse from the State Board of Nursing and an **E**~~e~~**ducational S**~~s~~**ervices C**~~c~~**ertificate,** school nurse**,** or school nurse/non-instructional endorsement from the Department of Education pursuant to N.J.A.C. 6A:9B-~~14~~12.3 and 12.4.

3. Medical home – means a health care provider, including New Jersey FamilyCare providers as defined by N.J.S.A. 30:4J-12 and the provider's practice site chosen by the student's parent for the provision of health care.

4. Non-certified nurse – means a person who holds a current license as a professional nurse from the State Board of Nursing and is employed by a Board of Education ~~or nonpublic school~~, and who is not certified as a school nurse by the Department of Education.

5. Parent – means the natural parent(s), adoptive parent(s), legal guardian(s), **resource family** ~~foster~~ parent(s), or ~~parent~~ surrogate **parent(s)** of a student. When parents are separated or divorced, "parent" means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

6. Physical examination – means the examination of the body by a professional licensed to practice medicine or osteopathy, or an advanced practice nurse, or physician assistant. The term includes specific procedures required by statute as stated in N.J.A.C. 6A:16-2.2.

7. Physician assistant (PA) – means a health care professional licensed to practice medicine with physician supervision.

8. School physician – means a physician **currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development** ~~with a current license to practice medicine or osteopathy from the New Jersey Board of Examiners who works under a contract or as an employee of the school district~~.

The physician is also referred to as the medical inspector as per N.J.S.A. 18A:40-1.

B. Medical Examinations – General Conditions **(N.J.A.C. 6A:16-2.2)**

1. Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility pursuant to N.J.S.A. 18A:40-4.

2. The findings of required examinations under **N.J.A.C. 6A:16-2.2(h)2. through (h)5. and** D. through G. below shall include the following components:

   a. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 4.24;

   b. Medical history, including allergies, past serious illnesses, injuries, operations, medications, and current health problems;

   c. Health screenings including height, weight, hearing, blood pressure, and vision; and

   d. Physical examinations.

3. Each school shall have available and maintain an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41a.a(1) and (3), that is:

   a. In an unlocked location on school property, with an appropriate identifying sign;

   b. Accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which students of the school district or nonpublic school are participating; and

   c. Within a reasonable proximity of the school athletic field or gymnasium, as applicable.

4. The Board of Education shall make accessible information regarding the **NJ** ~~New Jersey~~ Family Care Program **to** ~~for~~ students who are knowingly without medical coverage, pursuant to N.J.S.A. 18A:40-34.

5. **Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history, pursuant to N.J.S.A. 26:5C-1 et seq.**

6. Pursuant to N.J.S.A. 18A:40-4.4, a student who presents a statement signed by **their** ~~his/her~~ parent that **such** required examinations interfere with the free exercise of **their** ~~his/her~~ religious beliefs shall be examined only to the extent necessary to determine whether the student is ill or infected with a communicable disease or **to determine their fitness** ~~under the influence of alcohol or drugs or is disabled or is fit~~ to participate in any health, safety, or physical education course required by law.

~~6. Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq.~~

C. Medical Examinations - Prior to Participation on a School-Sponsored Interscholastic or Intramural **Athletic** Team or Squad for Students Enrolled in Any Grades Six to Twelve **(N.J.A.C. 6A:16-2.2(h)1.)**

1. The school district shall ensure that students receive medical examinations **in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and** prior to participation on a school-sponsored interscholastic or intramural **athletic** team or squad for students enrolled in any grades six to twelve. ~~The examination shall be conducted within 365 days prior to the first day of official practice session in an athletic season and shall be conducted by a licensed physician, APN, or PA.~~

   a. **The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, APN, or PA.**

   b. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Orthopaedic Society for Sports Medicine, and American Osteopathic Academy of Sports Medicine and is available online at http://www.state.nj.us/education/students/safety/health/records/athleticphysicalsform.pdf, in accordance with N.J.S.A. 18A:40-41.7.

      1. Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41d.

a. If the PPE form is submitted without the signed certification statement and the school district has confirmed that the licensed physician, APN, or PA from the medical home did not complete the module, the student-athlete's parent may obtain a physical examination from a physician who can certify completion of the module or request that the school physician provides the examination.

2. The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.

3. An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.

c. Each student whose medical examination was completed more than ninety days prior to the first day of official practice in an athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b. The completed health history update questionnaire shall be reviewed by the school nurse and, if applicable, the school athletic trainer and shall include information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:

1. Been advised by a licensed physician, APN, or PA not to participate in a sport;

2. Sustained a concussion, been unconscious, or lost memory from a blow to the head;

3. Broken a bone or sprained, strained, or dislocated any muscles or joints;

4. Fainted or blacked out;

5. Experienced chest pains, shortness of breath, or heart racing;

6. Had a recent history of fatigue and unusual tiredness;

7. Been hospitalized, visited an emergency room, or had a significant medical illness;

8. Started or stopped taking any over the counter or prescribed medications; or

9. Had a sudden death in the family, or whether any member of the student's family under the age of fifty has had a heart attack or heart trouble.

d. The school district shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.

e. The Board ~~of Education~~ **shall** ~~will~~ not permit a student enrolled in grades six to twelve to participate on a school-sponsored interscholastic or intramural **athletic** team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.

f. The school district shall distribute to a student-athlete and **the student-athlete's** ~~his or her~~ parent the sudden cardiac arrest pamphlet developed by the Commissioner of Education, in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.

1. A student-athlete and **the student-athlete's** ~~his or her~~ parent annually shall sign the Commissioner-developed form that they received and reviewed the pamphlet, and shall return it, to the student's school, pursuant to N.J.S.A. 18A:40-41.d.

2. The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.

3. The Commissioner shall distribute the pamphlet, at no charge, to **the** ~~all~~ school districts ~~and nonpublic schools~~, pursuant to N.J.S.A. 18A:40-41.b.

D. Medical Examinations - Upon Enrollment in School **(N.J.A.C. 6A:16-2.2(h)2.)**

1. The school district shall ensure that students receive medical examinations **in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and** upon enrollment in school. ~~The school district requires a parent to provide within thirty days of enrollment entry examination documentation for each student.~~

a. **The school district shall require parents to provide within thirty days of enrollment entry-examination documentation for each student.**

b. When a student transfers to another school, the sending school district shall ensure the entry-examination documentation is forwarded to the receiving school district pursuant to N.J.A.C. 6A:16-2.4(d).

c. Students transferring into this school district from out-of-State or out-of-country may be allowed a thirty-day period to obtain entry-examination documentation.

~~d.~~ The school district shall notify parents through its website or other means about the importance of obtaining subsequent medical examinations of the student at least once during each developmental stage: at early childhood (pre-school through grade three), pre-adolescence (grades four through six), and adolescence (grades seven through twelve).

E. Medical Examinations - When Students Apply for Working Papers **(N.J.A.C. 6A:16-2.2(h)3.)**

1. ~~Pursuant to N.J.S.A. 34:2-21.7 and 34:2-21.8(3)~~ **The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and when applying for working papers.**

2. **T**~~t~~he school district may provide for the administration of a medical examination for a student pursuing a certificate of employment.

3. The school district shall not be held responsible for the costs for examinations at the student's medical home or other medical provider(s).

F. Medical Examinations - For the Purposes of the Comprehensive Child Study Team Evaluation Pursuant to N.J.A.C. 6A:14-3.4 **(N.J.A.C. 6A:16-2.2(h)4.)**

1. The school district shall ensure that students receive medical examinations **in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and** for the purposes of the comprehensive **Cchild Sstudy** ~~Tteam~~ evaluation, pursuant to N.J.A.C. 6A:14-3.4.

G. Medical Examinations - When a Student is Suspected of Being Under the Influence of Alcohol or Controlled Dangerous Substances pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 3 **(N.J.A.C. 6A:16-2.2(h)5.)**

1. **The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and when a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3.**

2. If a student who is suspected of being under the influence of alcohol or controlled dangerous substances is reported to the certified school nurse, the certified school nurse shall monitor the student's vital signs and general health status for emergent issues and take appropriate action pending the medical examination pursuant to N.J.A.C. 6A:16-4.3.

3. No school staff shall interfere with a student receiving a medical examination for suspicion of being under the influence of alcohol or controlled dangerous substances pursuant to N.J.A.C.6A:16-4.3.

H. Health Screenings **(N.J.A.C. 6A:16-2.2(l))**

The Board of Education shall ensure that students receive health screenings in accordance with N.J.A.C. 6A:16-2.2(l).

1. Screening for height, weight, and blood pressure shall be conducted annually for each student in Kindergarten through grade twelve.

2. Screening for visual acuity shall be conducted biennially for students in Kindergarten through grade ten.

3. Screening for auditory acuity shall be conducted annually for students in Kindergarten through grade three and in grades seven and eleven pursuant to N.J.S.A. 18A:40-4.

4. Screening for scoliosis shall be conducted biennially for students between the ages of ten and eighteen pursuant to N.J.S.A. 18A:40-4.3.

5. Screenings shall be conducted by a school physician, school nurse, or other school personnel properly trained.

6. The school district shall notify the parent of any student suspected of deviation from the recommended standard.

7. **The school nurse or designee shall screen to ensure hearing aids worn by students who are deaf and/or hard of hearing are functioning properly. The school nurse or designee will ensure any FM hearing**

aid systems in classrooms or any school equipment in the school building used to assist students to hear, are functioning properly.

First Reading: May 15, 2023
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6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the **Strengthening Career and Technical Education for the 21st Century Act** ~~Carl D. Perkins Career and Technical Education Improvement Act of 2006~~, and any other programs designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title award or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent ~~s~~ or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the

end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent of Schools or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report. The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended within three business days of receipt of funds.

New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – March 2014

First Reading: May 15, 2023
Revised: February 22, 2021
Reviewed: May 2015
Reviewed: May 21, 2012
Adopted: February 28, 2011

R 6115.01 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS

A. In addition to the procedures used to determine the allowability of costs in accordance with 2 CFR §200.403 as outlined in Policy 6115.01 and this Regulation, the following procedures will be completed by the school district for Federal awards:

1. The Superintendent of Schools will designate a grant administrator for each Federal program in the district and Federal program the Board of Education submits an application for funding.

2. The grant administrator shall complete the following responsibilities for a Federal grant submission:

   a. Complete the grant application for approval by the Superintendent and the Board of Education;

   b. Collaborate with the School Business Administrator/Board Secretary or designee to develop the budget to include all applicable costs;

   c. Ensure all costs included on the grant application are allowable costs in accordance with 2 CFR §200.403; and

   d. Work with the School Business Administrator/Board Secretary to ensure costs meet the general criteria in order to be allowable under Federal awards as outlined in Policy 6115.01 and 2 CFR §200.403.

3. Upon approval and funding of the Federal grant program, the grant administrator will:

   a. Provide professional development and training to all school staff members working in the Federal program and any additional school staff members the grant administrator determines should be provided the professional development and training to ensure all staff members are providing the services approved and required by the grant;

b. **Monitor the Federal grant program to ensure the program is being administered in accordance with the requirements of the grant; and**

c. **Oversee the program's expenditures to ensure the grant funds are budgeted and expended in accordance with the grant application and approval.**

4. **Upon completion of the Federal grant program, the grant administrator will work with the School Business Administrator/Board Secretary or designee to complete any close-out and final reports as required by the Federal grant.**

First Reading:

6115.04 FEDERAL FUNDS – DUPLICATION OF BENEFITS

A requirement for a Board of Education/local education agency (LEA) who accepts funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) – Elementary and Secondary School Emergency Relief Fund (ESSERF II); American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP ESSER); and all Federal programs and grants is for the LEA to have a Duplication of Benefits (DOB) Policy. DOB occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.

The School Business Administrator/Board Secretary shall be responsible for ensuring no DOB occurs and will be responsible for ensuring compliance by subcontractors, subrecipients, and other partners.

To comply with DOB requirements, an LEA that accepts Federal funds is required by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to establish and follow procedures to ensure that DOB does not occur. Establishing a process to effectively identify and prevent DOB is critical for the LEA to effectively manage multiple active funding streams related to coronavirus response and efficiently target resources to meet unmet needs within the school district. The Board of Education is solely responsible for ensuring that an actual DOB does not occur.

To prevent DOB, the LEA will have:

1. **A requirement that the LEA must agree to repay assistance that is determined to be duplicative. This may be documented through a subrogation agreement or similar clause included in the agreement with the LEA. The LEA will establish a protocol to monitor compliance based on risk of DOB for each activity; and**

2. **A method of assessing whether the use of these funds will duplicate financial assistance that is already received or is likely to be received (such as insurance proceeds) by acting reasonably to evaluate the need and the resources available to meet that need. The LEA will evaluate current programs available at the local, county, State, and Federal level as well as current and anticipated non-governmental assistance from nonprofits or faith-based groups and establish lines of communication for preventing DOB.**

To analyze DOB, the LEA will complete the following steps:

1. **Assess Need: Determine the amount of need (total cost);**

2. **Determine Assistance: Determine the amount of assistance that has or will be provided from all sources to pay for the cost;**

3. **Calculate Unmet Need: Determine the amount of assistance already provided compared to the need to determine the maximum award (unmet need); and**

4. **Document Analysis: Document calculation and maintain adequate documentation justifying determination of maximum award.**

In DOB calculations, private loans are not considered a form of assistance and will not be considered when calculating DOB. However, subsidized loans from the Small Business Administration or Federal Emergency Management Agency will be included in the DOB analysis unless one of the three exceptions below is met:

1. **Short-term subsidized loans (e.g. bridge loans) for costs later reimbursed with Federal funds;**

2. **Declined or cancelled subsidized loans; or**

3. **Loan assistance used toward a loss suffered as a result of a major disaster or emergency.**

First Reading: May 15, 2023

6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS (M)

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM) maintained by the United States government - the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall access the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also access the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR §200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR §200.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR §3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR §180.210 and the amount of the contract is expected to equal or exceed $25,000, unless the Board chooses a lower threshold.

Compliance with the provisions of 2 CFR §200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of

searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

2 CFR §200
2 CFR §3485.220
2 CFR §180.210

First Reading: May 15, 2023
Revised: January 24, 2022
Reviewed: May 2015
Adopted: April 7, 2014

POLICY

HIGHLAND PARK
BOARD OF EDUCATION

7440 SECURITY OF SCHOOL PREMISES

The Board of Education believes ~~that~~ the buildings and facilities of ~~this~~ **the school** district represent a substantial community investment. The Board directs the development and implementation of a plan for **school** district security to protect **the school community's** ~~that~~ investment~~.~~ **in the school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.**

The **school** district security program will include: ~~the~~ maintenance of facilities **that are** secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and **compliance with** ~~the observation of~~ safe practices in the use of electrical, plumbing, ~~and~~ heating, **and other school building** equipment. ~~The Board directs close cooperation of district officials with local law enforcement officers, fire fighters, the sheriff's office, and insurance company inspectors.~~

As used in this Policy and N.J.S.A. 18A:41-7.1, "critical incident mapping data" means information provided in electronic or digital form to assist first responders in an emergency including, but not limited to: aerial images of schools; floor plans, including room and suite numbers; building access points; locations of hazardous materials and utility shut-offs; and any other relevant location information.

The Board shall provide to local law enforcement authorities critical incident mapping data for all schools and school grounds. In the case of a school building located in a municipality in which there is no municipal police department, critical incident mapping data shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised mapping data to the applicable law enforcement authorities or designated entities any time that there is a change to the critical incident mapping data.

Critical incident mapping data provided pursuant to N.J.S.A. 18A:41-7.1.a. shall be: compatible with all platforms and applications used by local, State, and Federal law enforcement authorities; provided in a printable format; and verified for accuracy through an annual walkthrough of school buildings and school grounds.

Nothing in this Policy or N.J.S.A. 18A:41-7.1 shall be construed to require local law enforcement authorities or designated entities to access critical incident mapping data using third party viewing software.

The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13 and this Policy and Regulation 7440.

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3 and this Policy and Regulation 7440. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2 and this Policy and Regulation 7440. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

~~Personal~~ Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained keys improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the ~~main~~ building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of **school resource officers, and/or law enforcement officers** ~~security guards~~ in situations in which special risks are involved.

The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

The school district shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

N.J.S.A. 18A:7G-5.2; 18A:17-43.1; 18A:17-43.2; 18A:17-43.3;
18A:41-7.1; 18A:41-10; 18A:41-11; 18A:41-12;
18A:41-13; 18A:41-14
N.J.A.C. 6A:16-1.3; 6A:26-1.2
First Reading: May 15, 2023
Adopted: January 5, 2004

POLICY

HIGHLAND PARK
BOARD OF EDUCATION

9140 CITIZENS ADVISORY COMMITTEES (M)

The **Board of Education encourages** ~~success of the school system depends, to a large extent, on open channels of~~ communication between the school **district** ~~community~~ and the community at large. Citizens advisory committees **may be** ~~are particularly~~ useful in keeping the Board ~~of Education~~ and the administration informed with regard to community opinion and in representing the community ~~in the study of specific school problems.~~

The Board may establish **a citizens** advisory committees ~~as standing committees to serve in a liaison function~~ **to provide input to the Board and the administration from** ~~between~~ the ~~local~~ community ~~and the schools, as permanent committees~~ for funded programs as the law requires~~;~~ and as **Board sees fit.** ~~the need arises.~~

In creating a new **citizens** advisory committee, the Board **may** ~~shall~~ appoint: members of the community who are able and interested in the subject and concerned about the schools; ~~appoint~~ members who represent a wide range of community interests and backgrounds; ~~appoint~~ a chairperson; ~~and appoint~~ one or more Board members**; and school staff members** ~~to serve as ex officio members~~**. The Board President or designee and the Superintendent or designee shall serve as members of the citizens advisory committee.**

In charging a new **citizens** advisory committee, the Board shall define the **citizens advisory** committee assignment in writing, set a date for ~~a preliminary and final~~ report**(s) to the Board**, and establish a budget**, if needed**. Expenditures of district funds by **a citizens** advisory committees shall be made ~~only~~ upon the approval of the Superintendent.

Recommendations of a~~n~~ **citizens** advisory committee shall not reduce the responsibility of the Board, which may accept, ~~or~~ reject**, or modify a citizens advisory's committee's recommendation(s)** in the exercise of its statutory discretion.

Meetings of ~~an~~ **citizens** advisory committee that are ~~open to or~~ attended by fewer than a majority of the members of the Board are not subject to the Open Public Meetings Act and need not be open to the public, except as expressly permitted by the Board.

~~N.J.A.C. 6:30-1.5; 6:31-1.14(b)~~
~~20 U.S.C.A. 3801 et seq.~~

~~Cross reference: Policy Guide Nos. 5520, 7440~~

First Reading: May 15, 2023
Adopted: January 5, 2004

POLICY

HIGHLAND PARK
BOARD OF EDUCATION

5530 SUBSTANCE ABUSE (M)

The Board of Education recognizes that a student's abuse of harmful substances seriously impedes that student's education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take the necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances. Accordingly, the Board will establish policies and procedures in operating programs to support the social, emotional, and physical development of students in accordance with the provisions of N.J.S.A. 18A:40A-1 et seq. and N.J.A.C. 6A:16-4.1 et seq. The Board of Education will maintain a comprehensive substance abuse intervention, prevention, and treatment referral program in the schools of this district.

A. Definitions N.J.S.A. 18A:40A-9
N.J.A.C. 6A:16-1.3; 6A:16-4.1et seq.

The definitions as outlined in N.J.S.A. 18A:40A et seq., N.J.A.C. 6A:16 et seq., and those terms defined in Regulation 5530 shall be used for the purposes of this Policy and Regulation.

For the purposes of this policy:

"Substance" means alcoholic beverages, controlled dangerous substances, including anabolic steroids as defined at N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, any chemical or chemical compound which releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes as defined at N.J.S.A. 2C:35-10.4 and over-the-counter and prescription medications which are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system.

"Substance abuse" means the consumption or use of any substance for purposes other than for the treatment of sickness or injury as prescribed or administered by a person duly authorized by law to treat sick and injured human beings.

"Evaluation" means those procedures used by a certified or licensed professional to make a positive determination of a student's need for programs and services that extend beyond the general school program by virtue of learning, behavior, or health difficulties of the student or the student's family.

"Intervention" means those programs, services, and actions taken to identify and offer help to a student at risk for learning, behavior, or health difficulties.

"Referral for treatment" means those programs and services offered to a student or his or her family to help implement the recommendations of an evaluation or in response to the family's request for assistance with a learning, behavior, or health difficulty.

"School grounds" means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. School grounds also include other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by local municipalities, private entities or other individuals during those times when the school district has exclusive use of a portion of such land.

B. Discipline N.J.S.A. 18A:40A-10; 18A:40A-11
N.J.A.C. 6A:16-4.1(c) 2; 6A:16-6.3(a)

The Board prohibits the use, possession, and/or distribution of alcohol or other drugs on school grounds according to N.J.S.A 18A:40-A-9, 10, and 11. **This includes related paraphernalia, vaping devices and accessories.**

A student who uses, possesses, or distributes alcohol or other drugs, **including related paraphernalia, vaping devices and accessories** will be subject to discipline in accordance with the district's Code of Student Conduct. School authorities also have the authority to impose a consequence on a student for conduct away from school grounds in accordance with the provisions of N.J.A.C. 6A:16-7.5. Discipline may include suspension or expulsion. The Board will establish consequences for a student not following through on the recommendations of an evaluation for alcohol or other drug abuse and related behaviors

C. Instruction N.J.S.A. 18A:40A-1 et seq.
N.J.A.C. 6A:16-3.1

The Board shall provide an instructional program on the nature of drugs, alcohol, anabolic steroids, tobacco, vaping products and controlled dangerous substances in accordance with the provisions of N.J.S.A. 18A:40A-1 et seq. and N.J.A.C. 6A:16-3.1

D. Reporting, Notification, and Examination N.J.S.A. 18A:40A-11 through 18A:40A-17
N.J.A.C. 6A:16-3.1; 6A:16-4.1; 6A:16-4.2; 6A:16-4.3

1. Alcohol or Other Drugs

a. Any educational staff member or other professional to whom it appears that a student may be currently under the influence **or in possession** of alcohol or other drugs as identified in N.J.S.A. 18A:40A-9 and N.J.A.C. 6A:16-4.1(a), on school grounds, shall report the matter in accordance with N.J.A.C. 6A:16-4.3(a)1. **This includes related paraphernalia, vaping devices and accessories.**

b. An immediate medical examination shall be conducted **for the purposes of providing appropriate health care and for determining whether the student is under the influence of alcohol or other drugs,** and a written

report of the medical evaluation shall be furnished to the parent of the student, the Principal, and the Superintendent in accordance with N.J.A.C. 6A:16-4.3(a)2 through 4.3(a)8. **A student cannot return to school until a verification of a medical clearance is received from a physician. Upon receipt of the verification, the student shall be allowed to return to school.**

c. ~~If the written report of the medical examination is not provided within twenty-four hours of the referral of the student, the student shall be allowed to return to school until such time as a positive determination of alcohol or other drug use is received from the examining physician, unless the student was also removed for violating the Code of Student Conduct.~~

d. If the written report of the medical evaluation verifies that alcohol or other drugs do not interfere with the student's physical or mental ability to perform in school, the student shall be immediately returned to school. If there is a positive determination from the medical examination indicating the student's alcohol or other drug use interferes with his or her physical or mental ability to perform in school, the student shall be returned to the care of the parent as soon as possible. Attendance at school shall not resume until a written report has been submitted to the parent, Principal, and Superintendent from a physician licensed to practice medicine or osteopathy who has examined the student that verifies the student's alcohol or other drug use no longer interferes with his or her physical and mental ability to perform in school.

e. Removal of a student with a disability shall be in accordance with N.J.A.C. 6A:14.

f. While a student is at home because of the medical evaluation or after the student returns to school, an appropriately certified school staff member(s) or consultant will conduct an alcohol and other drug assessment of the student and a reasonable investigation of the situation and may initiate referral alcohol or other drug abuse treatment in accordance with N.J.A.C. 6A:16-4.3(a)12, 4.3(a)13, and 4.3(a)14. **The principal or chief school administrator may recommend or require alcohol and other drug assessment of the student or evaluation by appropriately certified or licensed professionals to make a positive determination of a student's need for programs and services that extend beyond the general school program, as necessary.**

g. Disclosure to law enforcement authorities of the identity of a student in instances of alcohol and other drugs shall be in accordance with the requirements of N.J.A.C. 6A:16-4.3(a)3. (i.e., the Superintendent or

designee may but is not required to disclose the student's identity to law **enforcement authorities**).

h. The Board may provide additional intervention and referral services for the student according to the requirements of N.J.S.A. 18A:40A-10 and N.J.A.C. 6A:16-8.

2. Anabolic Steroids

a. Whenever any teaching staff member, certified or non-certified school nurse, or other educational personnel has reason to believe a student has used or may be using anabolic steroids, the person shall report the matter in accordance with N.J.A.C. 6A:16-4.3(b)1.

b. The Principal or designee upon receiving such report shall immediately notify the parent and Superintendent and shall arrange for an examination of the student as soon as possible to determine whether the student has been using anabolic steroids, in accordance with N.J.A.C.6A:16-4.3(b)2.

c. Disclosure to law enforcement authorities of the identity of students in instances of anabolic steroids shall be in accordance with the requirements of N.J.A.C. 6A:16-4.3(b)3.

d. A written report of the examination shall be provided by the examining physician to the parent, Principal, and Superintendent.

e. If it is determined the student has used anabolic steroids, an appropriately certified school staff member(s) shall interview the student and others to determine the extent of the student's involvement with and use of anabolic steroids and the possible need for referral for treatment in accordance with N.J.A.C. 6A:16-4.3(b)5.

f. If the results of a referral for evaluation have positively determined the student's involvement with and use of anabolic steroids, **which** represents a danger to the student's health and well-being, **the District** shall initiate a referral for treatment to agencies and/or private practitioners as outlined in N.J.A.C. 6A:16-4.3(b)6.

3. A school employee who seizes or discovers alcohol or other drugs, or an item believed to be a controlled dangerous substance, including anabolic steroids, or drug paraphernalia, shall comply with the provisions of N.J.A.C. 6A:16-6.4.

4. The Board will provide intervention, referral for evaluation, and referral for treatment services to those students that are affected by alcohol or other drug use in accordance with the provisions of N.J.A.C. 6A:16-4.1(c)7.

5. Refusal or failure by a parent to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated as a policy violation of the Compulsory Education Act, pursuant to N.J.S.A. 18A:38-25 and 31, and child neglect laws, pursuant to N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-11.

6. Refusal or failure of a student to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated by the school district as a policy violation and handled in accordance with N.J.A.C. 6A:16-4.1(c)2.

E. In-Service Training

N.J.S.A. 18A:40A-15

The Board directs the Superintendent to develop a program of in-service training for all teaching staff members involved in the instruction of students in accordance with the provisions of N.J.S.A. 18A:40A-15. The Board will provide time for the conduct of the program during the usual school schedule. The in-service training program required in N.J.S.A. 18A:40A-15 shall be updated at regular intervals in order to ensure teaching staff members have the most current information available on this subject.

F. Parent Training Program/Outreach Program

N.J.S.A. 18A:40A-16; 18A:40A-17
N.J.A.C. 6A:16-4.1(c)8

The Board will provide a parent training program/outreach program in accordance with the provisions of N.J.S.A. 18A:40A-16 and 17.

G. Records and Confidentiality of Records

42 CFR Part 2
N.J.S.A. 18A:40A-7.1; 18A:40A-7.2
N.J.A.C. 6A:16-3.2; 6A:32-7.1 et seq.

Notations concerning a student's involvement with substances may be entered on his/her records, subject to N.J.A.C. 6A:32-7.1 et seq. and Policy 8330 regarding confidentiality **and limited access. All such notations shall be expunged when they are not longer required for the counseling or discipline of the student or when the student leaves school.** Information concerning a student's involvement in a school intervention or treatment program for alcohol or other drug abuse shall be kept strictly confidential

according to 42 CFR Part 2, N.J.S.A. 18A:40A-7.1 and 7.2, N.J.A.C. 6A:16-3.2, and N.J.A.C. 6A:16-6.5

If an elementary or secondary student who is participating in a school-based drug or alcohol abuse counseling program provides information during the course of a counseling session in that program which indicates that the student's parent or other person residing in the student's household is dependent upon or illegally using a substance as that term is defined in N.J.S.A. 18A:40A-9, that information shall be kept confidential and may be disclosed only in accordance with N.J.S.A. 18A:40A-7.1 and N.J.A.C. 6A:16-3.2

H. Nonpublic School Students

N.J.S.A. 18A:40A-5; 18A:40A-17(c)

The Board has the power and duty to loan to students attending nonpublic schools located in this district and to the parents of such students all educational materials on the nature and effects of drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances developed and made available by the Commissioner of Education. The Board shall not be required to expend funds for the loan of these materials

I. Civil Immunity

N.J.S.A. 18A:40A-13; 18A:40A-14;
N.J.A.C. 6A:16-4.3(c)

No action of any kind in any court of competent jurisdiction shall lie against any employee, officer, or agent of the Board because of actions taken under the education statutes on substance abuse, N.J.S.A. 18A:40A-1 et seq., provided the skill and care given is that ordinarily required and exercised by other such employees, officers, and agents of the Board in accordance with the provisions of N.J.S.A. 18A:40A-13.

Any educational or non-educational Board employee who in good faith reports a student to the Principal or designee in compliance with N.J.A.C. 6A:16-4.3 shall not be liable in civil damages as a result of making such a report, as specified in N.J.S.A. 18A:40A-13 and 14.

J. Reporting Students to Law Enforcement Authorities

N.J.A.C. 6A:16-4.1; 6A:16-6.3

The Superintendent or designee shall disclose to law enforcement authorities the identity of a student reasonably believed to be in possession of a controlled dangerous substance, including anabolic steroids, or related paraphernalia or involved or implicated in distribution activities regarding controlled dangerous substances, including anabolic steroids, pursuant to N.J.A.C. 6A:16-4.1(c)9. The Superintendent or designee shall not disclose the identity of the student who has voluntarily sought and participated in an

appropriate treatment or counseling program for an alcohol or other drug abuse problem provided the student is not reasonably believed to be involved or implicated in drug distribution activities.

The Superintendent or designee may, disclose to law enforcement authorities the identity of a student suspected to be under the influence of alcohol and/or other drugs, pursuant to N.J.A.C. 6A:16-4.1(c)9.i. Law enforcement authorities shall not be notified of the findings if a student's alcohol or other drug test was obtained as a result of a district's voluntary random drug testing program pursuant to N.J.S.A. 18A:40A-22 et seq. and N.J.A.C. 6A:16-4.4.

K. Policy Review and Accessibility

N.J.S.A. 18A:40A-10; 18A:40A-11
N.J.A.C. 6A:16-4.2(a) and (b)

The Board will annually review the effectiveness of Policy and Regulation 5530 on student alcohol and drug abuse. The Board may solicit parent, student, and community input, as well as consult in the review process with local alcohol or other drug abuse prevention, intervention, and treatment agencies licensed by the New Jersey Department of Human Services.

This Policy and Regulation shall be annually disseminated to all school staff, students, and parents through the district website or other means.

N.J.S.A. 18A:40A-1 et seq.; 18A:40A-7.1 et seq.
N.J.A.C. 6A:16-1.1 et seq.; 6A:16-4.1 et seq.; 6A:16-6.1 et seq.

Second Reading: May 15, 2023
Revised: January 27, 2020
Revised & Adopted: December 8, 2014
Adopted: 5 January 2004

POLICY

HIGHLAND PARK
BOARD OF EDUCATION

9100 PUBLIC RELATIONS

The Board of Education directs the implementation of a public relations program to foster the continuing and constructive cooperation of this school district with parent(s) or legal guardian(s), community organizations and institutions, representatives of business and industry, and other members of the community served by the school district.

The Superintendent shall consult with representatives of the community in the development of educational goals for the district, objectives and standards for the educational program, and the family life education curriculum. The Board encourages the involvement of community members in the governance of the district through advisory committees, in accordance with Policy No. 9140.

The Board respects the contributions to community life made by business, industry, labor, charitable organizations, cultural institutions, volunteer associations, and other community groups that enrich the educational potential of the community. The Superintendent shall be alert to opportunities for an educational program expanded and enriched by utilization, both within and without the schools, of a diversity of community resources. A file of community resources shall be maintained in each school building.

The Board directs all district employees to acquaint residents with the work of the schools; to give thoughtful and courteous consideration to all inquiries and suggestions and carefully investigate all complaints; to make parent(s) or legal guardian(s) feel welcome in the school and in the classroom; to cooperate with parent organizations and other groups of residents seeking information or offering assistance to the schools; to treat all pupils with firmness, sensitivity, intelligence, and fairness so as to command their respect and enlist the cooperation of their parent(s) or legal guardian(s); and to work with others in a manner conducive to high morale and meriting the respect of the community.

Abolished: May 15, 2023
Adopted: January 5, 2004

REGULATION

HIGHLAND PARK
BOARD OF EDUCATION

R 9140 CITIZENS ADVISORY COMMITTEE (M)

A. Appointment

In order to form the membership of advisory committees to the Board of Education, the President shall:

1. Appoint residents who are able and interested in the subject and concerned about the schools;

2. Appoint a chairperson;

3. Appoint himself/herself and the Superintendent as ex-officio members of the committee;

4. Define the committee assignment in writing;

5. Appoint an administrator advisor.

B. Operation

1. All members of the committee, whether elected Board members, residents, or staff employees are intended to have the same rights, participation, and vote.

2. The chairperson shall call committee meetings, establish agenda, and provide liaison with staff where necessary.

3. It is expected that some committees will meet more often than others in accordance with a schedule determined by its membership.

4. Meetings of an advisory committee shall not be open to the public.

5. A committee chairperson may call a special meeting of his/her committee at any time with due consideration to applicable statutes, rules, and regulations.

C. Recommendations

1. Recommendations of advisory committees shall not reduce the responsibility of the Board, which shall be free to accept or reject the recommendations as it sees fit.

2. Members of committees who are not elected Board members may not make decisions nor bind the Board or the school district in matters that are reserved to Board members by law.

3. Matters concerned with individual school district employees or students are not appropriate matters for consideration by non-elected members of the committees, but the philosophy, goals, and objectives related to programs, organization, structure, resources, facilities, and finance are.

Abolished: May 15, 2023
Issued: July 1991
Updated: November 1992

HYBRID REGULAR PUBLIC MEETING MINUTES
HIGHLAND PARK BOARD OF EDUCATION
HIGHLAND PARK, NEW JERSEY

April 24, 2023

6:30 p.m. via Zoom and In-person at the Middle School

AGENDA:

1. Call to Order

2. Announcement of Notice

Ms. Marilyn Pruce, Board President, called the meeting to order at 6:30 p.m. She gave the following notice:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In compliance with the Open Public Meetings Act, the Highland Park Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and Star Ledger and posted on the Board's website at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity to do so before the Board adjourns for the evening.

3. Roll Call

Members Present: Ms. Marilyn Pruce, President; Ms. Allison Casal-Dunn; Ms. Anne Gowen; Mr. Mark Krieger; Ms. Jennifer Voorhees and Mr. Christopher Woodward.

Members Absent: Ms. Monique Coleman; Ms. Michelle McFadden-DiNicola and Mr. Rob Roslewicz.

Ms. Monique Coleman arrived at 6:40 p.m.
Mr. Rob Roslewicz arrived at 6:40 p.m.

Also Present: Dr. Kristina Nicosia, Superintendent and Ms. Linda Hoefele, Business Administrator/Board Secretary.

Genesis Boateng and Reeya Singh, Student Representatives arrived at 7:00 p.m.

4. Recess to Executive Session

Be It Resolved, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the Highland Park Board of Education will now meet in closed session to discuss matters related to residency, HIB, student discipline, and a legal matter. These exemptions are permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists.

Moved: Marilyn Pruce Seconded: Allison Casal-Dunn Vote: 6-0

5. Reconvene To Regular Session at 7:00 PM

The board reconvened to regular session at 7:00 p.m.

Moved: Marilyn Pruce Seconded: Mark Krieger Vote: 8-0

6. Pledge of Allegiance

7. Communications:

Date	From	Subject
March 17, 2023	Emily Tenenbaum	After School Program Suggestions
March 20, 2023	Elizabeth Weill-Greenberg	Changes to ASP Program
March 20, 2023	Rebecca Hersh	Busing & scheduling questions to consider going forward
March 20, 2023	Elizabeth Weill-Greenberg	CO Hire
March 21, 2023	Sara Haber	Early start times combined with increased aftercare costs
March 21, 2023	Petra Bulinska	Increase in Fees
March 21, 2023	Elizabeth Weill-Greenberg	Opposition to School Safety Officer Hire
March 21, 2023	Julie Castellano	School Safety Agent
March 21, 2023	Bob Kopp	School Safety Officer
March 27, 2023	Rebecca Hersh	Another Bus Schedule Idea
March 29, 2023	Elizabeth Weill-Greenberg	Opposition to former CO hire + please eliminate the position of Safety Officer
April 18, 2023	Angela Hynek	Consideration for Eid Holiday

8. Approval of Minutes - Hybrid Public Regular and Executive Session Meetings - March 13, 2023
Hybrid Public Regular and Executive Session Meetings - March 20, 2023

Moved: Marilyn Pruce Seconded: Chris Woodward Vote: 8-0

9. Student Representative Report

The student representatives provided the following report:

Irving School:
Book Fair this Wednesday from 4:30 PM - 6:30 PM at the Media Center
Our Spring Fling Dance was on March 30th.

Bartle School:

The Earth Day fair is on Sunday, May 7th from 11am-3pm on North 3rd Ave., from Raritan to Denison.
The high school drama club will be doing a Newsies teaser at Bartle on Friday, April 28th.
NJSLA testing begins with ELA on May 2nd.
Teacher Appreciation Week is the week of May 8th.

Middle School:
The 7th-grade field trip is next Tuesday, April 26th to Sterling Mines.
NJSLA science testing begins on May 2nd. All of the information for testing will be sent this week.
8th-grade parents: Please keep in mind that the behavioral and academic requirements sent out about the 8th-grade trip apply to all of the 8th-grade events including the dance.
If your child is participating in Take Your Child to Work Day, please call the main office or email Ms. Santiago, the attendance secretary, at msantiago@hpschools.net.

High School:
On April 5th, The HS concluded its Spring Spirit week. The spirit week included days like "Bring your supplies in anything but a backpack Day" and students used everything including the kitchen sink to commemorate the day! We also included a food drive contest that led to a big donation to the county food banks. The Pep Rally ended up in the gym due to rain but the Tic Tac Toe relay and the Rock, Paper, Scissors race were incredibly intense! Great spirit was shown by all students, but in the end the Seniors prevailed overall!
On April 21st, the Guidance department and Teen Center collaborated to hold a Career Fair. The day began with an Assembly by Junior Achievement that reviewed personality types and how they match up to certain careers. It also showcased the job outlook in NJ for prospective career fields. Each grade level then visited the gym which had 15 different vendors who spoke about their careers or ways to secure our futures. Thanks to our guidance interns for organizing the day.
The High School will be conducting its first evacuation and reunification drill on April 26th with the assistance of the Highland Park Police and Transfiguration of Our Lord church. The HS administration is very grateful for the assistance of Sgt. Brian O'Mara and Father Abraham to make this important crisis drill possible. We look forward to its success.
On April 26th in the Cafeteria – PTSO Membership Meeting to plan for the end of the year student celebration. All parents and guardians are invited.
On May 5th and 6th at 7pm & May 7th at 5pm in Robert Stevens Auditorium - our Drama club will be presenting "Newsies". Please purchase tickets and come out to support our thespians in this fantastic production!
May 8th - May 12th is Teacher Appreciation Week. Students are encouraged to let their teachers know how thankful they are for all they do!
Advanced Placement exams will be administered in person using paper-based testing for our students, as scheduled from May 1st to May 12th, Students taking AP exams will be excused from participation in classroom sessions and will be allowed to hand in any work due on an exam day late without penalty, especially if a student is preparing for multiple exams on consecutive days. Specific information regarding exam requirements, the dates for specific exams, and signing in and out procedures have already been shared by Ms. Hayes, our AP Coordinator, and individual AP teachers.
From May 15th - May 25, 9th, 10th, and 11th grade students will be taking the NJSLA. 9th grade students will take the ELA 9 assessment, 9th and 10th grade students will take the Algebra I or Geometry assessment, depending on what they are enrolled in. Students in Algebra II or above are not assessed. 11th Grade students will take the NJSLA Science assessment.
On May 25th at 7pm, the Junior Prom will be held in the HS dining hall. All our juniors and their dates attending will be dressed formally and will enjoy a wonderful buffet meal donated by their parents. Proceeds from this evening are used to offset the costs of their Senior Prom next year. For more information, see Mr. Broadfoot.

10. Superintendent's Report

A. Student Spotlight - Middle School - Michael Babailov

Dr. Nicosia introduced Ms. Brady, middle school principal, who read statements from teachers who recognized Michael for his kindness, enthusiasm, respectfulness, hard work, and what a positive role model he is. She congratulated him on his achievements.

Dr. Nicosia commented about the recent release of the state report cards. She indicated that the reports do not contain student growth information by Student Growth Percentiles (SGP) because there were no state tests over the past few years, due to the pandemic. She noted that they use this data to determine priorities for implementation of instructional strategies. The NJDOE stressed caution in using the data for comparative purposes, due to the lack of year to year comparisons.

11. Auditor's Presentation - William Colantano & Jonathan Weiss of Bedard, Kurowicki & Co., CPA's PC

Ms. Hoefele introduced Mr. Colantano and Mr. Weiss, independent auditors, whose firm conducted the annual independent audit of the school district for the year ended June 30, 2022. Mr. Weiss highlighted the one-time funding that the school district received from the government due to the pandemic (ESSER and ARP ESSER). He also noted the effect of inflation on the district's finances. He highlighted that the district refinanced their bonds in 2021, which positively affected the revenue section of the financial reports. He reported on other changes in the revenues. He also recognized the one-time state aid that was received in 2021-22, which has been appropriated in 2022-23. He then identified expenditure categories that had significant increases or decreases, compared to the previous year. He highlighted the large increase in transportation costs and the decrease in health benefits that year, which was largely due to a one month premium holiday. He then reported on the increase in surplus in the 2021-22 school year. He noted that a large portion of the increase was due to the one-time maintenance of equity state aid. He reported that the district is restricted in the amount of money that may be kept in reserve (maximum allowable surplus). He then showed a chart that depicted how revenues changed over the past ten years. He showed charts that showed the major categories of expenditures and the increase over ten years. He then showed charts which depicted the changes in fund balance over ten years, along with a chart showing the components of fund balance. He then reported about enrollments, first comparing counties and also comparing Highland Park to other school districts in the county. He reported that the district saw an increase in enrollments in the 2021-22 school year. He then reported about the components of surplus in greater detail, and reported that the allowable percentage of expenditures for free surplus will be reduced from the temporary rate of 4% due to Covid back down to the standard rate of 2%. He then described the process of the audit, and the type of areas that they review. He reviewed the three recommendations that they made in the audit report. He also noted some suggestions that have been identified in the report. He pointed out that the food service fund has excess reserves, and the need for the district to use the money. He then introduced Mr. Colantano, who pointed out that the tax rates are unusually high, due to the lack of revaluations over several years. Mr. Krieger remarked that the town just went through a revaluation, and the tax rates are consistent with the actual values of homes. He also pointed out that over $10 million has been spent on tax relief over the past ten years.

12. Board Committees' Reports and Recommendations

A. Curriculum & Instruction

Ms. Casal-Dunn reported that the committee met on April 4th and discussed substance abuse prevention programs. She noted that they are looking at a therapeutic approach instead of discipline, and looked at why drug testing is required before a student can return to school. They discussed a sidebar with HPEA to adjust teacher schedules and staff meeting schedules to align with the changes in school starting and ending times. They discussed requests for a new AP Statistics course which were presented, but no proposal has been received so far, so it will be deferred until the 2023-24 school year. She reviewed the agenda items below. Mr. Woodward asked for more details regarding why the AP Statistics course did not move forward. Dr. Nicosia provided more explanations about the process. Several other board members commented and asked questions about this process.

B. Equity & Excellence

Ms. Coleman reported that the committee met on April 20th and discussed implementing therapeutic support in lieu of ISS. Dr. Nicosia reported on the model being used at Irving and Bartle, which are age appropriate. She described the strategies that are being used at those two schools. They discussed state reporting of discipline, and noted that unfortunately they must report them as ISS because they do not have possible alternative reporting. There is a general lack of enforcement of the disciplinary measures to help students take ownership of their behaviors. Dr. Nicosia gave an update of the preschool registration, currently 90-100 students are registered. She met with the architects, who are continuing their feasibility study to determine where additional space can be found or built.

C. Finance & Facilities

Mr. Woodward reported that the committee met a few weeks ago and discussed the budget in greater detail. They recognize that there will be serious challenges ahead. They also discussed referendum strategies for the preschool expansion to full-day preschool. They should be able to structure new bond payments so there isn't a tax increase. They reviewed proposed increased personnel spending in the budget. They discussed the before and after school program, for which there is a committee established which will review proposals for outsourcing the program. They reviewed the chromebook lease purchase. He then reviewed the agenda items below. Ms. Hoefele responded to a question from Ms. Voorhees about the food service management company. Dr. Nicosia responded to questions from Ms Coleman and Ms. Voorhees regarding the chromebook purchase. Ms. Hoefele responded to a question from Mr. Roslewicz regarding the audit report.

D. Personnel & Communication

Ms. Gowen reported that the committee met on April 19th, and will be meeting again on Wednesday, discussing many confidential matters. They also discussed a possible policy regarding corporal punishment. They discussed the sidebar which is on the agenda, related to changes in start times and after school meeting times. She then reviewed the agenda items. She highlighted the resignation of Ms. Hoefele, who will be retiring. She read in a change to agenda item #25, 26 and 27 regarding the funding source/account numbers. Several board members congratulated Ms. Hoefele on her upcoming retirement and thanked her for her service.

E. Policies & Regulations

Ms. Pruce reported that the committee did not meet. She reviewed the policies on the agenda for first and second reading.

13. Public Comment:

The Highland Park Board of Education welcomes public participation and has reserved this time for your comments. (Board Policies #0164 and #0167 establish and regulate the right of the public to participate in public meetings.)

Ms. Nicole Stanio, No. Third Ave., expressed concerns about the recent school test results. She read a statement asking the board to reconsider the earlier start times for the younger grade students.

Ms. Rebecca Estelle, Abbott St., expressed concerns about the state test scores. She asked for a detailed and specific report about the test results.

Mr. Ethan Schoolman, Harrison Ave., commented about the state test scores, and expressed his surprise about the scores. He noted the huge difference in the scores between the high school and middle school and expressed his confusion about the numbers. He asked what the district's plan is to address this.

Ms. Julia Dewhirst, Dartmouth St., commented about the tabling of the middle school safety specialist, and about the need for a youth safety specialist to address issues of safety in the school. She commented that the middle school students do not feel safe.

Mr. Joe Stanio, No. Third Ave., commented about the school start times at Bartle School, and the effect on their siblings.

14. Board Action Items

A. CURRICULUM & INSTRUCTION

1. Approval of Field Trip Requests

I move that the Board of Education accept the recommendation of the superintendent to approve the Field trips, as per the attached.

Moved: Allison Casal-Dunn Seconded: Rob Roslewicz Vote: 8-0

2. Approval of HIB Reports

I move that the Board of Education accept the recommendation of the superintendent to approve the HIB Incident Report for the month of March, 2023. This report was disseminated to the Board of Education and reviewed by the Superintendent for April 24, 2023, Hybrid Regular Public Board of Education Meeting. The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

a. Incident Report #BS2223-11
b. Incident Report #BS2223-12A
c. Incident Report #BS2223-12B

d. Incident Report #HS2223-09
e. Incident Report #MS2223-07A
f. Incident Report #MS2223-07B

Moved: Allison Casal-Dunn Seconded: Rob Roslewicz Vote: 8-0

3. Approval of Highland Park Public Schools Safe Opening and Continuity of Service Plan

I move that the Board of Education accept the recommendation of the superintendent to approve the 2022-2023 School Year Safe Opening and Continuity of Service Plan.

Moved: Allison Casal-Dunn Seconded: Rob Roslewicz Vote: 8-0

4. Approval of Sidebar

I move that the Board of Education accept the recommendation of the superintendent to approve a Sidebar Agreement between the Highland Park Board of Education and the Highland Park Education Association regarding school start and end times that are better suited to our student's needs, and to offer more equitable bussing times for students, as per the attached.

Moved: Allison Casal-Dunn Seconded: Rob Roslewicz Vote: 8-0

B. EQUITY & EXCELLENCE

C. FINANCE AND FACILITIES

1. Approval of Bill List

I move that the Board of Education accept the recommendation of the superintendent to approve the attached bill list for February 16, 2023 - February 28, 2023, in the amount of $324,587.26.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

2. Approval of Bill List

I move that the Board of Education accept the recommendation of the superintendent to approve the attached bill list for March 1, 2023 - March 15, 2023, in the amount of $1,270,174.92.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

3. Approval of Bill List

I move that the Board of Education accept the recommendation of the superintendent to approve the attached bill list for March 16, 2023 - March 31, 2023, in the amount of $471,242.80.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

4. Approval of Cafeteria Bill List

I move that the Board of Education accept the recommendation of the superintendent to approve

the attached cafeteria bill list for March 9, 2023 - March 31, 2023, in the amount of $88,646.83.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

5. Approval of Treasurer's Reports.

I move that the Board of Education accept the recommendation of the superintendent to approve the Preliminary Report of the Treasurer of School Monies as of January 31, 2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

6. Approval of Board Secretary's Report

I move that the Board of Education accept the recommendation of the superintendent to approve the Preliminary Report of the Secretary of the Board of Education as of January 31, 2023, and acknowledge the following certification of the Board Secretary:
Pursuant to N.J.A.C. 6A:23-2-11(c)2, I, Linda A. Hoefele, certify that as of January 31, 2023, on this report no budgetary line item has been overextended in violation of N.J.A.C. 6A:23-2-11(a).

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

7. Board of Education Certifications

I move that the Board of Education, pursuant to N.J.A.C 6A:23-2-11(c)4, accept the recommendation of the superintendent to certify that as of January 31, 2023, after review of the Board Secretary's preliminary monthly finance report (appropriate section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-1-11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

8. Approval of Budget Transfers

I move that the Board of Education accept the recommendation of the superintendent to approve the preliminary list of transfers to the 2022-2023 school district budget, for the month of January, 2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

9. Approval of Travel and Related Expense Reimbursements Report

I move that the Board of Education accept the recommendation of the superintendent to approve the attached list of Travel and Related Expense Reimbursements, in accordance with N.J.A.C. 6A:23B-1.1 et seq.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

10. Rescind the Approval of Withdrawal from Capital Reserve

I move that the Board of Education accept the recommendation of the superintendent to rescind the approval during the March 28,2022 Board Meeting, for the withdrawal from Capital Reserve in the total amount of $138,000.00 for the purpose of fully funding the district share of the cost of the renovation to the Highland Park High School Athletic Complex.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

11. Approval of Withdrawal from Emergency Reserve in the 2023-2024 School Year Budget

I move that the Board of Education accept the recommendation of the superintendent to approve the withdrawal from Emergency Reserve in the total amount of $200,000 to offset increases in total healthcare premium costs in 2023-2024 exceeding four percent.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

12. Approval of Comprehensive Annual Financial Report

I move that the Board of Education accept the recommendation of the superintendent to accept the findings presented in the audit report entitled "Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2022" (CAFR), submitted by BKC, Certified Public Accountants, PC, of Flemington, New Jersey.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

13. Approval of Submission of the Corrective Action Plan

I move that the Board of Education accept the recommendation of the superintendent to approve the submission of the Corrective Action Plan, as noted in the "Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2022", submitted by BKC, Certified Public Accountants, PC, of Flemington, New Jersey to the Middlesex County Department of Education as per the attached.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

14. Approval of Contractors for Professional Services

I move that the Board of Education accept the recommendation of the superintendent to approve the following for professional services for the 2022-2023 school year:

Name	Nature of Award	Contract Period	Contract Amount
Talent Stock LLC	CPR/AED and First Aid Certification Training and Two Year Emergency Care and Safety Institute Certifications for Highland Park High School	May 30, 2023	$1,800.00
Peer Connect, LLC	High School Site Visit	TBD	$4,200.00

	Middle School Site Visit		$4,200.00
Camp Invention $12,775.00 to be paid by the HPEF Grant $2,860.00 to be paid by ESSER Summer Learning	Science camp for students of Highland Park Grades K-6	August 7, 2023 - August 10, 2023 8:00 am - 3:00 pm	$265.00 per student 59 Students $15,635.00 Total GAAP Code # 20-489-100-300-085-02-07 & 20-489-100-300-070-01-07
Speech Therapy Consultants	Home Instruction Speech Therapy & Pathology Therapy Services	April 17 - June 30, 2023	$100.00 per hour
Menhaden Defenders Non Profit Speaker Captain Paul Eidman	Speaking to High School Environmental Science Classes	April 18, 2023	$150.00 for the event
Educational Data Services, Inc	Bid Maintenance Program	July 1, 2023 - April 1, 2024	$4,640.00
ESCNJ Professional Conference Center	Business Administrator Interviews	Monday, April 24, 2023	$1397.66 for rental of facilities, food for committee, administrator fee
Interim HealthCare Middlesex-Somerset Inc.	Nursing Services 1:1 student support during transportation per IEP	4/19/23 - 6/30/23	$140.00/LPN transport $152.50/RN transport

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

15. Approval of Bedside Instruction

I move that the Board of Education accept the recommendation of the superintendent to approve the following Bedside Instruction:

a. One (1) student, case no. 2223B15 to attend Learnwell at Penn Medicine Princeton House, North Brunswick, NJ, at a tuition rate of $57.25 per hour effective March 29, 2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

16. Approval of Out of District Placements

I move that the Board of Education accept the recommendation of the superintendent to approve the following out of district placements:

one (1) student, case no. 2122-03 to attend Celebrate the Children - School, Denville, NJ at a tuition rate of $109,080.00 prorated at $30,300.00 for the remaining 50 days of the 2022-2023 school year, effective April 17, 2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

17. Approval of Quotes for HS Auditorium LED Lighting Upgrade Equipment

I move that the Board of Education accept the recommendation of the superintendent to accept the following quotes for the purchase of equipment for a LED lighting upgrade in the auditorium at the High School.

Vendor Name	Location	Total Cost
Hayden Production Services	East Brunswick, NJ	$12,025.00
B & H Photo/Video/Pro Audio	New York City, NY	$12,909.10

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

18. Approval of Contract, Hayden Production Services

I move that the Board of Education accept the recommendation of the superintendent to approve the following contract with Hayden Production Services, of East Brunswick, NJ for the purchase of the LED lighting equipment upgrade in the auditorium at the Highland Park High School, at a cost of $12,025.00. This is an unbudgeted item for the SY 2022-2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

19. Approval of Quotes for a Sound Board, High School Auditorium

I move that the Board of Education accept the recommendation of the superintendent to accept the following quotes for the purchase of a sound board in the auditorium at the High School.

Vendor Name	Location	Total Cost
B & H Photo/Video/Pro Audio	New York City, NY	$3,731.43
Sweetwater	Fort Wayne, IN	$4,519.99
Proaudiola	Glendale, CA	$4,979.99

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

20. Approval of Purchase for a Sound Board, High School Auditorium

I move that the Board of Education accept the recommendation of the superintendent to accept the following purchase of a sound board from B&H Photo/Video/Pro Audio of New York City, NY to be

installed at the Highland Park High School Auditorium at a cost of $3,731.43. This is an unbudgeted item for the SY 2022-2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

21. Approval of Grant Agreement

I move that the Board of Education accept the recommendation of the superintendent to approve the following National School Lunch Program Equipment Assistance Grant Agreement, in the amount of $17,922.65 for the purchasing of the following:

School	Equipment	Total Cost
Irving School	Walk-In Freezer	$6,058.80
Bartle School	Deli Slicer	$8,390.00
High School	Pizza Warmer	$3,473.85

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

22. Approval of Quotes for Cafeteria Equipment

I move that the Board of Education accept the recommendation of the superintendent to accept the following quotes for the purchasing of cafeteria equipment for the Highland Park School District:

Vendor Name	Location	Total Cost
MAP Restaurant Supplies	Newark NJ	$17,922.65
Singer	Paterson, NJ	$18,810.00
BFA Foodservice Equipment	Warren, NJ	$18,892.91

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

23. Approval of Cafeteria Equipment Purchase

I move that the Board of Education accept the recommendation of the superintendent to approve the purchase of cafeteria equipment with MAP Restaurant Supplies, of Newark, NJ to be installed at the Irving Primary School, Bartle Elementary School and Highland Park High School at a cost of $17,922.65. This is funded by the USDA Equipment Assistance Grant for 2022-2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

24. Approval of Cafeteria Equipment Replacement

I move that the Board of Education accept the recommendation of the superintendent to approve the replacement and upgrade of the Walk in Refrigerator System at Bartle School from Jay-Hill

Repairs, NJ, at a cost of $12,400.54. This purchase will be funded by the Food Service Program.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

25. Approval of Commitment Letter

I move that the Board of Education accept the recommendation of the superintendent to ratify the attached commitment letter with VivacityTech PBC, Saint Paul, MN to purchase student and teacher chromebooks, pending final budget approval.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

26. Approval of School Technology Purchase

I move that the Board of Education accept the recommendation of the superintendent to approve a Technology Purchase of one thousand three hundred and eighty six (1,386.00) student Lenovo 100e G3 Chromebooks at a cost of $486,370.00 and two hundred (200) staff Lenovo 14e Gen 2 Chromebooks at a cost of $82,000.00, all with Google Chrome Management Licenses from Vivacity Tech PBC of Saint Paul, MN. This purchase will be funded with 2023-2024 budgeted funds, and is therefore contingent upon final budget approval.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

27. Approval of Furniture Purchase

I move that the Board of Education accept the recommendation of the superintendent to approve the purchase for office furniture for the following offices from our state bid 11762 W.B. Mason. This is an unbudgeted item for the SY 2022-2023:

Office	**Price**
Bartle Elementary Principal Office	$5,650.39
Bartle Guidance Counselor Office	$3,979.14
Central Office Supervisor	$3,383.25
Central Office Secretary	$434.41
Facilities Director Office	$2,173.09
Facilities Break Room	$3,067.37
Facilities Mailroom	$2,525.75
Facilities Reception	$1,883.87
Facilities Supervisor	$1,784.26
Facilities Maintenance	$2,173.09

Install	$3,933.82

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

28. Approval of the 2023 Safety Grant Application through NJSIG

I move that the Board of Education accept the recommendation of the superintendent to approve the submission of the 2023 Safety Grant Application through NJSIG, in the amount of $1,959.00, for the period July 1, 2022 through June 30, 2023.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

29. Approval of Source4Teachers Contract Renewal

I move that the Board of Education accept the recommendation of the superintendent to approve the contract renewal with Source4Teachers, for substitute teacher and paraprofessional placement services for the 2023-2024 school year, (no increase in rates, rate schedule attached).

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

30. Approval of Revised Proposal

I move that the Board of Education accept the recommendation of the superintendent to approve the revised proposal from DMR Architectural Services for architectural and engineering services related to a Feasibility Study, to expand the scope of the study to include the analysis of two vacant land sites near Irving School for possible expansion of the preschool program, from the original amount of $31,500.00 to a revised amount of $48,500.00 (an increase of $17,000.00).

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

31. Acceptance of Grant Funds

I move that the Board of Education accept the recommendation of the superintendent to accept the NJDOE School Climate Change Pilot Grant in the amount of $6660.00, to purchase materials to support the integration of climate change topics into humanities.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

32. Acceptance of Sustainable Jersey for Schools Grants

I move that the Board of Education accept the recommendation of the superintendent to accept grant funds in the amount of $2,000.00 for Bartle School and $2,000.00 for the High School from the Sustainable Jersey for Schools Grant Program, funded by the NJEA.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

33. Acceptance of Donation

I move that the Board of Education accept the recommendation of the superintendent to accept a

donation in the amount of $210.00 from Brooke Drasher and Jennifer Mayo for the Peaks and Valleys Program at Bartle School.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

34. Acceptance of Donation

I move that the Board of Education accept the recommendation of the superintendent to accept a donation in the amount of $1,132.54 from First Alliance Home Mortgage, LLC, for matching funds from the High School Music Program chili cook-off, to be deposited into student funds.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

35. Approval of Board Member Workshop

I move that the Board of Education accept the recommendation of the Superintendent to approve for board member Mark Krieger to attend the virtual NJSBA Finance Conference on March 1, 2023 at a cost of $50.00.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 7-0-1
Abstain: Mark Krieger

36. Approval of Board Member Workshop

I move that the Board of Education accept the recommendation of the Superintendent to approve for board member Marilyn Pruce to attend the virtual NJSBA Spring Symposium on April 25, 2023 at a cost of $99.00.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 7-0-1
Abstain: Marilyn Pruce

37. Approval of Contract Renewal - Phoenix Advisors

I move that the Board of Education accept the recommendation of the superintendent to approve the contract renewal with Phoenix Advisors, of Bordentown, NJ, as ongoing Continuing Disclosure Agent services related to outstanding bond issues, at an annual base fee of $1,350.00, exclusive of setup fees for new long-term obligations requiring filings, if necessary, and Event Fees of $250.00 per event (in compliance with a new SEC ruling), for the 2023-2024 school year.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

38. Approval of Contract Renewal - Cablevision Lightpath Inc.

I move that the Board of Education accept the recommendation of the superintendent to approve a renewal contract with Cablevision Lightpath Inc. of Bethpage, NY for district-wide Dedicated Fiber Internet Services (2000 Mb) at a total monthly cost of $3,454.95 per month, for the term of 7/1/23-6/30/26 (three-year contract). This purchase is eligible for E-Rate rebates of up to 50% of the purchase price. Proposals were solicited on E-Rate FCC Form 470, and were reviewed and determined to be more expensive or not in line with the required specifications.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

39. Approval of Dental Insurance Renewal

I move that the Board of Education accept the recommendation of the superintendent to approve the renewal contract for dental benefits with Delta Dental for two years, renewal period July 1, 2023 – June 30, 2025, with a 4.6 percentage increase in premium rates.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

40. Approval of Renovations

I move that the Board of Education accept the recommendation of the superintendent to approve the baseball field renovations and improvements project being proposed by the HP Booster, to be funded from the Estate of Leonard Kushner.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

41. Approval of Contract Renewal for Food Service Management Company for 2023-2024

I move that the Board of Education accept the recommendation of the superintendent to approve the contract renewal for the food services management company with The Pomptonian Inc. of Fairfield, NJ, for the 2023-2024 school year, as per the attached resolution.

Moved: Chris Woodward Seconded: Jennifer Voorhees Vote: 8-0

C. PERSONNEL & COMMUNICATION

1. Approval of Source4Teachers

I move that the Board of Education accept the recommendation of the superintendent to approve Source4Teachers substitutes list for the 2022-2023 school year, as per the attached.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

2. Approval of Leave of Absence

I move that the Board of Education accept the recommendation of the superintendent to approve an unpaid intermittent family leave of absence for employee #4192 until May 1, 2023. This leave is eligible for FMLA entitlements.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

3. Approval of Extension of Leave of Absence

I move that the Board of Education accept the recommendation of the superintendent to approve an extension of a maternity leave of absence for employee #0421 from February 20, 2023 - September 29, 2023 (formerly June 30, 2023), with an estimated return date of October 2, 2023. The leave is eligible for FMLA entitlements.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

4. Approval of Extension of Leave of Absence

   I move that the Board of Education accept the recommendation of the superintendent to approve an extension of a maternity leave of absence for employee #0879 from September 21, 2022 - April 2, 2023, (formerly February 28, 2023), with an estimated return date of April 3, 2023 (formerly March 1, 2023). This leave is eligible for FMLA entitlements.

   Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

5. Approval of Unpaid Leave of Absence

   I move that the Board of Education accept the recommendation of the superintendent to approve an unpaid medical leave of absence for employee #5092 from April 21, 2023 - May 14, 2023 with an estimated return date of May 15, 2023. This leave is eligible for FMLA entitlements.

   Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

6. Acceptance of Resignation, Teacher of Mathematics, Middle School

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Alison Ford, Teacher of Mathematics at the Middle School effective June 30, 2023 for reasons of retirement.

   Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

7. Acceptance of Resignation, Business Administrator, District

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Linda Hoefele, Business Administrator for the District effective June 30, 2023 for reasons of retirement.

   Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

8. Acceptance of Resignation, Videographer, District

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Willmar Rubiano, Videographer for the District effective June 30, 2023.

   Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

9. Acceptance of Resignation,Paraprofessional, Irving

   I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Jessica Wadkins, Paraprofessional at Irving Primary School effective June 30, 2023.

   Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

10. Acceptance of Resignation,Teacher of Biology/PhysicalScience, High School

I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Mei Ping Yang, Teacher of Chemistry/Physical Science at the High School effective June 30, 2023.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

11. Acceptance of Resignation, Elementary Teacher, Bartle Elementary School

I move that the Board of Education accept the recommendation of the superintendent to accept with regret the resignation of Christine DiMarco, Elementary Teacher at Bartle Elementary School effective June 30, 2023.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

12. Approval of Paraprofessional, Bartle Elementary School

I move that the Board of Education accept the recommendation of the superintendent to approve Ashley Ewing as a Paraprofessional at Bartle Elementary School, Step 1, $15.47 per hour, 7.0 hours a day, plus a stipend of $1,000.00 for having a BA, pending criminal history background check, effective on or after April 25, 2023.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

13. Approval of Paraprofessional, Middle School

I move that the Board of Education accept the recommendation of the superintendent to approve Debra Volkmann as a full time Paraprofessional at Middle School, Step 1, $15.47 per hour, 7.0 hours per day, pending criminal history background check, effective on or after April 25, 2023 .

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

14. Approval of Paraprofessional for Additional Extra Hours

I move that the Board of Education accept the recommendation of the superintendent to approve Jamie Shombert to work additional extra hours to assist with registration at Irving Primary School for the 2022-2023 school year at her hourly rate of $15.72, GAAP Code #11-000-240-105-070-11-11, not to exceed 100 hours, (formerly 50 hours on the 6/13/22 agenda).

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

15. Approval of Translators for Educational Services

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff as translators for Educational Services at a rate of $39.80 per hour:

Name	Language	Date	GAAP Code#
Kweasue Stern	Mandarin	Effective March 20, 2023	11-000-219-110-XXX-11-11

Maryam Alaeddini	Farsi	Effective April 17, 2023	11-000-219-110-XXX-11-11
Monica Salamanca	Spanish	Effective March 14, 2023	11-000-219-110-XXX-11-11

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

16. Approval of Change of Before & After School Registrations/Collections Staff Hours

I move that the Board of Education accept the recommendation of the superintendent to approve the change of Before & After School Registrations/Collections Staff hours not to exceed 5.0 hours per week at a rate of $20.00 per hour, effective March 20, 2023.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

17. Approval of Extra Hours for Preparing Assessments for Grades 1-5, Bartle Elementary School

I move that the Board of Education accept the recommendation of the superintendent to approve Jaclyn Fernstaedt to work 1.0 hour preparing assessments for grades 1-5, at a rate of $39.80 per hour, GAAP Code #11-000-221-104-085-31-11.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

18. Approval of Home Visit Meeting

I move that the Board of Education accept the recommendation of the superintendent to approve Sarah Grunstein to attend a home visit IEP meeting on March 24, 2023 at a rate of $39.80, not to exceed 3.0 hours, GAAP Code # 11-000-219-110-050-11-11.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

19. Approval of Summer Band Camp Director, High School

I move that the Board of Education accept the recommendation of the superintendent to approve Summer Band Camp Director, Keith Presty, not to exceed 12 hours, from August 21, 2023 - August 24, 2024, 9:00 a.m. - 12:00 p.m., at an hourly rate of $48.00, GAAP Code #11-401-100-110-050-11-11.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

20. Approval of Transfers at Bartle Elementary School

I move that the Board of Education accept the recommendation of the superintendent to approve the following transfers at Bartle Elementary School effective March 27, 2023 as follows:

Name	**From**	**To**
Fernstaedt, Jaclyn	Math Interventionist	5th Grade Teacher
Menninger, Marilyn	5th Grade Teacher	Math Interventionist

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

21. Approval of Compensation for Classroom Moves

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff compensation for classroom moves as part of the departmentalization at a rate of $39.80:

Name	School	Hours	GAAP Code#
Pascal, Gamell	Bartle Elementary School	5.0	11-000-240-110-085-11-11
Leaper, Danielle	Bartle Elementary School	5.0	11-000-240-110-085-11-11

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

22. Approval of Staff for the Parent/Guardian Workshop How To Prevent the Summer Slide, Bartle Elementary School

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for the Parent/Guardian Workshop How To Prevent the Summer Slide on May 10, 2023 from 6:00 p.m. - 7:00 p.m., not to exceed 1.0 hour to be funded by Title I:

Name	Rate	GAAP Code #
Besas, Mariah	$67.31	20-231-200-100-085-02-11
Leonardo, Jena	$67.31	20-231-200-100-085-02-11
Alaeddini, Maryam	$15.72	20-231-200-100-085-02-11
Soroka, Jewel	$21.43	20-231-200-100-085-02-11

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

23. Approval of Staff for Credit Recovery, High School

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for Credit Recovery at the High School from May 8, 2023 - June 15, 2023, not to exceed 28.0 hours total, at a rate of $48.00 per hour, GAAP Code # 11-140-100-101-050-16-11

Name	Position
Paxton, Michelle	Credit Recovery Teacher
Puccio, Joyce	Credit Recovery Substitute

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

24. Approval of Volunteers for Athletics

I move that the Board of Education accept the recommendation of the superintendent to approve the following volunteers to assist with our athletic programs as follows:

Name	Sport	School
Joseph Policastro	Baseball	High School
Christopher Bray	Track Team	High School

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

25. Approval of Staff for the Summer Holistic Intervention Programs (S.H.I.P.)

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for the Summer Holistic Intervention Programs (S.H.I.P.) which will run from July 10, 2023 - August 3, 2023, Mondays - Thursdays at a rate of $48.00 per hour. Training meeting TBD. Program to be funded by Title I:

Name	Position	Hours	GAAP Code #
Schlessinger, Caia	K-1 ESL	Not to exceed 49 hrs	20-231-100-110-070-01-11
TBD	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
TBD	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
TBD	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
TBD	IPS SHIP	Not to exceed 49 hrs	20-231-100-110-070-01-11
Gappa, Christine	Kindergarten Transition	Not to exceed 30 hrs	20-231-100-110-070-01-11
London, Elizabeth	Kindergarten Transition	Not to exceed 30 hrs	20-231-100-110-070-01-11
Huggins, Ashley	6-8 ESL	Not to exceed 49 hrs	20-231-100-110-060-03-11
Nelson, Dana	2-5 ESL	Not to exceed 49 hrs	20-231-100-110-085-02-11
Oltar, Deena	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
Salerno, Nicole	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
Leonardo, Jena	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
Pascal, Gamell	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11

McManus-Smith, Karen	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
Raymondi, Cynthia	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
TBD	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
TBD	BES SHIP	Not to exceed 49 hrs	20-231-100-110-085-02-11
Luksa, Julianna	MS SHIP	Not to exceed 49 hrs	20-231-100-110-060-03-11
Ailey, Rebecca	MS SHIP	Not to exceed 49 hrs	20-231-100-110-060-03-11
Sterns, Sarah	MS SHIP	Not to exceed 49 hrs	20-231-100-110-060-03-11
McCrae, Michael	MS SHIP	Not to exceed 49 hrs	20-231-100-110-060-03-11
TBD	MS SHIP	Not to exceed 49 hrs	20-231-100-110-060-03-11
TBD	MS SHIP	Not to exceed 49 hrs	20-231-100-110-060-03-11
Lewis, Mary	K-5 Yoga	Not to exceed 26 hours	20-231-100-110-085-02-11 20-231-100-110-070-01-11
Lucas, Sara	K-1 Art	Not to exceed 13 hours	20-231-100-110-070-01-11
Bevilacqua-Crane, Kimberly	2-5 Art	Not to exceed 13 hours	20-231-100-110-085-02-11
Grunstein, Sarah	6-8 Art	Not to exceed 9 hours	20-231-100-110-060-03-11
Copperthwaite, Colin	6-8 SEL	Not to exceed 9 hours	20-231-100-110-060-03-11
TBD	K-8 STEM	Not to exceed 35 hrs	20-231-100-110-085-02-11 20-231-100-110-070-01-11 20-231-100-110-060-03-11
Roig, Keith	2-8 Recreation	Not to exceed 26 hours	20-231-100-110-085-02-11 20-231-100-110-060-03-11
Lucas, Sara	K-1 Recreation	Not to exceed 13 hours	20-231-100-110-070-01-11
Fernstaedt, Jaclyn	ESL SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-085-02-11 20-231-100-110-070-01-11 20-231-100-110-060-03-11
Boop, Jamie	ESL SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-085-02-11 20-231-100-110-070-01-11 20-231-100-110-060-03-11
Fernstaedt, Jaclyn	SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-070-01-11 20-231-100-110-085-02-11 20-231-100-110-060-03-11

Boop, Jamie	SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-070-01-11 20-231-100-110-085-02-11 20-231-100-110-060-03-11
Gappa, Christine	SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-070-01-11 20-231-100-110-085-02-11 20-231-100-110-060-03-11
Yonks, Amanda	SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-070-01-11 20-231-100-110-085-02-11 20-231-100-110-060-03-11
Levine, Hannah	SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-070-01-11 20-231-100-110-085-02-11 20-231-100-110-060-03-11
Lucas, Sara	SHIP Substitute	Not to exceed 49 hrs	20-231-100-110-070-01-11 20-231-100-110-085-02-11 20-231-100-110-060-03-11

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

26. Approval of Coordinators for the Summer Holistic Intervention Program (S.H.I.P.)

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff as Summer Holistic Intervention Program (S.H.I.P.) Coordinators which will run from July 10, 2023 - August 3, 2023, Mondays - Thursdays at a rate of $67.31 per hour. Training meeting TBD. Program to be funded by Title I:

Name	Location	Hours	GAAP Code #
Gray, Jean	Irving School	Not to exceed 70.5 hours	20-231-200-110-070-01-11
TBD	Bartle School	Not to exceed 70.5 hours	20-231-200-110-085-03-11
TBD	Middle School	Not to exceed 70.5 hours	20-231-200-110-060-03-11

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

27. Approval of Staff for the Jumpstart Academy

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for the Jumpstart Academy which will run from August 14, 2023 - August 24, 2023, Mondays - Thursdays at a rate of $48.00 per hour. Training meeting TBD. Program to be funded by Title I:

Name	Location	Hours	GAAP Code #
McManus-Smith, Karen	Bartle School	Not to exceed 25 hours	20-231-100-110-085-02-11
Young, Tara	Bartle School	Not to exceed 25 hours	20-231-100-110-085-02-11

Friscia, Joseph	Bartle School	Not to exceed 25 hours	20-231-100-110-085-02-11
Pascal, Gamell	Bartle School	Not to exceed 25 hours	20-231-100-110-085-02-11

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

28. Approval of 2023-2024 Doctoral Level Psychology Practicum Students for the Community Teen Center

I move that the Board of Education accept the recommendation of the superintendent to approve the following doctoral level psychology practicum students to the Community Teen Center for the 2023 - 2024 school year from August, 2023 - June, 2024. Funds for these positions will be paid through the General Fund GAAP Code #11-000-218-105-050-11-11:

Name	**University**	**Hours**	**Stipend**
Angelina Decapua	Rutgers University	8.0 hours per week, for 42 weeks	$1,500.00
Debra Pacheco	Saint Elizabeth University	16.0 hours per week, for 42 weeks	$2,500.00
Kathryn Posada	Saint Elizabeth University	16.0 hours per week, for 42 weeks	$2,500.00
Giovanna Gagliardi	Felician University	12.0 hours per week, for 42 weeks	$2,500.00
Liora Steinberg	Montclair State University	16.0 hours per week for 42 weeks	$2,500.00

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

29. Approval of 2023-2024 School Counseling Practicum Students for the Community Teen Center

I move that the Board of Education accept the recommendation of the superintendent to approve the following School Counseling practicum students to the Community Teen Center for the 2023-2024 school year from August, 2023 - June, 2024. Funds for these positions will be paid through the General Fund GAAP Code #11-000-218-105-050-11-11:

Name	**University**	**Hours**	**Stipend**
Jamie La Paz	Montclair State University	100 hours for Fall Semester 300 hours for Spring Semester	$1,000.00
Razia Indris	The College of New Jersey	120 hours for Fall Semester 600 hours for Spring Semester	$2,500.00

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

30. Approval of 2023-2024 MSW Student Interns for the Community Teen Center

I move that the Board of Education accept the recommendation of the superintendent to approve the following School of Social Work students to the Community Teen Center for the 2023-2024 school year from August, 2023 - April, 2024. Funds for these positions will be paid through the General Fund GAAP Code #11-000-218-105-050-11-11:

Name	University	Hours	Stipend
Sarah Michaeliszyn	Rutgers University	22.5 hours a week for 35 weeks	$1,000.00
Irina Yablonovskaya	Capella University	22.5 hours a week for 35 weeks	$2,500.00

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

31. Approval of 2023-2024 BASW Student Interns for the Community Teen Center

I move that the Board of Education accept the recommendation of the superintendent to approve the following Bachelor of Social Work students to the Community Teen Center for the 2023-2024 school year from August, 2023 - April, 2024. Funds for these positions will be paid through the General Fund GAAP Code #11-000-218-105-050-11-11 and the Highland Park Municipal Alliance:

Name	University	Hours	Stipend
Kierra Sorhaindo	Rutgers University	15 hours a week for 35 weeks	$500.00
Taylor Ussia	Rutgers University	15 hours a week for 35 weeks	$500.00

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

32. Approval of 2023-2024 Master Level Professional Counseling in Mental Health Student Intern for the Community Teen Center

I move that the Board of Education accept the recommendation of the superintendent to approve the following Master Level Professional Counseling in Mental Health Student Intern for the Community Teen Center for the 2023-2024 school year from May, 2023 - April, 2024. Funds for these positions will be paid through the General Fund GAAP Code #11-000-218-105-050-11-11:

Name	University	Hours	Stipend
Jessica Savino	Seton Hall University	100 hours for summer 2023 300 hours for fall 2023 300 hours for spring 2023	$2,500.00

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

33. Approval of Sustainable Jersey for Schools Grant Stipend for Team Leader

I move that the Board of Education accept the recommendation of the superintendent to approve payment to Jessica Jozak a $500.00 stipend for being a Team Leader for the Sustainable Jersey for Schools Grant, funded by NJEA . She will be setting up metal garden beds and planting various plants in the courtyard and by the school gardens on April 25, May 2,9,16, and 23, 2023, GAAP Code #20-012-100-100-085-11-11.

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

34. Approval of Professional Development Preparation and Presenting Hours

I move that the Board of Education accept the recommendation of the superintendent to approve the following staff for preparation and presenting hours. Presenters will be compensated at the hourly rate of $39.80 for preparation and $67.31 for presentation as follows:

Name	Date	Topic	Prest.	Prep	GAAP Code #
Stocki, Christina	4/26/23	Marking Words - Understanding Syllable Rules	1.0	2.0	11-000-223-110-085-11-11

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

35. Approval of Schedule B Temporary Coverage

I move that the Board of Education accept the recommendation of the superintendent to approve the following temporary coverage of the following Schedule B position:

Position	Name	Stipend
50% Student Council Advisor for Bartle Elementary School from 9/1/23 - 4/18/23	Kelsey Fuller	$904.00, prorated to $680.00
50% Student Council Advisor for Bartle Elementary School 4/19/23 - 6/30/23	Jennifer Mayo	$904.00, prorated to $224.00
Chess Club Advisor 9/1/23 - 4/30/23	Shawn Harrison	$1,033.00, prorated to $823.00
Chess Club Advisor 5/1/23 - 6/30/23	Alima Zimmer	$1,033.00, prorated to $210.00

Moved: Anne Gowen Seconded: Rob Roslewicz Vote: 8-0

D. POLICIES & REGULATIONS

1. Policies and Regulations for First Reading

I move that the Board of Education accept the recommendation of the superintendent to approve the following policies and regulations for first reading:

a. 5530 Substance Abuse (M)

Moved: Marilyn Pruce Seconded: Mark Krieger Vote: 8-0

2. Policies and Regulations for Second Reading

I move that the Board of Education accept the recommendation of the superintendent to approve the following policies and regulations for second reading:

a. 5460 High School Graduation (M)

Moved: Marilyn Pruce Seconded: Mark Krieger Vote: 8-0

15. Board Liaison Reports:

A. Municipal Drug & Alcohol Alliance - Elizabeth Asamoah
B. Borough Public Information - Mark Krieger
C. Highland Park Education Foundation - Allison Casal-Dunn
D. Commission for Universal Access - Christopher Woodward
E. Public Library - Michele Rodrigues
F. Special Education Parent Advisory Committee - Allison Casal-Dunn & Marilyn Pruce
G. Parents of Students of Color - Monique Coleman & Michelle McFadden-DiNicola
H. Human Relations - Anne Gowen
I. Board of Health - Jennifer Voorhees

Ms. Voorhees reported that they met but she was unable to attend. When she receives their report, she will share it with the board members.

J. Green Team - Robert Roslewicz
K. Delegate to Mayor's Wellness Committee - Christopher Woodward
L. Delegate to HP Athletic Boosters - Christopher Woodward
M. Delegate to NJ School Boards - Mark Krieger
N. Delegate to Middlesex County School Boards - Michelle McFadden-DiNicola

16. President's Report

Ms. Pruce reported that she, Dr. Nicosia, Ms. Coleman and Ms. Casal-Dunn met with Ms. Pat Reese at NJSBA to plan for strategic plan development with the community and school stakeholders, to take place in the next school year, to be facilitated by a representative from NJ School Boards Association. Over three meetings, they will come to a consensus on goals for the future. Meetings will be held over the fall and winter of next school year. Ms. Voorhees asked if hybrid meetings would be an option. Ms. Pruce responded that it would be in-person, and that information would be disseminated to the public after each meeting.

17. Old Business

None

18. New Business

None

19. Public Comment:

The Highland Park Board of Education welcomes public participation and has reserved this time for your comments. (Board Policies #0164 and #0167 establish and regulate the right of the public to participate in public meetings.)

Mr. Ethan Schoolman, Harrison St., asked if the administration could provide answers to his questions earlier. Ms. Pruce responded that there will be a detailed report in May. Mr. Krieger commented on test score issues in past years. Mr. Schoolman commented about the image problem related to poor test results.

Ms. Rebecca Estelle, Abbott St., asked if perhaps the extremely low middle school scores could have been the result of reporting errors.

20. Adjournment

The Board of Education reconvened and adjourned the meeting at 9:15 p.m.

Moved: Marilyn Pruce Seconded: Mark Krieger Vote: 8-0

Respectfully submitted,

Linda A. Hoefele
Business Administrator/Board Secretary

Acknowledged by:

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Board President

Board of Education Goals 2022-2023

Communications/Community Relations

The Board of Education will develop and maintain communication that will inform, support and engage our school community. The Board will remain aware of and be responsive to the community's values and priorities and engage in respectful and timely interactions with the entire community. This shall be attained through the following:

- Engage the community in more proactive communication, including through website enhancements, social media platforms and district and school-based communications focused on transparency and relationship building.

- Keep the community informed about the work taking place each and every day in our schools, through recognizing the achievements of staff members and highlighting programs that are making a difference in our schools at Board Meetings.

Planning for the future

- The Board of Education will work with the Administration to support the Pathways to Excellence Strategic Plan 2022-2023, guided by discussions with the Central Leadership Team and community, including the school start time project and increasing access to Honors and Advanced Placement classes for students of underrepresented minorities.

- The Board of Education will start a review of long term capital needs for 2023-2024 planning, led by the Finance and Facilities Committee.

- The Board of Education will consult with the New Jersey School Boards Association to explore the district's needs in the area of long range planning.