

**Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 28
December 7, 2021 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020**

MINUTES

1. Call to Order by **Chairman @ 7:28 pm.**
2. **Roll Call:**
 - 7 **Present:** **Chad Williams; Brent Pendergraft; Jeannie Abts; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross**
 - 0 **Absent:** **None**

Staff Present: **Ray Vincent/City Attorney; Ronnie J. Guest Jr./City Manager; Cary Simonds/Economic Development Director; Purvi Patel/Development Services Director; Kelly Marshall/Chief of Police; Amanda Williams/City Clerk; Lira Deer/Human Resources Director; Jade Riddle/Storm Water & Floodplain Management Specialist**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

None.
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.
 - 4.1 Approve Collection Services for the Choctaw Utilities Authority by Account Management Resources (AMR) effective December 15, 2021 and authorize the Mayor to sign the agreement.

MOTION BY Rick Modisette and SECOND BY Steve Krieske to approve agreement as presented.

MOTION CARRIED:

7 Ayes: Williams, Pendergraft, Abts, Morris, Krieske,
 Modisette, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

4.2 Resolution No. 21-49, amending the Fee Schedule for fiscal year 2021-2022.

MOTION BY Steve Krieske and SECOND BY Jeannie Abts to pass and adopt Resolution No. 21-49.

MOTION CARRIED:

7 Ayes: Williams, Pendergraft, Abts, Morris, Krieske,
 Modisette, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

4.3 Resolution No. 21-47, Providing for and Establishing Certain Policies to Govern the Operations of the Utility System of the City and rescinding Resolution No. 20-24.

MOTION BY Chad Williams and SECOND BY Rick Modisette to pass and adopt Resolution No. 21-47.

MOTION CARRIED:

7 Ayes: Williams, Pendergraft, Abts, Morris, Krieske,
 Modisette, Ross
0 Nays: None
0 Absent: None
0 Abstain: None

5. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 11-16-21

5.2 Regular Meeting minutes for 11-16-21

5.3 Vouchers and Claims as approved by the Executive Director:

1. 11-18 Claims: \$ 23,335.06

- 2. 11-24 Claims: \$ 32,583.04
- 3. 12-01 Refunds: \$ 632.17
- 4. 12-02 Claims: \$ 6,093.04
- 5.4 Bi-weekly payroll in the amount of:
 - 1. 11-19 Payroll: \$ 19,801.31
 - 2. 12-03 Payroll: \$ 18,940.95
 - 3. 12-17 Payroll: \$ 25,000.00
- 5.5 Acceptance Maintenance Bond and Certificate of Insurance for the City of Choctaw Waterline Installation (Labor Only) Project.
- 5.6 Holiday stipend pay in the amount of \$1,507.11.

MOTION BY Steve Krieske and SECOND BY Jeannie Abts to approve the Consent Agenda as presented.

MOTION CARRIED:

7 **Ayes:** **Williams, Pendergraft, Abts, Morris, Krieske, Modisette, Ross**

0 **Nays:** **None**

0 **Absent:** **None**

0 **Abstain:** **None**

- 6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

None.

- 7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

- 7.1 Board of Trustees;
- 7.2 Trust Attorney;
- 7.3 Executive Director; and
- 7.4 Project Updates

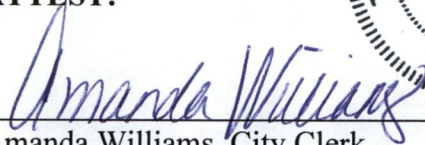
None.

- 8. Adjournment:
Adjourned @ 7:34 pm.



CHOCTAW UTILITIES AUTHORITY

ATTEST:


Amanda Williams, City Clerk


Randy Ross, Chairman