

USD 298 LINCOLN
REQUEST FOR HORIZONTAL MOVEMENT
ON SALARY SCHEDULE

Name _____ Date _____

To facilitate budget planning for the 2019-20 school year, please indicate below if you plan to move from one salary schedule column to another. Your reply does not lock you in to movement should your final course of action be different than the one you indicate on this sheet.

This is a request for placement on the appropriate column on the salary schedule effective the next contract year. Necessary hours have been obtained through:

_____ In-Service points only

_____ *In-Service points plus College credit

Attached is a copy of my In-Service Points Record provided by the Professional Development Council.

_____ Present salary Schedule Column

_____ Present salary Schedule Step

*Transcripts documenting college credits are due in the district office by August 1 if a columnar movement is to occur.

_____ Date _____
Building Principal

_____ Date _____
Superintendent

YEARLY DEADLINE FOR SUBMISSION OF THIS FORM IS MAY 1.