

**To: Arkansas Superintendents, Athletic Directors and/or Insurance Purchasers**

**From: Tom Lenihan, President, *Health Special Risk, Inc.***

**Re: *HSR* Student & Athlete Accident Insurance for 2014/15**

Your **2014/15 *Health Special Risk, Inc. (HSR)* Arkansas K-12 Student & Athlete Insurance Program** information is enclosed in this CD for your review. We are very appreciative of your business and excited about our partnership with the trio of agents, **Keith Cargile, Kent Holbert & Marion Turner** and our insurance carriers for 2014/15**.** The partnership ***HSR*** and our agents and carrierswill continue the tradition of delivering to you, our Arkansas school districts, only the very best student & athletic insurance programs. This partnership brings to you, your students and district a combination that is unmatched in Arkansas today:

Enclosed for your use are:

1. ***Claim Form*** – We have also included a PDF of the claim form with instructions on how to submit a claim online, via US Mail or via email.
2. ***Instructions to use HSR technology tools:***
3. How to register to use “claim lookup”
4. How to register for Loss Runs web portal
5. ***HSR K12 Fast Track*** (<http://www.hsri.com/K12FT>
6. ***HSR’s Online Flyer for Voluntary Student Insurance Enrollment***. This flyer provides easy-to-understand instructions (in English & Spanish) and directions for enrolling online at [**www.K12StudentInsurance.com**](http://www.K12StudentInsurance.com). The process is very simple. Each parent enrolling their student will receive a confirmation of coverage email and can view and download the plan benefits.
7. ***Mail-in Enrollment Brochures***. We have also included (in both English & Spanish) enrollment brochures for those students/parents who don’t have either access to the internet or do not have a credit or debit card for online enrollment. The parents can complete this enrollment form and mail it to ***HSR*** with a check or money order for payment.
8. ***HSR* & agent contact information.** All the names, phone numbers and email address of all the individuals involved in your insurance program are attached.

Our staff is ready and able to meet your needs. Please feel free to contact any of us at any time for assistance. We are here to serve you.

Again, we thank you very much for your business and we look forward to the opportunity to again work with you and your district in 2014.

Best regards,

Tom Lenihan

***Health Special Risk, Inc.***

***Thomas J. Lenihan III - President - Health Special Risk, Inc.***

***HSR Plaza II, 4100 Medical Parkway, Carrollton, Texas 75007***

***Direct: (972) 512-5700 - Cell: (972) 741-6507 -*** **tomlenihan@hsri.com** ***-*** [**www.healthspecialrisk.com**](http://www.healthspecialrisk.com)

**2014-15 Contact Information for**

**Arkansas K-12 Student & Athlete Insurance Programs**

**Your Arkansas K12 Insurance Agents**

**Keith Cargile – (817) 275-6453 -** **kcargile@sbcglobal.net**

**Kent Holbert – (903) 886-6943 -** **kholbert@koyote.com**

**Marion Turner – (903) 984-8048 -** **mmtt1940@live.com**

***HSR* K-12 INSURANCE TEAM**

**Sales & Policy Service – *HSR* Texas Office**

* **Cassandra Talton, K-12 Program Team Leader, (972) 512-5660 -** **CassandraTalton@hsri.com**
* **Tom Lenihan, President, (972) 512-5700 - (972) 741-6507 (cell) -** **tomlenihan@hsri.com**

**Claims – *HSR* Texas Office**

**Toll Free HSR Customer Service Claims Center: 1-866-409-5734**

**Open 8:00 AM – 6:00 PM daily**

**Electronic claim submission to:** **k12claims@hsri.com**

**Via FAX (972) 512-5818**

* **Jamie Luper, Customer Service Manager, (972) 512-5741 –** **jamieluper@hsri.com**
* **Julie Daniel, Claims Manager, (972) 512-5713 –** **juliedaniel@hsri.com**
* **Cathy Ray, Claims / Customer Service Director (972) 512-5710 –** **cathyray@hsri.com**

***Health Special Risk, Inc.***

* **HSR Plaza II, 4100 Medical Parkway, Carrollton, Texas 75007**
* **880 Sibley Memorial Highway, Suite 101, Mendota Heights, MN 55118**

[***www.healthspecialrisk.com***](http://www.healthspecialrisk.com)