



**TVCS Board Meeting Minutes**

**February 21, 2019**

**Executive Session 6:00 pm**

**Regular Session: 7:00 pm**

**Location: 1747 N Fairmeadow Dr, Boise, Idaho 83704**

<b>Present: (voting members in bold)</b>					
<b>Ben Greenwood (Chair)</b>	<b>X</b>	Tony Richard - Administrator	X	<b>Other/Staff Attendees:</b>	
<b>Rachael Smith (Vice-Chair)</b>	<b>X</b>	Lori Manning – Executive Director	X	Chris Yorgason - Lawyer	X
<b>Jake Hays (Secretary)</b>	<b>X</b>	Pat Griffin – Vice Principal	X	Jennifer Owen-Tillotson - Enrollment/Marketing	X
<b>Brad Wright (Treasurer)</b>	<b>X</b>	Robert Mason – IT		Amber Earl – Board Clerk	X
<b>Andrea Estes</b>	<b>X</b>	Helen Fisher – Testing Coordinator			
<b>Adrian Castaneda</b>	<b>X</b>				

**Our Vision**

*The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.*

**Our Mission**

Cultivating Critical Thinkers, Developing Strong Leaders

*The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment. Our Village includes passionate, innovative and encouraging teachers, administrators, parents and community members all working together to support our students.*

**Executive Session Board Meeting**

74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

<b>Executive Session</b>	<b>Presenter</b>	<b>Presentation</b>	<b>Issues/Planned Action</b>
Executive Session	All	N/A	N/A

<b>Regular Session</b>		<b>Presenter</b>	<b>Presentation</b>	<b>Issues/Planned Action</b>
7:06 pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A	N/A
Trustee Castaneda called the meeting to order, roll call was taken all were present. Trustee Hays read the vision and mission statements. All present recited the Pledge of Allegiance.				
7:08 pm	January Board Meeting Minutes	All	Review	Action

Trustee Hays made a motion to approve the January board minutes. Trustee Smith seconded the motion. All were in favor.				
7:10 pm	January Payroll & Web Site Report	All	Review	Action
Trustee Smith made a motion to approve the January Payroll & Website Report. Trustee Wright seconded the motion. Trustee Wright asked about the amount of time Bailey and Company is helping and suggested to use caution on the amount of time they are used to help with the expense. All were in favor.				
7:13 pm	January Bank Reconciliation	All	Review	Action
Trustee Wright made a motion to approve the January Bank Reconciliations. Trustee Smith seconded the motion. Trustee Wright said the trial balance and the bank reconciliation didn't match, a discussion about the issue was held. Trustee Wright made motion to postpone the acceptance of the January Bank Reconciliation until the right information could be reviewed. Trustee Hays seconded the motion. All were in favor to postpone.				
7:17 pm	Budget to Actual	All	Review	Action
Trustee Smith commented that the trial balance did not match the budget that was submitted. Trustee Wright commented that the 2M report was not matching the proposed budget. Discussion was held. It was determined the wrong budget year for the trial balance was printed. No action was taken.				
7:50 pm	PTO Report	Stephanie Owen-Tillotson	Informational	Review
No PTO Board members were present. Lori Manning informed the Board about some health issues within the PTO Board but said they are moving forward with the events on their calendar.				

### ***Opportunity for Public Comment***

Welcome to a meeting of the Board of Trustees for TVCS. All board meetings follow a published agenda and are presided over by The Chairman of the Board or a designee in the Chairman's absence. All Board meetings are held in compliance with the Idaho Open Meeting Law. Public comment on items before the Board is welcome and encouraged. The Board's purpose is to make decisions and policies congruent with the school's vision, mission and charter. The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The procedure for addressing the board is as follows:

- Patrons who wish to comment on agenda items may do so by signing the Public Comment Sheet provided by the Clerk of the Board.
- Please state your name, your relationship to the school and the item on the agenda you wish to address
- Comments are not limited to agenda items only
- Comments should be kept brief and may be limited to 3-5 minutes. The President or designee may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.
- Present only if your comment offers a new perspective or new information on an agenda item that has not been heard prior for that particular agenda item
- The rights of employees, students and others are protected by various laws and policies. At a public meeting of the Board of Trustees, no person shall orally initiate charges or complaints against students or individual employees of the school.

7:22 pm	Opportunity For Public Comment	TBD	Informational	TBD
Garrett from Mr. Porter's class and a few friends presented the idea of being allowed to wear sweat pants with the school logo on them. Trustee Greenwood asked if they were asking for a change in the dress code policy and Trustee Smith asked who they had talked to about this idea. They were encouraged to talk students and find out what the thoughts were from other kids and to bring back a proposal in the future.				
7:27 pm	Academic Update	Tony Richard	Informational	Review
Mr. Richard explained the testing results from Interim Base Assessments. He stated we are showing favorable scores in ELA and mixed results in Math. Trustee Smith asked how we are using the results for strategically planning and teaching. Mr. Richard said it allows Teachers to look at the data for each child to identify gaps and helps them to narrow and help reinforce the areas of concern.				
7:51 pm	Enrollment & Lottery Update	Jennifer Owen-Tillotson	Informational	Review
Jennifer said the Lottery is up and running. The second open house was the following night. We have received 187 applications so far. Word of mouth is still the best marketing.				
7:59 pm	Leader in Me Update	Pat Griffin	Informational	Review
Mr. Griffin said we had 25 staff members attend the 7 Habits presentation held in Boise the beginning of the week with Sean Covey. He showed the Board the Evidence Binder the staff is working on as part of the				

requirements to receive Lighthouse Status. Jon Flokstra the Leader in Me Coach for the school was planning to come to the school a few weeks prior but due to weather he had to postpone. Mr. Griffin said they are trying to reschedule for March 8 <sup>th</sup> . Trustee Greenwood asked that the Board be able to review the evidence binder before the final review this Spring.				
8:08 pm	Single Start Time update	Tony Richard	Informational	Review
Mr. Richard said the first of the required public meetings is set for March 12 <sup>th</sup> at the library on Cole and Ustick. The survey was sent out to the parents and in a four hour time frame there were already 125 responses.				
8:11pm	Budget Proposal	Lori Manning	Review	Action
The Board entered into the Budget Hearing at 8:15 pm. Lori Manning explained where adjustments were made to the line items in the revised proposed budget. Trustee Smith asked about any significant decreases that were made. Lori showed them were some of those decreases were at. Trustee Wright made a motion to approve the budget. Trustee Smith seconded the motion. A discussion about the state funding was held. Trustee Smith asked if they should postpone the budget approval until after the MAST report. Discussion about postponing was held. Trustee Wright made a motion to withdraw the motion of approval. Trustee Hays seconded the motion. Trustee Smith made motion to table the budget hearing until after the report from MAST. Trustee Hays seconded the motion. All were in favor of tabling the Budget Proposal.				
9:08 pm	Commission Report	Tony Richard	Informational	Review
Trustee Greenwood asked that only one portion of the report be talked about. Mr. Richard talked about the academic portion. Mr. Richard said they are looking into the report and finding areas where we can make changes.				
9:22 pm	MAST Progress	Lori Manning	Informational	Review
Lori told the Board all the documents that had been requested have been sent. The spreadsheet that was requested from the Board of all the information requested with dates requested and dates sent was included in their packet.				
9:23 pm	Veritas Report	Lori Manning	Review	Action
Trustee Wright made motion to accept the Veritas report. Trustee Hays seconded the motion. Lori stated that they are looking into the classrooms to make sure the additional students next year will not be taxing on what we already have. All were in favor of accepting the Veritas Report.				
9:26 pm	Veritas Contract	Lori Manning	Informational	Review
Lori Manning briefly went over some of the changes she made to her revised contract for consideration.				
9:30 pm	Veritas Review 2017-2018	Ben Greenwood/ Jake Hays	Review	Action
Trustee Hays read a statement in regards to the Veritas Review.				
9:36 pm	Meeting Adjourned			

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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**Board Chairman**

**Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda**