



Board Policy Subcommittee Meeting Minutes October 18, 2011

Policy Subcommittee Members present: Teri Hunter (Spokesperson), Patricia Selby, William Tuinier, in addition Superintendent Bill Eis and NEOLA Representative, Paul Palka were also present.

- I. Meeting called to order at 5:03PM
- II. Approval of agenda motion by Bill Tuinier/support by Pat Selby
- III. Public Participation-NONE
- IV. Opening comments were made by Spokesperson, Teri Hunter that outlined the purpose of the day's meeting. It was agreed by all those present to review the entire NEOLA Update packet-Volume 26, Number 1, September 2011 with Paul Palka and address any separate district questions with the Superintendent at our next scheduled meeting.
- V. Summary of our session with NEOLA Representative Paul Palka:
 - A. Mr. Palka began with the Overview and comment sections of the Update.
 - B. The Support for Military Family provision to be included under "Excused Absences" same wording should be reflected in our Administrative Guidelines. Paul will check with NEOLA to confirm and inform us accordingly.
 - C. The September 2010 Update, Policy/Administrative Guideline 5111.02 – Educational Opportunity for Military Children must be included in our policy and guidelines. It currently is not.
 - D. The "Eddie Eagle GunSafe Program" is an FYI and not required.
 - E. Legal Alerts were explained-"GINA" (Genetic Information Nondiscrimination Act) green sheets included in the packet are to be posted in the employee areas of the district. Legislative activity pertains to the Teacher Tenure Law and simplification of PA 100, 101, and 102. Correction on second bullet is as follows: demote is now.
 - F. Forms from previous update were never sent, so the forms recently sent are the forms to be used.
 - G. NEOLA is offering districts the ability to submit their corrections electronically via a thumb drive. The thumb drive would be made available by NEOLA for the districts to use. If we want to operate in this manner this would need to be coordinated through the NEOLA production department.
 - H. Mr. Palka proceeded to review the following policies in numerical sequence giving us a brief explanation of the background of the change and options for us to choose from:
 - 1422.02 Administration-NEW-Nondiscrimination based on genetic information of the employee.
 - 1433 Administrataion-NEW-Non-renewal of Administrative Contracts
 - 1460 Administration NEW-Physical Examination

- 1461 Administration-NEW- Unrequested Leaves of Absence/Fitness for Duty
- 1623 Administration-NEW-due to the EEOC Regulations. Paul Palka created a chart that assisted us in understanding the changes which are due to the greatly expanded ADAAA regulations and that there are too many to be contained in a single policy.
- 2260.01 Program-Section 504/ADA Prohibition Against Discrimination Based on Disability. These policy changes result from new EEOC Regulation.
- 3122.02 Professional Staff-Nondiscrimination Based on Genetic Information of the Employee-changes aligns with 4122.02.
- 3123-NEW Professional Staff-Section 504/ADA Prohibition Against Discrimination Based on Disability. These policy changes result from new EEOC Regulation.
- 3131-NEW Professional Staff-Staff Reductions/Recall. Due to Tenure Law. Replacement policy. This is due to the new section 1248 in the School Code.
- 3143-DELETE
- 3160-REVISED Professional Staff-Physical Examination-see 1460 comments
- 3161- REVISED Professional Staff-Fitness For Duty-see 1461 comments.
- 4122.02 REVISED Support Staff GINA See 1422.02 comments.
- 4123 NEW Support Staff see 1623 Comments
- 4160 REVISED Support Staff GINA See 1460 comments
- 4161 REVISED Support Staff-Fitness For Duty see 1461 comments
- 5771 REVISED Students-Search And Seizure-client requested Caution for the Administration if accepted (Administration should not go through communication device...unless...) If we include we should consider language both policy and administrative guidelines. Bill Eis to weigh in at next meeting. Policy is optional.
- 6510 REVISED Finances Payroll Authorization. Revision recommended
- 6520 REVISED Finances Payroll Deductions. Revision reflects current state law and should be reflected in policy.
- 9160 REVISED Relations Public Attendance At School Events-See note on 2260.01

VI. Next Meeting Monday, October 24, 2011 at 5:00PM

VII. Meeting adjourned at 6:31 PM

“The function of the policy committee is to develop and revise BOE policies to reflect the mission statement and educational goals of the Grosse Ile Township School district. The proposed policies are then reviewed, modified, and ultimately endorsed by the full BOE. Further, issues related to administrative compliance (i.e., administrative guidelines) may also be referred to the policy committee for evaluation.”

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact the Superintendent's Office at 734-362-2581 at least one week (If the public notice is for a special meeting, the 7-day request period may need to be shortened.) prior to the meeting or as soon as possible