

PALERMO UNION SCHOOL DISTRICT

7390 Bulldog Way
Palermo, CA 95968-9700
(530) 533-4842
Fax (530) 532-1047

Superintendent
Kathleen Andoe-Nolind

Board of Trustees
Debbie Hoffman
Jessica King
Loretta Long
William Bynum
Cody Nissen

Helen Wilcox School
5737 Autrey Lane
Oroville, CA 95966
(530) 533-7626
Fax (530) 533-6949
Heather Scott, Principal

Honcut School
68 School Street
Oroville, CA 95966
(530) 742-5284
Fax (530) 742-2955
Heather Scott, Principal

Palermo School
7350 Bulldog Way
Palermo, CA 95968
(530) 533-4708
Fax (530) 532-7801
Andee Farrar, Principal

Golden Hills School
2400 Via Canela
Oroville, CA 95966
(530) 532-6000
Fax (530) 534-7982
Kristi Robinson, Principal

An Equal Opportunity Employer

BOARD MEETING AGENDA

April 24, 2019

Place: District Office
7390 Bulldog Way, Palermo, CA 95968
5:00 p.m.

[Note: The Board of Trustees may take action on any item posted on this Agenda. Members of the public may directly address the Board concerning any item on this Agenda prior to or during the Board consideration of that item, as determined by the Board President. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

INTRODUCTION

1. **Call to Order.** (Time_____)
2. **Flag Salute.**
3. **Roll Call.**
4. **Approval of Agenda.**

ACTION_____MOTION_____SECOND_____VOTE_____

5. **Audience with the Board.**

Non-Agenda Items:

At this time the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

6. **Audience with the Board.**

Agenda Items:

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minute time limit per person].

7. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

Action Items

- a. Minutes of April 10, 2019 Regular Board Meeting.
- b. Minutes of April 10, 2019 Special Board Meeting.
- c. Warrants:
Warrant Numbers 135760 – 140801 for \$336,891.53 in Funds 1, 12, 13.
- d. Surplus and Obsolete Requests.
Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500).
Surplus/Obsolete Items:

Note: Paperwork on these items is available at the District Office for review.
 Rolling TV Cart #3801816
 HP Printer PSC 1310 Series #001720
 GE Washer/Dryer #806 & #807
 Panasonic TV #2195
 Palermo School Library (per discard list available at district office)

Reports

- e. Events Calendar. REFERENCE #1
- f. 2019 District-Wide Discipline Report. REFERENCE #2
- g. Palermo Account Ledger March 1, 2019 to March 29, 2019 REFERENCE #3
- h. Quarterly Report on Williams Uniform Complaint, January February, March 2019 REFERENCE #4
- i. Donation from Jim Babb in the amount of \$110 to Palermo School Band.
- j. Donation from the Nikki Anderson Trust in the amount of \$1,000 to Palermo School for the Nikki Anderson Scholarship Fund.

ACTION_____MOTION_____SECOND_____VOTE_____

8. **ITEMS REMOVED FROM CONSENT AGENDA**

a. ACTION_____MOTION_____SECOND_____ VOTE_____

b. ACTION_____MOTION_____SECOND_____ VOTE_____

9. **Staff Reports/Business Items.**

a. It is recommended the contract between ARC Alternatives and Palermo Union School District to develop a feasibility analysis and procurement of solar systems in the amount of \$45,023 be approved.

ACTION_____MOTION_____SECOND_____ VOTE_____ REFERENCE #5

b. It is recommended Board Resolution 19-05 Temporary Borrowing Between Funds be approved.

ACTION_____MOTION_____SECOND_____ VOTE_____ REFERENCE #6

b. California School Employees Association, Bargaining Unit 366.
(Comments from CSEA, if any, to the Governing Board.)

c. Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).
(Comments from PTA, if any, to the Governing Board.)

10. **Board Policies and Administrative Regulations.**

11. **Correspondence.**

12. **Site and Student Recognition.**

a. The Learning Communities for School Success Grant for \$195,000 was submitted by Anna Johnson, Rainbow Walker and Kristi Robinson.

b. North Valley Community Foundation Grants
Palermo School - \$1,000 Reset Area
Golden Hills - \$4,500 Reset Room
Helen Wilcox - \$9,906 Staff for Reset Room

13. **Superintendent's Reports.**

a. Staffing Update

14. **Board Items.**

CLOSED SESSION (Time_____)

1. Closed session regarding matters of personnel/employment/ resignation/retirement all in accordance with Government Code Section 54957.
2. Matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Kathleen Andoe-Nolind, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/ confidential, in accordance with Government Code Section 54957.6, with designated representative Kathleen Andoe-Nolind, Superintendent.

OPEN SESSION (Time_____)

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

ACTION ITEMS

15. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Child Development Program:

- a. Avilene Pulido, substitute child development teacher, class I, step 1, effective April 10, 2019

ACTION_____MOTION_____SECOND_____ VOTE_____

ADJOURNMENT (Time_____)

REGULAR BOARD MEETING

1. President Debbie Hoffman called the meeting to order at 5:00p.m., and welcomed those in attendance.
2. President Debbie Hoffman led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen. Jessica King left at 6:00pm.

Others present were: Kathleen Andoe-Nolind, Ruthie Anaya, Andee Farrar, Kristi Robinson and Cindy Daniluke.
4. A motion was made by Loretta Long, seconded by Jessica King, recommending the agenda be approved. Debbie Hoffman, Jessica King, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried.

CLOSED SESSION

The Board recessed into closed session at 5:04pm regarding Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 02/07/07 I.D.No. 186534.

OPEN SESSION

The Board reconvened into open session at 5:22 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

5. Action on Expulsion Case No. 02/07/07, I.D. No. 186534.
 - a. Action No. 1 - Finding of Fact.

A motion was made by Loretta Long, seconded by Jessica King, that Student No. 02/07/07, I.D. No. 186534, did violate Education Code Section 48900 (c):

c: Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, as defined in the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

The Governing Board also found that other means of correction are not feasible or have repeatedly failed to bring about proper conduct. Debbie Hoffman, William Bynum, Loretta Long, Jessica King and Cody Nissen voted aye. Motion unanimously carried.

REGULAR BOARD MEETING5. Action on Expulsion Case No. 02/07/07, I.D. No. 186534. *(continued)*

b. Action No. 2 - Action Pending Expulsion

A motion was made by Loretta Long, seconded by Jessica King, to expel Student No. 02/07/07, I.D. No. 186534 through the end of the third trimester of the 2018/2019 school year. It was recommended the student be referred to Palermo Community Day School.

If the student maintains proper respect and conduct, the Order of Expulsion may be expunged from the student's school records upon meeting requirements for graduation from the Palermo Union School District, subject to approval of the Governing Board.

Debbie Hoffman, Loretta Long, Jessica King, William Bynum and Cody Nissen voted aye. Motion carried.

CLOSED SESSION

The Board recessed into closed session at 5:25pm regarding Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 08/31/07, I.D. No. 211344

OPEN SESSION

The Board reconvened into open session at 5:57 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

6. Action on Expulsion Case No. 08/31/07, I.D. No. 211344.

a. Action No. 1 - Finding of Fact.

A motion was made by Loretta Long, seconded by Jessica King, that Student No. 08/31/07, I.D. No. 211344, did violate Education Code Section 48900 (c):

c: Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, as defined in the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

The Governing Board also found that other means of correction are not feasible or have repeatedly failed to bring about proper conduct. Debbie Hoffman, William Bynum, Loretta Long, Jessica King and Cody Nissen voted aye. Motion unanimously carried.

REGULAR BOARD MEETING6. Action on Expulsion Case No. 08/31/07, I.D. No. 211344. *(continued)*

b. Action No. 2 - Action Pending Expulsion

A motion was made by Loretta Long, seconded by Jessica King, to expel Student No. 08/31/07, I.D. No. 211344 through the end of the third trimester of the 2018/2019 school year. It was recommended the student be referred to Palermo Community Day School.

If the student maintains proper respect and conduct, the Order of Expulsion may be expunged from the student's school records upon meeting requirements for graduation from the Palermo Union School District, subject to approval of the Governing Board.

Debbie Hoffman, Loretta Long, Jessica King, William Bynum and Cody Nissen voted aye. Motion unanimously carried.

CLOSED SESSION

The Board recessed into closed session at 5:57pm regarding Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 06/17/07, I.D. No. 215406

OPEN SESSION

The Board reconvened into open session at 6:12 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

7. Action on Expulsion Case No. 06/17/07, I.D. No. 215406.

a. Action No. 1 - Finding of Fact.

A motion was made by Loretta Long, seconded by Cody Nissen, that Student No. 06/17/07, I.D. No. 215406, did violate Education Code Section 48900 (c):

c: Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, as defined in the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

The Governing Board also found that other means of correction are not feasible or have repeatedly failed to bring about proper conduct. Debbie Hoffman, William Bynum, Loretta Long and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

7. Action on Expulsion Case No. 06/17/07, I.D. No. 215406. *(continued)*

REGULAR BOARD MEETING

b. Action No. 2 - Action Pending Expulsion

A motion was made by Loretta Long, seconded by Cody Nissen, to expel Student No. 06/17/07, I.D. No. 215406 through the end of the first trimester of the 2019/2020 school year. It was recommended the student be referred to Palermo Community Day School.

If the student maintains proper respect and conduct, the Order of Expulsion may be expunged from the student's school records upon meeting requirements for graduation from the Palermo Union School District, subject to approval of the Governing Board.

Debbie Hoffman, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

CLOSED SESSION

The Board recessed into closed session at 6:13 pm regarding Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 08/12/08, I.D. No. 225800

OPEN SESSION

The Board reconvened into open session at 6:35 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

8. Action on Expulsion Case No. 08/12/08, I.D. No. 225800.

a. Action No. 1 - Finding of Fact.

A motion was made by Loretta Long, seconded by Cody Nissen, that Student No. 08/12/08, I.D. No. 225800, did violate Education Code Section 48900 (c):

b: Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or designee.

The Governing Board also found that other means of correction are not feasible or have repeatedly failed to bring about proper conduct. Debbie Hoffman, William Bynum, Loretta Long and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

REGULAR BOARD MEETING8. Action on Expulsion Case No. 08/12/08, I.D. No. 225800. *(continued)*

b. Action No. 2 - Action Pending Expulsion

A motion was made by Loretta Long, seconded by Cody Nissen, to expel Student No. 08/12/08, I.D. No. 225800 through the end of the first trimester of the 2019/2020 school year. It was recommended the student be referred to Palermo Community Day School.

If the student maintains proper respect and conduct, the Order of Expulsion may be expunged from the student's school records upon meeting requirements for graduation from the Palermo Union School District, subject to approval of the Governing Board.

Debbie Hoffman, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

9. **Audience with the Board.****Non-Agenda Items:**

None.

10. **Audience with the Board.****Agenda Items:**

No one had business to bring before the Board.

11. **CONSENT AGENDA**

A motion was made by Loretta Long, seconded by Cody Nissen, recommending the following consent agenda items be approved. Debbie Hoffman, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

Action Items

- a. Minutes of April 2, 2019 Special Board Meeting.

REGULAR BOARD MEETING11. **CONSENT AGENDA** *(continued)***Reports**

- b. Events Calendar
- c. Enrollment report – month seven
- d. New library books for Palermo School were presented for information and 30-day review.
- e. Donation from Palermo Community Council to Palermo School in the amount of \$250

12. **ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the consent agenda.

13. **Staff Reports/Business Items.**

There were no staff reports/business items.

- a. There were no comments from the California School Employees Association Bargaining Unit 366.
- b. There were no comments from the Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).

14. **Board Policies and Administrative Regulations.**

None

15. **Correspondence.**

None

REGULAR BOARD MEETING**16. Site and Student Recognition.**

- a. Ross-Harman Educator of the Year Award Winners:
Aleta Nevers, Helen Wilcox
Steve Byram, Helen Wilcox
- b. BCAA Amazing Teacher Award: Chelsea Smith

17. Superintendent's Reports.

None

18. Board Items.

None

CLOSED SESSION

1. The Board recessed into closed session at 6:40p.m. regarding matters of personnel/employment/retirement all in accordance with Government Code Section 54957.
2. Matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Kathleen Andoe-Nolind Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/ confidential, in accordance with Government Code Section 54957.6, with designated representative Kathleen Andoe-Nolind, Superintendent.

OPEN SESSION

The Board reconvened into open session at 6:45 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

REGULAR BOARD MEETING**ACTION ITEMS****19. Personnel – Recommendation: Approval.**

A motion was made by Loretta Long, seconded by Cody Nissen, recommending the following personnel items be approved (pending successful completion of pre-employment requirements). Debbie Hoffman, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

Certificated:

- a. Megan White, resignation, effective June 15, 2019
- b. Daylyn Addams, unpaid leave of absence, 2019-2020 school year
- c. Stefanie McCoy, .29 unpaid leave of absence, 2019-2020 school year

Classified:

- d. Dane DeHoff, custodian/maintenance, Golden Hills, class 15, step 21, 8.0 hours, effective July 1, 2019

ADJOURNMENT

President Debbie Hoffman declared the meeting adjourned at 6:45p.m.

Respectfully submitted,

Kathleen Andoe-Nolind
Secretary to the Governing Board

SPECIAL BOARD MEETING

1. President Debbie Hoffman called the meeting to order at 6:45p.m., and welcomed those in attendance.
2. President Debbie Hoffman led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Debbie Hoffman, Loretta Long, William Bynum and Cody Nissen. Jessica King was absent.

Others present were: Kathleen Andoe-Nolind, Ruthie Anaya, and Cindy Daniluke.

4. A motion was made by Loretta Long, seconded by Cody Nissen, recommending the agenda be approved. Debbie Hoffman, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

5. **Audience with the Board.**

Non-Agenda Items:

No one had business to bring before the Board.

6. **Audience with the Board.**

Agenda Items:

No one had business to bring before the Board.

CLOSED SESSION

1. The Board recessed into closed session at 6:45p.m. regarding matters of personnel/employment/retirement all in accordance with Government Code Section 54957.

OPEN SESSION

The Board reconvened into open session at 6:47 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

SPECIAL BOARD MEETING**ACTION ITEMS****7. Personnel – Recommendation: Approval.**

A motion was made by Loretta Long, seconded by Cody Nissen, recommending that the following personnel items be approved (pending successful completion of pre-employment requirements). Debbie Hoffman, Loretta Long, William Bynum and Cody Nissen voted aye. Motion unanimously carried. Jessica King was absent.

Certificated:

- a. Aleta Nevers, retirement, effective June 15, 2019

ADJOURNMENT

President Debbie Hoffman declared the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Kathleen Andoe-Nolind
Secretary to the Governing Board

EVENTS CALENDAR

April 23, 2019	LCAP Parent Meeting	5:30-7:00pm <i>Helen Wilcox</i>
April 24, 2019	Regular Board Meeting	5:00pm
April 24, 2019	Parent Education Night Topic: Stress Management Strategies(<i>dinner & childcare</i>)	<i>Palermo Cafeteria</i> 5:00-6:30pm
April 29, 2019	Ross-Harmon Award Dinner	<i>First United Methodist</i> 6:00pm
May 8, 2019	Regular Board Meeting	5:00pm
May 15, 2019	Kindergarten Round-Up	<i>Helen Wilcox</i> 11:30am-4:00pm
May 15, 2019	Golden Hills Open House	<i>Golden Hills</i> 5:00-6:00pm
May 22, 2019	Regular Board Meeting	5:00pm
May 23, 2019	Palermo Open House	<i>Palermo</i> 5:00-6:00pm
May 23, 2019	Palermo Spring Concert (follows Open House)	<i>Palermo</i> 6:00-7:00pm
May 27, 2019	Memorial Day	<i>No school – students, teachers and staff</i>
June 10, 2019	Helen Wilcox Trimester Awards Ceremony	<i>Helen Wilcox</i> 1:30pm – 1 st 2:00pm – 2 nd
June 11, 2019	Helen Wilcox Trimester Awards Ceremony	<i>Helen Wilcox</i> 9:00am – 3 rd
June 12, 2019	Regular Board Meeting	5:00pm
June 13, 2019	8 th Grade Graduation	<i>Palermo School</i> 10:00am
June 14, 2019	End of Year Staff BBQ	<i>Palermo School</i> Noon

Revised: 4/16/19 cc: L. Davis; D. Dudley; C. Wiemers; M. Tello; L. Davis; R. Anaya; K. Ray

**PALERMO UNION SCHOOL DISTRICT
DISTRICT-WIDE DISCIPLINE REPORT:**

MARCH 2019									
INFRACTION In School Suspensions									
Grounds for Suspension/Expulsion	K	1	2	3	4	5	6	7	8
(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.							2	1	1
(a) (2) Willfully used force or violence upon the person of another, except in self-defense.									
(b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object without written permission from a certificated employee and concurrence by the principal or his designee.									
(c) Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.									
(d) Unlawfully offered or arranged or negotiated to sell any controlled substance, an alcoholic beverage, or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance, or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.									
(e) Committed or attempted to commit robbery or extortion.									
(f) Caused or attempted to cause damage to school property or private property.									
(g) Stole or attempted to steal school property or private property.									
(h) Possessed or used tobacco.							1		3
(i) Committed an obscene act or engaged in habitual profanity or vulgarity.									
(j) Unlawfully offered, arranged or negotiated to sell any drug paraphernalia.									
(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, or other school personnel engaged in the performance of their duties.						1			1
(l) Knowingly received stolen school property or private property.									
(m) Possessed an imitation firearm.									
(n) Committed or attempted to commit a sexual assault or committed a sexual battery.									
(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness, or retaliating against that pupil for being a witness, or both.									
(r) Engaged in an act of bullying, including bullying committed through electronic means.									
(48900.2) Sexual Harassment (Excluding grades K-3, inclusive)									
(48900.3) Causing, threatening to cause or participating in an act of hate violence. (Excluding grades K-3, inclusive)									
(48900.4) Intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile education environment. (A pupil or pupils enrolled in any of grades 4-12, inclusive.)									
.7 Made terroristic threats against school officials or school property.									
Total Number of Incidents	0	0	0	0	0	1	3	1	5

**PALERMO UNION SCHOOL DISTRICT
DISTRICT-WIDE DISCIPLINE REPORT:**

INFRACTION	Out of School Suspensions								
Grounds for Suspension/Expulsion	K	1	2	3	4	5	6	7	8
(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.								1	
(a) (2) Willfully used force or violence upon the person of another, except in self-defense.					1		1		
(b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object without written permission from a certificated employee and concurrence by the principal or his Designee.									
(c) Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.							3		
(d) Unlawfully offered or arranged or negotiated to sell any controlled substance, an alcoholic beverage, or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance, or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.									
(e) Committed or attempted to commit robbery or extortion.									
(f) Caused or attempted to cause damage to school property or private property.			1						
(g) Stole or attempted to steal school property or private property.								1	
(h) Possessed or used tobacco.									
(i) Committed an obscene act or engaged in habitual profanity or vulgarity.									
(j) Unlawfully offered, arranged or negotiated to sell any drug paraphernalia.									
(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, or other school personnel engaged in the performance of their duties.									
(l) Knowingly received stolen school property or private property.									
(m) Possessed an imitation firearm.									
(n) Committed or attempted to commit a sexual assault or committed a sexual battery.									
(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness, or retaliating against that pupil for being a witness, or both.									
(r) Engaged in an act of bullying, including bullying committed through electronic means.									
(48900.2) Sexual Harassment (Excluding grades K-3, inclusive)									1
(48900.3) Causing, threatening to cause or participating in an act of hate violence. (Excluding grades K-3, inclusive)									
(48900.4) Intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile education environment. (A pupil or pupils enrolled in any of grades 4-12, inclusive.)									
.7 Made terroristic threats against school officials or school property.									
Total Number of Incidents	0	0	1	0	1	0	4	2	1

**PALERMO UNION SCHOOL DISTRICT
DISTRICT-WIDE DISCIPLINE REPORT:**

INFRACTION	Number of referrals to AEP								
Grounds for Suspension/Expulsion	K	1	2	3	4	5	6	7	8
(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.							4	5	4
(a) (2) Willfully used force or violence upon the person of another, except in self-defense.			2		1	6			
(b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object without written permission from a certificated employee and concurrence by the principal or his Designee.									
(c) Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.									
(d) Unlawfully offered or arranged or negotiated to sell any controlled substance, an alcoholic beverage, or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance, or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage, or intoxicant.									
(e) Committed or attempted to commit robbery or extortion.									
(f) Caused or attempted to cause damage to school property or private property.						1			
(g) Stole or attempted to steal school property or private property.		1							
(h) Possessed or used tobacco.									
(i) Committed an obscene act or engaged in habitual profanity or vulgarity.					4	3		4	4
(j) Unlawfully offered, arranged or negotiated to sell any drug paraphernalia.									
(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, or other school personnel engaged in the performance of their duties.			1	2	14	20	7	15	21
(l) Knowingly received stolen school property or private property.							1		
(m) Possessed an imitation firearm.									
(n) Committed or attempted to commit a sexual assault or committed a sexual battery.									
(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness, or retaliating against that pupil for being a witness, or both.									
(r) Engaged in an act of bullying, including bullying committed through electronic means.						1	3	1	2
(48900.2) Sexual Harassment (Excluding grades K-3, inclusive)									
(48900.3) Causing, threatening to cause or participating in an act of hate violence. (Excluding grades K-3, inclusive)									
(48900.4) Intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile education environment. (A pupil or pupils enrolled in any of grades 4-12, inclusive.)									
.7 Made terroristic threats against school officials or school property.									
Total Number of Incidents	0	1	3	2	19	31	15	25	31

**PALERMO UNION SCHOOL DISTRICT
DISTRICT-WIDE DISCIPLINE REPORT:**

Number of Days Suspended	K	1	2	3	4	5	6	7	8
1 Day			1			1			
2 Days									
3 Days									
4 Days									
5 Days					1	1		1	2
Total Days	0	0	1	0	5	6	0	5	10
Superintendent/Designee Alternative to Suspension/Expulsion # of Students (extensions beyond 5 days)									

SUMMARY OF BUS VIOLATIONS

	K	1	2	3	4	5	6	7	8
FIRST VIOLATION: Warnng by Principal, notification of parent.	2		2		1	1	1	3	
SECOND VIOLATION: Student will not be permitted on ANY bus for five (5) school days, and until the parents and student have had a conference with the Principal.		1	1			1	1	2	
THIRD VIOLATION: Exclusion from riding ANY bus for the reaminder of the school year unless reinstated by the Principal.							1		
FOURTH VIOLATION: Exclusion from riding ANY bus for ANY reason. (Minimum exclusion shall be until the last day of the trimester following the trimester in which the exclusion occurred.)						1	1		
TOTAL	2	1	3	0	1	3	4	5	0

		MONTH:	3/1/2019-3/29/2019			
ACCOUNT NAME	BEG BAL	RECEIPTS	DISBURSMENTS	TRNSF	ENDING BAL	
102 PAL ST BODY	\$5,719.08	\$115.40	(\$58.00)	\$0.00	\$5,776.48	
202 SPORTS	\$2,495.38	\$1,650.00	(\$662.16)	\$0.00	\$3,483.22	
205 REFEREE	\$275.00	\$0.00	(\$125.00)	\$0.00	\$150.00	
300 YEARBOOK	\$5,995.93	\$749.00	(\$35.00)	\$0.00	\$6,709.93	
402 PAL LIBRARY	\$1,344.61	\$0.00	(\$160.84)	\$0.00	\$1,183.77	
502 BAND	\$1,543.01	\$393.00	\$0.00	\$0.00	\$1,936.01	
505 DRILL TEAM	\$558.02	\$0.00	\$0.00	\$0.00	\$558.02	
506 6TH GRADE	\$5,916.18	\$0.00	(\$1,090.75)	\$0.00	\$4,825.43	
507 7TH GRADE	\$540.48	\$0.00	\$0.00	\$0.00	\$540.48	
509 8TH GRADE	(\$1,459.86)	\$834.00	(\$210.00)	\$0.00	(\$835.86)	
900 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511 CLUB LIVE	\$2,460.74	\$0.00	\$0.00	\$0.00	\$2,460.74	
512 CHESS CLUB	\$670.97	\$0.00	\$0.00	\$0.00	\$670.97	
EXPENSES	\$0.00	\$0.00	(\$37.00)	\$0.00	(\$37.00)	
	\$26,059.54	\$0.00	\$0.00		\$27,422.19	
	\$26,059.54				\$27,422.19	

BOARD ACTION ITEM SUMMARY

Subject: Agreement with ARC Alternatives
From: Ruthie Anaya, Chief Business Official
Fiscal Impact: \$45,023
Date: 4/19/2019

The proposal from ARC Alternative includes the following services:

- Feasibility analysis of potential solar sites to determine appropriate system sizes and locations. Analysis will incorporate forecasted electric vehicle bus charging load to inform the system sizes.
- Development of a complete request for proposals (RFP) for the solar PV system. The RFP will include instructions to proposers, technical specifications, data and information regarding the solar sites, and legal requirements the selected contractor will be expected to incorporate into the final agreement.
- Support during the solicitation process, including answering proposer questions, attendance at the mandatory bid walk, and evaluation of proposals.
- Evaluation of vendor proposals received, and a recommendation of which vendor should be awarded a contract.
- Assistance with contract negotiations with the selected vendor.

The cost estimate is based on time and materials billing. ARC Alternatives will only bill the District for actual hours spent on the project. Each phase of the project is separate and the district can cancel the contract at any phase. If the data review and site assessments doesn't appear to be favorable for the project, the district would only pay for the time billed for that phase. The same applies to each phase outlined below.

**Proposed Scope and
Cost Estimate**

Phase/Task	Hours	Cost
1. Data review and Site Assessments	40	\$ 6,570
2. Financial Analysis	53	\$ 8,865
3. RFP development	37	\$ 6,433
4. Solicitation support	48	\$ 8,728
5. Proposal evaluation and Contract Negotiation	76	\$ 13,576
Phase 1 Labor Subtotal	254	\$ 44,172
Total - Labor		44,172
Direct Expenses (Travel, 2 trips)*		\$ 851
Grand Total		45,023

* Client will be billed for Direct Expenses without markup



April 8, 2019

Kathleen Andoe Noland
Superintendent
Palermo Union School District
7390 Bulldog Way
Palermo, CA 95968

Dear Kathleen,

Thank you for the opportunity to submit this proposal to support the Palermo Union School District with the feasibility analysis and procurement of solar systems at various District sites. This scope of work includes the following services:

- Feasibility analysis of potential solar sites to determine appropriate system sizes and locations. Analysis will incorporate forecasted electric vehicle bus charging load to inform the system sizes.
- Development of a complete request for proposals (RFP) for the solar PV system. The RFP will include instructions to proposers, technical specifications, data and information regarding the solar sites, and legal requirements the selected contractor will be expected to incorporate into the final agreement.
- Support during the solicitation process, including answering proposer questions, attendance at the mandatory bid walk, and evaluation of proposals.
- Evaluation of vendor proposals received, and a recommendation of which vendor should be awarded a contract.
- Assistance with contract negotiations with the selected vendor.

Approach

1. Data Review and Site Assessments

Using information provided by the District (including utility data), ARC Alternatives will review the sites using satellite imagery and industry-standard solar design tools. We will confirm potential solar PV locations at each site and document constraints and opportunities related to the site. We will develop initial solar layouts and capacities considering projected utility expenditures and any site constraints such as shading or operational impacts.

Leveraging the information identified above, we will develop a high-level conceptual system design that results in the largest reduction of utility expenditures. Using industry standard tools, ARC Alternatives will model projected system output, considering appropriate de-rate factors (such as soiling and line losses) and expected performance degradation. The results of this analysis, along with utility data, cost estimates, and the project financing approach, will be used in the financial analysis of the system.

2. Financial Analysis

All the data collected, analysis conducted, and engineering performed come together in the financial analysis. A comprehensive financial analysis of a potential solar system consists of the following steps and results in a lifecycle cash flow for the entire project:

1. Forecast future utility use and spend, incorporating future electric bus charging loads;
2. Estimate solar production and the total cost of implementing and operating the solar PV project (either capital and operating cost if direct purchase, or energy cost if Power Purchase Agreement);
3. Determine remaining (residual) utility costs after solar is installed and operational;
4. Calculate the difference between forecasted utility spend and the sum of new energy costs and residual utility costs to determine net benefit;
5. Project this difference for the lifecycle of the project and calculate the net present value.

It is worth noting that Step 3, determining the residual utility costs, is the most difficult and crucial part of the process. The residual utility costs are what determine the value of the savings generated by the project. The evaluation of any solar PV project is quite sensitive to this variable and the economics of a project cannot be validated without clear documentation of how it is calculated. Combined with our commitment to close collaboration with our clients on other important factors in the analysis (e.g., utility escalation rates, administrative and project management costs, performance guarantees, cash flow duration), our analysis will provide the District with the information needed to make informed decisions about how to move forward with the project.

3. RFP Development

ARC Alternatives will develop technical specifications, performance standards, and procedural elements of the bid documents.

Our RFP for solar PV systems will consist of the following elements:

- Scope of work and description of the project
- Instructions to proposers
- Evaluation process, scoring criteria, and award process
- Contract document

- Technical specifications
- Project requirements (General Conditions): design process, submittals and approvals, safety requirements, site access, etc.
- Bid forms: price, schedule, exceptions, alternates, bonds, other certifications
- Utility data
- Site information: proposed project placement, as-built documentation, electrical drawings, other relevant site conditions

ARC Alternatives has example RFPs from other projects, providing a starting point for this project.

4. Solicitation Support

Once the RFP is released, the vendor community often seeks clarification on technical issues. ARC Alternatives regularly assists clients with responding to these types of questions and will provide support the District during this process. Additionally, we will provide assistance with a bidders' conference, site walk, and drafting and issuing addenda. Our approach to ensuring a successful and smooth solicitation process is to provide clear, unambiguous information to potential proposers in order to reduce their bid risk and encourage robust and fair competition.

5. Proposal Evaluation and Contract Negotiation

ARC Alternatives staff have reviewed dozens of solar PV project proposals. As part of the developing the RFP documents, we will work with you to identify potential evaluation criteria and their relative importance. We will customize existing models and develop a scoring rubric for use during the evaluation process. It is critical to finalize the evaluation process and scoring system prior to receiving proposals to keep the process fair and unbiased.

We will also be available to assist the District with contract negotiations. We have a great deal of experience with the different provisions of solar construction contracts, and those that can cause problems during construction and after.

Project Team

Mr. Russell Driver, Principal and Co-Founder of ARC Alternatives, will be the Principal-In-Charge and overall project manager for this engagement, and will have primary responsibility for continuity with the client. Mr. Driver has over 20 years of experience managing large-scale technology programs in complex institutional settings. Mr. Driver specializes in the development and implementation of solar programs in the public sector, with an emphasis on procurement and construction support. Mr. Driver is currently leading solar projects at the City of West Sacramento, the City of Antioch, the City of Red Bluff, Kern County, and several school districts in California. In the last three years, Mr. Driver's solar consulting efforts represent over 70 MW of generating capacity at over 350 sites. Mr. Driver's expertise includes solar technology, utility rate analysis, energy economics, public sector procurement, design-build contracting, system design review, construction oversight, project management, and data management. Mr. Driver has a Bachelor of Arts from Stanford University and a Master's Degree from UCLA. He is an active volunteer in the

community and was recently a member of the Contra Costa Transportation Authority's Citizens Advisory Committee. He previously chaired the Town of Moraga Planning Commission and Climate Action Plan Task Force.

Niko Kalinic, Program Manager, provides a unique combination of technical and programmatic support with a proven ability to successfully lead projects from feasibility through implementation. With extensive experience designing, implementing, and managing complex energy programs with public sector clients and a strong background in energy engineering and project management, he excels at communicating effectively across multidisciplinary teams while keeping stakeholders informed and involved. Mr. Kalinic has successfully supported over 50MW of solar projects for California K-12 public school districts and local governments. In the past year alone, Mr. Kalinic has been the Program Manager for over 12MW of solar projects for California K-12 public school districts. Mr. Kalinic holds a Bachelor of Science in Mechanical Engineering and Master of Science in Civil Engineering, Building Systems, from the University of Colorado, Boulder.

Simon Olivieri, P.E., Engineer, specializes in data analysis and mathematical modeling. Using his background in energy engineering, he has developed whole building energy analysis and statistical modeling tools used by technical reviewers for the UC/CSU IOU and CCC/IOU MBCx programs. In addition to data analysis and energy engineering, Mr. Olivieri has worked with several California K-12 public school districts to develop and install solar systems and he has overseen the installation of over 16MW of generating capacity at over 25 school sites. Mr. Olivieri has a Bachelor of Science in Mechanical Engineering from the University of California San Diego and Master of Science in Civil Engineering-Building Systems from the University of Colorado Boulder. He is also a registered Professional Engineer (Mechanical) in California.

Kim Courtney, Senior Project Manager, will provide project management oversight of the PV project, assist with RFP development, and play a larger day-to-day role during the construction phase of the project. Ms. Courtney currently provides project management support to local governments and K-12 school clients in California, including the development of project plans, submittal tracking and review, management of expenditure plans and budgets, and development other client-facing reports. Ms. Courtney previously worked as a project manager for EDAW/AECOM Inc., Kimley-Horn and Associates, and the Metropolitan Transportation Commission. She holds a Master's Degree from University of Illinois and a BA from University of Utah.

Schedule and Cost

Anticipating a change order to our existing contract, ARC Alternatives can begin the work upon receiving Notice to Proceed (NTP). Completing the feasibility analysis will take approximately three weeks once we have the necessary utility data collected. We would like to allow for at least one week to review with the District and come to a consensus on the feasibility outcomes, primarily system locations and overall program impacts. Developing the RFP will take approximately three weeks, depending on availability of needed information and required review times. We

recommend proposers are given four weeks to respond to the RFP. Proposal evaluation and development of the analysis and report to support the recommendation to award the contract will take an additional two to three weeks, depending on how formal the decision-making process needs to be. This schedule can be expedited, should project demands require it.

Our cost estimate to deliver the work is shown below.

**Proposed Scope and
Cost Estimate**

Phase/Task	Hours	Cost
1. Data review and Site Assessments	40	\$ 6,570
2. Financial Analysis	53	\$ 8,865
3. RFP development	37	\$ 6,433
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Phase 1 Labor Subtotal	254	\$ 44,172
Total - Labor		44,172
Direct Expenses (Travel, 2 trips)*		\$ 851
Grand Total		45,023

* Client will be billed for Direct Expenses without markup

These estimates are based on similar work done for other clients and can be modified based on your input. ARC Alternatives typically contracts on a time-and-materials basis, giving our clients control over where resources our spent throughout the entire duration of the project. We are committed to working collaboratively on the project scope to ensure it best meets your needs.

Please do not hesitate to reach out to me if you have questions, or if you would like to discuss the scope and estimate.

Best regards,



Russell H. Driver
Principal
ARC Alternatives

PALERMO UNION SCHOOL DISTRICT

Resolution No. 19-05

**“RESOLUTION OF TEMPORARY
BORROWING BETWEEN FUNDS”**

WHEREAS, the Board of Trustees of the Palermo Union School District has determined that there may be insufficient cash to meet current obligation; and

WHEREAS, Education Code Section 42603 states:

The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred. No more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred.

NOW, THEREFORE, BE IT RESOLVED that in accordance with Education Code Section 42603, monies may be transferred between funds of the district and repaid in accordance with Education Code Section 42603.

PASSED AND ADOPTED by the Governing Board of the Palermo Union School District on this 24th day of April 2019, by the following vote:

AYES:

NOES:

ABSENT:

April 24, 2019

Date

Loretta Long, Clerk
Board of Trustees
Palermo Union School District