

Parent and Family Engagement Plan

Byhalia Elementary School (012)

Marshall County School District (4700)

I have been given and been informed of the contents of this parent and family engagement plan and was given the opportunity to share comments and feedback in the development and revision of this plan as a parent/guardian. I understand that at any time I can contact Byhalia Elementary School's Title 1 Coordinator - Mrs. Arkoh, to offer suggestions about how to spend Title 1 resources at the school.

Parent Name

Student Name

Date

Interim Principal –Julia Jackson
Assistant Principal – John Danley
Administrative Assistant - Brooklyn Arkoh

Revised Sept. 2022

Parent and Community Engagement Plan

Byhalia Elementary School

Byhalia Elementary School welcomes the participation of parents in support of student learning and recognizes that parental and community engagement increases the opportunity for student success. It is the policy of Byhalia Elementary School to foster on-going communications with parents concerning:

- opportunities for engagement
- their child(ren)'s eligibility for special programs,
- their child(ren)'s educational process,
- the professional qualifications of their child(ren)'s teachers,
- and the status of their child(ren)'s school.

We will provide this information in an understandable and uniform format, including alternative formats upon request and in a language parents can understand. Byhalia Elementary School will provide necessary assistance to parents with limited English proficiency, parents with a disability, and parents of migratory children. Communications with parents shall, at all times, respect the privacy of students and their families.

The administration, faculty, and staff at Byhalia Elementary School understand the necessity of partnering with parents to provide a complete educational experience for all students. We are dedicated to affording all parents the opportunity to be a vital part of their child(ren)'s education.

Byhalia Elementary School will adhere to the following to increase parent engagement:

- Provide weekly communication (*Indian Info*) for all parents to promote positive school-to-home communication which will inform parents of activities, programs, academic progress, curriculum, and assessments.
- Parents will be provided with the following academic reports:
 - Graded papers and conduct
 - Progress reports every four weeks
 - Report Cards every nine weeks
- Faculty/Staff will attend professional development to address ideas for parent involvement.
- Activities for parents will be provided to address academic needs for students as well as promoting positive attributes of the student body.
- The school-parent compact will be provided to parents, students, and teachers.
- Parents will serve on the Title I committee.
- The School Wide Improvement plan will be posted on the school's website for teachers, parents, and students to access.
- Offer a flexible number of meetings in the mornings and/or evenings to accommodate parents' schedules.

If for any reason parent engagement policies or procedures are not satisfactory, parents may address their grievances with the following:

Julia Jackson – Interim Principal

If for any reason the above mentioned is unable to answer questions satisfactorily, parents may speak to the following:

Carrie Skelton – Superintendent – Marshall County Schools

Part I. General Expectations

Byhalia Elementary School agrees to implement the following statutory requirements:

- Since Byhalia Elementary School is a Title I School it will put into operation programs, activities, and procedures for the engagement of parents consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, Byhalia Elementary School will ensure that the parental engagement policies meet the requirements of section 1118(b) of the ESEA, and we will include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- In carrying out the Title I, Part A parental engagement requirements, to the extent practicable, Byhalia Elementary School will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request, and to the extent practicable, in a language parents understand.
- If the school-wide plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of the participating children, the school will submit any parent comments with the plan when the school submits the plan to the Marshall County School District's Federal Programs Coordinator.
- The school will be governed by the following statutory definition of parental engagement, and will carry out programs, activities and procedures in accordance with this definition:

Parent engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

Part II. Implementation of School-Wide Parental

and Community Engagement Policy Components

1. ***Byhalia Elementary School will take the following actions to involve parents in the joint development/revisions of its school-wide parental engagement plan under section 1112 of the ESEA:***
 - Establish a committee, including parents, to create/revise the parental engagement policy/plan on an annual basis.
 - Begin each parent meeting with an introduction requesting opinions regarding the policies and programs related to parental engagement at BES.
 - Solicit opinions throughout the school-year in publications that are frequently sent home.
2. ***Byhalia Elementary School will take the following actions to engage parents in the process of school review and improvement under section 1116 of the ESEA:***
 - Establish a committee, including parents, to create/revise the parental engagement policy/plan on an annual basis.
 - Begin each parent meeting with an introduction requesting opinions regarding the policies and programs related to parental engagement at BES.
 - Solicit opinions throughout the school-year in publications that are frequently sent home.
3. ***Byhalia Elementary School will coordinate and integrate parental engagement strategies in Part A with parental engagement strategies under the following other programs:***
 - Mentor Program
 - Tutoring
 - Student-Parent Intervention Program
 - Parent/Student Orientation
4. ***Byhalia Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental engagement policy in improving the quality of this Title I, Part A school. The evaluation will include identifying barriers to greater participation by parents in parental engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental engagement policy and activities to design strategies for more effective parental engagement, and to revise, if necessary (and with the involvement of parents) its parental engagement policies.***

- Fall - Annual Title I Parent Meeting
- Fall Grade-Level Specific Information Meeting (Curriculum/Testing Info.)
- Title I Committee Review
- Spring Reading Night (Read Across America Week)
- Solicitation of parents' opinions throughout the year

5. *Byhalia Elementary School will build the school's and parents' capacity for strong parental engagement, in order to ensure effective engagement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:*

A. The school will provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators

B. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy and math training to foster parental engagement by:

- Providing workshops/classes/training to interested parents in the following:
 - Homework Help
 - Ways Busy Parents Can Help Children Succeed in School
 - Using the Internet to Help Your Child with Virtual Learning
 - The School and Parents as a Team
 - Grade-Level Specific Meetings

- C. The school will educate its teachers, pupil services personnel and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Grade Level Meetings and PLCs
 - Faculty Meetings
 - Professional Development Opportunities
 - District Office Personnel
- D. The school will, to the extent feasible and appropriate, coordinate and integrate parental engagement programs and activities with other organizations, and conduct other activities, such as the utilization of a parent resource center, that encourages and supports parents in more fully participating in the education of their children, by:
- Maintaining Parent Resources
 - Providing Weekly Communication (*Indian Info*)
 - On-going communication through media resources (school website, facebook, newspaper, Active Parent, etc.)
 - Conducting Meetings (1 or more per semester)
- E. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- All school-to-home correspondence will be translated in Spanish and given to the students of Spanish-speaking parents.
 - The weekly newsletter (*Indian Info*) will include information relating to activities that are taking place each week.
 - Remind and SchoolStatus message reminders will provide messages in advance inviting them to parent meetings, conferences, open house, etc.
 - Social Media posts that provide information, in advance, to parents regarding school activities, conferences, or meetings that will take place.

Part III. School-Parent Compact and Plan

This compact/plan will outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

This school-parent compact is in effect during the school year 2022-2023.

School Responsibilities

The Byhalia Elementary School will:

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**
 - On-going Professional Development
 - Assign New Teachers Mentors
 - Hiring Highly Qualified Teachers
 - Implementation of MS Career and College Ready Standards
- 2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.**
- 3. Provide parents with frequent reports on their children's progress.**
- 4. Provide parents reasonable access to staff.**

Specifically, staff will be available for consultation with parents as follows:

- Daily Planning Periods
- Parent Meetings and Events (one or more per semester)
- Open House
- E-mail
- School Website and Facebook

- Phone Calls via School Status
 - Personal Notes
5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:**
 - Field Trip Chaperone Opportunities
 - Volunteering Opportunities such as Reading to students and tutoring
 - Daily Classroom Observations per District Policy
 6. **Involve parents in the planning, review, and improvement of the school's parental engagement policy, in an organized, ongoing, and timely way.**
 7. **Involve parents in the joint development of any Schoolwide Program Plan, in an organized, ongoing, and timely way by soliciting feedback often.**
 8. **Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will conduct the meeting at a convenient time for parents, and will offer a flexible number of additional parental engagement meetings, such as in the morning or evening, so that as many parents as possible are able to attend.**
 9. **Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.**
 10. **Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.**
 11. **On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.**
 12. **Provide to each parent an individual student report about the performance of their child on the State assessment in math, language arts, and reading.**
 13. **Provide each parent timely notice when their child has been assigned or has**

been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Engagement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*

Student Responsibilities

I, as a student, will share the responsibility to improve my academic achievement and achieve the State's high standards. Specifically, I will:

- *Do homework every day and ask for help when needed.*
- *Read at least 30 minutes every day outside of school time.*
- *Give parents or the adult who is responsible for my welfare all notices and information received from the school every day.*

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, Byhalia Elementary School will:

1. **Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.**
2. **Work with the LEA in addressing problems, if any, in implementing parental engagement activities in section 1118 of Title I, Part A.**

3. **Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.**