



Experience Verifications (EV)

Message to Hiring District

The West Feliciana Parish School District uses Verifent to respond to Experience Verification requests for data security and ease of use. Hiring districts seeking an Experience Verification on our former employees can follow the directions below to verify experience quickly!

Hiring District Initiates the Request

Step 1: Register for a Hiring District (Verifier) Account

- A. This is a no cost, one time set up
- B. Go to www.Verifent.com
- C. Click 'Let's Get Started Now' > School Systems > Requesting (Hiring) District

Step 2: Make the Request

After your account is approved, you can make the request:

- A. Log in to your Hiring District Account
- B. Select 'NEW EXPERIENCE VERIFICATION (EV)'
- C. Choose the form(s) you need completed
- D. Click Former School District(s)
 - Click 'Former School District Lookup' and search West Feliciana Parish Schools
 - Multiple school districts can be chosen on one request.
- E. Enter new employee's data.
- F. Sign and click 'Continue'. You're done!

We will respond to the employment verification quickly!

Questions?
info@Verifent.com