



## BEDFORD AREA SCHOOL DISTRICT

08/07/2023 [06:30 PM] @ BHS Board Conference Room

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### AUGUST BOARD WORK SESSION MEETING

#### 1. Call to Order.

- A. Pledge to the flag.
- B. Prayer.

#### 2. Roll Call.

#### 3. Adoption of Agenda.

Dr. Ruhlman will provide information and respond to member inquiries concerning the details of the proposed agenda.

#### 4. Public Comment.

#### 5. Secretary's Report.

- A. Request approval of the Minutes recorded for the Tuesday, July 18, 2023 Board Business Meeting. (See attached.)

#### 6. Financial Reports.

- A. Request approval of the official financial reports and to pay the bills for August 2023. (See attached.)

#### 7. Unfinished Business.

- A. Policies.

- 1) Request FINAL approval of the following amended policies for the Board Policy Manual:
  - a) Policy #137 – Home Education Programs (**ATTACHMENT #1**)
  - b) Policy #137.1 – Extracurricular Participation by Home Education Students (**ATTACHMENT #2**)

**DRAFT**

- c) Policy #137.2 – Participation in Cocurricular activities and Academic Courses by Home Education Students **(ATTACHMENT #3)**
- d) Policy #137.3 – Participation in Career and Technical Education Programs by Home Education Students **(ATTACHMENT #4)**

## 8. New Business.

### A. Personnel.

*\*All employees and volunteers under the personnel section are being hired pending receipt of proper clearances and compliance with the Act 168 regulations.*

- 1) Request approval of the list of PA Certified Substitute Teachers and Substitute Nurses for the 2023-2024 school year. **(ATTACHMENT #5)**
- 2) Request approval of the list of substitute teachers through the IU08 Substitute Teacher Consortium for the 2023-2024 school year. **(ATTACHMENT #6)**
- 3) Request approval of the list of substitute Support Staff (Instructional Assistants, Custodians) for the 2023-2024 school year. **(ATTACHMENT #7)**
- 4) Request approval of the transfer of Mr. Sam Carroll to the BHS Math Teacher position beginning the 2023-2024 school year.
- 5) Request approval of Mrs. Keri Bequeath of 204 Price Hill Road, Hopewell, PA 16650, as Social Studies Teacher at Bedford High School, effective August 21<sup>st</sup>, 2023 on Step 1 of the Bachelor's pay scale.
- 6) Request approval of \_\_\_\_\_ of \_\_\_\_\_, as Learning Support Teacher at Bedford High School, effective August 21<sup>st</sup>, 2023.
- 7) Request approval of \_\_\_\_\_ of \_\_\_\_\_, as Technology Education Teacher at Bedford High school, effective August 21<sup>st</sup>, 2023.
- 8) Request approval of Ms. Heather Nave of 996 Plank Road, Everett, PA 15537, as Administrative Assistant to Food Service, effective August 9, 2023 at a rate of \$14.25/hr, with a 45-day probationary period.
- 9) Request approval of Mr. Scott Bacon of 105 Donahue Manor Road, Bedford, PA 15522, as District Maintenance Technician, effective August 21, 2023 at a rate of \$15.50/hr, with a 45-day probationary period.
- 10) Request to approve the resignation of Mrs. Sarah Crites, Instructional Assistant at Bedford Elementary School, effective August 1, 2023.

11) Extra Duty/Extra Pay

Bedford Elementary School

- a) Request approval of Mrs. Kendra Smith as mentor for Miss Ashley Kovel.
- b) Request approval to conduct the annual fundraiser through Green Top Fundraising, LLC to begin September 12, 2023.

Bedford Middle School

- c) Request approval of the Annual BMS Candy Bar Fundraiser to begin the first week of October.
- d) Request approval of Mr. Jon Harrold as mentor for Mrs. Christine Hattler.
- e) Request approval of the following individuals as BMS Musical Directors:
  - Elizabeth Miller (1/3)
  - Melissa Wingard (1/3)
  - Beth Hull (1/3)
- f) Request approval of the following individuals as BMS Play/Musical Position 2:
  - George Kuhne (1/2)
  - Alysia Dalesio (1/2)
- g) Request approval of the following individuals as BMS Play/Musical Position 3:
  - Rachel Oakes (1/2)
  - Darcy Windows (1/2)
- h) Request approval of the following individuals as BMS Student Council Advisors:
  - Mr. Pete Bordi (1/3)
  - Deb Felix (1/3)
  - Mrs. Natalie Simmers (1/3)

Bedford High School

- i) Request approval for the Saturday School Program to be run at BHS up to two Saturdays a month, beginning in September.
- j) Request approval for Behind the Wheel Driving with Mr. Cody Buterbaugh and Mr. Wes Swaim.

- k) Request approval of the Band and Chorus schedule. **(ATTACHMENT #8)**
- l) Request approval of the list of fundraisers for the 2023-2024 school year. **(ATTACHMENT #9)**
- m) Request approval of Mrs. Tracy Taylor as mentor for Mrs. Keri Bequeath.
- n) Request approval to add Mr. Cody Buterbaugh to the list of Technical Support Teachers (TST).

Bedford Athletics

- o) Request approval of the added coaches, highlighted in yellow, to the list of Coaches for the Fall 2023 season. **(ATTACHMENT #10)**
- p) 2023 Fall Sports Participation Numbers. (Informational)

B. 21<sup>st</sup> Century.

- 1) Request approval of the following individuals as tutors for the After 3 Program at Bedford Elementary School:
  - Heather Eberhart
  - Brad May
  - Amy Arnold
  - Mark Anderson
  - Courtney May
  - Terri Zimmerman
  - Jennifer Lafferty
- 2) Request approval of the following individuals as instructional aides for the After 3 Program at Bedford Elementary School:
  - Ashley Schrum

C. Policies.

- 1) Request tentative approval of the following amended policies for the Board Policy Manual:
  - a) Policy #249 – Bullying/Cyberbullying **(ATTACHMENT #11)**
  - b) Policy #800 – Records Management **(ATTACHMENT #12)**

c) Policy #830 – Security of Computerized Personal Information/Breach Notification (**ATTACHMENT #13**)

d) Policy #830.1 – Data Storage and Security (**ATTACHMENT #14**)

D. PDE Plans

1) Request approval of the 2023-2024 Schoolwide Title 1 School Plan for the Comprehensive Plan. (**ATTACHMENT #15**)

E. Transportation.

1) Request approval of the list of bus route drivers for contractors and/or District activity/field trip drivers for the 2023-2024 school year (Available for review).

2) Request approval of the below negotiated contracts with our student transport contractors for the 2023-2024 school year. (Contracts available for review)

Contract	Daily Rate	Annual Total
Wilkins Bussing LLC	\$1,018.60	\$180,293
Rita Feathers	\$1,263.61	\$223,659
Snyder Bussing LLC #1	\$1,104.00	\$195,408
Snyder Bus Lines LLC #2	\$1,659.05	\$293,652
Snyder Bus Lines LLC #3	\$1,130.60	\$200,116
Snyder Bus Lines LLC #4	\$638.77	\$113,062
Snyder Bus Lines LLC #5	\$239.05	\$42,312
Snyder Bus Lines LLC #6	\$609.94	\$107,960
Snyder Bus Lines LLC Van	\$1.30 per mile, 75 mile minimum regular van \$1.35 per mile, 100 mile minimum-wheelchair van	
Maxwell Transportation Van	\$1.24 per mile, 100 mile minimum, \$15.43/hr-over 3 hrs/day	
Maxwell Transportation Wheelchair Van	\$1.53 per mile, 100 mile minimum, \$15.43/hr-over 3hrs/day	

- 3) Request approval for Snyder Bus Lines LLC for home transportation of students from the Bedford 21st Century After School Program and the Hope for Hyndman 21st Century After School Program, at a rate of \$2.75 per bus mile, and \$1.30 per van mile with a \$50/day minimum charge, and \$1.80 per 10 passenger van mile with a \$75 minimum during the 2023-24 school year. This also includes activity transportation between school and home as needed for evenings when the after-school bus does not operate. (Contracts available for review.)
- 4) Request approval for Snyder Bus Lines LLC to provide to provide transportation of students to district sports and activities at a cost of \$2.15/mile and \$16.50 per hour wait time.

F. Business Items.

- 1) Request approval of the proposed changes to the Bedford High School Student Activity and Athletic Accounts for the 2023-2024 school year. **(ATTACHMENT #16)**
- 2) Request approval of the PMEA Music Festival Budget for the 2023-2024 school year **(ATTACHMENT #17)**
- 3) Yearly Activity Fund and Athletic Fund Account Balances (Informational)

G. Building Project.

- 1) Request approval of EI's Amendment to the Standard Form of Agreement between Owner and Architect AIA Document B101-2017 dated May 31, 2019 to complete redesign services at a cost of \$1,030,000. **(ATTACHMENT #18)**

H. Superintendent's Report.

- 1) Student Board Representatives.
- 2) School Highlights.
- 3) Fair Livestock.
- 4) Opening of School.
- 5) Celebrate Custodians and Administrative Assistants.

**9. Other.**

**10. Adjournment.**