

Laurens County School District #55
Parent/Guardian/Student Handbook
for Kindergarten through 8th Grade
2023-2024



Administrative Office
301 Hillcrest Drive
Laurens, South Carolina 29360
Phone: 864-984-3568
Website: *HYPERLINK*
"http://www.laurens55.org"
www.laurens55.org

Ameca C. Thomas, Ph.D.,
Superintendent

Laurens County School District 55 and all schools are fully accredited by
Cognia and the South Carolina Department of Education.

Table of Contents

Intent of the Handbok, Vision Statement, Mission Statement, Guiding Principles	3
Superintendent, Board of Trustees.....	4
Directory of Campuses.....	5
General Information.....	6
Safety and Security.....	8
Student Insurance, School Bus Transportation.....	9
Student Health Services.....	10
Title I, Special Education Services, Parent/Guardian Involvement.....	11
English for Speakers of Other Languages, Student Nutrition Services.....	12
Gifted and Talented Education, Curriculum Standards.....	13
Student Use of Technology, Student Report Cards, SC Annual Report Card.....	14
2023-2024 Assessments.....	15
Right to Know, Asbestos Hazard Emergency Response Act, Notice of Non-Discrimination, School Board Policies	16
2023-2024 District Calendar	17
Code of Student Conduct	18
School Bus Rules	21
Acceptable Use Guidelines for Use of Technology Resources	23
Directory Information.....	24
<i>Family Educational Rights and Privacy Act</i>	25
<i>Protection of Pupil Rights Amendment</i>	26
School Specific Information.....	27

Intent of the Handbook

The 2023-2024 *Laurens County School District #55 Parent/Guardian/Student Handbook for Kindergarten through 8th Grade* (hereinafter “Handbook”) is designed to provide helpful information for the school year. The Handbook is also available online at www.laurens55.org under the “Quick Links” tab, “Handbooks” section. Updates or addendums to the Handbook may be warranted during the school year and will be available via the online version.

The Handbook is not intended to replace the policies, rules, regulations, and practices established by the Laurens County School District #55 Board of Trustees, the superintendent, or school administrators. If a policy, rule, regulation, or practice is abbreviated or in error, the contents of the district’s official policy manual will always take precedence. The Laurens County School District #55 Board of Trustees, the superintendent, and school administrators reserve the right to develop, revise, and eliminate policies, rules, regulations, and practices as deemed appropriate. The policy manual is available online at www.laurens55.org under the “Quick Links” tab, “Board of Trustees” section.

The Handbook in its full form supersedes all previous handbooks, pamphlets, statements, or other representations (either written or oral) regarding Laurens County School District #55 expectations of kindergarten through 8th grade students in terms of conduct and behavior.

Vision Statement

Laurens County School District #55 prepares students for success in learning and careers through engaging, challenging, and personalized learning experiences. Students are curious, confident in their own abilities, and competitive in the local, national, and global environment. Students are safe, valued, and supported in their learning by highly effective staff, families, and community.

Mission Statement

Empowering and Inspiring all to be Educated and Informed

Guiding Principles

Education is the shared responsibility of students, families, the school district, and the community. Laurens County School District #55 is committed to providing each student opportunities to reach his/her full potential by:

- Fostering a safe and caring learning environment with high expectations for each student.
- Offering challenging programs that meet diverse intellectual, social, and emotional needs of each student.
- Inspiring students to become self-directed learners in an ever-changing technological and multicultural world.
- Respecting one another and sharing accountability for achieving the goals of the school district.
- Providing an educational program that allows students to be college and career ready.

Dr. Ameca C. Thomas, Superintendent



Dear Parents and Guardians,

I am thrilled to welcome you to the 2023-2024 school year in Laurens County School District 55. As we embark on this new school year, I am filled with gratitude for the opportunity to serve this incredible community. We are excited to continue our mission of Empowering and Inspiring All to be Educated and Informed. Our team of educators and staff are committed to providing a safe, supportive, and challenging learning environment for all of our students.

We are committed to creating a culture of kindness and respect where every student feels valued and supported. Our goal is to inspire our students to become compassionate leaders, critical thinkers, and lifelong learners who will make a positive impact on our world. This year, we will continue to focus our efforts on supporting the social and emotional well-being of our students, as well as fostering their academic growth. We believe every child has unique strengths and talents, and it is our duty to help them discover these gifts. .

In Laurens County School District 55, we value open communication and collaboration between parents, teachers, and administrators. We encourage you to take an active role in your child's education and attend school events. Your involvement is critical to our success as a learning community. As we embark on this new school year together, let us embrace the challenges and opportunities that lie ahead with courage and perseverance. Our focus remains on providing excellence in education with the highest standards of safety, instruction, communication, and academic growth for our students.

I wish you and your family a wonderful year filled with growth and achievement. I am looking forward to a successful and fulfilling school year ahead.

Sincerely,
Ameca C. Thomas
Proud Superintendent of Laurens County School District 55

Board of Trustees

A seven-member elected board of trustees governs Laurens County School District #55. The board operates within the framework of state laws and regulations and is responsible to the community it represents and serves. The board considers policy development one of its chief functions. The board provides for the allocation of human, instructional, financial, and other resources to support the district's vision, mission, beliefs, and goals.

			
Cathy Little, Chair Seat 2 – cclittle@laurens55.org	Anthony Carpenter, Vice-Chair, Seat 5 acarpenter@laurens55.org	Mike Hughes, Seat 4 mhughes@laurens55.org	Peggy Nance, Seat 6 phnance@laurens55.org

Directory of Campuses

CAMPUS	ADDRESS	PHONE & FAX
E.B. MORSE ELEMENTARY Pre-K through 5 th grade	200 Parkview Drive Laurens, SC 29360	864/984-7777 P 864/984-2926 F
FORD ELEMENTARY Pre-K through 5 th grade	601 Lucas Avenue Laurens, SC 29360	864/984-3986 P 864/984-4724 F
GRAY COURT-OWINGS ELEMENTARY/MIDDLE Pre-K through 8 th grade	9210 Highway 14 P.O. Box 128 Gray Court, SC 29645	864/876-2131 P (K-5) 864/876-9597 F (K-5) 864/876-2171 P (6-8) 864/876-2965 F (6-8)
HICKORY TAVERN ELEMENTARY/MIDDLE Pre-K through 8 th grade	163 Neely Ferry Road Gray Court, SC 29645	864/575-2126 P 864/575-4301 P 864/575-3428 F
LAURENS ELEMENTARY Pre-K through 5 th grade	301 Henry Street Laurens, SC 29360	864/984-3067 P 864/984-5749 F
WATERLOO ELEMENTARY Pre-K through 5 th grade	10457 Highway 221 S. Waterloo, SC 29384	864-677-4670 P 864-677-4674 F
LAURENS MIDDLE 6 th through 8 th grade	1035 West Main Street Laurens, SC 29360	864/984-2400 P 864/984-6013 F
SANDERS MIDDLE 6 th through 8 th grade	609 Green Street Laurens, SC 29360	864/984-0354 P 864/984-2452 F
LAURENS DISTRICT 55 HIGH 9 th through 12 th grade	5058 Highway 76 West Laurens, SC 29360	864/682-3151 P 864/682-7426 F
LAURENS PREPARATORY ACADEMY	Sanders Center 125 Gleamns St., Suite B Laurens, SC 29360	864/984-2211 P 864/984-2211 F
LAURENS COUNTY ADULT EDUCATION	663 Medical Ridge Road Clinton, SC 29325	864/938-1524 P 864/938-1525 F
JOE R. ADAIR OUTDOOR EDUCATION CENTER	110 Scout Creek Court Laurens, SC 29360	864/984-5492 P 864/984-8100 F
BUS TRANSPORTATION DEPARTMENT	5058 Highway 76 West Laurens, SC 29360	864/682-9117 P 864/682-5103 F

General Information

Registering for School

Entrance Age Requirements – Students registering for 4K must be four years old on or before September 1. Enrollment in 4K full-day and half-day classes is limited. All full-day students must be Medicaid eligible or qualify for free or reduced lunch. Students registering for 5K must be five years old on or before September 1. Students registering for first grade must be six years old on or before September 1.

Requirements for New Students – Students registering in the district for the first time must present a health department issued Birth Certificate and current Certificate of Immunization (see next column). The school district will request educational records for students transferring from another district. Proof of residence may be required.

Fees – There are no registration fees or insurance costs for school-day coverage of students. Parent/guardian may elect to purchase additional insurance at the time of registration.

School Attendance

Student attendance is not only the law, it is critical for student success. Consistent school attendance is critical for student achievement. If students are not present, they cannot benefit from classroom instruction. State attendance laws require student attendance for course credit and grade-level promotion. The district strictly adheres to state laws and regulations governing student attendance. State regulations require that all students who miss more than half of the instructional day, regardless of the excuse, must be counted towards the new chronic absenteeism report.

- ✓ To be promoted to the next grade or receive credit for high school courses, students may not be absent from school or class for more than ten (10) days for year-long courses or five (5) days for semester courses, unless the absences are excused by a medical doctor's written statements or principal's approval.
- ✓ Students are considered truant after three (3) consecutive or five (5) cumulative days of absences, tardies, or early sign-outs, not excused by a medical doctor's written statement, proof of bereavement, or principal's approval. (See Student Health Section for information on absences due to chronic illness.)
- ✓ An Attendance Intervention Plan (AIP) will be developed by the school for truant students. The plan will help to establish goals for regular school attendance and will be monitored to ensure compliance. Failure to comply with the plan may result in legal proceedings.
- ✓ To help reduce truancy and tardies, the district has initiated a District Truancy Committee to address attendance issues.

Immunization Requirements – As defined in South Carolina Code of Laws Section 63-13-20, a valid South Carolina Certificate of Immunization is required for all children enrolled in 5K through grade 12. Children without a valid certificate or exemption are not allowed to attend school. Immunizations are available at your local health department. Please address questions about immunizations to your health care provider or your local health department. The following minimum immunization requirements are necessary for a child to be admitted to school:

Vaccine	Grade	Requirement
Diphtheria, Tetanus, and Pertussis	5K-12	4 doses of any combination of DTP, DT, DTap, Td, or Tdap vaccine with at least 1 dose received on or after the 4 th birthday
Tdap Booster	7-12	1 dose of Tdap vaccine received on or after the 7 th birthday. This dose of Tdap may be included as one of the doses needed to meet the requirement for Diphtheria, Tetanus, and Pertussis.
Polio	5K-10	3 doses of oral and/or inactivated Polio vaccine with at least 1 dose received on or after the 4 th birthday
	11-12	3 doses of oral and/or inactivated Polio vaccine (IPV) with at least 1 dose received on or after the 4 th birthday OR 4 doses of oral and/or inactivated Polio vaccine before 4 th birthday if all doses separated by at least 4 weeks
Measles, Mumps, and Rubella (MMR)	5K-12	2 doses of MMR vaccine with both doses received on or after the 1 st birthday and separated by at least 4 weeks
Hepatitis A	5K-2	2 doses of Hepatitis A vaccine with both doses received on or after the 1 st birthday and separated by at least 6 months
Hepatitis B	5K-12	3 doses of Hepatitis B vaccine with 3rd dose received ≥24 weeks of age and at least 16 weeks after the first dose, doses 2 & 3 separated by at least 8 weeks
Varicella	5K-8	2 doses of Varicella vaccine with both doses received on or after the 1 st birthday and separated by at least 4 weeks or a positive history of disease
	9-12	1 dose of Varicella vaccine received on or after the 1 st birthday or positive history of disease

Assignments to Schools

Students are assigned to schools based on their primary residence address. If you have questions about your attendance area, please call 864-984-3568 for assistance.

Transfers within the District

Transfers to other schools may be approved for situations that may include, but are not limited to, childcare, parent/guardian work schedule or location, health care, preferred academic offerings, and intent to relocate the primary residence within the school year. Parent/guardian is responsible for providing transportation for students for elective transfers. New student transfers may not be approved for schools that are operating at 100% or above capacity. The district can rescind transfer at any time if inaccurate information is submitted, space becomes limited at the appropriate grade level, acceptable behavior and academic progress are not maintained, absences and/or tardies become excessive, required services are not already available at that location, or other reasons which the administration believes necessitate denial of permission.

Transfers from outside the District

Permission to attend Laurens 55 must be obtained on a yearly basis if the student lives in a school district other than LCSD 56 (Clinton). A continuing agreement will be in effect with LCSD 56 after LCSD 55 accepts student the first year. Either district may rescind the agreement at any time. Deadline for submission each year is June 1. Any out-of-district students who desires to enroll in Laurens 55 must be in good standing with his/her home school and district; all district and school policies, rules, and regulations apply immediately upon enrollment. School assignment will be made by the administration and may not be the school requested. Parent/guardian is responsible for providing transportation. The district can rescind transfer at any time if inaccurate information is submitted, space becomes limited at the appropriate grade level, acceptable behavior and academic progress are not maintained, absences and/or tardies become excessive, required services are not already available at that location, or other reasons which the administration believes necessitate denial of permission. If a student requires services beyond those for regular classroom instruction to the extent that additional expenses must be borne by Laurens 55, the student may be returned to his/her home district.

Transfers/Withdrawals

If a child transfers or withdraws from any district school during the school year, all school property must be returned and any outstanding fees must be paid.

School Supplies

The district has developed district wide school supply lists for each grade level. These lists are posted on the district website at www.laurens55.org under the "Quick Links" tab, "District Information" section.

Lost or Damaged Materials

The South Carolina Department of Education provides free textbooks for students in grades K through 12. If a student loses a textbook, a replacement fee will be determined by

the South Carolina Board of Education. If textbooks are damaged while issued to a student, fees will be assessed. The student and parent/guardian will have the option of paying the damage fee or purchasing the damaged book.

No student is exempt from charges for library books and materials that are lost or damaged. If the book or item can be replaced, the replacement cost will be reduced according to the age of the item. The fee may be waived if the student and parent/guardian replace the book or item with one that is similar to or in better condition than the lost or damaged book or item.

Students in the News

Throughout the year, the district will feature many students in a variety of communication mediums. A parent/guardian has fifteen (15) days from the first day of school to provide schools with a written statement if they desire non-release of directory information, which includes photographs, digital images, images on videotape, and other electronic images. Requests not to be depicted are valid for one (1) year and must be resubmitted at the beginning of each school year. (See page 24.)

Make-Up Work

Students will be allowed to make up work missed due to absences. Work must be made up during the first five (5) days after the student returns to school. Teachers will assist students with make-up work as needed, either before or after school, or at a mutually convenient time during the day. It is the student's responsibility to secure the assignments and complete the work.

Early Dismissal

To pick up a child before dismissal time due to a medical appointment or emergency, the parent/guardian must report to the school office. Students will be released only to the parent/guardian or other adult listed in the student's emergency file. A photo ID may be requested for safety reasons. Any change in a child's regular way to dismiss from school must be submitted in writing. Due to traffic and safety concerns, there will be no early dismissals after 2:00 p.m. except in the case of an extreme emergency.

Telephone Messages

Students will not be called to the phone except in the case of an emergency. Telephone messages will not be relayed to a student except in the case of an extreme emergency.

Address/Phone Number

It is extremely important that parent/guardian contact and emergency information for students be kept current at the school. If at any time during the year this information changes, the parent/guardian should submit changes to the school office immediately.

Homeless Students

Homeless students, as defined by the McKinney-Vento Act of 1987, have equal access to the same free public education and other services that are provided to other students; therefore, homeless students will have the same opportunity to achieve the same challenging state content and performance standards as all other students. Please notify the school office if you know of any student who becomes homeless.

Field Trips

Field trips may be scheduled throughout the year to enhance the classroom curriculum. A signed parent/ guardian permission form is required for any student who plans to participate in the field trip. The form must be filled out completely to avoid jeopardizing the child's participation in the field trip. Permission over the telephone is not accepted. All associated fees must be paid prior to the trip. If a parent/guardian is selected to serve as chaperone, he/she must complete district required volunteer training and pass a SLED background check at least two (2) weeks prior to the date of the trip.

Pets

No pets are allowed at school without prior written permission. Teachers may grant permission for pets at school as part of a special display or activity. Under no circumstances will pets be transported on a school bus. Service animals are not considered pets.

Dress Code

Students will dress and groom in a clean, neat manner which does not distract or interfere with the operation of the school. Student attire should not be destructive to school property, should comply with requirements for health and safety, and should not be immodest or revealing. Schools may develop specific guidelines appropriate to their grade levels.

Safety and Security

The safety and security of students, staff, and schools is our top priority. In an effort to ensure a safe learning environment for students, the district has made the following provisions.

Crisis Management Plan

The district and each school have crisis management plans that outline response procedures in the event of an emergency. These plans outline the involvement of emergency officials, the roles and responsibilities of the district's and schools' crisis management teams, and steps to take in responding to multiple kinds of emergencies.

Emergency Drills

Fire drills are conducted monthly. Each class has an escape route to an outside area a safe distance from the building. Detailed evacuation plans are posted in each classroom. Other emergency drills including active shooter and severe weather are conducted during the school year.

Security Cameras

The district believes that protecting the welfare of its students, employees, and visitors, and deterring acts of violence, harassment, vandalism, or theft are extremely important. The district has installed security cameras at designated locations in order to enhance the safety and security of district schools, other district properties, students, employees, and visitors. Anyone in any public spaces, including hallways, meeting rooms, parking lots, and on buses may be videotaped at any time. Some classrooms may contain cameras as well.

Student Interrogations, Searches, and Arrests

Pursuant to state law, persons entering school property are deemed to have consented to a search of their person and property. As authorized by state law, district and school administrators and officials may conduct reasonable searches on district property of lockers, desks, vehicles, and limitations and requirements of policy JIH. The administration has the right to collect and inspect any personal electronic device if a student is suspected of misuse of technology including, but not limited to, cheating on tests or using electronic means to bully.

Hazing

The district prohibits hazing by students, staff, and third parties as part of any school-sponsored activity. All students and employees must avoid any action that could be viewed as planning, directing, encouraging, assisting, or engaging in any hazing activity. Further, no administrator, coach, sponsor, volunteer, or district employee will permit, condone, or tolerate any form of hazing. See policy JICFA.

Intimidation, Harassment, or Bullying

The district prohibits acts of harassment, intimidation, or bullying of a student by students, staff, and third parties that interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment. See policy JICFAA.

School Resource Officer (SRO)

The district provides SROs to assist students, parents/guardians, teachers, and administrators with daily activities, emergencies, and crises to provide safe teaching and learning environments for students and staff.

School Closings and Delays

All school closings and delays will be posted on the district website. The official local media source for broadcasting this information is WLBG-AM radio station (860).

Information will also be reported to **GoLaurens.com**, and WYFF and WSPA television stations. If the school has the correct contact information for parent/guardian, personal notification by phone, email, and/or text message will be utilized. School closing information will also be available on the SC Department of Education Website at ed.sc.gov.

South Carolina Sex Offender Registry

The district's website www.laurens55.org provides a link to the South Carolina Sex Offender Registry. The registry site gives the parent/guardian an opportunity to enter their home or school address and receive email notification of offenders who reside within a designated distance. All schools register the school address and receive notifications of offenders who reside within a designated distance of the school.

Traffic Flow

Cars and buses have separate student drop-off and pick-up areas. School procedures for traffic flow must be followed in order to ensure safety in these areas.

Unauthorized Persons

According to South Carolina Code of Laws, Title 16, Article 7, Section 16-17-420 (A), it is unlawful for a person who is not a student (*a person who is not enrolled in, or who is suspended or expelled from the school or college*) to willfully interfere with, disrupt, or disturb the normal operations of a school or college in the state of South Carolina. Violations will result in appropriate action. Students who have been expelled or suspended from school may not attend any school-related events on day of out of school suspension only. Violations will result in appropriate action.

Student Insurance

School Protection Plan

The district provides limited insurance coverage for injuries occurring during the school day or while attending, participating in, or traveling to or from school-sponsored and school-supervised activities during the school year. This coverage is secondary to any other insurance coverage for the student. The limited policy provided by the district will not cover 100% of expenses in most cases. Expenses may be limited to those that are incurred within 52 weeks of the date of injury. Expenses not covered by the student's primary insurance policy or the district's secondary policy are the responsibility of the parent/guardian.

Reporting an Accident - Accidents must be reported within 24 hours to the school nurse or principal. If the injury is not reported within 24 hours and the school nurse or principal has not signed a claim form for treatment, payment could be denied by the insurance provider. (This reporting rule is not applicable to 24-hour coverage that is available for purchase for injuries that occur off school premises.) The student must be seen by a medical professional within 60 days of

the injury or it will not be covered.

Submitting a Claim – It is the responsibility of the parent/guardian to file an insurance claim in the event of an injury at school or during a school-sponsored activity. File all claims first with the primary insurance company or Medicaid, if applicable. If there is a balance remaining, then file with RPS Bollinger Specialty Group. Acquire a student insurance claim form from your child's school or at www.bollingerschools.com. A school official (nurse, administrator, or coach) must complete the school portion of the claim form. A parent/guardian must also complete portions of the claim form and sign it. A copy of all bills and the Explanation of Benefits from the primary insurance company must be submitted to RPS Bollinger. The completed claim form along with all required documentation must be submitted to RPS Bollinger within 90 days of the injury. Mail to RPS Bollinger, P.O. Box 1346, Morristown, NJ 07960 or email to Bollingerschoolclaims.GBS@AJG.com or fax to 973-921-2876. Retain a copy of all information. If a student requires hospital/emergency care, parent/guardian must keep the original document and submit as outlined above. Issues should be directed to Bollinger Claims Department at 1-866-267-0092.

Athletic Insurance Plan

The district provides, at no cost to the athlete, secondary limited benefit athletic insurance to cover injuries received while participating in school sports that are approved by the South Carolina High School League. There are limitations on benefits and the athletic insurance plan does not pay 100% of all charges. Expenses not covered by the primary and secondary insurance carriers are the responsibility of the parent/guardian. An injured student athlete will not be allowed to participate in any interscholastic sport activity until a written release from a medical doctor is received.

24-Hour Protection Plan

A 24-hour insurance protection plan with increased benefits may be purchased by the parent/guardian. The district pays no part of the cost of a 24-hour protection plan. For additional information visit www.bollingerschools.com.

School Bus Transportation

Information about bus transportation for students is available at the time of registration or at any time upon request. The district operates state-owned buses for transporting students to and from school. District-owned activity buses are used for athletics, field trips, and other special events.

Responsible student behavior is extremely important on the bus to ensure the safety of all passengers. Bus drivers must maintain focus on highway safety. Video surveillance is used on buses to monitor behavior and may be used as evidence in disciplinary or legal proceedings. School Bus

Transportation is a privilege that can be suspended or revoked if a student's behavior violates the discipline code, creates, or contributes to an unsafe condition. See pages 21-22 for additional information.

Pursuant to state law, the following guidelines are used when establishing bus routes:

- Students who live within one and one-half miles of their school will not be provided bus transportation unless the area is deemed to have hazardous walking conditions.
- Bus stops are spaced at least two-tenths of one mile apart unless hazardous conditions warrant a stop at a safe point as determined by the district.
- Students living less than three-tenths of one mile from a main road must meet the bus at an established safe point.

There must be someone at the bus stop to receive and to supervise students dropped off on mid-day and special needs routes. Without the presence of someone to assume responsibility and provide supervision, the student will be returned to school and the parent/guardian will be notified. If the parent/guardian or other emergency contact cannot be located, law enforcement will be notified. In the event of a student injury involving a school bus, the bus transportation director must be notified immediately at 864-682-9117.

Student Health Services

A variety of health services are available to assist students in achieving and maintaining optimal health for physical, social, emotional, and intellectual growth.

School Nurses

Each school has a nurse on staff to conduct medical screenings, provide primary treatment for minor illnesses and injuries, administer medication to students during school hours, and consult with parents/guardians regarding health concerns.

Medications

All prescription and over-the-counter medications must be registered by the parent/guardian with the school nurse or main office. Medication may not be transported by students on the school bus. If there is no other way to get the medication to school, a parent/guardian must contact the school nurse to make arrangements. All medication must be in the original container with original labels and directions for dosage. Any student who is to have prescription medication administered at school must provide a form signed by the prescribing physician and parent/guardian.

Individual Health Plans (IHPs)

Individual Health Plans are written for students who have special health care needs that must be met by school staff during the school day. Along with parents/guardians and medical providers, nurses employed by the district write

IHPs to guide how a student's health care needs will be met while at school. IHPs are also written for students who are approved to self-medicate or self-monitor.

Medical Homebound Instruction

Medical homebound instruction may be provided for students who cannot attend school because of a medical illness or injury. A physician must complete a medical homebound form to certify the need for homebound services. If the school district determines that the student qualifies for homebound services, the site for medical homebound instruction is usually in the student's home or at the medical facility in which the student is receiving treatment; however, an alternate location can be chosen if deemed necessary. Certified teachers will provide instruction and facilitate school assignments until the student is able to return to school.

Health Insurance Portability and Accountability Act (HIPAA)

HIPAA protects medical records and other health information provided by health plans, doctors, hospitals, and other health care providers.

School Exclusion List

To protect well children from unnecessary exposure to contagious or infectious diseases, a parent/guardian must notify the school within 24 hours after their child has developed a known or suspected communicable disease. Students may return to school when symptoms are resolved, unless stated otherwise by their doctor, or the school and child care exclusion list provided by the South Carolina Department of Health and Environmental Control at www.scdhec.gov.

Chronic Illness

The school nurse should be notified as soon as possible about chronic illnesses. A chronic illness is defined as sickness of long duration or frequent recurrence that necessitates absence from school. A parent/guardian may obtain a chronic or extended illness verification form from the school principal or nurse to take to their child's physician. The form must be renewed each year and signed by the child's physician verifying a chronic illness. Chronic illness forms cover only absences due to the illness/disease specified by the student's physician. A note from a parent/guardian must be sent to school each time the student is absent due to the chronic illness. This form does not excuse the student from any assignment missed during absences. All missed work/assignments should be made up.

Concussions

State law requires that a student athlete and the parent/guardian be provided a concussion information sheet. The

student athlete and the parent/guardian must sign to indicate that the information was received and read. This must be done before permission to participate in an athletic competition or practice will be granted. Student athletes includes cheerleaders.

School Counselors

Each school has a school counselor who works with students to fulfill academic and personal needs. School counselors communicate with parents/guardians to assist with the students' academic planning.

Mental Health Counselors

Each school has a mental health counselor assigned to serve students with needs in the area of mental health. Students may be referred to this service by the school guidance counselor, school nurse, or principal. A parent/guardian may work directly with the mental health department to obtain services for a student. Once a student is referred, the parent/guardian must follow all requirements set forth by the mental health department.

Title I

Title I is a federal program that provides additional resources in schools where the majority of students are pupils living in poverty. The resources are used to provide expanded services to help students meet academic goals. Title I provides flexibility to schools for making decisions as to how to best serve students. Each Title I school has a plan for serving students who need additional support. Plans are monitored throughout the year and are open to input from parents/guardians, teachers, and community members. To review a school's Title I plan, please contact the school principal.

Parent/guardian involvement is an integral part of the Title I program and is encouraged at every level. A strong connection between home and school is key to a student's success. Materials, strategies, and help from teachers and school administration are available to all parents/guardians of Title I schools. Various opportunities for parent/guardian involvement are provided by the school including open house events, parent/guardian workshops, parent/guardian/student/teacher compacts, home visits by school staff, parent/guardian volunteer opportunities, newsletters, parent/guardian-teacher organizations, and parent/guardian-teacher conferences.

A parent/guardian has the right to request the professional qualifications of a classroom teacher and teacher assistant. This may include areas of certification, academic major, and degree earned. See page 19 for additional information.

South Carolina Department of Education Complaint Resolution Procedures

The South Carolina Department of Education has the

authority to hear complaints and appeals regarding certain federal programs. Complaints and appeals must be made in writing and must indicate the alleged violation, relative facts that support the complaint, and the requirement of the law or regulation the complainant believes to be violated. Complaints/appeals must be filed with the State Superintendent of Education at the South Carolina Department of Education located at 1429 Senate Street, Columbia, SC 29201.

Special Education Services

Special education services are designed to meet the needs of students who are identified under the *Individuals with Disabilities Education Act* (IDEA). These disabilities include Autism, Deaf and Hard of Hearing, Developmental Delay, Emotional Disabilities, Intellectual Disabilities, Multiple Disabilities, Orthopedic Impairment, Other Health Impairment, Specific Learning Disability, Speech-Language Impairment, Traumatic Brain Injury, Deaf-Blindness & Visual Impairment. In order to be considered as a student with an educational disability, the student must have impairment, and must require specialized instruction in order to access the general education curriculum in the least restrictive environment. An Individualized Education Program (IEP) addresses a student's individual educational needs and is developed by a multidisciplinary team which includes parent/guardian, special education teacher, general education teacher, a representative of the Local Educational Agency (LEA), an individual who is qualified to interpret the instructional implications of evaluation results, the student at age 13 and older, and, at the discretion of the parent/guardian or the LEA, other individuals who have knowledge or special expertise regarding the child.

Section 504 Plans

Section 504 is a civil rights component of the Rehabilitation Act of 1973 that protects the civil and constitutional rights of persons with disabilities. Any person who has an impairment that substantially limits a major life activity is considered a person with a disability. Major life activities include caring for one's self, performing manual tasks, walk-ing, seeing, hearing, speaking, breathing, learning, and working. A 504 Plan is developed by a team consisting of parent/guardian and school personnel who are knowledgeable about the student's needs. The 504 Plan assures equal access to educational services for students with disabilities. Students covered under a 504 Plan do not fit within the eligibility categories of the IDEA.

Parent/Guardian Involvement

The education of children is a partnership that takes the effort and involvement of the student, teacher, and parent/guardian to ensure the student makes progress and receives the kinds of support needed to grow academically,

emotionally, and socially. The district provides various opportunities for parent/guardian involvement and communication between the school and home. School visits, telephone calls, newsletters, and email are just a few ways you can stay connected to the school.

Parent/Guardian/Teacher Conferences

The parent/guardian is asked to attend conferences with the child's teacher. Conferences provide an opportunity for direct communication to discuss expectations for learning, student work, test performance, and progress toward grade-level standards. These discussions allow for a unified approach to the student's success.

Parent/Guardian/Student/Teacher Compact

A Parent/Guardian/Student/Teacher Compact defines the responsibilities of the parent/guardian, the student, and the school staff for student learning and achievement. A compact sets specific goals and defines expectations for attainment. Homework and independent reading should be specified.

District Website and Social Media

The district website is www.laurens55.org. The website provides district news, announcements, and resources, as well as links to each school's site. District information is also available on Facebook and Twitter.

District Facebook Page: **Laurens District 55**

District Twitter Handle: **@LCSD55**

District Athletic Website: **laurens55athletics.com**

District Athletic Facebook: **Laurens 55 Athletics**

District Athletic Twitter Handle: **@ld55athletics**

PowerSchool Parent Portal

PowerSchool, the statewide student information system, includes a portal to provide the parent/guardian with secure access to student grades and attendance information. Parents/guardians should contact their child's school to obtain information and a password for establishing an account. Email and text message notifications may also be requested through the system.

Parent/Guardian Notification System

The district office and schools use an automated notification system to send emergency alerts, attendance information, and general information to the parent/guardian using voice messages, email, and/or text messages. The parent/guardian may use PowerSchool Parent Portal (see above) to select preferred methods of contact for report cards and general information. Emergency alerts will be sent using all of the methods available. The parent/guardian should provide the school with current email address, current home phone number, and current cell phone number in order to receive the alerts and important information regarding their child. This can be done by contacting the school.

Volunteers

Parent/guardian volunteer opportunities are available at each school. To learn more, inquire at the school office. All volunteers are required to complete an application and background authorization form, and complete mandatory training.

Class Celebrations

Two seasonal socials or parties (Winter Holiday and Valentine's Day) are approved for elementary schools. Plans should limit the amount of time consumed at the end of the school day for these functions. The Department of Student Nutrition offers catering services for special classroom events. The school cafeteria manager has information and pricing.

Solicitation and Advertising

The sale of any item or the solicitation of funds on school grounds must have the approval of the principal.

English for Speakers of Other Languages (ESOL)

Students whose first language is not English face challenges in school as they work to learn grade-level content and a new language at the same time. The ESOL program provides equal opportunities to English Learners who have a primary or home language other than English. This K-12 program provides standards for ESOL students to develop listening, speaking, reading, and writing proficiency necessary to achieve academic success in the mainstream classroom.

Student Nutrition Services

Good nutrition goes hand in hand with education and is essential to cognitive and physical development. The district participates in the Community Eligibility Provision (CEP) program. This program provides breakfast and lunch at no cost to all students each day. Free and Reduced Meal Applications are not needed for participation in the program. Every student in the district qualifies for one reimbursable meal at breakfast and one at lunch. Extra items may be purchased in the cafeteria with cash or money on your child's account. Extra items cannot be charged; they must be paid for when received.

Menus are available at the school and online at www.laurens55.org. Menus are subject to change due to availability of food items or special events at the school. If a child has unique nutritional needs or food allergies, the parent/guardian should discuss these with the school nurse, cafeteria manager, and classroom teacher.

Visitors

The parent/guardian is always welcome to visit the child's classroom to observe; however, every effort is made to limit interruptions of instructional time. Speaking with a teacher should be arranged to take place before 7:45 a.m., after 3:00 p.m., or during the teacher's planning time. Arrangements may be made through the school office or by contacting the teacher. All visitors must sign in and out at the school office, and receive a visitor's badge.

Gifted and Talented Education

The following description reflects the definition of gifted and talented as stated in South Carolina Board of Education Regulation 43-220: "Gifted and talented students are those who are identified in grades one through twelve as demonstrating high performance ability or potential in academic and/or artistic areas and therefore require an educational program beyond that normally provided by the general school program in order to achieve their potential." The district begins serving students in grade 3 through an approved model as defined by Regulation 43-220.

Services for the Academically Gifted and Talented

In order to qualify for placement in academically gifted and talented programs, a student must meet the eligibility criteria in two of the following three dimensions as established by the South Carolina Board of Education. Screening for academic gifted programs begins in grade 2 for placement in grade 3.

Dimension A: Reasoning Abilities – Requires student to demonstrate high aptitude (93rd national age percentile) in one or more of these areas: verbal/linguistic, quantitative/mathematical, nonverbal, and/or a composite of the three. Scores on the CogAT may be used for this purpose.

Dimension B: High Achievement in Reading and/or Mathematical Areas – Requires student to demonstrate high achievement in reading and/or mathematical areas (94th percentile and above) as measured by a nationally normed or statewide assessment. Scores on the Iowa Assessments (IA) may be used for this purpose as well as SC READY scores on the English Language Arts and/or Mathematics portions.

Dimension C: Academic Performance – Requires student to demonstrate a high degree of interest in and commitment to academic and/or intellectual pursuits or demonstrate intellectual characteristics such as curiosity/inquiry, reflection, persistence/tenacity in the face of challenge and creative productive thinking. The Performance Task Assessments in grades 3-6 and GPA in grades 5 and above may be used for identification.

Services for the Artistically Gifted and Talented

Music - The district offers a gifted and talented music program for students in grades 3 through 12 who meet requirements for participation. The purpose of the program is to enhance and nurture the musical growth of students. Identification/selection to participate in the program is a four-step process consisting of referral, recommendation, demonstration, and placement.

Music – Grades 3-5 – Participants will meet one afternoon per week from 3:30 until 5:00 p.m. to sing and perform on instruments such as the recorder, drums from many cultures, and Orff percussion instruments. Saturday morning workshops may also be held from time to time. Participants will perform for the community and will attend a professional musical performance. Guest musicians will also be invited to hold music workshops with students.

Choral Music – Grades 6-12 – Participants will meet during scheduled choral music classes and after school. Saturday workshops will also be held from time to time. Participants will perform for the community, participate in an in-district clinic, and attend a professional musical performance. Guest musicians will also be invited to hold music workshops with students.

Instrumental Music – Grades 6-12 – Participants will meet during specially scheduled classes to sing and perform on instruments. Saturday morning and after school workshops will also be held from time to time. Students will perform for the community, participate in an in-district clinic, attend competition, and attend a professional musical performance. Guest musicians will also be invited to present music workshops with students.

Visual Arts - The district offers a gifted and talented visual arts program for students in grades 3 through 12 who meet requirements for participation. The purpose of the program is to enhance and nurture the artistic growth of students. Identification/selection to participate in the program is a four-step process consisting of referral, recommendation, demonstration, and placement.

Curriculum Standards

The district uses curriculum standards adopted by the South Carolina Board of Education. These standards define what students will be taught, as well as what they should know, understand, and be able to do upon completion of a grade level or course. Curriculum standards help make sure that everyone knows the expectations for student learning. South Carolina standardized tests are based on state standards. Links to all curriculum standards are available online at www.scfriendlystandards.org. A printed copy may be requested from the school.

Student Use of Technology

The district provides students with many opportunities for technology use. Access to district technology is a privilege. If a student is irresponsible when using the available resources, the privilege may be suspended and disciplinary action may be taken.

The district adheres to the *Child Internet Protection Act* (CIPA) and uses filtering and monitoring software to restrict student access to inappropriate websites. All students participate in a required Internet safety class. Every effort is made to provide the highest level of security and protection for students; however, no system is foolproof. Students must not knowingly seek inappropriate content. The district does not condone inappropriate or offensive material or its use. A copy of policies and administrative rules addressing this can be found beginning on page 20. Adherence to the policies and administrative rules is required for student use of technology. The following are basic rules for acceptable use of technology in the district.

- Student email and file storage accounts are available for educational purposes and are the property of the district.
- Students who vandalize equipment or programs may lose user privileges and may be charged for the damage and prosecuted. Vandalism may include willful attempts to harm or destroy data, networks, or the Internet, creating or knowingly transmitting computer viruses, deletion or alteration of files/applications of other users, removing protection from restricted areas, or blocking access to information, applications or areas of the network. Any type of hacking is prohibited.
- The use of district technology for commercial advertising, fundraising, or solicitation is prohibited.
- All copyright laws must be obeyed.
- Students are not to send or knowingly receive messages/information that violates the school's behavior code. This includes cyber bullying and inappropriate, offensive, and/or disruptive messages/information.
- Students are not to access, attempt to access, or alter information in restricted areas of any network.
- Students are not to load/download any software or applications.
- Teachers and schools may allow students to bring personal devices to school, connect the devices to the district's Wi-Fi network, and use the devices in instruction. Students will follow district policy, school procedures, and teachers' instructions concerning use of the devices.

2023-2024 Assessments

Student Report Cards

Students are issued eight (8) reports during the year to provide parents/guardians with information about how well the child is performing in class. Interim reports are issued half-way between quarterly reports.

Report cards include progress toward mastery of grade level standards, attendance information, and teacher comments. Report cards may include a request for a parent/guardian conference. Report cards are sent to the home through the student. Questions and/or concerns should be addressed to the teacher.

Standards-based Report Cards

All students in grades 4K through 2 receive a standards-based report card that reflects mastery of South Carolina state standards. A standards-based report card lists the most important skills/concepts students should learn in each subject at a particular grade level. The marks on a standards-based report card do not include effort, attitude, or work habits. Marks used for the standards-based report card are:

E – Excellent progress toward standards mastery
S – Satisfactory progress toward standards mastery
N – Needs improvement
U – Unsatisfactory progress

South Carolina Uniform Grading Scale

The uniform grading scale applies to students in grade 3 through grade 12. Student performance is often reported with letter and numerical grades. At a glance, letter grades and numerical grades equate as follows:

A = 90% - 100%
B = 80% - 89%
C = 70% - 79%
D = 60% - 69%
F = 59% and below

South Carolina Annual Report Card

The *Every Student Succeeds Act* (ESSA) requires State Education Agencies to prepare and disseminate an annual State Report Card and Local Education Agency Report Card that meet the minimum requirements described in federal law. School and District Report Cards are posted on the South Carolina Department of Education's website. These report cards provide information about each school and district, including test performance, teacher qualifications, student safety, awards, parent involvement, and more.

ACCESS for ELLs 2.0

English language proficiency assessment administered annually to English Language Learner students in K-12th grade to monitor progress in acquiring academic English.

CogAT

Verbal, nonverbal, and quantitative questions measure student academic aptitude. Also used as a step in the process of identifying students for services in the gifted and talented program.

College Entrance

11th grade students may select SAT or ACT as school-day testing at no cost.

End-of-Course (EOC)

Exams are administered during the last 15 days of each semester for students in Algebra I, Biology, English 2, and US History and Constitution. EOC is 20% of the student's final grade.

Fastbridge

Administered in the fall, winter, and spring, the assessment includes Universal Screening, Skills Analysis, and Progress Monitoring sections. Data is collected in a faster, more accurate manner.

Fountas & Pinnell (F&P)

Used to determine short-term intervention that includes intensive small-group instruction on a daily basis.

Kindergarten Readiness Assessment 2.0 (KRA)

Administered to 5K students during the first 45 days of the school year assesses the student through academic, social, motor, and executive functioning skills, and identifies strengths and needs.

Measures of Academic Progress (MAP)

Computer-based test administered to students in 5K-9th grade that adjusts based upon student performance. Accurate and immediate scores with performance measured on an individual, classroom, school, and district level.

National Assessment of Educational Progress (NAEP)

Test is randomly administered to students in grades 4, 8, and 12. Scores are not provided for individual students or schools. Information is used at the national and state levels to determine student achievement in various subject areas.

Right to Know – Every Student Succeeds Act (ESSA)**Performance Task Assessment**

Used in grades 2 through 5 as another step in the process of identifying students for services in the gifted and talented program.

Phonological Awareness Literacy Screening (PALS)

Administered to 4K students during the first 45 days of school year, mid-year, and during the last 45 days of the school year to measure students' developing knowledge of literacy fundamentals.

Preliminary Scholastic Aptitude Test (PSAT)

Practice test for the SAT with sections that include Evidence-Based Writing, Writing and Language, and Mathematics.

SC READY and SC PASS

Testing window is the last 20 days of the school year.
Grades 3-8 – English Language Arts, Mathematics
Grades 4 and 6 – Science

SC Alternate Assessment (SC-Alt) and National Center and State Collaborative (NC SC)

Alternate assessments based on alternate achievement standards for students with significant cognitive disabilities.
SC-Alt for SC READY – Grades 3-8 – English Language Arts, Mathematics
SC-Alt for SC PASS – Grades 4 and 6 – Science
SC-Alt for EOC – Algebra 1, Biology 1, English 2, and US History

Career Readiness Assessment

Workforce development tool administered to third year high school students who may earn work-related achievement certificates.

Please be assured that the administration and school board of Laurens County School District #55 are committed to hiring and retaining highly qualified teachers for every certified position. It is our belief that student success is directly related to a teacher's effectiveness in the classroom. Questions/concerns about the qualifications should be directed to:

Mrs. Renee' Madden
Director of Human Resources
Laurens County School District #55
301 Hillcrest Drive
Laurens, South Carolina 29360
864-984-3568

Asbestos Hazard Emergency Response Act (AHERA)

In accordance with the *Asbestos Hazard Emergency Response Act* (AHERA), it is the intention of Laurens County School District #55 to comply with all federal and state regulations controlling asbestos and to take whatever steps are necessary to ensure students and employees a healthy and safe environment in which to learn and work. A copy of the asbestos management plan is available for review in the District 55 Administrative Office. All inquiries regarding the district's asbestos plan and asbestos-related issues should be directed to:

Dr. Rhett Harris
Director of Secondary Education and Operations
Laurens County School District #55
301 Hillcrest Drive
Laurens, South Carolina 29360
864-984-3568

Notice of Non-Discrimination

Laurens County School District #55 is committed to the principle of equal opportunity. It is the policy of the district not to discriminate on the basis of race, religion, sex, color, age, national origin, immigrant status, English-speaking status, familial status, or disability with regard to students, employees, or applicants for admission or employment.

Inquiries concerning Laurens County School District #55's compliance with the regulations implementing Title VI, Title IX, or Section 504 should be directed to:


Dr. Jody Penland
Assistant Superintendent of Pupil Services
Laurens County School District #55
301 Hillcrest Drive
Laurens, South Carolina 29360
864-984-3568

School Board Policies

The Laurens County School District #55 Board Policy Manual can be found in its entirety on the school district website at www.laurens55.org. Following is a list of codes for some of the most referred to policies with regard to students.

IJKA – Technology Resource Selection and Adoption
IJNDB – Technology Resources
JI – Student Rights and Responsibilities
JIAA – Sexual Discrimination, Harassment, and Retaliation (Students)
JIAB – Discrimination, Harassment, and Retaliation (Students)
JICA – Student Dress
JICDA – Code of Conduct
JICFA – Hazing
JICFAA – Intimidation, Harassment, or Bullying
JICG – Tobacco Use by Students
JICH – Drug and Alcohol Use by Students
JICJ – Possession/Use of Electronic Communication Devices in School
JIH – Student Interrogations Searches, and Arrests
JII – Student Concerns, Complaints, and Grievances
JLDBB – Suicide Prevention, Intervention, and Postvention
JLF – Student Welfare


2023-2024 District Calendar



LAURENS COUNTY SCHOOL DISTRICT 55

2023-2024 MODIFIED CALENDAR

Approved by LCSD 55 Board of Trustees - May 23, 2022



JULY 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JULY 2023

26-28 Professional Dev./Workdays

31 Professional Dev./Workday

AUGUST 2023

1 First Day for Students

31 Half-day Parent-Teacher Conf.

SEPTEMBER 2023

1 Professional Dev./Workday

4 Labor Day Holiday

OCTOBER 2023

2-13 Fall Break

3-5 Intercession Support

18 45th Day

NOVEMBER 2023

22-24 Thanksgiving Holidays

DECEMBER 2023

19 Half-day

20-29 Winter Holidays

JANUARY 2024

1-2 Winter Holiday

3 Professional Dev./Workday

4 Students Return

9 90th Day

15 Martin Luther King Holiday

FEBRUARY 2024

19 Professional Dev./Workday

MARCH 2024

14 135th Day

25 Professional Dev./Workday

26-29 Spring Break

26-28 Intercession Support

APRIL 2024

1-5 Spring Break

MAY 2024

27 Memorial Day Holiday

31 Last Day for Students/Graduation

31 180th Day

JUNE 2024

3 Inclement Weather Make-up Day or Professional Dev./Workday

4-5 Inclement Weather Make-up Day

Half-days (dismiss 3.5 hours early, no lunch) - August 31, December 19, May 31

INTERIM REPORTS

September 5, 2023

November 20, 2023

February 5, 2024

April 29, 2024

REPORT CARDS

October 23, 2023

January 8, 2024

March 18, 2024

May 31, 2024

JANUARY 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024

S	M	T	W	T	F	S
					2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

LEGEND

School Day	Half-Day Dismissal is 3.5 hours early, with no lunch served.	Professional Dev./ Workday, Student Holiday	No School	Academic Intercession Some students and teachers will be in session for academic recovery/extension opportunities.	Inclement Weather Make-up Day If a make-up day is not needed, this will be a staff workday/no school.	State Testing
------------	---	---	-----------	---	---	---------------

Code of Student Conduct

CODE OF STUDENT CONDUCT – GRADES K-5

ALL SCHOOL RULES APPLY AT ALL SCHOOL FUNCTIONS.

Level I: Behavioral Misconduct

- Scuffling (running, pushing, tripping, etc.) or committing physical acts less serious than a fight (The teacher and/or principal may determine behavior is an intermediate violation.)
- Chewing gum, consuming candy, drinks, etc. in the building
- Swearing, teasing, arguing, or using obscene gestures
- Disrupting class
- Failing to keep hands, feet, and objects to oneself
- Misbehaving in the halls, cafeteria, and/or restrooms
- Possessing sound producing equipment or electronic games
- Littering
- Failing to complete and turn in homework
- Committing academic dishonesty/cheating
- Being tardy to class
- Violating Dress code
- Using technology resources without permission
- Committing other similar Level I violations

Level II: Disruptive Conduct

- Fighting or assaulting (threatening) another student
- Instigating (urging) or causing a fight
- Harassing, intimidating, or bullying another student
- Vandalizing school property (including technology equipment)
- Defying a teacher or staff member (insubordination)
- Being disrespectful towards staff members
- Stealing
- Committing forgery
- Using or possessing tobacco products, matches, lighter, etc.
- Communicating obscenities or possessing obscene materials
- Possessing fireworks
- Being in an unauthorized area/leaving class without permission
- Using a cell phone or any other technology inappropriately (according to acceptable use guidelines) Schools will designate when and where personal devices can be used*
- Misbehaving and/or failing to do assigned work in in-school suspension
- Misusing email and/or internet privileges
- Accumulating Level I offenses
- Committing other similar level II violations

Level III: Major Conduct

- Assaulting a school employee
- Bullying
- Hazing
- Setting off fireworks
- Possessing a weapon, ammunition, etc., facsimile, mace, (displaying, using, threatening)**
- Possessing, using, and/or selling drugs, alcohol, or a facsimile**
- Being under the influence of alcohol and/or drugs
- Using racially insensitive language
- Using language that creates a hostile environment
- Committing sexual harassment toward another student, teacher or staff member
- Committing sexual misconduct or sexually offensive acts; possessing (or accessing) pornographic material
- Possessing a firearm or facsimile**
- Committing other similar major violations
- Accumulating Level II offenses
- Committing other similar Level III violations

Level I Violations Consequences:

Minor violations will be handled by the teacher using discipline strategies, conflict resolution, and classroom management techniques such as a warning, loss of privileges and parent notification.

Level II Violations Consequences:

- Conduct a parent conference
- Conduct a student conference
- Assign detention
- Work detail
- Suspend 1-10 days

Level III Violations Consequences:

- Suspend (up to 10 days) and possibly recommend expulsion
- Conduct a required parent conference
- Law enforcement may be contacted

**These items will be confiscated by law enforcement with a possible recommendation for a calendar year expulsion.

*Personal devices

First offense – will be confiscated and returned to the student's parent/guardian as per arrangements made with school administration.

Second offense – will be confiscated, held for three school days and returned to the student's parent/guardian as per arrangements made with school administration.

Third offense – will be confiscated, held for five school days, returned to the student's parent/guardian as per arrangements made with school administration, and student forfeits the privilege of having a personal device at school.

Suspension is normally out of school; however, the principal has the discretion to allow service in school if he/she deems it appropriate.

Any bus misconduct could result in not only suspension from riding the bus but also suspension or expulsion from school.

Misuse of technology (on or off campus) may result in criminal prosecution as well as school disciplinary action.

Self-defense: It is the duty of the person threatened to use all prudent and precautionary measures to prevent the attack (i.e., reporting threats to administration, guidance, classroom teacher). In order to establish self-defense, the person must be free from fault or provocation, must have no means of escape or retreat, and there must be an impending peril.

NOTE: Any expense incurred as a result of inappropriate behavior or violation of this code will require restitution as a part of the punishment.

DISCIPLINE OF STUDENTS WITH DISABILITIES MUST FOLLOW DISTRICT BOARD POLICY AND FEDERAL REGULATIONS.

CODE OF STUDENT CONDUCT – GRADES 6-8

ALL SCHOOL RULES APPLY AT ALL SCHOOL FUNCTIONS.

Level I: Behavioral Misconduct

- Being tardy to class
- Chewing gum, consuming candy, drinks, etc., on campus without permission
- Loitering in halls, rest rooms, or unauthorized areas
- Making excessive noise
- Scuffling (running, pushing, tripping, etc.) or committing physical acts less serious than a fight (The teacher and/or principal may determine behavior is an intermediate violation.)
- Displaying affection publicly (holding hands, hugging, etc.)
- Failing to have necessary materials in class
- Disrupting class
- Failing to complete/turn in homework
- Failing to return Report Cards, Progress Reports, signed papers, Bus and Discipline Reports, etc.
- Arguing with or using abusive language towards other students
- Unauthorized sharing of lockers (other locker violations)
- Displaying inappropriate behavior or poor etiquette in the lunchroom
- Littering
- Possessing sound producing equipment or electronic games
- Committing academic dishonesty/cheating
- Committing dress code violations
- Using technology resources without permission
- Committing other similar Level I violations

Level II: Disruptive Conduct

- Failing to report to the office
- Failing to report for detention
- Failing to report to assigned or designated area
- Skipping class or school/ leaving campus without permission
- Using or possessing tobacco products, matches, lighter, etc.
- Possessing, selling or distributing unauthorized/ inappropriate material
- Using profanity, obscene language or gestures; communicating obscenities or possessing obscene materials
- Defying a teacher or staff member (insubordination)
- Stealing or possessing stolen property
- Urging or causing a fight
- Bullying or cyberbullying
- Committing forgery or lying to a teacher or staff member
- Disrupting class
- Misbehaving and/or failing to do assigned work in in-school suspension
- Defacing school property (writing on walls, etc.)
- Displaying disrespect toward a teacher or staff member
- Possessing fireworks
- Being tardy repeatedly
- Leaving class without permission
- Using a cell phone or any other technology inappropriately (according to acceptable use guidelines). Schools will designate when and where personal devices can be used.*
- Misusing email and/or Internet privileges
- Accumulating minor offenses
- Committing other similar level II violations

Level I Violations Consequences:

Minor violations will be handled by the teacher using discipline strategies, conflict resolution, and classroom management techniques such as a warning, loss of privileges and parent notification.

Level II Violations Consequences:

- Conduct a parent conference
- Conduct a student conference
- Assign detention
- Work detail
- Suspend 1-10 days

* Personal devices

First offense – will be confiscated and returned to the student's parent/guardian as per arrangements made with school administration.

Second offense – will be confiscated, held for three school days and returned to the student's parent/guardian as per arrangements made with school administration.

Third offense – will be confiscated, held for five school days, returned to the student's parent/guardian as per arrangements made with school administration, and student forfeits the privilege of having a personal device at school.

A student may be assigned to Laurens District 55 Preparatory Academy (an alternative school) as a disciplinary action.

Suspension is normally out of school; however, the principal has the discretion to allow service in school if he/she deems it appropriate.

Any bus misconduct could result in not only suspension from riding the bus but also suspension or expulsion from school.

Misuse of technology (on or off campus) may result in criminal prosecution as well as school disciplinary action.

Self-defense: It is the duty of the person threatened to use all prudent and precautionary measures to prevent the attack (i.e., reporting threats to administration, guidance, classroom teacher). In order to establish self-defense, the person must be free from fault or provocation, must have no means of escape or retreat, and there must be an impending peril.

CODE OF STUDENT CONDUCT – GRADES 6-8

ALL SCHOOL RULES APPLY AT ALL SCHOOL FUNCTIONS.

Level III: Major Conduct

- Fighting or assaulting another student
- Committing extortion
- Setting a false fire alarm
- Using obscenity toward a teacher or staff member
- Using racially insensitive language
- Using language that creates a hostile environment
- Participating in illegal walk-outs or student disorder
- Committing sexual harassment toward another student, teacher or staff member
- Vandalizing school property (including technology equipment)
- Harassing, intimidating, or threatening another student
- Bullying or cyberbullying
- Displaying out-of-control behavior
- Threatening a school official
- Assaulting a school employee
- Setting off fireworks
- Threatening the use of a bomb
- Starting a fire
- Committing grand theft, robbery or possessing stolen property
- Committing sexual misconduct or sexually offensive acts; possessing (or accessing) pornographic material
- Committing indecent exposure
- Hazing
- Selling, purchasing, receiving, or distributing any drug, alcohol or facsimile (legal or illegal) on school campus**
- Possessing illegal drug paraphernalia**
- Possessing knives, brass knuckles, mace, pepper spray, ammunition, or any other item determined similar by the administration**
- Possessing alcohol, drugs, or a facsimile (legal or illegal) on any school campus**
- Being under the influence of alcohol and/or drugs
- Using, threatening to use, or displaying a weapon (other than a firearm), or facsimile or any instrument that could be used as a weapon (as determined by an administrator)**
- Possessing a firearm or facsimile**
- Committing other similar major violations
- Accumulating Level II offenses
- Committing other similar Level III violations

Level III Violations Consequences:

- Suspend (up to 10 days) and possibly recommend expulsion
- Conduct a required parent conference
- Law enforcement may be contacted

**These items will be confiscated by law enforcement with a possible recommendation for a calendar year expulsion.

A student may be assigned to Laurens District 55 Preparatory Academy (an alternative school) as a disciplinary action.

Suspension is normally out of school; however, the principal has the discretion to allow service in school if he/she deems it appropriate.

Any bus misconduct could result in not only suspension from riding the bus but also suspension or expulsion from school.

Misuse of technology (on or off campus) may result in criminal prosecution as well as school disciplinary action.

Self-defense: It is the duty of the person threatened to use all prudent and precautionary measures to prevent the attack (i.e., reporting threats to administration, guidance, classroom teacher). In order to establish self-defense, the person must be free from fault or provocation, must have no means of escape or retreat, and there must be an impending peril.

NOTE: Any expense incurred as a result of inappropriate behavior or violation of this code will require restitution as a part of the punishment.

DISCIPLINE OF STUDENTS WITH DISABILITIES MUST FOLLOW DISTRICT BOARD POLICY AND FEDERAL REGULATIONS.

ALL STATE AND FEDERAL LAWS AND REGULATIONS WILL BE FOLLOWED AS THEY APPLY TO EACH SITUATION.

School Bus Rules

A school bus is not a playground. The same behavior expected in the classroom must also be maintained on the bus. Students must cooperate with the driver. Below are listed the rules that are expected to be followed by all students to ensure a safe trip on the bus. Failure to follow these rules could result in bus privileges being denied.

- Students will be at the bus stop when the bus arrives. The bus will wait for only a short period of time if the weather is extremely cold or rainy.
- Students who cross the road when loading or unloading the bus need to cross in front of the bus. They will get no closer to the bus than the extended crossing arm gate.
- Students will move quickly and quietly without crowding or pushing when loading or unloading the bus.
- Students will sit in their assigned seat facing forward at all times with their belongings (book bags, books, gym bags, band instruments, etc.) in their laps.
- Students will sit with their legs and feet inside the seat area, not in the aisle.
- Students will always be seated when the bus is moving and will remain seated until the bus has stopped and the door is opened.
- Students will not stick arms or head out of window.
- Students will not wave or shout to people outside the bus. Students will not throw objects on the bus or out the bus window.
- No smoking, vaping, eating, and/or drinking on the bus.
- Students will be required to pay for any damage to the bus seats.
- Students are never to tamper with any of the emergency doors.
- Students are expected to remain reasonably quiet on the bus. No talking is allowed at railroad crossings.
- Students are not to use foul language and/or obscene gestures.
- Students who fight on the bus are subject to arrest by law enforcement officers.
- Students are to respect and obey the driver.
- Students must ride only the bus to which they are assigned. Students are not to get on any bus to which they are not assigned. Changes from one bus to another will not be permitted.
- Students must get on and off the bus at the same bus stop each day.
- Students must learn their bus number and driver's name for morning and afternoon routes.

GRADES K – 2

First, Second, Third Offense – Offenses will be handled at the school level. The student will be assigned punishment at school for misbehavior on the bus. However, major offenses will be subject to suspension from the bus on the first offense. Major offenses are defined as fighting, hitting, cursing, harassing (intimidating) other students, or disrespect to the driver. School administrators will contact the parent(s) and notify the Transportation Director of punishment.

Fourth Offense – The student will be suspended from riding the bus for a period of not less than two (2) days, but not more than five (5) days. In case a student has already been suspended once, the suspension will be at least three (3) days or up to ten (10) days. A copy of the misconduct form will be sent to the parent(s) and a conference will be requested with the student, parent(s), and school official(s) before bus privileges may be restored. A phone conference may be held in place of a personal conference if circumstances necessitate.

Fifth Offense – The student will be suspended from riding the bus for a period of not less than five (5) days, but not more than ten (10) days. At the end of this period, another conference will be requested advising the student and parent(s) that further misconduct could result in denial of bus privileges.

Sixth Offense – The student will be suspended from riding the bus for a period of not less than ten (10) days. At the end of this period, another conference will be requested to advise the student and parent(s) that further misconduct will result in denial of bus privileges for the remainder of the school year.

Seventh Offense – If a student persists in uncontrollable conduct while riding a bus after the sixth offense, he/she will be suspended off the bus for the remainder of the school year. In such cases, all circumstances will be thoroughly reviewed by school officials before action is taken.

School Bus Rules (continued)

GRADES 3 – 5

First Offense - A warning will be given to the student and a copy of the bus misconduct form will be sent to parent(s) advising them of the misconduct and for their signature. This form is to be returned to the school. If the offense is of a nature which, in the judgment of school officials, warrants a suspension from riding the school bus, up to five (5) days suspension may be given. This may include such offenses as fighting, cursing, hitting or harassing other students or disrespect to the driver.

Second Offense - The student will be suspended from riding the bus for a period of no less than two (2) days, but not more than five (5) days. If a student has already been suspended once, the suspension will be at least three (3) days or up to ten (10) days. A copy of the misconduct form will be sent to the parent(s) and a conference will be requested with the student, parent(s) and school official(s) before bus privileges may be restored. A phone conference may be held in place of a personal conference if circumstances necessitate.

Third Offense - The student will be suspended from riding the bus for a period of not less than five (5) days, but not more than ten (10) days. At the end of this period, another conference will be requested advising the student and parent(s) that further misconduct could result in denial of bus privileges.

Fourth Offense - The student will be suspended from riding the bus for a period of not less than ten (10) days. At the end of this period, another conference will be requested to advise the student and parent(s) that further misconduct will result in denial of bus privileges for the remainder of the school year.

Fifth Offense - If a student persists in uncontrollable conduct while riding a bus after the fourth offense, he/she will be suspended off the bus for the remainder of the school year. In such cases, all circumstances will be thoroughly reviewed by school officials before action is taken.

GRADES 6 – 12

First Offense - A warning will be given to the student and a copy of the bus misconduct form will be sent to parent(s) advising them of the misconduct and for their signature. This form is to be returned to the school. If the offense is of a nature which, in the judgment of school officials, warrants a suspension from riding the school bus, up to five (5) days suspension may be given. This may include such offenses as fighting, cursing, hitting or harassing other students or disrespect to the driver.

Second Offense - The student will be suspended from riding the bus for a period of no less than three (3) days, but not more than ten (10) days. If a student has already been suspended once, the suspension will be at least five (5) days or up to ten (10) days. A copy of the misconduct form will be sent to the parent(s) and a conference will be requested with the student, parent(s) and school official(s) before bus privileges may be restored. A phone conference may be held in place of a personal conference if circumstances necessitate.

Third Offense - The student will be suspended from riding the bus for a period of not less than five (5) days, but not more than ten (10) days. At the end of this period, another conference will be requested advising the student and parent(s) that further misconduct could result in denial of bus privileges.

Fourth Offense - The student will be suspended from riding the bus for a period of not less than ten (10) days. At the end of this period, another conference will be requested to advise the student and parent(s) that further misconduct will result in denial of bus privileges for the remainder of the school year.

Fifth Offense - If a student persists in uncontrollable conduct while riding a bus after the fourth offense, he/she will be suspended off the bus for the remainder of the school year. In such cases, all circumstances will be thoroughly reviewed by school officials before action is taken.

Offenses such as fighting, carrying weapons or explosives on the bus, vandalism, throwing objects on the bus, opening emergency door or windows while bus is in motion, and persisting in uncontrollable conduct may result in suspension from riding the bus even if a student has not had a warning. The acting administrator will determine the period of suspension from riding the bus. Any bus misconduct could result not only in suspension from riding the bus but also suspension or expulsion from school.

Acceptable Use Guidelines for Use of Technology Resources

Grades K-5

The guidelines for acceptable use of technology resources are included in school district policy which is available on the district web page, and I agree to abide by these guidelines. I also understand that if I violate these guidelines, my access privileges may be revoked and that disciplinary and/or legal action may be taken.

These policies present many guidelines and a few of them are listed below.

- I will not do anything to try to get around district Internet filters to see or use blocked sites.
- I will only use the Internet with my teacher's permission for the purposes my teacher assigns.
- I will never disrupt, harass, annoy, intimidate or bully others.
- I agree not to use the computer to write or send mean things about others.
- I will not plagiarize works found on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user. This is copying others' work. I understand that copying or use of copyrighted materials is illegal and unethical and that permission must be obtained from the person that created it.
- I am not allowed to connect any personal devices to the school wired network system, but teachers or the school may allow me to connect to the school district Wi-Fi network for instructional purposes. I will obey all of the teacher's and school's rules about using school district Wi-Fi.
- I will keep any login names and passwords that I am provided private.
- I will take care of the computers and related equipment and will not do anything to damage them or the data stored on the computers.

As a user of the Laurens County School District #55 computer systems, I agree to comply with all of the guidelines and all relevant district policies and rules.

Grades 6-12

The guidelines for acceptable use of technology resources are included in school district policy which is available on the district web page, and I agree to abide by these guidelines. I also understand that if I violate these guidelines, my access privileges may be revoked and that disciplinary and/or legal action may be taken.

These policies contain many guidelines, and a few of them are listed below.

- I will never access or attempt to access inappropriate or restricted information, including social networking sites.
- I will not do anything to try to get around district Internet filters to see or use blocked sites.
- I will never disrupt, harass, annoy, intimidate, bully or defame others.
- I will not plagiarize works found on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user. I understand that unauthorized reproduction or use of copyrighted materials is illegal and unethical and that permission must be obtained from the owner.
- I am not allowed to connect personal computers or equipment to the school's wired network system, but teachers and schools may allow me to use personal devices to connect to the school district Wi-Fi network. I will abide by rules provided by the teacher and school.
- I will not use personal data plans while at school, but will connect to the school district Wi-Fi to assure I visit only safe web sites.
- I will keep all user names, account numbers and passwords confidential.
- I agree not to use or create threatening or obscene material or use offensive statements or language.
- I will not load or run any personal software on district computers.
- I will take care of the computers and related equipment and will not do anything to damage them or the data stored on the computers.
- I will only use my district email account for appropriate uses.

As a user of the Laurens County School District #55 computer systems, I agree to comply with the guidelines and all relevant district policies and rules.

Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a federal law, requires that Laurens County School District 55, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the district may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the school to disclose directory information from your child's education records without your prior written consent, you must notify the school in writing within fifteen (15) days of the first day of school attendance.

The district has designated the following information as directory information:

- Student's name
- Address
- Telephone number
- Date and place of birth
- Grade level
- Dates of attendance
- Awards received
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- The most recent educational agency or institution attended by the student
- Photographs, digital images, images on videotape, and other electronic images (as related to school-sponsored or district-sponsored events, activities, and special recognitions)
- Other similar information, which may appear in newspaper articles, on television, in radio broadcasts, on displays, on the World Wide Web (a part of the Internet) or in district or school promotional pieces.

Family Educational Rights and Privacy Act (FERPA)

The *Family Educational Rights and Privacy Act* (FERPA) gives parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. *The right to inspect and review the student's education records within 45 days of the day the school receives a request for access.* Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. *The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.* Parents or eligible students should write the school principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. *The right to privacy of personally identifiable information in the student's education records.* However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:
 - School officials with legitimate educational interest in order to fulfill his or her professional responsibility (A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member.)
 - Other schools to which a student is transferring
 - Specified officials for audit or evaluation purposes
 - Appropriate parties in connection with financial aid to a student
 - Organizations conducting certain studies for or on behalf of the school
 - Accrediting organizations
 - To comply with a judicial order or lawfully issued subpoena
 - Appropriate officials in cases of health and safety emergencies
 - State and local authorities, within a juvenile justice system, pursuant to specific state laws
4. *The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA.* The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
US Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-8520

Protection of Pupil Rights Amendment (PPRA)

The *Protection of Pupil Rights Amendment* (PPRA) affords parents of elementary and secondary students certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1. Political affiliations or beliefs of the student or student's parent
2. Mental or psychological problems of the student or student's family
3. Sex behavior or attitudes
4. Illegal, anti-social, self-incriminating, or demeaning behavior
5. Critical appraisals of others with whom respondents have close family relationships
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
7. Religious practices, affiliations, or beliefs of the student or parents
8. Income, other than as required by law to determine program eligibility

Receive notice and an opportunity to opt a student out of the following:

1. Any other protected information survey, regardless of funding
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law
3. Activities involving collection, disclosure or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others

Inspect, upon request and before administration or use, the following:

1. Protected information surveys of students
2. Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes
3. Instructional material used as part of the educational curriculum

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under state law.

Laurens County School District 55 has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes. Laurens County School District 55 will directly notify, such as through U.S. Mail or email, parents of these policies at least annually at the start of each school year and after any substantive changes. Laurens County School District 55 will also directly notify parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Laurens County School District 55 will make this notification to parents at the beginning of the school year if the district has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure or use of personal information for marketing, sales or other distribution
- Administration of any protected information survey not funded in whole or in part by the U.S. Department of Education
Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with the following:

Family Policy Compliance Office
US Department of Education
400 Maryland Avenue, SW
Washington, DC 20202