



**Employment Opportunity**  
**SELIGMAN UNIFIED SCHOOL**  
**DISTRICT #40**  
**Position Available**

**High School English Teacher**  
Position

**DOE/Certified Staff Salary Schedule**  
Salary Level

**2023-2024 School Year**  
Work Calendar

**Open until Filled**  
Closing Date

**REQUIREMENTS**

- Bachelors in Education, English or related.
- Possess Arizona Department of Education Teaching Certificate with approved area to teach grade level and subject matter.
- Valid DPS fingerprint card and clean background check.

**GENERAL**

- Plan, prepare, and deliver instruction following District, State and National Academic standards.
- Develop lesson plans, and tests that are in accordance with established procedures.
- Instruction and monitor students in the use of learning materials and equipment.
- Use relevant technology to support and differentiate instruction.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures.
- Maintain discipline in accordance with the rules and disciplinary systems of the school.
- Provide appropriate feedback on student work.
- Encourage and monitor the progress of individual students and be able to use information to adjust teaching strategies.
- Maintain accurate and complete records of students' progress and development.
- Update all necessary records accurately and completely as required by laws, district policies, and school regulations.
- Participate in department, school, district, and parent meetings.
- Communicate necessary information regularly to students, colleagues, and parents regarding student progress and student needs.
- Prepare classroom for class activities.
- Provide a variety of learning materials and resources for use in educational activities.
- Observe and evaluate student's performance and development.
- Assign and grade class work, homework, tests, and assignments.

**Seligman Schools operates on a four-day school week. We strive to have employees who are dedicated educators, have positive attitudes, can work well with colleagues and care about our students' success.**

**To apply, download our Certified application at [www.seligmanschools.org/page/human-resources](http://www.seligmanschools.org/page/human-resources) or pick one up in our District Office- 54255 N Main St. Seligman, AZ 86337. Any Questions contact Rhonda Smith at 928-216-4123.**

**SELIGMAN UNIFIED SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.**