

PARENT DROP-OFF & PICK-UP ROUTINE

PARENTS DROPPING OFF STUDENTS

Students in grades K-2 arriving between 8:45AM-8:55AM (9:45AM-9:55AM on Wednesdays) report to the Building A gym; Grades 3-4 report to the Building B gym.

In your vehicle -

Come through parking lot driveway off 5th AVE, drop students in the car pick-up/drop-off area in front of Building B. Please DO NOT park in this area, it is a drop-off zone only. DO NOT drop off students in the staff parking lot in the back entrance off of 8th AVE or the drive-thru in front of Building A. Building A drive-thru is reserved for ADA access during regular drop-off and pick-up times.

Or,

Find a parking spot in the main parking lot, along 5th AVE (ONLY if you walk them across the street) or in the old bus loading zone in front of Building A and walk your child to the front entrance starting at 8:45AM (9:45AM on Wednesdays).

PARENTS PICKING UP THEIR CHILDREN AFTER SCHOOL SHOULD DO ONE OF THE FOLLOWING:

In your vehicle - (Car Pick-up)

Enter the parking lot from 5th AVE, DO NOT pull into the marked crosswalk zones for the safety of students/parents walking home. Follow the procession of cars to the pick-up area in front of Building B. Your child(ren) will then come to your vehicle. Staff members will be there helping students to their cars to ensure their safety. Once you have your student, follow the procession of cars back towards 5th AVE. Please DO NOT drive through coned-off areas. These areas are set to keep our students walking safe.

Or,

(Walk-up/Pick-up) Find a parking spot and walk up to the basketball court by Building B and wait for your child(ren) to come to you.

If you are planning on picking your child(ren) up before their regular scheduled dismissal time, please send a note or call the office prior to 2:45PM. Come to the front office in building A and sign your child(ren) out on the clipboard labeled "Student Signout".

For the safety of our children, please refrain from using cell phones while operating your vehicle on school property. Please do not pick your child(ren) up directly from their classroom without checking in at the office first.

This is a reminder about the rules of the parking lot. Car pick up and drop off are allowed only in front of building B. You must stay in your car during pick up and drop off. If you would like to get out of your car, please park IN the parking lot. The starred area in the map below is for ADA/Handicap drop off and pick up ONLY during the following times: M/T/TH/F, 8:30am-9:15am, Wednesday 9:30-10:15am and all days 3:15pm-3:45pm. No drop off or pick up is allowed at the building A entrance unless you have a handicap sticker or it is medically necessary. Let's make sure to keep this area clear for those who really need it. Thank you!

