



**Retreat Meeting Minutes**  
**Date: Saturday, December 3, 2011**  
**Place: Administration Building**

**I. Call to Order and Welcome:**

The Retreat of the Board of Education was called to order, and everyone was welcomed at 8:06 a.m. by President, Kandace Boysen. The following members were present: Kandace Boysen, Jeanne Cooper Kuiper, Michael Hansen, Linda Kelly, Kay Olthoff and Dan Potts and Judith Wilcox. Absent: None

**II. Public Comments):** None at this time.

**III. Board Discussion Item(s):** The purpose of the meeting is general discussion. Meetings will now start with the Pledge of Allegiance. With the new election law, we will look at changing to six-year terms. Also, discussed the Special Education job-sharing program with Muskegon and the O.K. Conference realignment vote.

The next meeting is the December 5 Work Session.

**IV. Superintendent Topics:**

Reviewed the transition process, departments and communication.

**V. 2012:** Discussed initiatives that will be priorities in 2012.

**VI. Adjournment:**

Kay Olthoff moved to adjourn the meeting at 10:10 a.m.; Linda Kelly supported the motion. The motion passed unanimously.

Respectfully Submitted,

---

Judith L. Wilcox  
Secretary, Mona Shores Board of Education

/sb