



## **Board of Education Combined Session Minutes**

**DATE: Monday, January 12, 2015**  
**TIME: 7:00 p.m.**  
**PLACE: Board of Education Conference Room**

### **I. Call to Order/Welcome/Pledge:**

President Olthoff called the meeting to order led the Pledge of Allegiance at 7:02 p.m. The following members of the board were present: Kandace Boysen, Chris Burnaw, Jeanne Cooper-Kuiper, Mike Hansen, Jay Keessen, and Stan Miller. Absent: None  
The following Administrators were also present: Greg Helmer, Sue McAvoy, Mary VanderMolen, and Rob Jonker.

### **II. Approval of Agenda:**

Kandace Boysen moved and Stan Miller supported the motion to approve the agenda as amended. Passed (7-0). Absent: None

### **III. Superintendent Report (s):**

#### **A. Board of Education Appreciation:**

On behalf of the Mona Shores Public School District, Mr. Helmer presented the members of the Board of Education with a gift in appreciation for their continued service.

#### **B. 90 Day Plan Update:**

Mr. Helmer will be preparing a summary of the findings from his 90 Day Entry Plan to be shared at the Board of Education Retreat. He has completed 1:1 conversations with all Administrators and 6 of the Board Members. The survey has generated 800 responses from the community, parents, and staff. He has also attended City Council meetings with both the City of Norton Shores and the City of Roosevelt Park.

#### **C. School Safety Competitive Grant Program Application:**

A grant application has been prepared and submitted for \$165,000 by Jennifer Bustard, City of Norton Shores Police Officer Jared Passchier, and Greg Helmer to be used for school safety improvements.

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**IV. Public Comments:**

None at this time.

**V. Consent Agenda Action Items:**

- A. Revisions to the Minutes of the November 3 Special and Work Sessions, and the November 10 Special and Regular Session Meetings:

Additional Revisions are needed for the minutes of the November 3 Special and November 10 Regular Session Meetings. No additional revisions are needed for the minutes of the November 3 Work Session meeting. The meeting minutes for the November 10 Special Session will be removed. No minutes are needed for Committee Meetings for Student Reinstatements.

- B. Minutes of the December 15 Special and Combined Sessions

The meeting minutes for the December 15 Special Session will be removed. No minutes are needed for Committee Meetings for Student Reinstatements. Revisions are needed for minutes of the December 15 Combined Session meeting.

- C. Business

Shannon Glinski provided supporting documents prior to the Board Meeting. Rob Jonker presented on documents and was available for questions.

- D. Personnel

Sue McAvoy reviewed the personnel report for new hires/resignations.

- ~~E. Approval of Preliminary Qualification Application – May 5<sup>th</sup> Bond Issue~~

- F. Summer Tax Levy

Rob Jonker reviewed the Resolution for the 2015 Summer Tax Levy

- G. Insurance 80/20 Approval

Sue McAvoy reviewed the resolution for the 80/20 Health Insurance Co-Pay

Stan Miller moved and Kandace Boysen supported the motion to move consent agenda item E to Separate Action Items. Passed (7-0). Absent: None

Kay Olthoff moved and Kandace Boysen supported the motion to accept the consent agenda items as amended. Passed (7-0). Absent: None

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**VI. Separate Action Items:**

**A. Board of Education Organization – Election of Officers:**

Christine Burnaw recommended the following slate of officers:

President – Kay Olthoff  
Vice President – Kandace Boysen  
Secretary – Jeanne Cooper-Kuiper  
Treasurer – Stan Miller.

Stan Miller moved and Mike Hansen supported the motion to accept the Election of Officers as presented. Passed (7-0). Absent: None

**B. Approval of Preliminary Qualification Application – May 5<sup>th</sup> Bond Issue:**

Greg Helmer reviewed the Approval of Preliminary Qualification Application document for the May 5<sup>th</sup> Bond Issue.

Stan Miller moved and Mike Hansen supported the motion to approve the above separate action item as presented. Passed (7-0). Absent: None

**VII. Board Business:**

**A. Board of Education Retreat**

January 31<sup>st</sup>

8:30 a.m. to 12:30 p.m./Administrative Building Conference Room

**B. Board of Education Appreciation - "Lunch for Dinner"**

February 2, 2015 - 6:00 p.m. - Mona Shores High School Cafeteria

Provided by Chartwells School Dining

Members of the Board discussed attending the Appreciation Dinner and moving the meeting location for the February 2 Work Session to High School Media Center.

**C. Retired Mona Shores Employee - Tom Wilson - Members of the Board asked for an update on his medical condition.**

**D. Members of the Board would like to set up meetings this spring with the City Managers of Roosevelt Park and Norton Shores. They would like to continue a yearly schedule of these meetings as well. Mr. Helmer agreed and will organize the meetings.**

**E. Jay Keessen was assigned to be the Churchill Elementary Liaison.**

**VIII. Adjournment:**

Mike Hansen moved supported by Kay Olthoff to adjourn meeting at 7:44 p.m.

Passed (7-0). Absent: None

Respectfully Submitted,

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Jeanne Cooper-Kuiper  
Secretary, Mona Shores Board of Education

