



Board of Education Planning Session Minutes

DATE: Wednesday, August 12, 2015

TIME: 6:00 p.m.

PLACE: Judith L. Wilcox Professional Learning Center – Ross Park

I. Call to Order/Welcome:

The Planning Session of the Mona Shores Board of Education was called to order at 6:04 P.M. by President Kay Olthoff. Those attending were board members Kay Olthoff, Kandace Boysen, Chris Burnaw, Jeanne Cooper-Kuiper, Mike Hansen, Stan Miller, and Superintendent Greg Helmer. Absent: Jay Keessen. President Olthoff led the group in the Pledge of Allegiance. At 6:05 board member Jay Keessen arrived.

II. Approval of Agenda:

Stan Miller moved and Christine Burnaw supported to amend the agenda by having Item O, FOIA Appeal Response, be moved to Item IV as a Separate Action Item. The agenda was approved as amended. Passed (7-0). Absent: None

III. Public Comments:

None

IV. Separate Action Items:

A. FOIA Appeal Response

Stan Miller moved and Kandace Boysen supported the motion to reduce the fee amount not to exceed \$1000 and that the requester be asked to pay \$250 good faith deposit prior to commencement of work, with the remainder to be billed based on actual hours and costs incurred.

Further board discussion followed the supported motion.

At 6:28 p.m. Human Resources Director Sue McAvoy was called. The phone conversation was via speaker phone so that Mrs. McAvoy could answer board member questions regarding the billing process for the FOIA Appeals.

Kandace Boysen moved to amend the original motion supported by Jeanne Cooper-Kuiper as follows: Reduce the fee amount not to exceed \$1750 and ask the requester be to pay \$875 good faith deposit prior to the commencement of work, with the remainder to be billed based on actual hours and costs incurred. Passed: (6-1) Absent: None

Further board discussion followed the motion.

Mike Hansen moved to proceed with the amended motion supported by Kandace Boysen. Passed: (6-1) Absent: None

VI. Discussion Topics:

- A. Vision Committee Volunteers with respect to the District Strategic Plan: The following board members will be representatives in the DSP Goal Focus Areas:

Kay Olthoff:	Teaching & Learning
Chris Burnaw:	Communications & Relationships
Jay Keessen:	Facilities & Finances

- B. Development of future Strategic Plans with Board of Education involvement
- C. Role/Relationship between the Superintendent and the Board of Education
- D. Routine review of Line Item Budget
- E. Baccalaureate Service
- F. Superintendent's Evaluation Timeline
- G. Communication from buildings to Board of Education
- H. Post-Graduation Surveys
- I. Student Representative at Board of Education meetings
- J. Building data gathering visits vs. Building reports
- K. Board of Education classes (MASB CBA courses)
- L. Board self-evaluation
- M. Lakeshore Technology Consortium
- N. United Way

VII. Adjournment:

Mike Hansen moved supported by Kandace Boysen to adjourn meeting at 9:30 p.m.
Passed (7-0). Absent: None

Respectfully Submitted,



Jeanne Cooper-Kuiper
Secretary, Mona Shores Board of Education