



Board of Education Combined Session Meeting Minutes

DATE: Monday, January 11, 2016

TIME: 7:00 p.m.

PLACE: Judith L. Wilcox Professional Learning Center – Ross Park

I. Call to Order/Welcome:

President Kandace Boysen called the Combined Session meeting to order at 7:00 p.m. and led the group in the Pledge of Allegiance followed by the reading of the Mona Shores Mission Statement. The following members of the board were present: Christine Burnaw, Jeanne Cooper-Kuiper, Jay Keessen, Stan Miller, and Kay Olthoff. Absent: Mike Hansen

II. Approval of Agenda:

Kay Olthoff moved and Christine Burnaw supported the motion to approve the agenda as presented. Passed (6-0). Absent: Mike Hansen

III. Superintendent Report:

A. Spotlight – Lincoln Park

Karen Abraham introduced Cathy Sander who implemented the elementary choir program at Lincoln Park and Campbell. The students from Lincoln Park performed a song from their December concert, "Mr. Frosty". Kandace Boysen then presented Cathy Sander with a Certificate of Appreciation.

B. Early College

Erin Patrick and Lee Andrews from Muskegon Community College presented on the Early College Program and were available for questions

C. Board Appreciation

January is Board of Education Appreciation month. On behalf of the Mona Shores Public School District, Mr. Helmer presented the members of the Board of Education with a gift in appreciation for their continued service.

IV. Public Comment:

None at this time.

V. Consent Agenda:

A. Minutes of the December 14 Special and Combined Session Meetings

Revisions were noted for the December 14 Special Session Meeting

B. Business

Robert Jonker presented the monthly financial reports and was available for questions.

C. Personnel

Sue McAvoy provided the personnel update in the packet. Greg Helmer was available for questions.

Christine Burnaw moved and Kay Olthoff supported the motion to approve the consent agenda items as amended/presented. Passed (6-0). Absent: Mike Hansen

VI. Board Business:

A. Winter Planning Session:

Kandace Boysen discussed the schedule for the winter planning session. The Board has determined that either February 4th or 11th are the dates that will work best for all members. A final determination on the date is still to be determined.

B. MASB Class for Board Members:

All board members have been invited to attend the following class being held by the MASB:

CBA 107: Labor Relations @ West Shore Educational Service District

Description: Board members will become acquainted with the nature and language of labor relations and public schools. The relationship of the Public Employee Relations Act to the Michigan Employment Relations Commission will be emphasized.

Date: Jan. 26, 2016

Time: 6 – 9 p.m.

Location: 2130 W US Highway 10, Ludington

C. Superintendent Evaluation

A new timeline has been proposed for the Superintendent Evaluation Process. The discussion identified changing to a calendar year versus fiscal year evaluation timeline.

D. Board Liaison Assignments

Kandace Boysen and Kay Olthoff will be changing assignments. Kandace will now be assigned to the administration building and Kay will now be assigned to the High School.

VI. Board Business (Continued):

E. Board of Education Norms Handout

F. Surveys

Stan Miller opened the discussion regarding acquiring LifeTrack Services, a survey company, to facilitate graduate surveys. This discussion topic will now be turned over to the Relationships & Communications Team.

G. Logo Trademark/Copyright and Websites

Discussion took place in regards the use of the Mona Shores Logo and Name use on other websites and social media sites.

VII. Adjournment:

Meeting was adjourned by President Kandace Boysen at 7:49 p.m.

Respectfully Submitted,



Jeanne Cooper-Kuiper
Secretary, Mona Shores Board of Education

