



## **Board of Education Combined Session Meeting Minutes**

**DATE: Monday, December 14, 2015**

**TIME: 7:00 p.m.**

**PLACE: Judith L. Wilcox Professional Learning Center – Ross Park**

### **I. Call to Order/Welcome:**

President Kay Olthoff called the Combined Session meeting to order at 7:03 p.m. and led the group in the Pledge of Allegiance. The following members of the board were present: Kandace Boysen, Christine Burnaw, Mike Hansen, and Stan Miller. Absent: Jeanne Cooper-Kuiper and Jay Keessen

### **II. Approval of Agenda:**

Kandace Boysen moved and Mike Hansen supported the motion to approve the agenda as presented. Passed (5-0). Absent: Jeanne Cooper-Kuiper and Jay Keessen

### **III. Superintendent Report(s):**

#### **A. Spotlight – High School Entertainment**

Jennifer Bustard introduced 3 high school students that performed. Bricio Eikenberry accompanied his sister on piano, Araceli Eikenberry who sang "Mary's Baby Boy", as well as Liam Wilcox, who sang "The Christmas Song" (Chestnuts Roasting on an Open Fire).

#### **B. Spotlight – Warm, Safe Dry Committee**

Greg Helmer introduced 3 of the "Warm, Safe, Dry" committee members that were in attendance, Melissa Baker, Kandace Boysen, and Jenny McNeill. Mark Quigg and George Thurlow were not able to attend. Mr. Helmer spoke about the effort that each of the committee members put in to help pass the bond. Kay Olthoff presented each of the committee members with a plaque of appreciation.

Jeanne Cooper-Kuiper arrived at 7:14 p.m.

#### **C. Spotlight – Athletic Highlights**

Ryan Portenga provided each Board Member with a document that ties the Mission, Objectives, and Goals of the Athletic Department to the District Strategic Plan. He presented on the document showing pictures and examples of each topic.

Jay Keessen arrived at 7:48 p.m.

**III. Superintendent Report(s) (Continued):**

**D. High School Coffee Shop Update**

Jennifer Bustard introduced Judy Hunt and Anne Brainard who presented on the student led coffee shop that will be added to the High School Media Center.

**E. State Representative, Holly Hughes – Message and Q&A**

Greg Helmer introduced Holly Hughes who discussed several legislative topics that are in process and was available for questions.

**F. Bond Transparency Committee & Flow Chart**

Greg Helmer provided each Board Member with copies of the Process Flow Charts for the Bond, Sinking, and Technology Funds, discussed them, and was available for questions. Revisions have been made to the Bond Fund Flow Chart based on the discussions.

Greg Helmer drew the Board's attention to the Holiday CD that was provided to each of them from Elementary Choir Teacher, Justin Sams. The CD contains music performed by all students from Churchill and Ross Park, as well as the after school choir programs at both buildings.

**IV. Public Comments: None at this time.**

**V. Consent Agenda Action Items:**

**A. Minutes of the November 2 Work and November 9 Regular Session Meetings**

Revisions are needed to the November 2 Work Session minutes.

**B. Business**

Robert Jonker presented the monthly financial reports and was available for questions.

**C. Personnel**

Sue McAvoy provided the personnel update in the packet. Greg Helmer was available for questions.

**D. New Course Proposal – Earth & Space Science**

**E. New Course Proposal - Yoga**

Bill O'Brien and Jennifer Bustard were available for questions regarding the proposed new courses.

Christine Burnaw moved and Jeanne Cooper-Kuiper supported the motion to approve the consent agenda action items as presented. Passed (7-0) Absent: None

**VI. Separate Action Items:**

**A. Bond Authorization Resolution**

Stan Miller moved and Kandace Boysen supported the motion to approve the Bond Authorization Resolution, followed by a roll call vote. Passed (7-0) Absent: None

Ayes: Mike Hansen, Christine Burnaw, Stan Miller, Kandace Boysen, Jay Keessen, Jeanne Cooper-Kuiper, and Kay Olthoff

Nays: None

Absent: None

**B. December Budget Amendment**

Kandace Boysen moved and Jeanne Cooper-Kuiper supported the motion to approve the December Budget Amendment as presented. Passed (7-0) Absent: None

**C. Summer Tax Resolution**

Stan Miller moved and Christine Burnaw supported the motion to approve the Summer Tax Resolution, followed by a roll call vote. Passed (7-0) Absent: None

Ayes: Mike Hansen, Christine Burnaw, Stan Miller, Kandace Boysen, Jay Keessen, Jeanne Cooper-Kuiper, and Kay Olthoff

Nays: None

Absent: None

**D. Consumers Energy Pole License Agreement**

Stan Miller moved and Kandace Boysen supported the motion to postpone the approval of the Consumers Energy Pole License Agreement pending further information from the Student Leadership group. Passed (7-0) Absent: None

**E. Health Insurance 80/20 Authorization**

Jeanne Cooper-Kuiper moved and Jay Keessen supported the motion to approve the Health Insurance 80/20 Authorization, followed by a roll call vote. Passed (7-0) Absent: None

Ayes: Mike Hansen, Christine Burnaw, Stan Miller, Kandace Boysen, Jay Keessen, Jeanne Cooper-Kuiper, and Kay Olthoff

Nays: None

Absent: None

**VI. Separate Action Items (Continued):**

**F. Reinstatement – Student #JS001516**

Kandace Boysen presented the committee recommendation to approve the conditional reinstatement of student #JS001516. Passed (7-0). Absent: None

**G. DI Team International Trip Approval**

Christine Burnaw motioned to approve the DI Team International Trip with the contingency to explore a liability insurance rider not to exceed \$300.

Christine Burnaw withdrew the motion to approve the DI Team International Trip with the contingency to explore a liability insurance rider not to exceed \$300.

Christine Burnaw motioned to approve the DI Team International Trip with the contingency that the district explores a liability insurance rider staying within the DI budget.

Christine Burnaw withdrew the motion to approve the DI Team International Trip with the contingency that the district explores a liability insurance rider staying within the DI budget.

Stan Miller moved and Jeanne Cooper-Kuiper supported the motion to approve the DI Team International Trip as presented. Passed (7-0) Absent: None

**VII. Other Business:**

- A. Stan Miller brought it to the Board's attention that there is a Mona Shores page on Facebook that is not maintained by the district. He has communicated several times with the administrator of that page, trying to determine who facilitates the page, with no response. He is recommending to the Board that they ask Facebook to allow the district to maintain the page.

Christine Burnaw moved and Stan Miller supported the motion to submit a request to Facebook to turn the administrator rights of that page over to the district. Passed (7-0) Absent: None

**VIII. Adjournment:**

Meeting was adjourned by President Kay Olthoff at 10:01 p.m.

Respectfully Submitted,



Jeanne Cooper-Kuiper  
Secretary, Mona Shores Board of Education