

# Mona Shores Public Schools School Emergency Drills Documentation Form

School Year: 2017-2018

Building:  Lincoln Park Elementary	Name of Person Coordinating Drill:  Shari Ralston
Date of Drill:  2-1-18	Title of Person Coordinating Drill:  Interim Principal

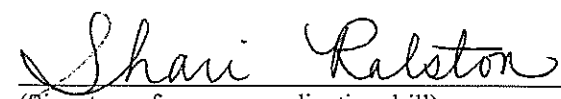
TYPE & TIME OF DRILL				
Type of Drill	Time of Drill	Class Change	Lunch/Recess	Other Time
<b><u>Fire Drill</u></b> <u>Minimum of 5 required:</u> At least 3 by December 1 At least 2 after December 1				
<b><u>Tornado Drill</u></b> <u>Minimum of 2 required</u>				
<b><u>Lock Down/Shelter in Place Drill **</u></b> <u>Minimum of 2 required</u> At least 1 by December 1 At least 1 after January 1	10:30 AM			
<b><u>AED/Cardiac Emergency Response</u></b>				

*At least 1 of the above performed drills is required to occur during a lunch or recess period or at another time when a significant number of the students are gathered but not in the classroom. Schools shall not conduct a drill at a time that would interfere with the conducting of a state mandated assessment.*

*\*\* A lockdown/shelter in place drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material or the presence of a potentially dangerous individual on or near the premises.*

DRILL DETAIL	
Exact time required to evacuate/shelter/secure 30 seconds	
Total # of participants 472	

## DRILL COORDINATION



\_\_\_\_\_  
(Signature of person coordinating drill)

2/6/18

\_\_\_\_\_  
Date

*This report documenting a completed school safety drill shall be posted on the building website within 30 school days after the drill is completed and maintained on the website for at least 3 years.*