Mona Shores Public Schools
School Emergency Drills Documentation Form

School Year: 2018-2019

Building:	Name of Person Coordinating Drill:
Lincoln Park Elementary	Shari Ralston
Date of Drill: 5/3/19	Title of Person Coordinating Drill: Principal

TYPE & TIME OF DRILL

Type of Drill	Time of Drill			
	Standard	Class Change	Lunch/Recess	Other Time
Fire Drill Minimum of 5 required: At least 3 by December 1 At least 2 after December 1	10:00 am			
Tornado Drill Minimum of 2 required				
Lock Down/Shelter in Place Drill ** Minimum of 2 required At least 1 by December 1 At least 1 after January 1				
AED/Cardiac Emergency Response				

At least 1 of the above performed drills is required to occur during a lunch or recess period or at another time when a significant number of the students are gathered but not in the classroom. Schools shall not conduct a drill at a time that would interfere with the conducting of a state mandated assessment.

*** A lockdown/shelter in place drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material or the presence of a potentially dangerous individual on or near the premises.*

DRILL DETAIL

Exact time required to evacuate/shelter/secure 2 minute 8 seconds	[redacted]
Total # of participants 455	
[redacted]	

DRILL COORDINATION

Shari Ralston
(Signature of person coordinating drill)

5/3/19
Date

This report documenting a completed school safety drill shall be posted on the building website within 30 school days after the drill is completed and maintained on the website for at least 3 years.