

## **MILTON-UNION EXEMPTED VILLAGE SCHOOLS**

School Board Meeting  
Board Conference Room

### Unofficial

The Regular Meeting of the Milton-Union Exempted Village Board of Education was called to order by President Lori Ginn Parsons on February 11, 2019 at 6:30p.m.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Present: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Other Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

### **SUPERINTENDENT REPORT**

Dr. Ritchey reported on the following items:

- The first parent engagement meeting will be held tomorrow evening in the media center starting at 6:00 p.m. and will address the issue of Peer Conflict & Healthy Relationships.
- Openings are still available for the Mental Health First Aid training. The training provides valuable information and can be completed in 2 sessions.

### **TREASURER'S REPORT**

#### 2019-021: Approval of Board of Education Minutes:

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to approve January 8, 2018 Board of Education Organizational and Regular Meeting Minutes.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

#### 2019-022: Approval of December Financial Report

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson to approve December Financial Report.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

#### 2019-023: Approval of January Financial Report

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve January Financial Reports.

Mrs. Altenburger explained that revenue exceeded projections by 8.38%. The main reason for the wide variance is that the district received an advance property tax payment in January, and the payment was expected in February. It is anticipated the variance will decrease by the time the final payment is received in February.

Expenditures exceeded projections in the benefits line due to the Bureau of Workers Compensation premium payment in January.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

### **OTHER SPECIAL REPORTS**

MUEA

OAPSE

February 11, 2019

## **AGENDA CONFIRMATION**

### **Additions and Deletions to Agenda**

None

### **2019-024: Approval of the Agenda**

A motion was presented by Mr. Long and seconded by Mr. Dehus to approve the agenda as presented.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

## **NEW BUSINESS**

### **2019-025: Transfer**

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson to approve the following:

- a. Transfer \$484,136.53 from the 003(Permanent Improvement Fund) to the 002(Debt Services Fund)

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

### **2019-026: Property, Fleet & Liability Insurance Coverage**

A motion was presented by Mr. Long and seconded by Mr. Dehus to award a 1-year contract renewal to Argonaut/Trident Insurance for coverage of school property, liability, bus fleet and other BOE owned vehicles at the same rate as 2018-2019 for the 2019-2020 policy term.

Mrs. Altenburger stated the District's loss ratio (dollar amount of paid claims divided by premium) was 37.5%. Because of the low loss ratio, there is a zero percent rate increase for fiscal year 2020.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

### **2019-027: Resolution**

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh to approve reimbursement to Dr. Ritchey for accommodation expenses for the National SAT Advisory Committee in January 2019 and any similar arrangements related to the advisory committee participation organized by the College Board for the remainder of the current fiscal year.

Mr. Thompson inquired about the typical amount. Dr. Ritchey stated the request is for mainly hotel accommodations. The College Board has offered to pay for travel and accommodation expenses; however, because the College Board is a District vendor, the offer cannot be accepted.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

### **2019-028: Supervisory/Confidential Benefit Schedule**

A motion was presented by Mr. Thompson and seconded by Mr. Dehus for approval of the Supervisory/Confidential Benefit Schedule as modified, effective January 1, 2019.

Mrs. Altenburger explained that the only addition to the schedule is item number sixteen. This states that confidential/supervisory staff will receive a minimum of two hours of pay when called in to work at a time that is disconnected from their typical work hours. Additionally, the maintenance supervisor will receive a minimum of two hours of pay to perform building checks. This benefit is the same benefit given to classified staff.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-029: Consent Calendar

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Long to approve all matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

1. Employ the following personnel for certificated substitute personnel for the 2018-2019 academic year,
  1. Nicholas Alexander
  2. Melissa Garvic
  3. Jennifer Melke-Marks
  4. Daniel Trick

2. Employ the following personnel on supplemental contracts for the 2018-2019 school year:

**(\*\* Pending Certification)**

POSITION	PERSONNEL	STIPEND	STEP
<u>Athletic:</u>			
HS Boys/Girls Track Asst.	Dan Studebaker	\$2,839.00	4
MS Girls Track	Katie Roose	\$1,987.00	4
MS Girls Track	Sam Klaus	\$1,514.00	1
MS Boys Track	Larry Moore	\$1,987.00	4
HS Boys Tennis	Roger Davidson	\$3,218.00	4
HS Boys Asst. Tennis	Steve Brumbaugh	\$1,514.00	2
HS Boys Asst. Baseball	Eric Galentine	\$2,650.00	3
HS Girls Head Softball	Curt Schaeffer**	\$3,975.00	4
HS Girls Asst. Softball	Haley Crowe	\$1,893.00	1
Athletic Personnel	Matt Bracci	Extra Curr. Personnel Supple. Wage Sched.	

3. Employ the following personnel as unpaid staff members to work with the following program for the 2018-2019 school year:

- |                       |   |             |
|-----------------------|---|-------------|
| a. Joe Swafford       | - | Boys Tennis |
| b. Britney Courtright | - | Softball    |
| c. Matt Bracci        | - | Baseball    |
| d. Nate Morter        | - | Baseball    |

4. Accept the following classified resignation:

- |                  |   |                             |
|------------------|---|-----------------------------|
| a. Toni Willis   | - | Cook Worker                 |
| Effective        | - | End of Day January 11, 2019 |
| b. Janet Demange | - | Cashier                     |
| Effective        | - | End of Day February 8, 2019 |
| c. Robin Newman  | - | Bus Driver                  |
| Effective        | - | End of Day March 1, 2019    |

5. Employ the following classified personnel for the 2018-2019 school year, as per salary schedule
  - a. Jay Schulz - Bus Driver -Double Run Floater  
Effective - 01/14/2019
  - b. Janet DeMange - Cook Worker  
Effective - 2/11/2019
6. Employ the following classified substitute personnel for the 2018-2019 school year, on the first eligible date, as per salary schedule, with average working hours worked not to exceed 29 hours per week in all jobs:
  - a. Jay Schulz
7. Employ the following as Temporary EMIS Coordinator for March 1, 2019 thru June 28,2019 at a rate of \$23.75/hr., not to exceed 29 hours per week.
  - a. Sandra Vore
8. Approve the following leave of absence for the purpose of family illness for Cheryl Metzner beginning February 4, 2019 through August 4, 2019.

#### **OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.**

##### 2019-030: Law Firm

A motion was presented by Mr. Long and seconded by Mr. Thompson for approval to employ the following law firm to provide legal representation to the District, for calendar year 2019.

- a. Burns Law, LLC: benefits and general legal work.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

##### 2019-031: Performance Trip to Disney

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson for approval of the Band and Choir trip to Disney World in Orlando, Florida December 5, 2019 - December 10, 2019.

Dr. Ritchey explained that the band plans to attend and perform at Disney World once every four years. Proceeds from fundraising through MUMBI will be used to pay for the trip. Students will be traveling by bus. The cost is \$1,000 per student. The Board needs to approve the trip since students will be representing Milton-Union Schools.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

##### 2019-032: Show Choir Contest

A motion was presented by Mr. Dehus and seconded by Mr. Thompson for approval of the Show Choir trip to the Buckeye Local HS Contest in Rayland, Ohio February 23, 2019 - February 24, 2019.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Thompson \_\_\_\_\_ Mrs. Brumbaugh \_\_\_\_\_ Mr. Dehus \_\_\_\_\_ Mr. Long \_\_\_\_\_ Mrs. Ginn Parsons \_\_\_\_\_

Vote: \_\_\_\_\_

##### 2019-033: Open Enrollment

A motion was presented by Mr. Thompson and seconded by Mr. Dehus for approval for the Milton-Union Exempted Village School District to participate in an Open Enrollment option as provided for in SB 140 and Ohio Department of Education Rule 301-48-02. This option shall be for the 2019-2020 school year and shall permit the enrollment of students from any Ohio school district. (see attached)

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

## **COMMITTEE REPORTS**

### Legislative & Student Achievement

Mr. Dehus stated the Governor signed HB502 which requires suicide prevention training every two years. Dr. Ritchey stated this could be completed during staff in-service time.

### Policy Update

Dr. Ritchey explained that new policies will be reviewed in the next one to two months.

### Building & Transportation

Mr. Baisden reported on the following items:

The LED lighting project is finished. An audit is now being conducted.

Waibel will begin working this week on the chiller repair. A crane will be used to move the chillers. Work should be complete in two weeks.

Mrs. Brumbaugh reported on the following items:

There is still a need for bus drivers and substitutes. She suggested highlighting the benefits of the position in a newsletter. It is a positive aspect to be on the same schedule as your children. Various ways of promoting the position were discussed.

Preston will no longer be in business in the spring due to retirement. Ms. Garrison has another vendor in mind for bus repairs.

The new school bus has been ordered.

Several of the elementary routes are crowded.

The pine trees by the retention pond need to be cut down due to children walking in the grass next to the connector road. It is hard for drivers to see them. Mr. Baisden stated the trees will be cut down.

### MVCTC

None

### Milton-Union Education Foundation

Mrs. Brumbaugh stated the Pot of Gold Breakfast will be held on Saturday, March 16, 2019. A Saturday date was chosen to encourage increased participation. Chris Cakes will be making pancakes and sausage. There will be a bouncy house for children in the elementary gym.

### Audit/Finance Committee

Mrs. Altenburger explained that the FY18 audit is running smoothly.

### Facility Complex Committee

None

## **INFORMATION and DISCUSSION ITEMS**

### Discuss March BOE Meeting Date

Board members agreed to date changes for the March and May regular meetings. The meetings will now be held on the following dates:

- March 27, 2019 at 6:30 p.m. in the Board Conference Room
- May 21, 2019 at 6:30 p.m. in the Board Conference Room

February 11, 2019

Update on Athletic Conference Affiliation

Dr. Ritchey and Mr. Lane gave an update on the possibility of the District joining a new athletic league affiliation. Discussion with Board members followed. The pros and cons of the decision were mentioned. No final decisions have been made. Mr. Lane will continue to attend meetings and update the Board.

**BOARD ANNOUNCEMENTS (Meetings)**

WMUT Meeting

February 28, 2019

6:00 p.m.

Village of West Milton

Regular Board of Education Meeting

March 27, 2019

6:30 p.m.

Board Conference Room

2019-024: ADJOURNMENT

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to adjourn the meeting  
President Ginn Parsons declared the meeting adjourned at 7:49 p.m.