

School District of Bangor

Facility Use Request

(form available online at: www.bangor.k12.wi.us)

(online calendar and requests accepted at: <http://bangorwius.tandemcal.com>)

Date Submitted: _____

Name of Event: _____ Group: _____

Event Description:

<u>Date(s) of use</u>	<u>Start Time</u>	<u>End Time</u>	<u>Location/Facility</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Special Needs/Set Up:

Name of Person(s) Requesting: _____

Address: _____

Phone: _____ (H / C / W) _____ (H / C / W)

Email: _____

Person(s) in charge and responsible for the proper use of the facility and the proper behavior of the attendees (if different than above): _____

Keys Checked Out? NO YES Key #: _____

Signature: _____

(Donations accepted – some fees may apply)

NOTE: If school is cancelled on a given day due to weather concerns, ALL school AND non-school activities are cancelled.

Building Administrator's Action:

Approved

Rejected

Signature: _____

Date: _____