

HHS 2018-2019

CELL PHONES/COMPUTERS/ELECTRONICS/ INTERNET SAFETY

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smart phone, audio or video recording device, personal digital assistant (PDA), ipod®, ipad®, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building principal.

During instructional time, which includes class periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Students are allowed to use electronic devices during "common time" or non-instructional time, which is defined as before and after school, during passing periods, and during the student's lunch period.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

Electronic devices are subject to the following rules:

1. They must be kept out of sight and in an inconspicuous location, such as a backpack, purse, or locker. Electronics devices must be turned off or set to silent or quiet mode during the school day.
2. Students may not use mobile electronic devices in the classroom unless it is teacher approved and/or a planned portion of the learning activity. Use of mobile electronic devices during school hours is regulated by specified times and locations such as the hallway during passing periods and commons before school, at lunch, and after school.
3. Emergency use of a cell phone, when at all possible, should have prior approval from a school administrator or staff member.
4. Inappropriate use will result in consequences, and may result in the loss of the privilege of using the electronic device at school. Any student who uses a cell phone or any other electronic device for cheating will receive consequences per the behavior ladder.
5. Cell phones, cameras, or any electronic devices used to harass or bully students' or harass school personnel will result in consequences and shall result in losing the privilege of using the device at school.
6. Cell phones, cameras, or any electronic devices shall not be used by students to take still photos or videos of other students or district employees without prior consent of the student(s) or employee(s). Violation

of this policy will result in consequences and loss of the privilege of using the device at school. No still photos or video tapes of students or district employees may be used for public display, or on any internet website without written consent of the administration.

7. Students who refuse to give up their electronic device when asked by a staff member will face consequences for insubordination.
8. Students who have had their phone banned from school and are required to check it in the office and are found to have their device on their person may also be written up for insubordination.
9. Electronic devices should not be used during Floating Tutor Time without teacher permission.

Each district computer and student-owned device with Internet access shall use the school server that has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the superintendent or designee. The superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filter device for bona fide research or other lawful purpose, provided the person receives prior permission from the superintendent or system administrator. The superintendent or designee shall include measures in this policy's implementation plan to address the following:

- a. limiting student access to inappropriate matter as well as restricting access to harmful materials;
- b. student safety and security when using electronic communications;
- c. limiting unauthorized access, including "hacking" and other unlawful activities; and
- d. limiting unauthorized disclosure, use, and dissemination of personal identification information

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

HHS 2018-2019: Electronic Device-Consequences

Cell Phone Violations: Administrators will follow the behavior ladder. Consequences may include one or more of the following if warranted: warning, detentions, ISS, STOP, and OSS. Repeat offenders will not be allowed to bring their phones to school. Steps on the consequences chart may be adjusted due to the severity of the infraction.

1st Offense-Written Warning-The electronic device will be confiscated by school personnel, sent to the office, and logged. The student's parent/guardian will be notified via email of the referral. The student is allowed to pick up the electronic device in office at the end of the school day.

2nd Offense-30 minute detention-The electronic device will be confiscated by school personnel, sent to the office, and logged. The student's parent/guardian will be notified via phone or email and required to pick up the electronic device in the HHS Office between 7:15am and 3:30pm.

3rd Offense-Full Day ISS-The electronic device will be confiscated by school personnel, sent to the office, and logged. The student's parent/guardian will be notified via phone or email and required to pick up the electronic device in the HHS Office between 7:15am and 3:30pm. Student will need to leave the electronic device at home or check the device in the office for a time period that may include the rest of the school year.

4th Offense and Beyond- The electronic device will be confiscated by school personnel, sent to the office, and logged. The student's parent/guardian will be notified via phone or email and required to pick up the electronic device in the HHS Office between 7:15am and 3:30pm. Administrators will follow the behavior ladder and consequences may include one or more of the following: ISS, STOP, OSS, or other consequences deemed appropriate. Student will need to leave the electronic device at home or check the device in the office for the remained of the school year.



HHS Electronic Device-Consequences Chart



1st Offense-Written Warning-

Device sent to office, parent notified via email, student pick up at end of day in office

2nd Offense-30 minute Detention-

Device sent to office, parent notified via phone/email, parent pick up between 7:15-3:30pm in office

3rd Offense-Full Day ISS- Device sent to office, parent notified, parent pick up between 7:15-3:30pm in office, Student must leave device at home OR must check in the office.

4th Offense and Beyond- Device sent to office, parent notified, parent pick up between 7:15-3:30pm in office, Student must leave device at home OR must check in the office. Consequences may include ISS, STOP, OSS, or other consequences deemed appropriate. Parent meeting may be required to determine a behavior improvement plan.

Electronic Device Violations: Steps on the consequences chart may be adjusted due to the severity of the infraction. Students who refuse to give up their device when asked by a staff member will face consequences for insubordination. Students who have had their device banned from school and are required to check in the office and are found to have their device on their person may also be written up for insubordination.

