

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
MARCH 11, 2019**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: J. Andreoni, J. Scherer, S. Gonzalez, D. Grams, T. Schutt, G. Moses

Board Members Absent: R. Deschner

Administrators Present: Superintendent J. Sorbie, Business Administrator A. Klein, Director of Pupil Service M. Burke, Coordinator of Careers and Occupations K. Pickel, Principals J. Karedes, H. Schmelz, Associate Principal A. Urmanski, Athletic Director G. Otte

The press was represented by Mike Hoey, *Delavan Enterprise*.

Minutes Approved: The minutes of the February 11, 2019 regular/closed session meeting, the February 13, 2019 special meeting and the February 25, 2019 closed session meetings were unanimously approved on a Grams/Andreoni motion.

Student Council Report: President Elizabeth Sirkman reported that their goal of 90 successful blood donors was surpassed during their blood drive. Next blood drive they will look to communicate the date and time to the community as they can donate also. She stated that after spring break they would be working on a movie night, penny wars, and new things to get more teacher involvement.

Winter Season Sports Results: Athletic Director G. Otte reported on boys basketball, girls basketball, boys swimming and wrestling. Swimmer Luca Lopez qualified and participated in the state swim meet placing 12th after winning his conference and sectional meets. The district had two freshman wrestlers that qualified and participated in the state wrestling meet, but both lost their first match. They were Owen Chelminiak and Cole Hanson. Cheerleading and hockey rounded out the winter season. Congratulations to all winter season sport athletes.

Pitch Competition Champion Trent Hernandez: Senior Trent Hernandez reported to the board on his pitch for a quick attachment prosthetic leg. He designed a prototype and pitched it at the Midwest competition in Whitewater along with teammates Elizabeth Sirkman, Aiden Showalter, CTE teacher Mike Rick and Reichert Prosthetics Orthotics Business Professional Elizabeth Bianchi-Knod. There were seven finalists who presented before a panel of six judges. Upon deliberations, it was determined that he won the competition and received a free-year of tuition at UW-Whitewater. Congratulations Trent!

District Kudos: Superintendent J. Sorbie gave kudos to Jim Larson, Nick Stark and Nick Marsh for the outstanding high school musical performance of *Footloose*. Second kudos went to music teacher Joan Guzman for recording and asking teachers to be pen pals with dual language children in New York. Third kudos went to Beth Frommgen, Kirsten Andreoni and Amy Knudtson-Sylvester for the lock-in at Phoenix Middle School. Fourth kudos went to Shawn Marse for the table decorations for the realtor breakfast and to helpers Kelly Pickel, Becky Schneider, Cassie Sympson and building principals for their great job of making their buildings look good for the realtors.

Citizens Comments: Resident Andy Terpstra spoke to the board about the new website, receiving financial statements each month, resolution to allocate \$500,000 to general fund each year of the referendum, selling property the district owns, and how is the budget being formed for next year. Resident Kara Sussek spoke on behalf of the dual language program and that the board is not following their board policies when they didn't do a search for a new superintendent.

Consent Agenda: A motion was made by S. Gonzalez and seconded by G. Moses to approve the manifest of bills; gifts/grants of a used snow blower for auto shop from Sandee Ortiz, Delavan; staff resignation for the 2019-2020 school year from Lisa Schmelz – special education teacher; new staff contract for the 2018-2019 school year for Sarah Wellhausen – special education teacher; and non-faculty co-curricular contract for the 2018-2019 school year for Kane Castel – assistant track DDHS. The motion carried unanimously on a 6-0 vote.

Comets Community in Action Fundraiser for District Schools: A motion was made by G. Moses and seconded by J. Andreoni to approve the Butter Braid fundraiser for Wileman, Turtle Creek and Phoenix Middle School. The motion carried unanimously.

Personal Device Grant from DPI: Superintendent J. Sorbie stated that we continually seek to find other funds available and thanks to Brandon Curless and Lindsey Minkie for seeking and receiving a \$26,500 personal device grant from DPI.

Financial Statement for Month Ending February 28, 2019: Business Administrator A. Klein reviewed the financial statement. Mr. Klein stated that operating cash on hand is \$3,924,471.65, funds accessed on business line of credit \$0.00 and net operating funds at \$3,924,471.65 and the purchasing card usage for the month ending February 28, 2019 was \$13,215.49. A motion was made by D. Grams and seconded by J. Andreoni to approve the financial statement for month ending February 28, 2019. The motion carried unanimously on a 6-0 vote.

Projected Enrollments for the 2019-2020 School Year/Cuts for Administration: Superintendent J. Sorbie stated that in 2013-2014 our enrollment was 2,421 students in seats and six years later 2018-2019 our enrollment is 1,987 students in seats and next year's projection is 1,905 students in seats. That is a difference of 82 students which is about \$800,000. Dr. Sorbie stated that the district has to be mindful that we will have that much less money to spend and we have to determine cuts. In 2024 the Baird projection model shows the projected size of the district at 1,653 students. This is a big change in our population as a district and this is something we have been keeping our eye on since Tony and I started in our positions. Dr. Sorbie then reviewed the second attachment of cuts for administration. As she and Tony went around for the referendum they heard from the community that cutting 39 teachers and 10 plus aides was hard and they wondered why there were no administrator cuts. Dr. Sorbie explained that administrator non-renewals are January and February and those dates were past when the first referendum failed. So in listening to the community we have brought to the board administrative cuts for next year totaling approximately \$429,136.88. These cuts include not hiring a Curriculum and Instruction Director, cutting the Director of Language Acquisition, which is not required by DPI, cutting the Careers and Occupations Coordinator and giving that to a teacher leader and reducing the salary of an associate principal. We need to right size the district as we continue to reduce student population.

Referendum Spending for Staff Hiring: Superintendent J. Sorbie stated that when she and Tony went out for the referendum they outlined how the district would spend the 2.8 million including the \$500,000 to go to the reserve funds or more if we can. We allocated 1.6 million for staffing and that has not

changed for teachers in classrooms and a marketing and advertising coordinator to attract students to the district and that has not changed based on current students. We are still budgeting \$299,000 for curriculum needs and working towards a cost of living raise for staff as they took a pay freeze for this current school year. The district is sticking to our promise and that referendum handout is still intact. Dr. Sorbie provided the board with a list of positions that will be posted and stated that movement may occur internally so there may be shifting of grades from this list. The positions are 1st grade mono, 2nd grade mono, 3rd grade dual language, 4th grade dual language, two counselors, three special education, one physical education, 5th grade mono, 7th grade dual language, 8th grade dual language, CTE, robotics/librarian, English, Math, Science, Social Studies intern, CTE woods, ASL, math coach, and marketing/communications person.

Sponsorship Guide: Superintendent J. Sorbie stated that we are always seeking other forms of revenue and last month the board reviewed the sponsorship guide and then it was sent to our attorney. The attorney gave some suggestions and also drafted the agreement we should use. Dr. Sorbie recommended approval based on the attorney recommendations that had been made to the document. A motion was made by J. Andreoni and seconded by T. Schutt to approve the sponsorship guide. The motion carried unanimously.

Additional School Fess for 2019-2020 School Year: Superintendent J. Sorbie stated that a board member had brought up putting on a school fee for woods/construction classes. Currently students use old pallets donated to the district for their projects and if a fee was charged we could buy better wood samples and students could take home a little nicer project. We are proposing a \$5.00 use fee for woods 1 and woods 2 classes. A motion was made by S. Gonzalez and seconded by G. Moses to approve \$5.00 user fee for woods 1 and woods 2 for participating students. The motion carried unanimously.

Start College Now Applications: Principal J. Karedes presented the following applications:

Grade 2019-20	Courses Requested	# Credits Per Course	Approved	Not Approved	HS Credit Approved	HS Credit DENIED
12	502-312 INTRO TO BARBER/COSMETOLOGY	1	YES	NO	NO	YES
	502-324 BARBER/COSMETOLOGY INDUSTRY	2	YES	NO	NO	YES
A motion was made by G. Moses and seconded by S. Gonzalez to approve without high school credit. The motion carried unanimously on a 6-0 vote.						
12	101-119 PAYROLL ACCOUNTING	3	YES	NO	YES	NO
	101-104 INCOME TAX ACCOUNTING	4	YES	NO	YES	NO
	101-112 ACCOUNTING FOR BUSINESS	3	YES	NO	YES	NO
	101-154 ACCOUNTING SOFTWARE APPLICATIONS	2	YES	NO	YES	NO
A motion was made by J. Andreoni and seconded by S. Gonzalez to approve both college and high school credit. The motion carried unanimously on a 6-0 vote.						
12	504-900 INTRO TO CRIMINAL JUSTICE	3	YES	NO	NO	YES
	504-902 CRIMINAL LAW	3	YES	NO	NO	YES
	504-141 INTERVIEW/INTERROGATIONS/CONFESSIONS	3	YES	NO	NO	YES
A motion was made by J. Andreoni and seconded by S. Gonzalez to approve without high school credit. The motion carried unanimously on a 6-0 vote.						

Grade 2019-20	Courses Requested	# Credits Per Course	Approved	Not Approved	HS Credit Approved	HS Credit DENIED
11	504-900 INTRO TO CRIMINAL JUSTICE	3	YES	NO	NO	YES
	504-902 CRIMINAL LAW	3	YES	NO	NO	YES
	504-904 JUVENILE LAW	3	YES	NO	NO	YES
	504-141 INTERVIEW/INTERROGATIONS/CONFESSIONS	3	YES	NO	NO	YES
A motion was made by J. Andreoni and seconded by S. Gonzalez to approve without high school credit. The motion carried unanimously on a 6-0 vote.						
11	504-900 INTRO TO CRIMINAL JUSTICE	3	YES	NO	NO	YES
	504-902 CRIMINAL LAW	3	YES	NO	NO	YES
	501-107 DIGITAL LITERACY FOR HEALTHCARE	2	YES	NO	NO	YES
	509-309 MEDICAL LAW, ETHICS, & PROFESSIONALISM	2	YES	NO	NO	YES
	504-902 REPORT WRITING	3	YES	NO	NO	YES
	504-141 INTERVIEW/INTERROGATIONS/CONFESSIONS	3	YES	NO	NO	YES
A motion was made by J. Andreoni and seconded by S. Gonzalez to approve without high school credit. The motion carried unanimously on a 6-0 vote.						
12	421-321 GAS METAL ARC WELDING	3	YES	NO	YES	NO
	442-322 SHIELDED METAL ARC WELDING	3	YES	NO	YES	NO
A motion was made by G. Moses and seconded by S. Gonzalez to approve both college and high school credit. The motion carried unanimously on a 6-0 vote.						
12	421-321 GAS METAL ARC WELDING	3	YES	NO	YES	NO
	442-322 SHIELDED METAL ARC WELDING	3	YES	NO	YES	NO
A motion was made by G. Moses and seconded by S. Gonzalez to approve both college and high school credit. The motion carried unanimously on a 6-0 vote.						
12	543-300 CNA	3	NO	YES	NO	NO
A motion was made by T. Schutt and seconded by G. Moses to deny this request. The motion carried unanimously on a 6-0 vote.						
11	543-300 CNA	3	NO	YES	NO	NO
A motion was made by T. Schutt and seconded by G. Moses to deny this request. The motion carried unanimously on a 6-0 vote.						
11	421-321 GAS METAL ARC WELDING	3	YES	NO	YES	NO
A motion was made by G. Moses and seconded by S. Gonzalez to approve both college and high school credit. The motion carried unanimously on a 6-0 vote.						
12	543-300 CNA	3	YES	NO	YES	NO
A motion was made by S. Gonzalez and seconded by J. Andreoni to approve both college and high school credit. The motion carried unanimously on a 6-0 vote.						
12	543-300 CNA	3	NO	YES	NO	NO
A motion was made by T. Schutt and seconded by G. Moses to deny this request. The motion carried unanimously on a 6-0 vote.						
12	316-133 MENU PLANNING, PURCHASING, COST CONTROL	3	YES	NO	YES	NO
	316-170 SANITATION & HYGIENE	1	YES	NO	YES	NO
	316-131 CULINARY SKILLS I	4	YES	NO	YES	NO
	316-190 FOOD SERVICE SUPERVISION	3	YES	NO	YES	NO
	504-900 INTRO TO CRIMINAL JUSTICE	3	YES	NO	NO	YES
	504-902 CRIMINAL LAW	3	YES	NO	NO	YES

A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the first four courses for both college and high school credit and the last two courses without high school credit. The motion carried on a 5-1 vote with D. Grams opposing.						
12	543-300 CNA	3	YES	NO	YES	NO
A motion was made by G. Moses and seconded by T. Schutt to approve both college and high school credit. The motion carried unanimously on a 6-0 vote.						
11	543-300 CNA	3	NO	YES	NO	NO
	513-111 PHLEBOTOMY	2	NO	YES	NO	NO
	513-110 BASIC LAB SKILLS	1	NO	YES	NO	NO
	307-148 ECE - FOUNDATIONS OF EARLY CHILDHOOD	3	NO	YES	NO	NO
A motion was made by J. Andreoni and seconded by S. Gonzalez to deny all courses. The motion carried unanimously on a 6-0 vote.						

Approve Purchasing of Phoenix Auditorium Seating: Business Administrator A. Klein reported that most of the core heating and cooling equipment has been repaired or upgraded through the Energy Efficiency Exemption and one of the areas of most pressing need is the auditorium located at Phoenix Middle School. The room was built in 1967 and has deteriorated significantly over the last 52 years. If anyone is interested we are selling the old seats from the auditorium. We have put out for bid the seating for the auditorium and received bids from JWC Building Specialties (Irwin Vendor) and Carroll (Hussey Vendor). All the other vendors contacted referred us back to these two vendors or failed to respond. Mr. Klein's recommendation would be JWC Building Specialties. A motion was made by J. Andreoni and seconded by D. Grams to approve JWC Building Specialties for the purchase and installation of auditorium seating for Phoenix Middle School. The motion carried on a 6-0 vote.

Phoenix Middle School Schedule with Dual Language: Principal H. Schmelz reviewed the Phoenix Middle School Schedule with dual language through 8th grade. He stated that the dual language will be able to maintain 50/50 in all core academics.

2018-2019 Minutes of Instruction/Inclement Weather Days: Superintendent J. Sorbie reviewed the minutes of instruction for elementary and secondary levels. She noted to the board that the secondary level requires more minutes of instruction and we are short minutes at that level. Dr. Sorbie stated that there was an inservice day scheduled for April 22 which will now be a full student day with classes and if there is another missed day, the district will make that day up on April 19. She also stated that the last day of school will be a full day of school rather than a half-day of school so students will come to take their final exams.

Second Reading NEOLA Board Policy Updates 1130,1400,1422,1662,2260,2270,2420,2700.01,3120,3122,3139,3140,3143(delete),3230,3362,4122,4230,4362,5111,5113,5114,5341,5512,2261.01,5517,6150,6220,6235,6440,6520,8330,9140,9150: A motion was made by D. Grams and seconded by G. Moses to approve the second reading NEOLA board policy updates. The motion carried unanimously.

Cancellation of March 25, 2019 2nd Monthly Board Meeting (Spring Break Week): Superintendent J. Sorbie stated that since the March 25, 2019 board meeting falls during spring break we would be cancelling that meeting so families can enjoy their break.

Superintendent Report: Superintendent J. Sorbie reviewed with board some marketing materials that will promote the district. Dr. Sorbie also stated that she met with Representative Tyler August and hopefully we can get a meeting of our three representatives to the district in late April or early May to do tours of the buildings and have the board talk about who the district is. They are aware of our needs and currently their two big initiatives they want to grab on to are full day 4K and 1.2 FTE for students in poverty for funding. We will get a date set up. Dr. Sorbie also recommended a board listening session for dual language families. There have been some misunderstandings out there and it is important for

them to understand where our vision is for the program going forward. We will get a date set up after spring break and let everybody know so their questions can be answered.

Future Agenda Items: None

Next Meeting Date: April 8, 2019 – Regular meeting – 7:00p.m.
April 22, 2019 – Regular meeting – 6:30p.m./7:00p.m.

A motion was made by J. Andreoni and seconded by S. Gonzalez to adjourn into executive session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, on employment, compensation or performance evaluation data of district employees and summer school coordinators. The motion carried on a roll call vote of all ayes. The regular meeting adjourned at 9:19 p.m.

Board discussions took place and the board reconvened into open session at 10:38 p.m.

A motion was made by D. Grams and seconded by S. Gonzalez to accept the summer school coordinator contracts of L. Prado and K. Andreoni for \$3,500 each with the possibility of up to \$1,000 bonus if the summer school program generates more revenue than expenses. The motion carried on a vote of 5-0 with J. Andreoni abstaining.

A motion was made by T. Schutt and seconded by S. Gonzalez that new hires/new contracts will reflect \$3,000 liquidated damages effective immediately upon signing. The motion carried unanimously on a 6-0 vote.

There being no further business, a motion was made by J. Andreoni and seconded by S. Gonzalez to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 10:43p.m.

Karen Logterman, Secretary

Jeffery Scherer, President