

**MINUTES OF THE REGULAR BOARD MEETING OF THE PLATTE-GEDDES SCHOOL  
DISTRICT #11-5 BOARD OF EDUCATION  
MONDAY, APRIL 8, 2019**

President R. Van Zee called the regular meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:05 p.m. on Monday, April 8, 2019, in the Library at the Platte-Geddes Elementary School. The meeting began with the Pledge of Allegiance.

Members present: Ross Van Zee, Jess Sondgeroth, Duke Starr, Tammie Olson, Heather VanDerWerff

Members absent: Ross Varilek, Tricia Meyerink

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Secondary Principal Patrick Frederick, Elementary Principal Jennifer Knecht, Frank Cutler, Abby Buitenbos, Marla Tegethoff, Roxanne Summerville, Darren DeNeui, Randal Brumbaugh, and Jason Huizenga

**Additions or deletions to this agenda**

The following items were added to the printed agenda: Cheer/Dance Coop, Accept Resignation of Paraprofessional Leah Bultsma, Approve Junior High Play Director Contract for Mrs. Caitlin DeGroot, Approve Administrative Negotiations, Executive Session Pursuant SDCL 1-25-2(4) Administrative Negotiations

**Approve agenda**

Motion T. Olson, seconded D. Starr approving the agenda as amended. All members present voted aye. Motion carried.

**Approve Consent Agenda**

Motion J. Sondgeroth, seconded H. VanDerWerff approving the following consent agenda:

- Minutes of the Regular Board Meeting on Monday, March 11, 2019
- Authorize Payment of Claims for April 18, 2019
- Approve Report of Cash Transactions dated 03/31/2019
- Void Check #41669 to SDHSAA in the amount of \$24.60

All members present voted aye. Motion carried.

**Public Participation**

Randal Brumbaugh addressed the board concerning the state championship banners, record boards, and several other items.

**Routine Business**

**Conflict Disclosures and Consideration of Waivers**

None

**Athletic Director Report**

F. Cutler shared information from the recent Athletic Director's conference he attended in Pierre.

**Cheer/Dance Cooperative**

M. Tegethoff has been approached by girls from neighboring communities that are interested in joining our Cheer & Dance Program. The board of education directed M. Tegethoff to discuss participation numbers and financial arrangements with those districts before a decision is made on entering into a sports cooperative agreement.

**Cheerleading Mat Purchase**

M. Tegethoff submitted the following two proposals to the board for the purchase of new cheerleading mats:

Tiffin Holdings, Inc.	\$8,500.00
E Z Flex Sports Mats	\$8,670.00

The current mats are becoming slippery and are showing considerable wear from use and from being moved between the two buildings. The Athletic Foundation, ICE Program, and Cheer & Dance Club are willing to contribute to the purchase. Motion T. Olson, seconded D. Starr to contribute up to \$5,000.00 toward the purchase of new mats. All members present voted aye. Motion carried.

**Superintendent Report**

Supt. Bailey gave a brief explanation of the Impact Aid program, why the district receives it, its current funding status, and why continued lobbying efforts are so crucial to the program. He thanked the board for their support in allowing K. Holter and him to attend the NAFIS Conference in Washington, D.C.

Senate Bill requires all school districts to place our nation's motto in a prominent place in each school building. The board discussed locations to display the motto.

ASBSD and SASD have been in communication with the South Dakota Department of Health about Senate Bill 84, which permits a school district to possess and, if needed, administer opioid antagonists. ASBSD and SASD advise school districts to wait on adopting and implementing this law until further guidelines and training on obtaining and administering the opioid antagonists are developed and made available by the Department of Health.

The district has been working with Signs 4 U to complete new track record boards. The old record boards became unattached to the wall and fell during the school day. Fortunately, no one was injured. The new records will be made of vinyl material, making them much lighter.

The wrestling boards were hung the same way and were taken down because of safety concerns. Different options have been discussed for replacing the wrestling records. If the old practice of recognizing all state placers continues, the records will need to be placed in an area with ample room and the design will have to allow for additional placers.

The Westerhuis Memorial Project will be moving forward in the next couple of months. The Black Panthers statue is on its way to Springfield, SD. Inmates at the prison will be painting it and then it will be delivered to Platte. The statue will be mounted on a brick pedestal inside the north entrance at the athletic complex.

Supt. Bailey has been approached by Jeremiah DeJong to see if the district would be interested in renting a storage unit for the Geddes bus. Mr. DeJong did not provide any additional details or cost estimates. During the winter months, there have been issues with the bus starting. Supt. Bailey asked if the board would like him to explore the option further.

Three interviews were recently held for the vocal music position on Thursday and Friday, with the possibility for another on Monday. So far, the administration has been very pleased with the applicants. Two applications have been received for the head football coaching position. Once it is determined what elementary position will be vacant, that position will be advertised. Three applications have already been received from elementary teachers hoping to gain employment in the district.

Supt. Bailey has invited Mitch Reed, current superintendent of the Florence School District, as part of the staff professional development on Friday, April 12. He is the author of the book, "Cardboard Confessionals" and is also a motivational speaker. Supt. Bailey invited members of the Platte Area Chamber and the board of education to join in hearing Mitch's message.

#### **Secondary Principal Report**

The State FFA Convention began yesterday in Brookings. The district has 24 students participating in this year's contest. Mr. Frederick stated that it was great to see so many students involved in FFA.

Smarter Balanced and SD Science Assessments have been scheduled for April 16-18. He hopes they are completed by April 23<sup>rd</sup>.

Mr. Frederick reviewed upcoming events and end-of-the-year activities.

#### **Elementary Principal Report**

Mrs. Knecht reported on Kindergarten Roundup. Forty-three prospective kindergarten students were screened. Currently 38 students plan to attend full day kindergarten and 9 students plan to attend half day kindergarten. During the screening, parents of students who will potentially be in the half day program were asked if they have a preference of morning or afternoon for their child to attend the kindergarten program. Most parents had no preference.

Students in grades 3-8 will represent our district in the Gregory Brain Brawl on May 1<sup>st</sup>. The Farm Safety event will be held on the afternoon of April 25. All students in grades K-6 attend this event. The program is arranged by Josh Sybesma and sponsored by The SD Young Farmers and Ranchers Committee and the SD Farm Bureau.

#### **Business Manager Report**

K. Holter gave a briefing of the sessions she attended at the NAFIS Conference. She also thanked the board of education for the opportunity to attend.

End-of-the-year financials are being closely monitored this time of the year to ensure that the district meets all of the accountabilities set by the state. The Food Service Management Renewal Contract with Thrive Nutrition Services has also been completed and has been sent in for approval.

The Department of Education is hosting a workshop that will cover the 2019 legislative session, overview of the general and special ed state formulas, teacher compensation accountability, excess general cash fund cash balance accountability statutes, new federal grant allowable cost policies, special education maintenance of effort, and an update on the Consolidated Application timeline. K. Holter will attend the workshop on April 15<sup>th</sup> in Mitchell.

The SDASBO Spring Conference will be held in Pierre on April 23-25, 2019.

#### **Committee Reports**

##### **Mid Central Educational Cooperative**

T. Olson reported on the Mid Central Educational Cooperative Meeting.

##### **Core Educational Cooperative Report**

J. Sondgeroth reported on the Core Educational Cooperative Meeting.

#### **Second Reading of Section K Policies – School, Community, and Home Relations**

The board of education gave second reading to Section K Policies – School, Community, and Home Relations. Motion D. Starr, seconded T. Olson to approve Section K Policies as reviewed and revised. All members present voted aye. Motion carried.

#### **Approve Resignation of Mr. Marc Aisenbrey/Advertise for Vacant Positions**

Motion J. Sondgeroth, seconded H. VanDerWerff approving the resignation of Marc Aisenbrey and to advertise for the vacant positions. All members present voted aye. Motion carried. Mr. Marc Aisenbrey was thanked for his four years of service with the district.

#### **Review Roof Bids for the 1974 East Addition**

The following two bids were received for the east addition roofing project:

Boone Brothers	\$113,400.00
ARS, a Tecta America Company, LLC	\$ 89,830.00

Due to discrepancies in the bids, it was recommended that both bids be rejected and the project be re-bid. Motion J. Sondgeroth, seconded T. Olson to reject both bids and readvertise the roofing project. All members present voted aye. Motion carried.

#### **Approve Offering Contracts to Classified Staff**

Motion T. Olson, seconded H. VanDerWerff approving offering contracts to classified staff. All members present voted aye. Motion carried.

#### **First Reading 2019-2020 School Calendar**

The board of education gave first reading to the 2019-2020 school calendar.

#### **STEAM Program Presentation**

Supt. Bailey and Mrs. Knecht had the opportunity recently to tour and observe Mitchell School District's STEAM Program. This program not only includes art, but also incorporates science, technology, engineering, and math. The administration would like to create this type of a program in the elementary to replace the art program. If successful, it would be expanded to the middle and high school in the upcoming years. High school students still wishing to take art could do so online with Mrs. Witt. Mrs. Knecht and Supt. Bailey gave a brief presentation on what they observed at the Mitchell School District. Motion D. Starr, seconded J. Sondgeroth authorizing the administration to proceed with the implementation of a one-year trial STEAM Program for the 2019-2020 school year. All members present voted aye. Motion carried.

#### **Approve Quote for Audit**

Motion D. Starr, seconded T. Olson approving the quote from Schoenfish & Co., Inc. to conduct an audit of the 2018-2019 financial records in the amount of \$8,000.00. All members present voted aye. Motion carried.

#### **Approve Negotiations with Certified Staff**

Motion J. Sondgeroth, seconded D. Starr approving the 2019 negotiations and changes to the 2019-2020 Master Agreement. Negotiated items include: A \$875.00 increase to current salary, increasing the base to \$40,000.00, clarifying the requirements for moving to the MA+MA lane, requiring pre-approval for attending workshops outside of the regular school term and request for reimbursement to be made within 30 days of attendance, increasing district contribution for employee health insurance by \$30.00 per month, adjusting date for health insurance plan year, increasing the flexible benefit plan maximum to \$2,700.00, increasing sick leave pay in excess of 60 accumulated days to \$25.00 per day, removing verbiage regarding FMLA in the sick leave policy, adding the option to trade 12 sick leave days for 1 personal day once per calendar year, adjusting the pay deduct leave to match the number to working days in the school calendar, requiring staff to be in the building by 9:30 a.m on late start school days, specifying leave times at the close of the school day, removing the informal procedure in the grievance policy, and correcting the hiring guide MA+MA lane. All members present voted aye. Motion carried.

#### **Out of State Travel Request**

Motion J. Sondgeroth, seconded H. VanDerWerff approving the out of state travel request of Mr. Carter Kemnitz to attend the National Coaches Conference in Bismark, ND from June 22-27. Travel expenses are estimated at \$982.00. All members present voted aye. Motion carried.

**Approve Sick Bank Request for Mrs. Trisha Frandsen**

Motion T. Olson, seconded J. Sondgeroth approving the sick bank request from Mrs. Trisha Frandsen for five days. All members present voted aye. Motion carried.

**Approve Chip and Seal Project**

The parking lots north of the elementary school are in need of chip and seal. The bid for the project was piggybacked with the City of Platte's summer maintenance project. Motion J. Sondgeroth, seconded D. Starr approving the chip and seal project bid for the elementary parking lots in the amount of \$9,300.00. Approval of the bid is without the fog seal but does include the purchase of crushed concrete to fill the holes in the parking lot prior to the project. All members present voted aye. Motion carried.

**Accept Resignation of Paraprofessional, Leah Bultsma**

Motion D. Starr, seconded H. VanDerWerff accepting the resignation of high school paraprofessional Leah Bultsma. All members present voted aye. Motion carried. L. Bultsma was thanked for her time with the district.

**Approve Junior High Play Director Contract for Mrs. Caitlin DeGroot**

Motion T. Olson, seconded J. Sondgeroth approving offering the contract for Junior High Play Director to Mrs. Caitlyn DeGroot at a salary of \$1,000.00. All members present voted aye. Motion carried.

**Approve Negotiations with Administration**

Item tabled until after executive session.

**Set Time/Date for May Board Meeting**

The May school board meeting will be held at the regular scheduled date and time on Monday, May 13, 2019 at 7:00 p.m.

**Executive Session**

Motion T. Olson, seconded D. Starr to enter into executive session at 9:38 p.m. pursuant SDCL 1-25-2(4), Administrative Negotiations. All members present voted aye. Motion carried.

President R. Van Zee declared executive session closed at 10:02 p.m.

**Board Action**

**Approve Negotiations with Administration**

Motion T. Olson, seconded D. Starr approving negotiations with the administration and offering contracts with salaries, terms, and conditions as follows:

Mike Neugebauer, Network Administrator: 2 ½% increase in salary, new salary \$60,185.46

Jennifer Knecht, Elementary Principal: 2 ½% increase in salary, 2-year rolling contract, new salary \$77,698.64

Patrick Frederick, Secondary Principal: 2 ½% increase in salary, new salary \$75,959.30 plus cell phone stipend of \$769.44

Kathy Holter, Business Manager: increase in salary from \$58,406.35 to \$63,500.00, year 2 of contract a minimum salary of \$66,000.00

Joel Bailey, Superintendent: 2 ½% increase in salary, 3-year rolling contract, new salary \$97,376.65. Contract will also include verbiage stating that salary for years two and three will be equal to or more than the previous year's contract amount.

All members present voted aye. Motion carried.

**Adjournment**

Motion T. Olson, seconded D. Starr to adjourn the meeting at 10:05 p.m. All members present voted aye. Motion carried.

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**President**

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**Business Manager**