



United School Administrators of Kansas
2023-2024
Membership Form

Please make any changes or corrections:

Last Name First Name

USD School

Position Second Position

New Administrator? New Position?

School Mailing Address

City County ST Zip

School Phone

Cell Phone Email (school)

Method of Payment

- Payment in full (Check payable to USA-Kansas)
VISA MASTERCARD DISCOVER AMEX
Account #
Expiration date Sec. Code
Payroll Deduction (Final Payment Due by May 31, 2024)
Automatic Checking Account Debit/Savings Account

MEMBERSHIP ENROLLMENT

Professional Learning Network (PLN)

If your district belongs to the PLN, USA membership cost would be reduced to \$125 per admin. (see Special Membership Dues section and check with us or your district office to see if you are a member of the PLN membership before joining as an individual).

Non-PLN members need to fill this form out to be a USA member based on your 22-23 salary.

USA-Kansas Dues [ ] New [ ] Renewal

[ ] USA-KS Professional Learning Network (ONLY if PLN District) \$125

OR

[ ] 2022-2023 Base Salary \$ x .00301

= Total USA-Kansas Dues \$

USA-Kansas Special Membership Dues

- [ ] Aspiring Leaders (see back) \$100
[ ] Emeritus (see back) \$50

Total Special Membership Dues \$

In addition to USA-Kansas membership, each USA active member must join at least ONE member association.

Member Association (State) Dues

- [ ] KSSA \$150
[ ] KPA \$100
[ ] 1st yr principal or Aspiring Principal \$50
[ ] Emeritus \$25
[ ] KASBO \$50
[ ] KASCD \$50
[ ] KASEA \$35
[ ] KASPA \$25
[ ] KanSPRA \$40
[ ] Institutional (3 ind. from 1 institution) \$100
[ ] KLCTE \$10
KACTE/ACTE membership required

National Affiliate Dues

- [ ] AASA \$470
[ ] Small Schools <350 students \$235
[ ] Emeritus \$79
[ ] NASSP \$250
[ ] Institutional \$250
[ ] NAESP \$259
[ ] Aspiring \$99
[ ] Asst. Prin. \$219
[ ] Institutional \$309
[ ] AASPA \$275
[ ] Associate Not for HR Dir or Supts \$175

TOTAL DUE \$

## Authorization Agreement for Preauthorized ACH Transactions

**ATTACH VOIDED CHECK WITH MEMBERSHIP FORM or membership will not be processed.**

I hereby authorize United School Administrators of Kansas hereinafter called "USA-Kansas" to initiate debit entries from my **Checking Account/Savings Account (circle one)** indicated below and the depository named below, hereinafter call "Depository", to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

**ACH transfers will be processed on or after the 20<sup>th</sup> of each month beginning in September, with the final transfer being done in May.**

Bank Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account No.: \_\_\_\_\_

This authority is to remain in full force and effect until USA-Kansas and Depository have received written notification from me of its termination in such time and in such manner as to afford USA-Kansas and Depository and reasonable opportunity to act on it.

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature required: \_\_\_\_\_

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### Terms and Conditions:

#### Definitions; special membership

- (1) Aspiring Leaders; enrolled in 6 hours each semester or recent graduate of an education leaders program, not currently holding a paid administrative position.
- (2) Emeritus members must have been a USA-Kansas member during the last year of employment.

#### Dues; payments, charges and fees

- (1) **Verification.** USA-Kansas reserves the right to verify your reported salary with your district office.
- (2) **Excess dues payment.** Effective July 1, 2013, dues received in excess of the total amount due will be credited to the following membership year. No dues shall be refunded to an individual or school district.
- (3) Dues to USA-Kansas are not deductible as a charitable contribution but may be deductible as an ordinary and necessary business expense. A portion of dues, however, is not deductible to the extent that USA-Kansas engages in state lobbying. The non-deductible portion of dues for 2022 is 10%.
- (4) USA-Kansas accepts checks (personal or business); credit cards (Visa, MasterCard, Discover, American Express); purchase orders; payroll deduction and ACH transfers.
- (5) Payroll deduction. Final payments are due by May 31, 2024. Payments made after that are subject to late fees.
- (6) **Checks; insufficient funds.** Checks returned with insufficient funds will be responsible for any additional fees as a result of a check returned for insufficient funds.
- (7) **Declined credit card payments.** The USA-Kansas office will attempt a second authorization before contacting the cardholder.



**1420 SW Arrowhead Rd, Suite 100  
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www.usakansas.org**

Kansas Principals Association • Kansas Association of School Business Officials •  
Kansas Association of School Personnel Administrators  
Kansas Association for Supervision and Curriculum Development • Kansas Association of Special Education Administrators  
• Kansas Leaders of Career and Technical Education • Kansas School Public Relations Association •  
Kansas School Superintendents' Association