



## NASHVILLE SCHOOL DISTRICT SCHOOL CALENDAR 2023-24

July/August	31-11	In-Service	
August	14	1st Day of School	
September	4	School's Out	<i>(Labor Day)</i>
September	15	Progress Reports Sent Home	
October	13	End of First 9 Weeks	<i>(44 Days)</i>
October	16	School's Out	
October	24	Parent Teacher Conference	<i>(3:30 - 7:00PM)</i>
November	17	Progress Reports Sent Home	
November	20-24	Thanksgiving Holidays	
December	22	End of Second 9 Weeks	<i>(44 Days)</i>
Dec-Jan	25-05	Christmas Holidays	
January	8	School Resumes	
January	15	School's Out	<i>(Martin Luther King Jr. Day)</i>
February	13	Progress Reports Sent Home	
February	15-19	Winter Break	
March	15	End of Third 9 Weeks	<i>(46 Days)</i>
March	18-22	Spring Break	
March	28	Parent Teacher Conference	<i>(3:30 - 7:00PM)</i>
April	19	Progress Reports Sent Home	
May	12	Graduation	
May	23	End of Fourth 9 Weeks	<i>(44 Days)</i>

Student Days 178

Teacher Days 190

# Nashville High School

---

Student's Name (Print)

---

Student's Grade

I have received the 2023-2024 Nashville High School Student Handbook, which includes all district policies approved by the Nashville School Board, concerning all rules, regulations, and responsibilities of my child's school day and/or in school activities during and after the school day.

According to Arkansas Act 1100, parents must give authorization for surveys or questionnaires to be administered to students. My signature below indicates that I have received a copy of the student handbook and that I provide my consent for my child to be given a survey/questionnaire.

---

Student's Signature

---

Parent/Guardian Signature

This handbook is subject to change pending clarification of certain state laws enacted by the legislature.

**SIGN AND RETURN TO THE SCHOOL OFFICE**

# Escuela secundaria de Nashville

---

Nombre del estudiante (en letra de imprenta)

---

Grado del estudiante

Recibí el Manual del estudiante de la escuela secundaria de Nashville 2023-2024, que incluye todas las políticas del distrito aprobadas por la Junta Escolar de Nashville, con respecto a todas las reglas, regulaciones y responsabilidades del día escolar de mi hijo y / o en actividades escolares durante y después del día escolar.

De acuerdo con la Ley 1100 de Arkansas, los padres deben autorizar la administración de encuestas o cuestionarios a los estudiantes. Mi firma a continuación indica que he recibido una copia del manual del estudiante y que doy mi consentimiento para que mi hijo reciba una encuesta / cuestionario.

---

Firmadel estudiante

---

del padre / tutor Firma

Este manual está sujeto a cambio pendiente aclaración de determinadas leyes estatales promulgadas por el legislador.

**FIRME Y REGRESE A LA OFICINA DE LA ESCUELA**



# Nashville High School

## Board Policy

## Student Handbook

### **VISION**

Nashville High School exists to provide a quality education to students of every age, at every ability level, and across all socio-economic strata. NHS strives to prepare all of its students for the ever-evolving demands of a global society.

### **MISSION**

The mission at NHS is for the students, faculty, staff, and community to provide an environment that promotes academic, social, and emotional welfare for all students. Nashville High School exists to prepare our students to succeed as adults in a changing society.

## **Board of Directors**

Tem Gunter, President  
Jerry Wilson, Vice President  
David Hilliard, Secretary  
Nick Britt, Member  
Jamar Finley, Member

## **Administration**

Douglas Graham, Superintendent  
Tate Gordon, Assistant Superintendent  
James Nichols, Transportation Director/Athletic Director  
Ashley Riggs, Principal  
Adam Matthews, Assistant Principal

## **Office Staff**

Beverly Tedford, Counselor  
Natalie Sherman, Career Coach  
Kaylie Hignight, Registrar  
Stephanie Hendry, Nurse

## **NHS Handbook Committee**

Ashley Riggs, Principal  
Adam Matthews, Assistant Principal  
Beverly Tedford, Counselor  
Natalie Sherman, Secretary/Administrative Assistant  
Stephanie Hendry, Nurse  
David Schwope, Teacher  
Aleshia Erwin, Teacher  
Kim Slayton, Parent  
Slade Slayton, Senior Scrapper  
Alexis Brizo, Junior Scrapper

**This handbook is subject to change pending clarification of certain state laws enacted by the legislature. (Adopted 6/19/23 by the Nashville Board of Education.) This handbook is published as a part of the curriculum and is a non-public forum under the supervision of the District Board of directors.**

# Table of Contents

<b>School Calendar</b>	<b>1</b>
<b>Signature Page</b>	<b>2</b>
<b>Signature Page - Spanish Version</b>	<b>3</b>
<b>Title Page</b>	<b>4</b>
<b>Board of Directors &amp; Administration</b>	<b>5</b>
<b>Handbook Purpose</b>	<b>8</b>
Handbook Documentation	8
Definitions	8
<b>General Information</b>	<b>10</b>
Student Attendance	10
Compulsory Attendance Requirements	10
Absences - IEP or 504 Plan	10
Attendance Policy	10
Tardy Policy	12
Late Arrivals	12
1st Block Tardy Policy	12
2nd-5th Block Tardy Policy	13
Late Enrollment	13
Make-up Work	13
Book Bags	13
Student Dress and Grooming	14
Head Lice Policy	15
Student ID Badges	15
Electronic Device/Cell Phone Policy	15
<b>Discipline</b>	
Standards of Conduct	17
Lunch Detention	18
In-School Suspension (ISS)	18
Class “A” Violations	20
Class “B” Violations	23
Class “C” Violations	23
Class “D” Violations	24
Disciplinary Complaints	31
<b>General Policies &amp; Procedures</b>	<b>32</b>
Evaluation	32
Expression	32
Extracurricular Policy	33
Homework Policy	34
AMI Days	34
Parking Permit & Regulations	35
Dropping Off Students	35

Driver's License Applicants	35
Policy Governing Title I Program	35
Parent-Teacher Conference Policy	36
Policy to Resolve Parental Concerns	36
Parental Involvement Policy	36
Search and Seizure	37
Chromebooks and Materials	37
Family Educational Rights and Privacy Act	37
Student Transportation Regulations	38
Due Process	39
Cafeteria Procedures	40
Campus Restrictions	40
Criminal Act	40
Foreign Exchange Policy	41
COVID-19	42
NHS Crisis Plan	43
Pledge of Allegiance	43
Moment of Silence	43
Outside Food & Drinks	43
Hydration	43
Deliveries - Food and/or Flowers	44
Health Services Emergency Care	44
Medication Administration Policy	45
Asthma Inhaler or Auto-Injectable Epinephrine	45
Insurance	46
Asbestos	46
Visitors on Campus	46
Student Social Events	47
Other Important Items	47
Title VI, Title IX, and Section 504 Coordinator	47
<b>Academics</b>	
Curriculum	48
Rules Regarding Home School Students	49
Graduation Requirements	50
Grade Forgiveness Policy	52
Concurrent College and High School Credit	53
Requirements for Honor Graduates, Valedictorian, & Salutatorian	53
Class Rank	53
Valedictorian & Salutatorian	53
Scraper Collegiate Academy	54
Advanced Placement Courses	54
Transfer Between Schools	54
Honor Roll	54
Report to Parents	55

Mid-Term and Final Exams	55
Final Exam Exemption Policy	55
Summer School	55
Withdrawals	55
Membership in National Honor Society	56
Graduations - Math and Science School Seniors	56
Academic Remediation - SWAG Time	57
Virtual/Blended Learning	57
Safety Policy	60

## **HANDBOOK PURPOSE**

### **Documentation of the Receipt of the Handbook Policies by Parents and Students**

Each student will receive a copy of this handbook at registration. The student is to take this handbook home, have his/her parents read the entire handbook and sign the form at the front of the book, and return this form to the school. The signed forms will be kept in the Assistant Principal's office as documentation of each parent's knowledge of the rules and policies of Nashville High School. Signing this form does not mean the parent agrees with all rules included in this Handbook; signature reflects that he/she has read the handbook and understands the rules under which this school will operate.

### **Definitions**

For all student conduct infractions, the administrator may choose from the following range of possible consequences at his/her discretion.

- Student Conference
- Detention Hall
- ISS
- Home Suspension
- Assignment to ALE
- Recommendation for Expulsion



1. **Suspension and Expulsion:** The School Dismissal Act (A.C.A. 6-18-506) gives the school board the authority to suspend or expel students for disorderly conduct in school, on the playground, or any school function.

A. **Suspension:** (A.C.A. 6-18-507) means dismissal from school for a period of time that does not exceed ten (10) days. This time is served at home.

-The Board of Directors authorized school administrators to suspend any student for a maximum of ten (10) school days for violation of rules, regulations, or policies.

-Subject to appeal to the superintendent or designee, a suspension may not be appealed to the School Board unless the superintendent initiates the suspension process.

-No make-up of academic work will be permitted on days when a student is suspended. Students may not participate in or attend any school activities while suspended. Students may not be on school property while suspended.

B. **Expulsion:** (A.C.A. 6-18-507) means dismissed from school for a period of time that exceeds ten (10) days.

-A school administrator may recommend or expel a student for more than ten (10) days for violation of school rules or policies. The recommendation is subject to appeal to the Board of Directors and the requirements of the Federal Individuals with Disabilities Education Act.

-All school district board meetings entertaining such appeals shall be conducted in executive session if requested by the parent or guardian of the student, providing that after hearing all testimony and debate, the Board of Directors shall conclude the executive session and reconvene in public session to vote on such appeal.

3. **Probation:** When a student is placed on probation, that student must obey the rules and regulations for the rest of the school year. If the student breaks probation, ALE will be recommended.

4. **Reasonable Force:** The minimum amount of force necessary to stop or restrain a student from conducting inappropriate behavior or in a manner which could cause physical injury to an individual or to enforce school rights and regulations.

5. **ALE:** (Alternative Learning Environment) An alternate class or school that affords all students an environment that seeks to eliminate barriers to learning for students whose academic and social progress are negatively affected by the student's personal characteristics or situation.

6. **ISS:** (In-School-Suspension) Suspension served outside of the classroom in an alternative setting on campus. While in ISS, students will be allowed to continue assignments for credit.

# **GENERAL INFORMATION**

## **Student Attendance**

### **Compulsory Attendance Requirements**

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1- RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions:

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6 – HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

### **Absences - IEP or 504 Plan**

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence. Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps to prepare them to accept responsibilities they will face as adults. Interactions with other students and participation in the instruction within the classroom enriches the learning environment and promotes a continuity of instruction which results in higher student achievement.

### **Attendance Policy**

Absences are no longer excused or unexcused. Students grades 10-12 are only allowed to miss 6 days of school per semester. Upon missing the 9th day, the student will be referred to the Principal for truancy. Parents can speak to a High School Administrator at any time in order to discuss upcoming absences. Administration reserves the right to approve any absences due to extenuating circumstances that may cause a student to exceed 8 days.

The following is a list absences that will not count against a student's 6 days:

1. Doctor's Appointments **with a Doctor's Excuse**
2. College Days (11th/12th grade Students: 2 per semester. Must be preapproved by Administration.)
3. Official School Business
4. Death in the family
5. Field Trips
6. Other school sponsored events
7. Quarantine Days
8. Holidays observed by the student's faith
9. Attendance at an appointment with a government agency
10. Participation in a FFA, FHA, or 4-H sanctioned event
11. Participation in the election Poll Workers Program
12. When a student visits his/her parent who has been called to active duty in the military or has returned from a combat zone.
13. Absences granted by Administration for seventeen year old students enlisted in the military who attend boot camp.
14. Court appearances
15. Any other exceptional circumstance approved by an Administrator

#### **What happens when students are absent?**

- At 2 days, parent will receive a call from a school official.
- At 4 days, student will be called in for a conference with an Administrator, and parent will be sent a letter.
- At 9 days, student will meet with Principal, **and** Principal will refer student to the juvenile court for truancy.

#### **Doctor's Excuses**

Doctor's Excuses will only be accepted up to 5 days past the day of the absence. Any Excuses sent to the Office after 5 days will not be considered without Administrator approval of special circumstances.

#### **If you need to check out of school**

A student may check out only if a person on their designated contact list calls or comes by the office. The person checking them out should speak to the principal, assistant principal, or secretary. Students must come by the office to check out before leaving campus. Students that fail to come by the office to check out will meet with an administrator the following day and will be assigned ISS.

**If you become ill during the school day and have to go home**

If a student becomes ill during the school day, he/she should secure permission from the teacher to go to the nurse. The student or nurse will call a parent to advise them of the situation. The student at this time may be permitted to sign out and go home. No student will be allowed to go home without first getting permission from a parent or designated person on his or her contact list.

**Reporting Absences to Local Officials**

The Nashville School District is directed by Arkansas law to refer to local officials the parents of students who miss more than the allowed number of unexcused absences per semester/term. For Nashville High School, the allowed number of absences is 8. When a student exceeds 8 absences, the principal will send a report to the appropriate local officials. Parents are subject to a civil penalty not to exceed \$500, and the student's driver's license could be suspended. The prosecuting or city attorney will be subject to neglect of duty charges if he or she fails to prosecute.

**Field Trips**

If a student has excessive absences, excused or unexcused, that student can be denied the privilege to go on field trips. It will be the Principals' decision on whether the student will be allowed to go or denied the privilege.

## **Tardy Policy**

All students are expected to report to school on time. It is the responsibility of the parent and the student to see that this policy is followed.

**Late Arrivals**

Students that arrive to school after 8:05AM are required to check in with the front office. The secretary will give the student an admit slip or tardy slip if the student has arrived in the middle of a class period. If the student arrives between classes, he or she may go directly to class. Any student who arrives to school late and does not check in with the office upon arrival will be subject to consequences at the discretion of an administrator.

**1st Block Tardy Policy**

A student will receive a warning for their first two tardies during each semester and be allowed to go to class. When a student reaches his or her third, fourth, and fifth tardy, they will be assigned to attend lunch detention. A student tardy 6 times or more will be assigned to in-school suspension. A student reporting to school after 8:45a.m. will be counted absent first period.

## **2nd-5th Block Tardy Policy**

A student tardy for class will report to detention hall the following day. The only exception will be if a teacher detains a student after class. If this occurs, then the teacher will write a note to the next period teacher excusing the tardy. If a student fails to report to the assigned place after being tardy, this student will be disciplined by being assigned detention hall. After a student has accumulated six (6) tardies, the punishment will accelerate to in-school suspension. At (10) tardies, the punishment will be 2 days of in-school suspension.

## **Late Enrollment**

A student will not be permitted to enroll in grades ten through twelve after the tenth (10th) day of the first semester or the tenth (10th) day of the second semester unless the principal determines that extenuating circumstances existed. Exceptions may be made for transfer students who were in good standing (not suspended or expelled) at their last school attended. No class changes will be made after school has been in session five (5) days. This applies to both the first and second semester.

## **Make-up Work**

Students who miss school due to an absence shall be allowed to make up the work they missed during their absence under the following rules. Students who miss school due to a suspension will receive zero points for work due on the day of the absence and will not be given extra time to make-up assignments.

- The normal time allowed to makeup work will be one (1) day per absence.
- Make-up work which is not turned in within the make-up schedule shall receive a zero.
- It is the student's responsibility to contact the teachers concerning makeup work and to find out when, where, and how makeup work is to be completed.
- Students are required to ask for their assignments on their first day back at school or their first class day after their return.
- Students are responsible for meeting due dates on all long-term projects or assignments unless an exception is approved due to an emergency or extenuating circumstances.
- Students are responsible for turning in their make-up work without the teacher having to ask for it.
- Students who are absent on the day their make-up work is due must turn in their work the day they return to school.
- As required/permitted by the student's Individual Education Program or 504 Plan

## **Book Bags**

If a student brings a book bag/backpack to campus, the following rules apply:

- Book bags/backpacks may be searched any time there is probable cause.

- The book bag/backpack must be taken by the student to each class and lunch.
- The book bag/backpack will not be left on the floor in the halls, in teachers' rooms, in any other area of the school, etc.
- Book bags left unattended in the halls or in any other area of the school will be confiscated.

## **Student Dress and Grooming**

It is our philosophy at Nashville High School for our students to strive for success in all areas: academics, behavior, and how they present themselves. We are highly recommending that our students come to school appropriately dressed to create an environment that is conducive to learning.

If a student's general attire or appearance represents a danger to his/her health or welfare, or attracts undue attention to the extent that it becomes a disruptive factor in the school, the student will be asked to make necessary changes.

- Students will follow all school rules governing safety in programs that may require the wearing of protective clothing, safety glasses, proper foot protection or other requirements.

Students will ***not*** be permitted to wear:

- Clothing which features offensive and/or vulgar words, pictures, or drawings or phrases of a sexual nature or that have derogatory language regarding a person's ethnic background, national origin, religious belief, sexual orientation, or disability
- Clothing which represents any group, gang, organization or philosophy, which advocates violence or disruption
- Clothing which features alcohol, tobacco, or illegal drugs
- Clothing which is unduly revealing, which includes exposing of chest, midriff, back or undergarments
- Hats, sunglasses, hoods, visors, bandanas, wavecaps, or any other headgear that covers the top of the head upon entering the building
- Shorts and skirts shorter than fingertip in length (including slits)
- Off the shoulder shirts, spaghetti straps, or tank tops. Straps must be at least two inches wide. Sleeveless shirts must be tight under the arm. ('Cold shoulder' shirts are allowed.)
- Blankets
- Clothing which shows underwear or lack thereof when doing normal school activities(including, but not limited to, leggings, tights, yoga pants, and jeggings). If these items are worn, there must be sufficient coverage to a minimum of mid-thigh.
- Costuming unless authorized by the building administration
- Rolling or wheeled shoes
- Pajamas, house shoes, or any other sleepwear except when authorized by the building administration

Consequences for students who are dressed inappropriately for school range from a change of clothing to ISS.

- **1st Offense- Parent brings change of clothing immediately or student is taken to ISS until they change attire.**
- **2nd Offense- Parent brings change of clothing immediately or student is taken to ISS until they change attire.**
- **3rd Offense- Two days of ISS and conference with parent/guardian.**

Repeated defiance of dress code after parent conference will result in home suspension.

The final decision regarding wearing apparel will be at the discretion of the school administration.

## **Head Lice Policy**

Students that present with head lice will require immediate treatment. Head lice is not indicative of poor hygiene, but spreads quickly from person to person. When a student returns to school after treatment, the student must be checked by the nurse and bring proof of treatment (box top, empty bottle, etc.) If a parent discovers their child has head lice, they need to inform the school nurse so other students may also be observed and checked.

## **Student ID Badges**

Incoming Sophomores will be issued a picture ID badge at the beginning of the school year for ACT and ID purposes. Juniors and Seniors can receive another badge upon request. The first badge is free.

### **Loss of a Badge**

Students that lose or misplace their ID badge will be charged a replacement fee to replace the badge. 1st time a student loses their ID badge, they will have to pay \$1.00 for a replacement badge. On the 2nd time and thereafter, students will be charged a replacement fee of \$5.00 to replace the badge.

## **Electronic Device/Cell Phone Policy**

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden. As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Cell phones, earphones, earbuds, and other personal electronic devices are no longer permitted for use in the classroom or hallways unless otherwise stated in a student's IEP or 504 plan.

Every NJHS student will be issued a chromebook for home and school use.

Upon entry to the classroom, students will place their phones in a place designated by the teacher. The policy will be the same in each class throughout the Building. Students will not be allowed to take cell phones to the restroom. Earphones, earbuds, smart watches, etc should be put away in the student's backpack at all times.

Misuse of electronic devices includes, but is not limited to:

- Using electronic devices in the classroom, hallway, or bathroom;
- Permitting any audible sound to come from the device;
- Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
- Using the device to take photographs in locker rooms or bathrooms;
- Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.
- Using electronic devices to post or share on social media during school hours
- Using electronic devices to photograph, live stream, audio record, or video record other students or employees ;
- Recording fights during the school day;

Before and after normal school hours, possession of electronic devices is permitted on the school campus. Students may also use electronic devices during lunch in the cafeteria and outside of the Building. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

Use of an electronic device is permitted to the extent it is approved in a student's individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. **Students misusing electronic devices shall have them confiscated.** Confiscated devices may be picked up at the school's administration office by the student's parents or guardians.

Any student caught misusing their cell phone/electronic device will have it **immediately** confiscated and turned in to the Assistant Principal's office, and they will serve the following punishment:



- **1st Offense – Parent will be called to pick up the phone and will sign documentation making them aware of the punishment for a second offense.**
- **2nd Offense – Parent will be notified and the student will not be allowed to have their cell phone back for 10 school days. After 10 school days are up, the parent will be notified to come and pick their child’s phone up.**
- **3rd Offense – Parent will be notified and the student will not be allowed to have their cell phone for 15 school days. After 15 school days are up, the parent will be notified to come and pick their child’s phone up.**
- **After the 3rd Offense – Any other cell phone violation will be an automatic 5 days suspension. The parent will be notified and may pick up the phone, and the student will lose cell phone privileges for the remainder of semester.**

**If a parent/guardian or student refuses to follow this policy, the student will automatically receive 5 days of home suspension.**

## **DISCIPLINE**

### **Standards of Conduct**

All students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school and not infringe on the rights of others. The school staff has the authority and the responsibility to take reasonable measures to maintain proper control and discipline among students under its care and supervision. Such measures may include the use of reasonable force in the exercise of lawful authority to restrain or correct students and to maintain order. Students and parents should take care to see that they are well-informed concerning rights, responsibilities, and expected standards of behavior.

School rules are in effect (1) at any time on the school grounds, (2) off the school grounds at a school-sponsored activity, and (3) on transportation to and from school or a school-sponsored activity. The rules for Nashville High School have been grouped into four classes of violations, ‘A’ through ‘D,’ with the class ‘D’ violations, being the most serious. Violations of these rules will be punished in accordance with a list of disciplinary actions specified for that class of violation. Repeat offenses will be punished with increased severity. Each violation of a school rule will be treated on an individual basis, and the administrator may use an alternate form of punishment in the case of extenuating or mitigating circumstances. The administrator may also exercise more extreme action in severe situations or in situations in which a student has been involved in other rule infractions.

The Nashville School District reserves the right to pursue disciplinary or legal action for behavior which is subversive to good order and discipline in the schools even though such behavior is not specifically covered in the following rules.

## **Lunch Detention**

Lunch Detention is held during both lunches every day. Detention can be assigned by teacher and by Administrators. Students who are assigned detention will report to the designated Detention room immediately after the bell rings for lunch. Upon arrival, students will place backpacks/purses in a designated area in the front of the room, and they will place their cell phones/electronic devices in a container held by the Detention Monitor. Students will not be allowed to take their chromebook to their desk.

Lunch will be provided from the cafeteria for those students who did not bring lunch from home. Students will eat lunch quietly, without talking for the duration of the lunch period.

If a student breaks one or more of the Detention Rules, he/she will be given another day of detention. Disruptions involving an Administrator's intervention will result in ISS or Home Suspension.

- Detention Rules
  - No talking at any time.
  - No electronic devices at the desks/tables.
  - No sleeping during detention.
  - Backpacks are kept in the front of the room.
  - Students must obey all aforementioned school rules.
  - Students are not allowed to leave the room during Detention for any reason. The student must stay in the designated room the entire lunch period in order for the detention to be served.
- If a student skips detention:
  - The student will be assigned ISS for missing detention and will serve detention the following day they return from ISS for the original infraction.
  - Any further infractions will be handled on an individual basis.

**\*Five Detention assignments in one semester will result in ISS for all further infractions.\***

## **In-School Suspension**

**Purpose** – The purpose of in-school suspension is to provide the school and the student with an alternative option to suspension from school for violation of school rules. The student who is assigned to in-school suspension is allowed to complete all assigned schoolwork and to receive credit for his/her work. Students shall be assigned to in-school suspension only for specific violations of the rules as stated in the student handbook. The number of days to be served in in-school suspension shall be as specified in the student handbook.

**Rules:**

1. Students assigned to in-school suspension will report to the High School Office at 8:00 a.m. with their Chromebook and any other materials needed to complete assignments.
2. Students will complete all assignments and hand them in to the supervisor.
3. Each student will be responsible for his or her own lunch. Lunches may be purchased from the cafeteria or brought from home.
4. Lunch will be from 12:00 – 12:30.
5. There will be one five (5) minute break in the morning and one five (5) minute break in the afternoon at a time determined by the supervisor.
6. No visitors are allowed at any time.
7. Talking is not permitted at any time other than at the break at lunch.
8. Students are not to eat, drink, or chew gum at any time other than the designated lunch period.
9. Students are not allowed to disrupt ISS in any way.
10. Students are not allowed to sleep during ISS.
11. Students may not violate ISS or NHS rules.

Students who do not comply with these rules will return to ISS the next day and each succeeding day until the student has properly served the assigned days of ISS in accordance with this policy. If a student's behavior requires removal from ISS, then the student will be sent home, suspended, for the remainder of the day and will be back in ISS until the assigned day has been properly served. A parent conference by phone or at the school will be required for the student to be readmitted to ISS. Students may not elect to be suspended in lieu of ISS.

Discipline decisions are made by the administration, not by the students. After a student has completed the assigned work from each of the student's teachers, the ISS director will give the student additional remediation work to complete. A student may also elect to bring other schoolwork or a library book to read (magazines, newspapers, etc., will not be allowed). Work assigned by the ISS director is to be done and turned in at the end of the day. Work assigned by the teachers must be completed first. ISS day is to be a full day of work. It is a day of discipline. Students attending ISS will sign a statement outlining the above expectations before attending.

**Supervision** – In-school suspension shall be under the direction of the in-school suspension supervisor who shall have complete authority over the operation of in-school suspension within the guidelines set forth by the school board. The supervisor shall determine if assigned students are in compliance with the rules and regulations of in-school suspension and should therefore receive credit for attendance. This shall be done on a daily basis. The supervisor shall also have the authority to recommend to the principal the suspension of any student who violates the rules and regulations of in-school suspension. Teachers will provide all assignments to the building assistant principal on the day preceding the student's assignment to in-school suspension. The assistant principal will be responsible for conveying these to the in-school suspension supervisor.

In-school suspension will be for four blocks. Any student assigned to in-school suspension will stay the full four blocks. When students return to campus in the afternoon after ISS, they are to report immediately to the office.

## **Class “A” Violations**

Violations of the following rules shall be punished in the manner described below.

- 1st and 2nd referral – 1-3 days in-school suspension (Principals may substitute detention at their discretion).
- 3rd and 4th referral – 1-3 days home suspension.
- 5th referral – 5 days home suspension. May recommend for expulsion

### **Rule 1: Insubordination**

A student shall comply with reasonable directions or commands of teachers, substitute teachers, teacher’s aides, principals, administrative personnel, assistant principals, school bus drivers, or any other authorized personnel. Examples of insubordination are disregard of directions or commands; back talk or other disrespectful communications to the authority figure are also examples of insubordination.

### **Rule 2: Disorderly Conduct**

A student shall not engage in behavior that produces situations in which instruction or activities are adversely affected. This includes any behavior that is inappropriate for an academic atmosphere. The following list contains behaviors that will not be tolerated at Nashville High School:

**2A: Profanity, Verbal Abuse, Obscene Gestures:** A student shall not use abusive, vulgar or irreverent language on the school campus at any time. A student shall not use physical gestures that convey a connotation of obscene or highly disrespectful acts, infringe upon the rights of others or cause or begin an overt and immediate disruption of the educational process. Harassment of a student (i.e. verbally, using gestures, or in writing) will not be tolerated.

**2B: Forgery of Passes, Falsification of Information, and Failure to Identify:** A student shall not forge another person’s name to any pass or student scheduling information, nor shall he/she falsify telephone numbers, addresses or general information. All students must, upon request, identify themselves to school authorities in the building, on school grounds or at school-sponsored activities.

**2C: Gambling:** A student shall not participate in any activity that may be termed gambling or wagering where the stakes are money or any other object or objects of value.

**2D: Fireworks:** A student shall not possess, handle, or store firecrackers, smoke bombs, cherry bombs or any other kinds of fireworks that reasonably could be a danger to himself/herself or to other students, that could cause damage to school property or that could be disruptive to the learning climate of the school.

**2E: Disruption of Class Activities and Routines:** Students shall not do anything which disrupts the education process or which undermines the teachers' attempts to conduct professional, academic classrooms. Examples of classroom disruptions are talking without permission, disrespect to the teacher or to other students, inappropriate laughing or other loud noises, sleeping, being unprepared for class (no pencil, paper, book, assignment, etc.), out of seat without permission, throwing objects, etc. Anything that violates the teacher's classroom rules and causes the teacher to interrupt instruction will be considered a class disruption.

**2F: Hall-Corridors:** Hall corridors are crowded between classes. Students are to move orderly and quietly to and from class. Students are not to congregate along the walls or in groups to visit. Students are to refrain from engaging in loud conversations in the halls or from yelling in the halls at any time. When the students enter the building in the morning, during class changes, after noon or at any other time, they are to immediately lower their voices and assume a professional attitude. When students arrive in their classrooms for their next class, they are to enter the room and have a seat. Students are not to "hang" around just outside the classroom door until the tardy bell rings.

**2G: Display of Affection:** Public display of affection is not appropriate at school. The following behaviors are not acceptable: kissing, handholding, hugging, walking arm-in-arm, etc.

### **Rule 3: Use of Tobacco and CBD**

No student shall smoke or use tobacco in any school area or at any school activity. All students are prohibited by Arkansas Law (Act 799 of 1997) from smoking or using smokeless tobacco on a school bus. No smoking or smokeless products of any kind will be allowed on campus.

Cigarette lighters are not to be carried on campus. If a student has these products on campus, the products will be confiscated and not returned.

Vaping/electronic cigarette devices are prohibited on campus or at any school activity. Students who are found to possess one of these devices and/or products that accompany such device will receive the following punishment:

- First Offense: 3 Days ISS
- Second Offense: 2 Days OSS
- Third Offense: 5 Days OSS

### **CBD Products**

Cannabidiol (CBD) is a compound found in the Cannabis plant. Examples of products sold that contain CBD are, but are not limited to oil, pills/capsules, electronic cigarette pods, and gummy bears. Although CBD products with less than .3% THC can be legally purchased in Arkansas, with so much still unknown about these products, it is the decision of Nashville School District to prohibit all CBD products from school campuses and activities with the following exception:

- If a student has a prescription from his/her doctor stating dosage times and amounts, then he/she may use CBD at school. Under this circumstance, the parent or guardian of the student may meet with the school Nurse, provide a copy of the prescription, and provide medication to be kept at school to be administered by the Nurse.
- The school nurse reserves the right to opt out of administering CBD/OTC medications.

Any student found to be in possession of CBD products at school outside of the above circumstances will receive the following punishment:

- First Offense - 3 Days ISS
- Second Offense - 2 Days OSS
- Third Offense - 5 Days OSS

**If a student is found to possess CBD products with greater than .3% THC, he/she will automatically be referred to ALE per District Drug and Alcohol Policy.**

#### **Rule 4: Truancy, Leaving Class Without Authorization, Out of Class Without Permission**

A student shall not be absent from school without parent and school authorities' prior knowledge and consent. After arrival on campus, a student absent from the assigned class without permission from school authorities shall be considered truant. Students may not leave the campus for any reason without the permission of a parent/guardian and school authorities. A student who leaves school must sign out in the office before leaving. If the student returns to school during the same school day, the student must sign back in. Any student out of class during regular class time must have a hall pass. A student that is truant will serve at least one day of ISS for each offense.

#### **Rule 5: Laser Pointers**

Hand-held laser pointers are prohibited on school property (Act 1408 of 1999) without the supervision of a parent, guardian or teacher. Laser pointers will be seized by school personnel and returned only to a parent. This is a class "A" violation.

#### **Rule 6: Academic Integrity**

Any student found cheating on an assignment, examination, or any NHS course work will be given a "zero" on the assignment. The student will also be given no less than one day of ISS.

#### **Class "B" Violations**

Violations of the following rule shall be punished in the manner prescribed below.

- 1st fight – five days suspension
- 2nd fight – five days suspension and may recommend expulsion
- 3rd fight – recommend for expulsion

### **Rule 7: Fighting**

(Ark. Stat. 41-9208) When students fight, it may be difficult to determine who is at fault. When a cooling off period is needed, both students may be immediately suspended until an effort to determine fault is made. If a student is found to have not participated in the fight, a suspension will not be given. Alternate punishment may be applied with regard to actual involvement. A student guilty of agitating a fight will also be suspended.

**Fighting will be punishable by a five (5) day suspension minimum. A second offense will result in a 5-day suspension and may result in a recommendation for expulsion.**

A report will be filed with the police for any fight. Also, if a student involved in a fight strikes a teacher or administrator (even if unintentional), the student will be punished.

If a student is confronted by another student, it is his/her responsibility to avoid the fight by taking whatever actions deemed necessary. These actions may include walking away, running away, seeking help from the nearest supervising adult, etc. All parties involved in the fight will be suspended. The only exception will be if the principal or assistant principal determine that the student was attacked, unprovoked and without warning, and did not have an opportunity to avoid the fight.

### **Class “C” Violations**

Violations of the following rules shall be punished in the manner prescribed below.

- Three days suspension and may recommend expulsion.

### **Rule 8: Disrespect, Insult, or Abuse of a Teacher**

Any person who shall abuse or insult a public school teacher while the teacher is performing normal and regular or assigned school responsibilities shall be guilty of a misdemeanor and upon conviction be liable for a fine of not less than one hundred dollars (\$100) nor more than one thousand five hundred dollars (\$1,500). (Arkansas Code Annotated 6-17-106, Repl. 1993) If a student displays disrespect for a teacher or if a student abuses or insults a teacher while the teacher is performing normal or assigned school responsibilities, this school will consider this a serious challenge to the teacher and his/her position and the student will be suspended for 1-5 days depending on the severity of the incident. Parents will be notified.

### **Rule 9: Behavior at Extracurricular Activities**

Any student asked to leave an athletic event or any other extracurricular activity because of a behavior problem or a violation of school rules will be suspended from participation at any

extracurricular activities for a minimum of one calendar year. Students will be required to sit in the stands at all athletic events.

### **Class “D” Violations**

Violations of the following rules shall be punished in the manner prescribed below:

- Up to five days suspension and may recommend ALE (Alternative Learning Environment) or expulsion.

#### **Rule 10: Vandalism, Damage, Destruction or Theft of School Property**

A student shall not cause or attempt to cause damage or steal or attempt to steal the property of another student or any other person, nor shall a student obtain or attempt to obtain something (of value) from another person by either physical force or threat of illegal acts.

#### **Rule 11: Indecent Exposure, Sexual Misconduct**

A student shall not deliberately commit indecent exposure in school nor shall a student make improper sexual advances toward another person.

#### **Rule 13: Students in Possession of or Under the Influence of Alcoholic Beverages or Controlled Substances**

Any student on school property or who attends school functions under the influence of or knowingly has in his/her possession alcoholic beverages, controlled substances (illegal drugs, marijuana or other materials expressly prohibited by federal, state or local laws) shall be suspended from school for five (5) days. Furthermore, the student may be prosecuted according to Act 590 of 1971 of the State of Arkansas as amended. The student(s) will be reinstated, enrolled at ALE, or expelled from Nashville High School. If the student(s) and parent/guardian decide to bring a lawyer to the board meeting, the superintendent and board president must be notified in writing at least one week prior to the board meeting. Students reinstated shall be placed on probation with the understanding that if this problem occurs again, expulsion will be recommended.

Any student who shall sell or attempt to sell to another student a substance which he (the seller) represents to be a controlled substance shall be subject to the penalties described in this rule regardless of the actual nature of the substance. A student who is determined to be involved in the sale of alcoholic beverages, over the counter medications/drugs, controlled substances (illegal drugs, marijuana, or other materials expressly prohibited by federal, state, or local laws) on school property or at school functions will be suspended for five (5) days.

Any student who misuses or distributes prescription or non-prescription medications to other students will be subject to the penalties described in this rule. Any student who has in his/her possession any substance, which he/she represents to be a controlled substance, shall be subject to the penalties described in this rule.



**Rule 14: Guns**

A student shall not possess, handle, or transmit a gun of any kind on school property. It is a violation of federal law to possess any kind of firearms on school property or at school functions. A violation will result in expulsion for one calendar year. Ark. Statute 618502.

**Rule 15: Weapons, Dangerous Instrument, and Contraband**

A student shall not possess, (i.e. in vehicle, book bag, or on their person) handle or transmit a knife, razor, ice pick, explosives, club or any other object that might reasonably be considered a dangerous instrument or any contraband materials. These materials shall be seized by school authorities and the student may be recommended for expulsion. Ark. Statute 618502.

**Rule 16: Threats/False Alarms**

Any student who calls in a bomb threat and/or makes any other kind of threat to the health and safety of students and employees will be referred to the legal authorities and may be recommended for expulsion (Ark. Statutes 41-2911, 49-2912). False alarms – Act 567 of 2001 makes the act of communicating a false alarm to an educational institution unlawful.

**Rule 17: Persistent Disregard for School Rules**

A student who persists in acts of misconduct after reasonable efforts have been made by the school to secure the student's adherence to the established rules shall be recommended for expulsion. Efforts toward behavior modification will be made prior to recommendation for expulsion except when very serious offenses have been committed. After 10 detention halls have been accumulated by a student, the student will have no more detention assignments that school year. The student will then be sent to in-school suspension for each infraction. After a student has accumulated five (5) in-school suspensions, the student will have no more in-school suspension assignments. From that time on, a student will be suspended for each infraction with the number of days increasing with each additional infraction. If the student persists in his/her disregard for school rules, the principal will recommend for expulsion.

**Rule 18 – Gangs and Gang Activity**

(Act 1108 of 1997) Gangs, secret societies or other similar groups, whether organized in the community or in other settings, are prohibited on the school grounds and campus and at any school sponsored activity. Gang-related activity – whether genuine or a pretense- that is identified by school officials will result in a minimum of three (3) day out-of-school suspension up to a maximum of expulsion for the remainder of the semester. A second offense of gang-related activity may result in a recommendation for expulsion for the remainder of the semester, the remainder of the school year, for one calendar year or permanently.

**Rule 19 – Internet Policy**

(Act 801 of 1997) Students may have the opportunity to use a variety of technologies at school, including computers and the Internet. Students are to use this technology as directed by the staff

in conformity with school curriculum. Students who use any technology in an inappropriate manner and/or not as directed by the school are in violation of school policy and subject to discipline, up to and including the loss of right to use the technology (which may involve loss of credit if the technology use was course work). Students who violate this technology user agreement are also subject to the penalties outlined in the agreement. Students who use technology to violate other policies will be subject to discipline for misuse of technology as well as the policy violation. Example: A student sends a threatening Email message to another student. This student would be disciplined for misusing technology as well as threatening another student.

**Nashville High School Electronic Device and Internet Use Agreement See District Policy 4.29F for NHS Electronic Device and Internet Use Agreement Contract Policy**

**Rule 20: Assault and Abuse of Students and Staff Members**

(Act 706 of 1997, Act 1046 of 2001)

Definitions:

- “Assault” is the willful attempt or threat to inflict injury upon the person of another, coupled with the apparent present ability to do so. Any display of force that would give the victim reason to fear bodily harm is assault, even if touching or striking does not occur.
- “Battery” is similar to assault, but requires physical touching or injury.
- “Abuse” means to wrong in speech, reproach coarsely, disparage, revile or malign. Use of profanity or vulgar expressions directed at another person is considered abuse.

**Statement of Policy:** Students are to keep their hands to themselves, and treat teachers and fellow students with respect and courtesy. Horseplay and physical teasing, as well as shoving, striking, fighting or threatening others with physical injury, etc., constitute battery and/or assault, and are strictly forbidden. Profanity and rude and abusive language directed at others is considered abuse, and this is also strictly forbidden. Violation of this policy will result in disciplinary action, and may also constitute a criminal offense. By law, local law enforcement must be notified whenever a felony or an act of violence may have been committed on campus.

**Rule 21: Sexual Harassment**

1. Purpose: Sexual harassment is sex discrimination under Title XI. It is the policy of the Nashville District to maintain a learning and working environment that is free from sex discrimination, including sexual harassment.
2. Authority: It shall be a violation of this policy for any member of the District staff to harass a student through conduct or communication of a sexual nature as defined below. It shall

also be a violation of this policy for students to harass other students through conduct or communication of a sexual nature as defined below.

3. **Definitions:** Unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by any student to another student, or when made by a student to a teacher constitutes sexual harassment.
4. **Procedures:** Any person who alleges sex discrimination or sexual harassment by any staff member or student may use the District's equity complaint procedure or may complain directly to the building principal, guidance counselor, Equity Coordinator or the individual designated to receive such a complaint.
5. **School District Action:** Upon receipt of a recommendation that the complaint is valid, the District will take such action as appropriate based on the results of the investigation. If the harasser is an employee, disciplinary action may include termination or non-renewal.

## **Rule 22: Bullying/Harassment**

### **Definitions:**

**"Attribute"** means an actual or perceived personal characteristics including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

**"Bullying"** means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Examples of "Bullying" include, but are not limited to, a pattern of behavior involving one or more of the following:

1. Cyberbullying;
2. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,
3. Pointed questions intended to embarrass or humiliate,
4. Mocking, taunting or belittling,
5. Non-verbal threats and/or intimidation such as "fronting" or "chesting" a person,
6. Demeaning humor relating to a student's actual or perceived attributes,

7. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8. Blocking access to school property or facilities,
9. Deliberate physical contact or injury to person or property,
10. Stealing or hiding books or belongings,
11. Threats of harm to student(s), possessions, or others,
12. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
13. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender (Examples: "Slut", "You are so gay.", "Fag", "Queer").

**"Cyberbullying"** means any form of communication by electronic act that is sent with the purpose to:

- Harass, intimidate, humiliate, ridicule, defame, or threaten a student, a school employee, or person with whom the other student or school employee is associated; or
- Incite violence towards a student, a school employee, or person with whom the other student or school employee is associated.

Cyberbullying of School Employees includes, but is not limited to:

1. Building a fake profile or website of the employee;
2. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
3. Posting an original or edited image of the school employee on the Internet;
4. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee;
5. Making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
6. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
7. Signing up a school employee for a pornographic Internet site; or
8. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Cyberbullying is prohibited whether or not the cyberbullying originated on school property or with school equipment, if the cyberbullying results in the substantial disruption of the orderly operation of the school or educational environment or is directed specifically at students or

school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

**“Harassment”** means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

**“Substantial disruption”** means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the building principal, or designee, as soon as possible. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the building principal, or designee.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

A building principal, or designee, who receives a credible report or complaint of bullying shall:

1. As soon as reasonably practicable, but by no later than the end of the school day following the receipt of the credible report of bullying:
  - a. Report to a parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student that their student is the victim in a credible report of bullying; and
  - b. Prepare a written report of the alleged incident of bullying;
2. Promptly investigate the credible report or complaint of bullying, which shall be completed by no later than the fifth (5th) school day following the completion of the written report.
3. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student who was the alleged victim in a credible report of bullying whether the investigation found the credible report or complaint of bullying to be true and the availability of counseling and other intervention services.
4. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of the student, or person acting in loco parentis of the student who is alleged to have been the perpetrator of the incident of bullying:
  - a. That a credible report or complaint of bullying against their student exists;
  - b. Whether the investigation found the credible report or complaint of bullying to be true;
  - c. Whether action was taken against their student upon the conclusion of the investigation of the alleged incident of bullying; and
  - d. Information regarding the reporting of another alleged incident of bullying, including potential consequences of continued incidents of bullying;
5. Make a written record of the investigation, which shall include:
  - a. A detailed description of the alleged incident of bullying, including without limitation a detailed summary of the statements from all material witnesses to the alleged incident of bullying;
  - b. Any action taken as a result of the investigation; and
6. Discuss, as appropriate, the availability of counseling and other intervention services with students involved in the incident of bullying.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the District shall take appropriate steps to remedy the effects resulting from bullying.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, legal guardians, person having lawful control of a student, persons standing in loco parentis, students, school volunteers, and employees shall be given copies of the notice annually.

The superintendent shall make a report annually to the Board of Directors on student discipline data, which shall include, without limitation, the number of incidents of bullying reported and the actions taken regarding the reported incidents of bullying.

Any person or persons who file a complaint will not be subject to retaliation or reprisal in any form as per Act 1437 of 2005. The school is committed to preventing/stopping bullying at school, on school property, in school vehicles, on school busses, at designated school bus stops, at school sponsored activities, and at school sanctioned events.

### **Rule 23: General Statement of Jurisdiction**

(Act 742 of 1997) A student may be suspended or expelled for immorality, refractory conduct, insubordination, infectious disease, habitual uncleanness or other conduct that would tend to impair the discipline of the school or harm the other pupils, regardless of whether the student's conduct occurs on or off campus and during or between school terms and regardless of whether a specific prohibition of the conduct is contained in this student handbook. Vandalism of a school employee's personal property, verbal abuse of a school employee, vandalism of another school's property and criminal activities are examples of punishable offenses.

## **Disciplinary Complaints**

If a student and/or the parent of a student involved in a disciplinary action wishes to contest a disciplinary action or a condition or circumstance imposed by a teacher or school administrator, the person should use the following procedures. Complaints can be made orally or in writing.

1. Disciplinary complaints must be directed to the person who originally issued the disciplinary action. This person will reconsider the action and report back to the complainant.
2. If the complainant is not satisfied with the decision, the complaint must be directed to the immediate superior of the person who took the original action.
  - If the complaint is directed to a teacher, the immediate superior would be the building principal.
  - If the complaint is directed toward a bus driver, the immediate superior would be the transportation director.
  - If the complainant is not satisfied with this decision, the complaint would then be directed to the superintendent.

- If the complaint is directed toward a principal, assistant principal, program director or others in a supervisory capacity (and the complaint cannot first be worked out with them), the complainant would then be directed to the superintendent.
3. The superintendent shall review the original action taken and render a decision or suggest a solution that might be mutually satisfactory to all parties. If either party is not satisfied with the decision of the superintendent, they may further appeal to the Board of Education through regular procedures (provided by the superintendent).

## **GENERAL POLICIES & PROCEDURES**

### **Evaluation**

Students have the right to know what is expected of them in class in order to receive a specific grade, to be graded fairly, to be informed of unsatisfactory work and to be provided suggestions for improvement. Students and parents have the right and responsibility to initiate conferences with teachers concerning student classroom performance. Parents have the responsibility to respond promptly to teacher notification of unsatisfactory academic performance or unsatisfactory conduct on the part of the student.

### **Expression**

Students have the right to free expression of ideas including personal opinions. Students have the responsibility to refrain from engaging in offensive obscenity and slander; to avoid speaking in such a way that disrupts the educational process; and the responsibility to avoid speaking solely for the purpose of infringing upon the rights of others. Students, teachers, and other school staff have the responsibility to communicate in a courteous, non-hostile manner.

Petitions for any cause may not be circulated at Nashville High School without prior approval of the principal. The distribution of handwritten, duplicated or printed materials on school premises must be with the prior consent of the principal and may not interfere with or disrupt the educational process. Written expressions that are distributed must be signed by the authors.

Students who edit, publish or distribute handwritten, printed or duplicated matter among their fellow students within the school must assume responsibility for the content of such publications.

- Libelous and obscene matter and personal attacks are prohibited in all publications.
- Unauthorized commercial solicitation will not be allowed on school property at any time.
- Students have the right to symbolic expression which does not
  - (1) cause disruption of the educational process,
  - (2) infringe upon the rights of other students and faculty,
  - (3) prevent the Board of Education from performing its statutory obligations, or
  - (4) cause accidents or endanger the health or physical well being of students or faculty.



The Primary responsibility for dress, grooming and overall appearance of students rests with the parents of individual students and students themselves. Students have the responsibility to ensure that (1) buttons, badges, shirts, and other symbols do not contain obscene or libelous words, phrases or pictures, (2) that hair styles do not interfere with the health and safety of all students, (3) that clothing does not result in over exhibitionism or disregard of common rules of cleanliness and health and safety standards, (4) that no flag or banner is publicly displayed except those approved by the Board of Education, and (5) that physical gestures do not convey a connotation of obscene or highly disrespectful acts, infringe upon the rights of others, or cause or begin an overt and immediate disruption of the educational process. School staff has the responsibility to ensure adherence to the above standards.

## **Extracurricular Policy**

The Nashville Board of Education recognizes that extracurricular activities supplement the regular instructional program and afford opportunities for social exchange, enrichment of individual personal resources and wholesome competition.

No student shall on the basis of race, sex, religion or national origin be excluded from participating in, be denied the benefits of or be subjected to discrimination under any education program or activity sponsored by this school district.

All non-instructional and/or extracurricular activities are to be held outside, before or after a 6-hour instructional day. Non-instructional activity is any school-sponsored activity that is not part of a course of study (pep rallies, club meetings, intramurals, etc.) Extracurricular activities are any school-sponsored team, group or organization, which are not part of the course content of a course of study (athletics, cheerleaders, band, Student Council, etc.).

To participate in extracurricular activities, a student must have **passed four core subjects the previous semester and have a 2.0 GPA** the previous semester or be making appropriate progress in fulfilling the requirements of an Individual Education Plan if receiving special services. Should a club or organization have more stringent requirements for participation, the club/organization constitutional guidelines will be followed.

No student shall miss a class more than two (2) days out of any week and no more than ten (10) times a year because of non-instructional or extracurricular activities. Students shall not be eligible to participate in any non-instructional or extracurricular activity while on suspension. Students that participate in any extra-curricular event must be in attendance at school for at least 3rd and 4th blocks during that day. If a student is not in attendance during 3rd and 4th blocks, then he/she will not be allowed to participate in the extracurricular activity that day. The sponsor/coach and the principal will assess exceptions.

Any activity on a school night, Monday through Thursday, shall be scheduled to begin prior to 9 p.m.

Interruptions of academic classes should be kept to a minimum. All announcements on the PA system should be limited to the beginning and end of the day, except in an emergency. Clubs or

organizations that are secret or that restrict participation and are not recognized by the school are illegal on school campuses and will in no way be furthered by this school. (Example: sororities, fraternities, social clubs, gangs, etc.) Ark. Statute 6-18-601.

## **Homework Policy**

The district recognizes the importance of developing good study habits and responsibility for assignments. At the same time, it also recognizes the importance of learning acquired by young people outside of school through reading, extracurricular activities, play; and the needs of youngsters for free time to engage in these activities. During the first month of school, the teacher will inform the parents of the homework procedures and requirements to be used in that school. Assignments will consist of learning activities related to the school program and will be appropriate to the age and ability of the students. Homework properly designed, carefully planned and geared to the development of the individual student will be assigned. Coordination of homework assignments in departmentalized programs will be the responsibility of the teachers, under the supervision of the principal. The types of homework assignments and length should vary according to the student's level.

## **Alternative Methods of Instruction Plan (AMI DAYS)**

Nashville School District will utilize Google Classroom as a learning management system during AMI days. Google Classroom can also be accessed on smartphones, as well as, school-issued chromebooks. Within Google Classroom, teachers will post assignments labeled by the specific AMI day. Students who do not have access to the internet will be given an appropriate amount of time to make-up any lessons as decided by building level leadership. Students will not be penalized for lack of resources and will receive full credit on assignments when completed within the make-up window.

Assignments and expectations will vary based on grade level, but each AMI day will contain six hours of student work.

### **INSTRUCTIONS FOR AN “AMI DAY” AT THE HIGH SCHOOL**

1. Students will receive class assignments through their Remind APP, email, and Google Classroom on AMI days.
2. Students should complete all assignments prior to returning to school.
3. A makeup window will be provided for any student that doesn't have the resources to complete an assignment.

## **Parking Permit & Parking Regulations**

Students who have a valid driver's license and plan to drive to school must purchase a NHS parking permit. In order to purchase the permit, the student must bring a copy of his/her drivers license and license plate number for school records. The cost of the permit is \$10.00. Students

found parking in the NHS parking lot without a parking permit will receive detention for each infraction.

Students are not allowed to loiter in the parking lot. When a student arrives at school, he/she should report into the building. Smoking is prohibited within vehicles while on NHS property. Students who fail to follow NHS parking rules will be given a minimum of detention to suspension and/or loss of parking privileges.

## **Dropping Off Students**

Students who are transported to school by a parent/guardian should be dropped off at the parking lot next to the NHS gymnasium.

## **Driver's License Applicants**

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old must have two forms of documentation in order to test. Documentation examples are but are not limited to:

- Transcript
- Photo School ID
- Health Insurance Card
- Vehicle registration
- IRS/State Tax Forms

Applicants **MUST** have their **ORIGINAL** Birth Certificate and a parent with them when taking the test or they will **NOT** be allowed to test.

## **Policy Governing Title I Program**

The Nashville School District will comply with the regulations as set forth by Federal Regulations Governing Parent Involvement in the Title I Program. Parents will be notified in writing when a child has been selected to participate in the Title I Program and told why the child was chosen. Teachers will schedule a conference with the child's parents informing them of the specific instructional objectives developed for the child and the progress being made for ISS in mastery of those objectives. Teachers will discuss with parents at this time ways they can help the child at home in meeting the instructional objectives.

The Title I Coordinator will oversee the selection of the Parent Advisory Council which will solicit suggestions in the planning, development, and operation of the program. The Advisory Council will consult with parents about how the school can work with parents to achieve the program's objectives. An annual meeting will be held to which all parents of eligible children shall be invited to discuss with those parents the programs and activities provided with Title I funds. Copies of this policy will be disseminated to Title I parents at the annual school wide meeting.

## **Parent-Teacher Conference Policy**

The Nashville Board of Education recognizes the most desirable parent-teacher conference is the “face to face” conference. Parents or guardians are encouraged to visit the schools to confer with teachers, counselors, and principals concerning their child.

- Two days each school year, one each semester, shall be built into the school calendar for parent-teacher conference days. The school shall document parent or guardian participation or nonparticipation in required conferences.
- Parent conferences will be scheduled any time to discuss discipline problems.

## **Policy to Resolve Parental Concerns**

Any parent/guardian of a NHS student is encouraged to communicate regularly with the school to resolve concerns. If a parent has a concern, then he/she should contact the following:

1. Teacher.
2. Principal or Assistant Principal if the conflict is not resolved with the teacher.
3. Superintendent or Assistant Superintendent if the conflict is not resolved with the teacher and/or principal

## **Parental Involvement Policy**

The Nashville School District Board of Education, administrators, and staff recognize that a child’s Education is a responsibility shared by the school and family during the entire period the child spends in school. To support the goal of the school district to educate all students effectively, the schools and parents must work as knowledgeable partners. Although the district’s parents are diverse in culture, language, and needs, they share the school’s commitment to the educational success of their children. This school district in collaboration with parents shall establish programs and practices that enhance parent involvement and reflect the specific needs of students and their families.

The goal of Nashville High School is to provide a high quality education to all students. We know that engaging parents is essential to improving students’ achievement. We will foster and support active parent involvement and participation in promoting the social, emotional, and academic growth of children.

To find the entire copy of the Nashville High School parental involvement plan please go to our district website [www.nashvillesd.com](http://www.nashvillesd.com) or the plan can be located in our parent center at NHS. This plan is in compliance with the legal requirements of Arkansas Act 603 of 2013 (6-15-1602-parent involvement plan), and Arkansas Act 397 of 2009 (6-15-1702-parental involvement plan).

## **Search and Seizure**

In the assignment of school property (desks, textbooks, etc.) to students, the school retains ownership of such property and the right to inspect it or reclaim it. SEARCHES of school property may be conducted at any time. This also applies to student cars in parking lots. The administration of Nashville High School has the responsibility to make a determination of the point at which the student's right to protection against unreasonable search and seizure is in conflict with the administrator's official duty to maintain a safe, orderly and efficient school. Search and seizure by the administrator and/or his designee may occur when suspicion exists. Search and seizure by law enforcement officials shall occur anytime the administration sees the need.

## **Chromebooks and Materials**

All students are expected to have chromebooks and materials prescribed for each class. Lack of interest or refusal to acquire the necessary materials could result in the student being assigned Detention or even ISS.

Textbooks, provided by the state, shall be issued by the school. Students will have to pay for lost or abused books. Students are not to write on or in the textbooks. Student records will not be cleared until the student has paid for abused or lost textbooks.

School issued Chromebooks should be used responsibly by the student at home and at school. Students and parents will sign a Chromebook Use Agreement outlining the expectations NHS has concerning the use of Chromebooks. Any damage to school issued Chromebooks will be paid for by the parent. Student accounts will not be cleared until the student has paid for the damages. A list of damage costs can be found in the Chromebook Use Agreement.

## **Family Educational Rights and Privacy Act**

This notice informs parents and eligible students (students age 18 and older) of their rights concerning educational records maintained by Nashville School's grades kindergarten through twelve. The rights include those of access to records, opportunity to challenge such records, limitations on disclosure and provisions to file a complaint with the Department of Education.

These rights are explained in the Family Educational Rights and Privacy Act Regulations as amended 34 CFP Part 99 (Authority: 20 U.S.C. 1232g). The laws and regulations require Nashville Schools to:

1. Provide parents and eligible students the opportunity to inspect education records. requests should be directed to the school principal.

2. Provide parents and eligible students the opportunity to challenge the contents of the record when they believe it contains information that is inaccurate, misleading or an invasion of the student's right to privacy. This does not apply to grades.
3. Limit disclosure of information from the student's record to those who have written consent of the parent or eligible student, or to officials specifically permitted under the law (such as Nashville Public School officials); to those of other schools in which the student seeks to enroll; and under certain conditions and for specific purposes to local, state and federal officials.

Parents and eligible students may file a complaint with the Department of Education if they believe their rights under this law have been violated and if efforts to resolve the situation through appeal channels within Nashville Public School district No. 1 have not proved satisfactory.

Directory information means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended, grade level, grade point average and photograph.

Parents and eligible students may refuse to allow the release of any or all items listed above. The principal must be notified in writing of the specific information to be withheld. The written notice must be received by the principal within ten (10) school days of the receipt of this notice. Copies of the Nashville School Policy and Privacy Rights and Student Records may be obtained by contacting the building principal.

## **Student Transportation Regulations**

The purpose of the transportation department of Nashville Public School is to provide the safest, most efficient transportation possible for those students who are to be transported between their home and school.

The right of all pupils to ride a school bus is conditional on their good behavior and observance of the following rules and regulations. Any pupil who violates any of these rules will be reported to the school principal. Act 1744 of 2001 requires students to be seated while the school bus is moving.

### **Bus Rules**

1. The driver is in full charge of the bus and pupils. Pupils shall obey the instructions and directions of the driver. The driver will submit a written report of any violation to the principal or director of transportation.
2. Pupils shall occupy the space designated for them by the driver.

3. Pupils shall be at the bus stop before the bus arrives.
4. Pupils shall notify the driver in advance of plans for a birthday party, etc., when extra students will be riding the bus.
5. Pupils shall observe the following:
  - a. Stand back about ten (10) feet from the bus stop and wait until the door is open before moving closer to the bus.
  - b. Avoid throwing waste paper or other rubbish on the floor of the bus or out of the window.
  - c. Do not mark or otherwise deface the bus.
  - c. Avoid unnecessary conversation with the driver.
  - d. Abstain from the use of tobacco, snuff, alcohol and profane language.
  - e. At all times keep arms and head inside the bus window.
  - f. Get on or off the bus only when the bus is not in motion.
  - g. Do not leave the bus without driver's consent.
  - h. Fighting or scuffling will not be allowed.
  - i. Food and drinks are not allowed.
  - j. Enter and leave the bus quickly and in an orderly manner.
6. Pupils who must cross the road after leaving the bus should pass in front of the bus and not behind it. The driver should see that the way is clear before the child is permitted to cross the road.
7. Appropriate punishment, from a verbal reprimand to loss of bus riding privileges, will be imposed when pupils violate these regulations.
8. Students tardy to school because they missed the bus will receive an unexcused tardy.

**IT SHOULD BE REGARDED AS A PRIVILEGE TO RIDE TO SCHOOL ON A BUS.**

## **Due Process**

Students have the right to be immediately informed of alleged violations of standards of behavior as established by board policy and/or school regulations and to be informed of appeal procedures.

The pupil shall be given the opportunity at that time to explain his/her version of the facts to the school principal or designee.

In the event a student is recommended for expulsion from school, the parents shall be notified by mail and given an opportunity to appear before the Board of Education. The hearing may be public at the request of the parent/guardian or at the request of the Board of Education. If the parent/guardian retains an attorney to appear, notice of this fact must be given in writing twenty-four (24) hours prior to the hearing.

Students have the responsibility to know and obey school rules, to express grievances in a polite and hospitable manner, and to give parents/guardians correct information concerning their

misconduct. Parents/guardians have the responsibility to call the principal for conferences when needed, and to arrange with proper school authorities for desired student hearings.

## **Cafeteria Procedures**

Well-balanced meals are served each school day in the school cafeteria for students and school personnel. These meals are prepared and served under highly sanitary conditions approved by the state Health Department and the federal Lunchroom Program. All students are expected to conduct themselves properly in the lunchroom.

It is extremely important for safety reasons to walk, not run, to the cafeteria.

### **Cafeteria Rules:**

1. Line up in a single line around the wall while going into the cafeteria.
2. Excessive noise will not be tolerated in the cafeteria.
3. Students are not allowed to share lunch cards. Students who share lunch cards will be given detention.
4. Students who lose their lunch card will be charged \$1 for the replacement of the first lost card and \$5 for replacement of each card thereafter.
5. Mis-use of lunch cards, cutting in line or getting food or drink without paying will result in disciplinary measures being taken.
6. Be sure to throw away all trash at the end of lunch.
7. Students are not to get a tray for another student.
8. Students are to get in the serving line even if they are getting just an order of fries, sack lunch, etc.
9. Students who do not abide by cafeteria rules will not eat in the cafeteria.
10. Students will not be allowed to leave campus to eat lunch.
11. School lunch prices – Breakfast Free/Lunch Free for the 2021-2022 school year

Parents will begin to be notified once a student has charged \$5 on his/her account.

## **Campus Restrictions**

High School students may not be on the Elementary or Junior High campuses before, during, or after school without permission from an NHS teacher or administrator. If a High School student is picking up a sibling from another campus after school, this should be done promptly. This must be done at the Primary School campus.

## **Criminal Act**

The following activities are among those defined as criminal under the Laws of the State of Arkansas and must be reported to the superintendent who will then report to the police:  
(However, criminal activities considered under this regulation are not limited to this list.)



- ARSON – The intentional setting of a fire.
- BURGLARY AND LARCENY – Stealing of school or personal property.
- EXTORTION, BLACKMAIL OR COERCION – Obtaining money or property by violence or threat of violence, or forcing someone to do something against his will by force or threat of force.
- LARCENY – Theft.
- MALICIOUS MISCHIEF – Willful destruction of property.
- ROBBERY – Taking property from an individual by force or threat of force.
- DISTURBING THE PEACE – A. By violent, obscene or profane language addressed to a teacher or a student. B. By threatening to fight, or challenging to fight, or fighting a teacher or a student. C. By the use of abusive, violent, obscene or profane language whether addressed to a specific party or to the public generally.
- VIOLENT ACTS – fights, assault
- DRUGS OR ALCOHOL – in possession or consumed

## **Nashville School District Foreign Exchange Policy**

The purpose of Foreign Exchange Student Programs is to improve foreign students' knowledge of American culture and language through active participation in family and school life and to improve our knowledge of foreign cultures. In order to make this a positive experience for everyone involved, Nashville School District has established the following guidelines:

- A. The sponsoring exchange program will be fully responsible for the selection of suitable students for participation in its program.
- B. Selection will be limited to current secondary students between the ages of 16 and 18 years who have a sufficient command of the English language to enable them to function well in an English Speaking academic and community environment. Students must be current students in their home country.
- C. The sponsoring program will provide the school a copy of the agency's current criteria for its exchange program and all available information concerning the prospective exchange student (transcript, health records, etc.).
- D. No exchange student is to be assigned to a host family in the Nashville School District until he/she has been accepted in writing as a student by the principal. The deadline for approval is August 1.
- E. Nashville School District has a limit of three (3) exchange students per year.
- F. Exchange students are required to stay the entire school year. If exchange students must return home before the year ends no replacements will be enrolled.
- G. Exchange students will be enrolled in a full class load, including U.S. History, U.S. Government, and English.
- H. Grade placement will be at the discretion of the Nashville School District.

## **COVID-19**

Resolution For the Suspension of District Policy to Align with Emergency COVID-19 Legislation and Statutory/Rule Waivers Whereas, Arkansas Governor Asa Hutchinson issued Executive Order 20-03 and subsequent orders declaring a state of emergency in accordance with A.C.A. § 12-75-101 et seq. in recognition of the COVID-19 pandemic; and Whereas, Governor Hutchinson authorized through Executive Order 20-06 for the Arkansas Department of Education, the Arkansas State Board of Education, and other State executive departments to provide for waivers of State laws and rules that were interfering with the response to the state of emergency; and Whereas, the Arkansas Department of Health and the Centers for Disease Control and Prevention have released new directives and guidelines regarding the COVID-19 pandemic, which are being updated and modified based on new information and changes in the state of emergency; and Whereas, Congress has enacted changes in federal law and federal education financing, which include discretionary statutory waivers from the U.S. Department of Education, the U.S. Department of Agriculture, and other departments of the Federal government affecting education, as well as the exercise of administrative regulation waivers and discretion by the departments of the federal government; and Whereas, Congress continues to consider additional changes in federal law and federal education financing; and Whereas, the fluidity of the Federal law and regulatory environment and the State law and rule environment requires flexibility in the operations and policies of the District to comply with changes in Federal and State law; changes in the applicable Federal regulations and State rules; and the ability to pursue best practices in local delivery of instruction and related District services to the students, employees, and patrons; and Whereas, the new laws or changes and modifications to existing laws, regulations, and rules are intended to be temporary; and Whereas, flexibility, resourcefulness, innovation, and best practices are necessary for the response, implementation, and recovery from the State of Emergency, **THEREFORE BE IT RESOLVED:** 1. The district will implement the federal Emergency Family and Medical Leave Expansion Act (EFMLA) and the Emergency Paid Sick Leave Act (EPSL), as enacted in the Families First Coronavirus Response Act, for all eligible employees. 2. All board policies and administrative procedures are hereby suspended, in whole or in part, to the extent that any policy or procedure of the District conflicts with new State and Federal laws enacted relating to the COVID-19 pandemic or the waiver, suspension, or amendment of an existing State or Federal law; Federal regulation; or State rule made by the federal government, Governor Hutchinson, or state agency in relation to the COVID-19 pandemic. 3. The Board requires the superintendent to provide the Board with regular updates regarding changes made pursuant to this resolution. 4. This resolution will continue until Governor Hutchinson or the Arkansas General Assembly declares an end to the state of emergency or the Board revokes the resolution in whole or in part.

## **NHS Crisis Plan**

Nashville High School, in cooperation with the other campuses, has constructed a campus crisis plan; this plan is used in the event of a tornado, fire, bomb threat, terrorist threat, etc. The NHS crisis plan is kept on file at the central administration building, fire department, police department, and hospital. Teachers maintain a crisis plan outline within their classrooms.

## **Pledge of Allegiance**

According to Arkansas Act 1333, all students in K-12 shall participate in the daily recitation of the Pledge of Allegiance during the first class of each school day. Students shall stand and recite the Pledge of Allegiance while facing the flag with their right hand over his/her heart.

According to Act 1333, no student will be compelled to recite the Pledge of Allegiance if the student or the student's parent or legal guardian objects to the students participating in the exercise on religious, philosophical, or other grounds. These objections should be made in writing to the principal. Students, who are exempt from reciting the Pledge of Allegiance, will be required to remain quietly standing or sitting at their desks while others recite the Pledge of Allegiance.

## **Moment of Silence**

Nashville High School observes a daily minute of silence to allow students to "reflect", "pray" or engage in silent activity. House Bill 1690, now act 576.

## **Outside Food and Drinks**

After 8:05AM, students will not be allowed to bring food and drinks from outside the building unless it is packed in a lunchbox/bag. No open drink containers will be allowed. The first time a student is seen with food or drink in the building, he/she will be instructed to throw it away. The second offense will result in Detention. The third offense will result in one day of ISS. All following will result in a day of OSS.

## **Hydration**

Students will be allowed to carry clear, plastic water bottles while on campus. Students will also be allowed to refill water bottles at water bottle filling stations and fountains before school and in between classes, and to take water bottles into the classroom (provided that the water bottle is capped to prevent spills).

Water is not permitted in close proximity to technology equipment, during science labs, or in the library. Administration reserves the right to limit a student's possession of a water bottle if the student's possession of the water bottle serves to disrupt the school environment or if the student uses the water bottle in any manner other than to remain hydrated during the school day.

## **Deliveries - Flowers and/or Food**

Deliveries for students for celebratory or special occasions will not be accepted. This includes food, flowers, balloons, cookie bouquets, etc.

Food drop off will not be allowed. Except for extenuating circumstances, parents may obtain prior approval from site administration. Principals have the discretion to further restrict this provision should circumstances warrant. A parent may bring lunch for their child **if the parent is staying on campus to eat with their child.**

## **Health Services Emergency Care**

In case of an injury, first aid will be administered as needed. Parents will be notified if necessary and if unable to contact parents, the school will if necessary transport the child to the hospital or a doctor's office or will call an ambulance to do the transporting as dictated by the degree of injury.

**In case of illness:** The parent will be contacted immediately if the child becomes ill while at school.

**ANY CHILD FOUND TO HAVE AN ELEVATED TEMPERATURE (100 OR ABOVE) WILL BE SENT HOME. PLEASE DO NOT SEND YOUR CHILD TO SCHOOL WITH A FEVER! Child should stay home until at least 24 hours after their elevated temperature. Temperature should be measured without the use of fever reducing medicines, such as ibuprofen or acetaminophen.**

Students who have been ill are allowed to stay indoors (up to three days) if a note is sent from home to the classroom teacher. After staying indoors three consecutive days, the student must have a doctor's written statement to continue staying indoors.

**Physical complaints:** Complaints issued by a child or problems observed by the teacher will be evaluated. The school nurse has instruments to do visual exams of ears and throat and to measure blood pressure. No medications will be given for these complaints as we do not stock any medications other than topicals at school. If the nurse feels the condition needs immediate attention, the parent will be notified. If it is not urgent and/or the parent cannot be reached, a form letter will be sent home with the child stating the complaints and/or findings and suggestions as to an action to be taken.

**Parent responsibility:** It shall be the parents' responsibility to report to the school in writing any allergies their child may have to any medications, including topicals, orals, inhalants or injectables, and it shall be the parents' responsibility to report to the school any physical or mental condition of their child which could affect his or her safety and care while at school. It is important that the school be aware of any medications your child is taking, even if the medication is not given at school so that in case of an emergency or sudden illness your child may be cared for in the safest manner possible taking into consideration any current medications

and physical or mental conditions. Latex allergy should be reported as latex gloves are routinely used in first aid.

## **Medication Administration Policy**

It is the policy of the Nashville School Board that school personnel will administer no drug or medicinal preparation except for medicines used in first aid will be administered to students on any school premises unless the student requires the medication in order to attend school, and unless instructions as stated in the following policy are followed.

The following are the only situations under which medications will be given at school:

- The Medication Administration Release Form must be completed, signed and turned in for all prescription or non-prescription medications to be given at school.
- The medication must be brought by the parent/guardian unless other arrangements have been made with the school nurse.
- If it is a prescription drug, it must be in its original container with a pharmacist's label giving the date ordered, date the drug expires, name of child, name of medication, doctor's name and dosage schedule and amount to be given. The pharmacist's label on the prescription bottle may serve as the physician order.
- If it is a non-prescription drug, it must be in its original container with a label attached giving the child's name, name of medication, amount to be given and time to be given.

## **Asthma Inhaler or Auto-Injectable Epinephrine**

Students carry and use an asthma inhaler or auto-injectable epinephrine, or both, while in school, at an on-site school-sponsored activity, or at an off-site school-sponsored activity.

The parent or guardian of a student who needs to carry an asthma inhaler or auto-injectable epinephrine, or both, shall provide the school with written authorization for the student to carry an asthma inhaler or auto-injectable epinephrine, or both, on his or her person for use while in school, at an on-site school-sponsored activity, or at an off-site school-sponsored activity; and the authorization shall be valid only for the duration of the school year at the school that the student is attending at the time the authorization is provided. The authorization must be renewed for each school year or if the student changes schools in order for the student to carry an asthma inhaler or auto-injectable epinephrine, or both, on his or her person.

The parent or guardian of a student who needs to carry an asthma inhaler or auto-injectable epinephrine, or both, shall provide the school with appropriate medical documentation, which shall include:

1. Evidence that the asthma inhaler or auto-injectable epinephrine, or both, have been prescribed by a healthcare practitioner

2. Evidence that the student needs to carry the asthma inhaler or auto-injectable epinephrine, or both, on his or her person due to a medical condition

A student's asthma inhaler or auto-injectable epinephrine, or both, shall be supplied by the student's parent or guardian and shall be stored and transported in its original prescription-labeled container. A student is prohibited from sharing, transferring, or in any way diverting his or her own medications to any other person. A school district, school district employee, or agent of a school district is not liable for injury to a student caused by his or her use of a prescription inhaler or self-administration of medication.

## **Insurance**

All students involved in extracurricular activities will be covered by school insurance, if injured while engaged in an event sponsored by a school organization such as band, football, etc. All other students may purchase school insurance at a nominal fee.

Blank insurance claim forms are available in the principal's office. Any injured student who has student insurance must file a claim. These claims must be filled out and signed by the student's parent/guardians and hospital and returned to the principal's office before the claim can be processed.

The insurance policy is a co-insurance policy, meaning the school policy will pay after filing on family policy. The policy will pay customary and usual charges up to the limits of the policy. School policy will not cover field trips, picnics, etc. in a normal school day. Students are encouraged to take out student policy at the beginning of school.

## **Asbestos**

To the Parents and Taxpayers of Nashville, Arkansas Independent School District: In accordance with current asbestos in school rules, the Nashville Independent School District, Nashville, Arkansas, has recently been inspected for asbestos containing material and we are happy to report that no serious problems are present within the entire system. A complete copy of this report is available for review in the office of the superintendent.

## **Visitors on Campus**

All visitors on campus must report to the office. This includes the student parking lot before and after school. Students being checked out of school during the day and who do not drive should have the person checking them out come into the Office to sign them out. Students being picked up after school should tell the person to pick them up in the Old Gym parking lot. Parents delivering items to their children during the day should do so in the High School Office.

## **Student Social Events**

1. Any school party or social affair must be approved by the principal, and given a date and time.
2. All school parties must have school sponsors present as well as other sponsors that the principal or director of activities may require.
3. Students must conduct themselves at school parties and activities as they would during a school day. Violation of this code of conduct is handled the same as it is during the day.
4. Nashville High School social events are to be attended by NHS students ONLY.
5. All school activities must end at a time specified by the principal or assistant principal.
6. The school will not sponsor or be responsible for parties that do not meet these requirements.

## **Other Important Items**

1. Students are cautioned not to bring large amounts of money or other valuables to school, which are not necessary during the school day. **STUDENTS, NOT THE SCHOOL, ARE RESPONSIBLE FOR THEIR PERSONAL PROPERTY.**
2. In passing to and from assemblies, students are to go directly to and from class or the gym.
3. Be it resolved by the Board of Directors of Nashville School District No. 1: That henceforth, no delivery of goods or services by commercial vendors to any school premises of Nashville School District No. 1 shall be allowed unless such goods or services are directly related to the furtherance or conduct of school functions or activities.
4. Nashville High School will not be responsible for students prior to 7:30 a.m. This is the time duty teachers arrive for duty.
5. Metal detectors will be available for use in the high school building and at all school functions. The use of these will be at the discretion of the building principal.
6. In keeping with the guidelines of Title VI, Section 601, Civil Rights Act of 1964; Title IX, Section 901, Education Amendments of 1972; and Section 504 of the Rehabilitation Act 1973; Nashville School District assures that no person in the United States shall, on the basis or race, color, national origin, age, sex or handicap be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
7. No hazardous materials of any kind will be brought on school campus. Students will be disciplined accordingly.
8. For controlling access to the building and safety precautions, the North and West entrance doors will be locked at 8:05 a.m. each morning. All late arriving students, parents and visitors need to enter the building from the South door at the office and check in with office personnel.

## **Title VI, Title IX and Section 504 Coordinator**

Douglas Graham  
600 North 4th Street Nashville, Arkansas 71852

Phone Number: (870) 845-3425

\*Any person having inquiries concerning compliance with Title VI (Race), Title IX (Sex), or Section 504 (Handicap) is directed to contact the above appropriate counselor.

## **ACADEMICS**

### **Curriculum**

Students have the right to a meaningful curriculum. They further have the right to know what is expected of them in class, and to be informed of their progress. Both students and teachers have the right to be treated with dignity.

Students have the responsibility to meet the requirements of graduation and/or plan of study, to seek counsel and direction in determining educational goals, and to work with the teacher to try to resolve any conflicts that might arise.

### **Rules regarding Home School Students**

The following rules are enacted pursuant to the State Board of Education's authority under Ark. Code Ann. §§ 6-11-105, 6-15-501 et seq., and 6-18-232.

#### **Definitions:**

"Home-schooled student" means a student legally enrolled in an Arkansas home school.

"Interscholastic activity" means an activity between schools subject to rules of the Arkansas Activities Association that is: outside the regular curriculum of a school district, including without limitation an athletic activity, a fine arts program, or a special interest club or group.

#### **Policy:**

**Home School Students, including those who are partially enrolled in Nashville High School or students who only participate in interscholastic activities, will be denied participation in any extracurricular activities: such as prom, graduation, school dances, honor society, school trips (excluding trips that are an extension of a class the student is enrolled in or an extension of an interscholastic activity), and local scholarships awarded by the NHS. Home School Students who wish to graduate from Nashville High School must enroll or re-enroll as a full-time student at Nashville High School for at least nine months immediately before graduation to become eligible for a Nashville High School Diploma and to be allowed to participate in graduation activities.**



**\*\*In accordance with Rules Governing Home Schools, home schooled students will be allowed participation in all interscholastic activities at Nashville High School.**

## **Graduation Requirements**

All requirements must be completed for a student to participate in Graduation. Every student must be enrolled in three or more subjects each semester to participate in graduation exercises. This is in compliance with Act 1759.

<b>Course Requirements</b>	<b>Credit</b>
<i>English Language Arts</i>	<b>4</b>
English 9	1
English 10	1
English 11	1
English 12	1
<i>Mathematics</i>	<b>4</b>
Algebra I	1
Geometry	1
Approved Mathematics*	1
Approved Mathematics*	1
<i>Science</i>	<b>3</b>
Physical Science	1
Biology	1
Approved Science	1
<i>Social Studies</i>	<b>3</b>
Civics	0.5
Economics with Personal Finance	0.5
World History	1
U. S. History	1
<i>Physical Education</i>	<b>0.5</b>
<i>Fine Arts</i>	<b>0.5</b>
<i>Oral Communication</i>	<b>0.5</b>
<i>Health &amp; Safety</i>	<b>0.5</b>
<i>Career Focus or Content Electives</i>	<b>6</b>
<b>Minimum State Requirement</b>	<b>22</b>
<i>Additonal Career Focus or Content Electives</i>	<b>6</b>
<b>Nashville School District Graduation Requirement</b>	<b>28</b>

1. Courses required by Nashville School District (Minimum 28 credits):

\*Smart Core requires Algebra II and a math beyond Algebra II. Computer Science Flex Credit may replace fourth math credit (math beyond Algebra II).

- Students must complete a digital course for credit – A.C.A. § 6-16-1406
- Students must earn a credit in a course that includes personal & family finance in grades 9-12 – A.C.A. § 6-16-135
- Students must pass the Arkansas Civics Exam – A.C.A. § 6-16-149
- Students must complete CPR training – A.C.A. § 6-16-143

2. Grade point system used by Nashville High School is as follows for regular classes: A = 4, B = 3, C = 2, D = 1, F = 0

3. A student may receive a high school diploma after completing the requirements by correspondence providing the correspondence courses meet school policy requirements.

4. Algebra I completed in eighth grade will count as a credit toward graduation.

## **Grade Forgiveness Policy**

Prior to the first day of a student's senior year, students may retake core classes to improve their GPA. However, by doing so, you will not be able to Improve your status to become an honor graduate or to improve your rank within the honor graduates. All Year Credit Course Guidelines Pursuant to Arkansas Department of Education guidelines and standards, any student taking athletics can only be awarded 1 credit between their 9-12th grade years. Athletics will count as local credit for the remainder of the semester and will not be figured into the students GPA. All band and Journalism students will be awarded 1 credit per year between their 9-12th grade years. The other 4 credits for band and journalism students will be awarded as local credit. For Valedictorian or Salutatorian purposes, athletics, cheer, band and journalism will be factored into the GPA for each semester taken.

## **Parental Right to Inspect Curriculum**

House Bill 1464 (Act 684) allows a parent or legal guardian having concerns regarding curriculum and/or instructional materials has the right to request to inspect those items. If concerns persist, an opportunity will be provided to express them to the principal, district superintendent, and/or district board of directors. One or more of these district officials will make the final determination of the appropriateness based on if what is in question is misleading, factually inaccurate, or otherwise inappropriate for the intended educational use.

## **Arkansas Academic Challenge Scholarship (Lottery Scholarship)**

The following are requirements for qualifying for the Arkansas Academic Challenge Scholarship:

- Must be an Arkansas resident
- Be accepted to an Arkansas institution of higher education that leads to a baccalaureate, associate degree, qualified certificate, or nursing diploma
- Complete the FAFSA
- Enroll full-time each semester of college
- Have a minimum composite score of 19 on the ACT or equivalent test
- Graduate from an Arkansas high school or homeschool
- Other requirements can be found at

<https://scholarships.adhe.edu/scholarships/detail/academic-challenge-scholarships>

## CONCURRENT ENROLLMENT REQUIREMENTS

Students who are enrolled in an accredited high school and meet admission standards of the UA Cossatot (UAC) may be allowed to concurrently enroll in college courses. Requirements for concurrent enrollment include:

1. A high school transcript showing a cumulative GPA of at least 2.5 on a 4.0 scale.
2. Submit ACT, ACCUPLACER, or ACT Aspire (9th grade or above) scores which meet the established minimums.
3. Student's signature on the concurrent enrollment form.
4. High school counselor, career coach, or principal's signature on the concurrent enrollment form.
5. Parent or guardian's signature on the concurrent enrollment form, if the student is under the age of 18.
6. Immunization record showing (2) MMR's or submit documentation of reason why shots have not been taken.
7. Arrangements must be completed for the payment of all tuition and fees.

Students concurrently enrolled must maintain a 2.5 GPA. Failure to achieve a 2.5 GPA will result in the student not being allowed to re-enroll until she/he has graduated from high school.

### MINIMUM SCORES FOR CONCURRENT ENROLLMENT

Class Type	Communications, Life Sciences, Social Sciences, Fine Arts, or Technology		Mathematics or Physical Sciences		All other classes (ex. Speech, Health, Walking For Fitness, etc.)
Test	Reading & English/Writing		Reading & Math		Reading
ACCUPLACER	253	260	253	263	253
ACT	19	19	19	19	19
ACT ASPIRE (9th grade and higher)	428	428	428	432	428

NOTE: Some classes have different requirements for concurrent enrollment. The appropriate UAC Division Chair will provide information for these courses.

UAC is in compliance with EEO/AA/ADA in student and employment programs and activities. Call: 870.584.4471 or 800.844.4471 or AR RELAY Services for the Deaf and Hearing Impaired @ 711.

# Requirements for Honor Graduate, Valedictorian, and Salutatorian

Those classes listed as Honor classes at Nashville High School (11). All honors courses must be taken at Nashville High School and taught by Nashville High School Faculty.

9TH Pre AP English	Advanced World History
10th Pre AP English	AP Statistics*
11th Pre AP English	AP Biology*
12th AP English	AP US History*
Pre Cal/Trig	Spanish III
Physics	

(\* These courses require students to take the College AP exam in order to receive an extra quality point)

## Class rank is determined by Grade Point Average

- Summa Cum Laude – At least 9 Honors Classes and a minimum 3.95 G.P.A.
- Magna Cum Laude – At least 9 Honors Classes and a minimum 3.80 G.P.A. or at least 8 Honors Classes and a minimum 3.85
- Cum Laude – At least 9 Honors Classes and a minimum 3.65 G.P.A. or at least 7 Honors Classes and a minimum 3.75 G.P.A.
- Honor Grad – At least 6 Honors Classes and a 3.65 G.P.A.
- **Final ranking of seniors will be done the last semester of their senior year.**

The College Core Curriculum – The state minimum for unconditional college admission. It is a requirement to be an honor graduate.

## Valedictorian or Salutatorian:

Students must take 10 of the 11 honors courses offered at Nashville High School, taught by faculty on the NHS campus.

- **Criteria one:** Students with the highest GPAs that they could achieve from the courses they have taken will be considered.
- **Criteria two:** Students that have taken the most honors courses will be ranked higher.
- **Criteria three:** The highest percentage average for all honors courses completed will break the final tie for Valedictorian and Salutatorian.
- No college courses will substitute for honors courses.
- For Valedictorian and Salutatorian purposes only: athletics, cheer, band and journalism will be factored into the GPA for each semester taken.

## **Scraper Collegiate Academy**

The Scraper Collegiate Academy was developed for students to take advantage of college courses offered through University of Arkansas Community College Cossatot. Students may take up to two college courses per semester, and the classes are paid for by the Concurrent Lottery Scholarship Program. Qualifications for participating in the Scraper Collegiate Academy are:

- Must have requisite test scores for obtaining college credit and admission to UACCC.
- Must not have missed more than 8 days per semester in the previous 5 semesters (10th-Fall of 12th grades).
- All Seniors must take at least 3 courses per semester. (Up to two online and one or two on campus.)

**\*Classes taken in Collegiate Academy do not count towards High School graduation credit requirements or GPA. This program is offered for the sole purpose of helping students get a head start on college plans.\***

## **Advanced Placement Courses**

Students who take AP Classes are required to take the A.P. exam in May and will have an additional quality point added to their GPA. This weighted GPA will be sent to colleges on the final transcript. It will be utilized to determine class rank or honor graduate status. All AP courses are taught by AP trained and certified teachers.

## **Transfer Between Schools**

1. Any student transferring from a school accredited by the State Department of Education to another school accredited by the State Department of Education shall be placed into the same grade the student would have been in had the student remained at the former school.
2. Any student transferring from a school that is not accredited by the State Department of Education to a school that is accredited by the State Department of Education shall be evaluated by the staff of that accredited school to determine that student's proper placement in the accredited school.

## **Honor Roll**

The Honor Roll for each nine-week period will be composed of those students with no grade lower than a B.

## **Report to Parents**

At the end of each nine-week period, report cards are issued for each student. Dates that report cards are issued will be published in the local paper and posted on social media. If for any reason those reports are not brought home by the student, the parent/guardian should contact the principal and request another copy. During the fifth week of a grading period, an interim or progress report will be issued to students. Teachers will contact parents of students making “D” or “F” grades so that an effort can be made to improve the grade before the end of the report period.

## **Mid-Term and Final Exams**

Final exams will be taken in all classes. It is mandatory to take the final test to get credit for the course. Students who meet the exemption qualifications will not be required to take final exams.

## **Final Exam Exemption Policy**

A student will be considered exempt from taking final exams if the following qualifications have been met per semester:

- A student does not exceed more than 3 absences (EXCUSED OR UNEXCUSED) per semester in a class
- A student has not exceeded more than 2 tardies per semester
- A student has not received any Detention, ISS, or suspensions during the semester.
- A student must have a grade of B or higher in each course.

## **Summer School**

Students must have the permission of an Administrator or Counselor in advance to substitute summer school courses for credit toward graduation or to use summer school to make up for failed courses.

Students and parents will be notified of dates and times for Summer School at the completion of the regular school year. Students who do not take advantage of Summer School will have to make up missing credit before graduation.

## **Withdrawals**

Students withdrawing or transferring from Nashville High School must turn in all state textbooks and clear through the office before student records will be processed. A clearance form can be picked up from the counselor.

## **Membership in National Honor Society**

Membership in the Nashville High School chapter of the National Honor Society is a great honor. The purpose of National Honor Society is to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of Nashville High School. Juniors will be considered for membership during the Spring semester of their Junior year, and Seniors will be considered for membership during the Fall semester of their Senior year. To be considered for membership, Nashville High School students must have a minimum Grade Point Average (GPA) of 3.65. Candidates for membership will be notified and informed that for further consideration for selection to the chapter, they are to complete the Candidate Form. These students are then eligible for consideration on the basis of service, leadership, and character. The election of members will be made by the Faculty Council which consists of five (5) faculty members. Elected members will be notified by a printed letter of their acceptance along with information about a formal induction ceremony.

## **Graduation – Math and Science School Seniors**

Act 1326 of 1997

Students who attended school at the Nashville School District prior to acceptance to the Arkansas School for Mathematics and Sciences may elect to participate in graduation activities the year they graduate. Students attending the Math and Science School will be sent a questionnaire at the beginning of their fourth year of high school in which they are to indicate which activities they plan to attend. The questionnaire will be sent to the last address of record in school district records. Failure to return the questionnaire by October 1 will constitute a waiver of the election to participate.

Students who will graduate early and who intend to participate in any activities must notify the senior high principal in writing by October 1 that they will graduate early and plan to participate in graduation activities. Math and Science students will be responsible for the costs of these activities to the same extent as Nashville students, and agree by participating to abide by the Student Handbook of Nashville High School at these functions.

Math and Science students who violate provisions of the Student Handbook at senior activities may be barred from attending one or more future events upon recommendation of the senior high school principal, subject to appeal to the superintendent, whose decision shall be final.

Math and Science students who participate in the graduation ceremony are not eligible to be recognized as valedictorian or salutatorian, but upon presentation of an official transcript from the Math and Science School by May 8 will be recognized as honor graduates if appropriate and based on the criteria of the Nashville School District for honor graduates.

Math and Science students who choose to participate in graduation ceremonies will not receive diplomas issued by the Nashville School District, but will instead be presented with certificates of recognition. Math and Science students who elect to participate in the Nashville High School



graduation must make arrangements to secure the proper cap and gown and to attend graduation practice.

## **Academic Remediation - SWAG Time**

SWAG Time (School-Wide Academic Growth Time) has been built into the regular school day as a 40 minute block of time intended for academic remediation. During this time, all 10th grade students at NHS are required to complete a rotation of Math, Science, English/Reading, and Advisory. Each section of the rotation lasts for one 9 weeks grading period. Students will work with NHS teachers in an effort to close gaps in grade-level learning.

- Math and Science: Teachers will use ACT Aspire data from individual students' 9th grade test to cover gaps in grade-level and/or subject-level skills. Teachers can pinpoint individual needs of students by using this data so that instruction is specific to each student's needs.
- English/Reading: Teachers use data from the 9th grade ACT aspire exam, as well as, our Critical Reading course to help students close gaps and gain better fluency and comprehension skills in Reading. Teachers help students with Writing skills so that they can become better writers.
- Advisory: This class has been developed in order to introduce Sophomores to information that they will need to use throughout their High School career. Students will learn about credits, concurrent classes, the Collegiate Academy, the Handbook, Scholarships, FAFSA, college applications, ACT scores, and many other informative topics.

**\*Also, see the section below concerning night school sessions being offered for students who need help with school work throughout the school year.\***

## **High School Virtual Learning Policy**

Virtual students will follow all policies, handbooks, and procedures of Nashville High School including, but not limited to, attendance, assignments, and behavior. Students will also abide by the Virtual Arkansas Handbook.

Students enrolled in full-time virtual learning will have assigned Virtual Arkansas teachers. Students will be expected to participate in learning using Canvas, Zoom, and other appropriate learning platforms for their specific course or grade level.

Virtual students will have five days of instruction each week that school is in session, and will have the same breaks that onsite students observe. Students can expect approximately four hours of teacher instruction. There could be additional time spent on assignments, independent work,

and projects. The student may work on virtual learning assignments on his/her own time schedule.

## STUDENT EXPECTATIONS

Students will:

- Log in to Google Canvas daily
- Complete assignments and assessments set by teacher deadlines
- Have regular communication with teachers

## IF A STUDENT ATTENDS LIVE ZOOM SESSIONS

1. The environment from which the student attends the Zoom session should be appropriate and conducive to learning. Please be aware of the following expectations regarding the Zoom environment:
  - a. During live Zoom sessions, the background should be appropriate and not distracting. There should not be any visible offensive material.
  - b. Background noise should be minimal or non-existent during Zoom sessions.
  - c. Students should not eat or drink while in a Zoom session.
  - d. Other individuals not enrolled in the class should not be present during, or participate in, the Zoom session.
  - e. Pets should not be a distraction during live Zoom sessions.
2. The student should be dressed appropriately, according to the local school handbook, just as if the student was attending class on-campus.

The teacher may remove a student during the live Zoom session if that teacher determines the student is not dressed appropriately, displays offensive behavior, or if distractions are considered inappropriate and interfere with other students who are in attendance.

If a student is removed from a live session, the teacher will document the incident immediately and send that documentation to building administration. An Administrator will communicate the incident to the student's parents or guardians. Removal may constitute grounds for disciplinary action.

Every course will teach essential state standards and follow course scope & sequence for virtual students. Students will participate in diagnostic, common formative, summative assessments and state required assessments.

**Students are strongly encouraged to be onsite for state mandated assessments.**

## GRADING

Virtual students will follow the same grading procedures and guidelines as on-site learners. While parent participation is crucial to the success of virtual and blended learning, assignments and assessments must be a true reflection of the student's learning and mastery of standards and skills.

#### ATTENDANCE

If a student fails to log on or complete assigned coursework for more than 8 days, the student will be considered truant, **and** the student will be required to come back on campus for on-site instruction for the remainder of the school year. If the parent/guardian does not wish for the student to come back to campus after attendance has been determined to be truant, the parent has the right to file a homeschool waiver for the student to be schooled at home, outside of the Nashville School District.

#### DISCIPLINE

Virtual students will follow the same discipline procedures and guidelines as on-site learners. Students will be expected to display appropriate behavior during Zoom sessions and when participating in online discussions in Google classroom.

#### EXTRACURRICULAR ACTIVITIES

Virtual students are eligible for participation in AAA sanctioned activities as long as they meet AAA gpa guidelines for participation.

#### INTERNET

Virtual students will be expected to have internet access that can sustain the required methods of learning, such as Google Classroom, Zoom, and other appropriate learning platforms.

#### NIGHT SCHOOL SESSIONS

Nashville High School will offer help for students two nights each week throughout the school year. During this time, a certified teacher will be on campus to help students with homework, projects, and/or skills that need to be recovered. Night Sessions will be available to both onsite and virtual students. Days and times will be announced to students in the daily announcements prior to the start of the Sessions.

#### TEMPORARY BLENDED LEARNING DUE TO EXTENUATING CIRCUMSTANCES

Virtual learning will be available for students that are absent from campus due to quarantine or a medical reason if approved by administration, POC, or other authority. Blended students will follow their assigned on-site schedule (with NHS teachers) and be expected to participate in their learning using Google Classroom, Zoom, and other appropriate learning platforms for their

specific course or grade level for the duration of their absence from on-site learning. If a student is considered Blended for 10 days or less, that student has the equivalent number of days to make up their work when they return to school. Students that are Blended for longer than 10 days will need to have a meeting to discuss makeup work details with their teachers and administration.

## **Safety**

Across all four campuses, providing a safe and secure environment for the students, faculty, staff, and visitors is the highest priority for the Nashville School District. In order to support this commitment, we have designed a comprehensive emergency plan that addresses emergency prevention, response, and preparedness related to natural and human-caused disasters. This plan is reviewed often by staff and local emergency response teams and is updated as needed.

Included in this plan are regular safety drills that include practiced procedures in the unlikely event of a fire, tornado, or an active attacker. These drills prepare our staff and students for action and establishes teams, chains of command, and specific steps to take in an emergency situation. We are ready to provide for the safety and security of your children and others if the need arises.

In addition to safety drills, the Nashville School District has the following in place:

- Two full-time school resource officers
- Armed security teams in each building  
These staff members have gone through an extensive selection process conducted by local law enforcement and district administration. Security team members have received extensive training and passed knowledge and ability tests conducted by law enforcement. As long as they carry a weapon on school property, they will continue receiving regular training.
- Cameras
- Security system access for all doors
- Visitor check-in procedures

We want you to feel confident that, when you leave your child in our care, that they will come back home to you safe. It is a privilege for us to take on that responsibility, and we take it very seriously. With that said, we need your help in a few areas:

- Enter and exit the building through the designated main entrance when visiting a campus.
- Sign in the front office upon entering to ensure all visitors are properly identified.
- Make sure the front office has updated address, phone number, and any other pertinent information.

In the event of an emergency situation:

- Listen to local radio station and check our website at [www.nashvillesd.com](http://www.nashvillesd.com).
- Subscribe to the school's alert system as well as their social media accounts.

- As soon as we can, we will send information to all subscribed to our alert system and social media. Please do not call the school, as it will overextend the phone lines and could disrupt information flow between the school and authorities.
- Students will be released to families as soon as the emergency response team determines it is safe to do so.
- Understand that we have well-practiced plans for events such as these. Our local law enforcement/emergency response teams are focused on ensuring the safety of our students, and we ask that you give them the ability to fulfill their responsibility without distraction. We understand that you will be very concerned; however, cooperating with the response teams in a calm matter will help everything move more smoothly.