

Dalhart I.S.D.
COMPLAINT FORM: LEVEL THREE APPEAL NOTICE
Board Policy FNG(LOCAL)

This form must be filled out completely by parents/students appealing a Level Two decision, or the lack of a timely response after a Level Two conference, to the Board in accordance with FNG(LEGAL) and (LOCAL) or any exceptions outlined therein.

1. Name of person filing complaint: _____

Name of student for whom appeal is made (if applicable): _____

Address: _____

Home Phone # _____ Other Phone # _____

Campus/Department _____ Grade Level _____

2. Complaint is being made against: _____

Level three complaints should be submitted to the Superintendent within ten days after receipt of a Level Two response or, if no response was received, within ten days of the response deadline at Level Two. The Superintendent or designee shall inform the parent/student of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board. At the Level Three conference, the Board will consider only the issues and documents presented at Level Two and those developed by the Superintendent during his or her investigation of the complaint at Level Two.

3. To whom did you submit your Level Two complaint appeal? _____

4. Date of conference on Level Two appeal _____

5. Date received a response to the Level Two appeal _____

6. Please explain how you disagree with the outcome of the Level Two appeal:

7. Additional statements or information provided regarding this appeal:

8. If you will be represented in pursuing your appeal, please identify the individual or organization representing you.

Name _____

Address _____

Telephone () _____

REQUIRED ATTACHMENTS (Please ensure the following are attached and included when filing with this form):

1. A copy of the Level One appeal.
2. A copy of the Level One decision being appealed.
3. A copy of the Level Two appeal.
4. A copy of the Level Two decision from the Superintendent that is being appealed.

Sign and date below. Please attach any additional written pages or documentation.

"I affirm that the above and attached statements are true to the best of my knowledge."

Signature of person making this appeal _____ date _____

Signature of person receiving this appeal _____ date _____