



OKLAHOMA STATE DEPARTMENT *of* EDUCATION
OFFICE *of* CHILD NUTRITION PROGRAMS

March 18, 2019

Mr. Edward Crum, Superintendent
Justus Tiawah Public School 66-C009
14902 East School Road
Claremore, Oklahoma 74109

Dear Mr. Crum:

A Child Nutrition (CN) Administrative Review (AR) was conducted March 14, 2019, by Rhonda Stevens, CN Administrative Coordinator.

The purpose of the AR is for the State Agency to review all Child Nutrition Programs in which Justus Tiawah Public School participates. The Richard B. Russell National Lunch Act, as amended by the Healthy Hunger-Free Kids Act of 2010 (HHFKA), requires a unified accountability system designed to ensure that participating school food authorities (SFAs) comply with National School Lunch Program (NSLP) and School Breakfast Program (SBP) requirements. The Act also requires an accountability system that conducts Administrative Reviews to evaluate program requirements for NSLP and SBP during a three-year cycle. The Administrative Review provides a comprehensive evaluation of school meals programs of SFAs participating in the NSLP and SBP, and includes both Critical and General Areas of Review. The Food and Nutrition Service (FNS) has expanded the scope of review for both Critical and General Areas to provide for a more robust review of program operations. This includes the implementation of the HHFKA program requirements and other Federal programs.

On March 14, 2019, Ms. Stevens conducted the AR exit conference with you and Dana Clifton. All areas of the review were in compliance; therefore, the review is considered closed.

We appreciate your continued interest and efforts in your school district's Child Nutrition Programs. If you have any questions regarding the AR review, please contact Rhonda Stevens at 405-219-9637 or our office at 405-521-3327.

Sincerely,

Debbie Hamilton, Executive Director
Child Nutrition Programs

bjs
c: Rhonda Stevens

**Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY**

Name of School Food Authority (SFA): Justus Tiawah Public Schools County District Code: 66-C009

Superintendent: Edward Crum

Address of SFA: 14902 East School Road City: Claremore Zip Code: 74109

Consultant(s) Conducting Review: Rhonda Stevens

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☒ Compliance ☐ Noncompliance

Review Month: Dec 2018 Date of Review: March 14, 2019 Date Review Closed: _____

Number of Schools in SFA: 1 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Justus Tiawah South Campus

School Breakfast Program (SBP): Justus-Tiawah South Campus

After-School Snack Program (ASSP): n/a

Special Milk Program (SMP): n/a

Fresh Fruit and Vegetable Program (FFVP): n/a

Seamless Summer Food Program (SSFP): n/a

Does the SFA operate under any special provisions: (Select any that apply)

- ☐ Provision 1
- ☐ Provision 2
- ☐ Provision 3
- ☐ Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- ☐ PS-1 Violations
- ☐ PS-2 Violations
- ☐ Resource Management Violations (Indicate area of violation)
 - ☐ Maintenance of the Nonprofit ☐ Paid Lunch Equity
 - ☐ Revenue from Nonprogram Foods ☐ Indirect Costs
- ☐ General Area Violations

If applicable, mark appropriate boxes:

- ☐ Recalculation required
- ☐ Fiscal Action Workbook completed

YES	NO	REVIEW FINDINGS		
<input type="radio"/>	<input checked="" type="radio"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="radio"/>	<input checked="" type="radio"/>	Certification and Benefit Issuance
		<input type="radio"/>	<input checked="" type="radio"/>	Verification
		<input type="radio"/>	<input checked="" type="radio"/>	Meal Counting and Claiming
Finding(s) Details: <div style="border: 1px solid black; height: 600px; width: 100%;"></div>				

YES	NO	REVIEW FINDINGS		
<input type="radio"/>	<input checked="" type="radio"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="radio"/>	<input checked="" type="radio"/>	Food Safety
		<input type="radio"/>	<input checked="" type="radio"/>	Local School Wellness Policy
		<input type="radio"/>	<input checked="" type="radio"/>	Competitive Foods
				Other ~
Finding(s) Details: C~				
<input type="radio"/>	<input type="radio"/>	D. Civil Rights		
Finding(s) Details:				

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.68[k]): N/A

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

N/A (30 days from the date the corrective action must be completed)

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: March 14, 2019

with Edward Crum Superintendent Dana Clifton CN (Name and Title of School Representative)

CNP Consultant(s): Rhonda Stevens

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Edward A. Crum
Signature of School Representative

March 14, 2019
Date

Date Review Summary Was Publicly Posted: 4/09/2019