



**FRUITLAND SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
September 14, 2020**

Date, Place & Time	<b>The Fruitland School District Board of Trustees met Monday, September 14, 2020 @ 6:00 p.m. at the Fruitland School District Administration Office, 401 Iowa Ave., Fruitland, ID</b>
Trustees in Attendance	<b>Trustees: Chairperson Kelly Henggeler, Matt Frye, Debbie Hurrle and Layne Howell present at the Board Meeting.</b>
Administrators Attending	<b>Administrators Attending</b> Superintendent, Lyle Bayley; FHS Achievement Specialist, Mark VanWeerdhuizen; Middle School Principal, Shane Burrup; Elementary Principal, Jared Olsen
Others in Attendance	<b>Others in Attendance:</b> <ul style="list-style-type: none"> <li>• Gina Ziegler</li> <li>• Mardine Olsen</li> <li>• Jill Stephens</li> <li>• Lynn Larsen</li> <li>• Benjamin Key</li> <li>• Deb Schmid</li> <li>• Rebecca Cutter</li> <li>• Dan Coleman</li> <li>• Holli Watson</li> <li>• Dan Reed</li> </ul>
Call Meeting to Order	<p><b><u>1.0 Call Meeting To Order:</u></b> The regular board meeting was called to order @ 6:00 p.m. by Chairperson Kelly Henggeler.</p> <p><b><u>2.0 Pledge Of Allegiance:</u></b> Chairman Kelly Henggeler led those in attendance in the Pledge of Allegiance.</p>
Motion to Approve Amending the Agenda	<p><b><u>3.0 Approval of Board Agenda</u></b> Chairman Kelly Henggeler asked the board to approve the agenda</p> <p>A motion was made by Frye and seconded by Hurrle to approve the agenda as presented. The motion was unanimously approved.</p>
Consent Agenda– Minutes / Clerks Financial Report / Bills for / Resignations / New Hires / Volunteers	<p><b><u>4.0 Consent Agenda</u></b></p> <p><b>.1 Approval of Minutes August 3, 2020 (Special Board Meeting)</b></p> <p><b>.2 Approval of Minutes August 10, 2020 (Regular Board Meeting)</b></p> <p><b>.3 Approval of Minutes August 18, 2020 ( Special Board Meeting)</b></p> <p><b>.4 Clerks Financial Report</b></p> <p><b>.5 Approval of Bills</b></p>

2020–2021 Resignation	<p><b>.6 Resignations / New Hires / Volunteers</b>  <b><u>2020 – 2021 RESIGNATIONS</u></b></p> <ul style="list-style-type: none"> <li>• Jennifer Marschner, HS Special Education Teaching Assistant</li> <li>• Kay Frazer, Elementary Literacy Teaching Assistant</li> <li>• Eddie Fox, Bus Assistant</li> <li>• Sidni Durham, ECC Specials Teaching Assistant</li> <li>• Aspen Jones, Certified Occupational Therapist Assistant</li> </ul>
2020–2021 New Hires / Transfers	<p><b><u>2020-2021 NEW HIRES / TRANSFERS</u></b></p> <ul style="list-style-type: none"> <li>• Maria Guerrero, High School Janitor</li> <li>• Clarissa Weidman, ECC Literacy Teaching Assistant</li> <li>• Beckey Johnson, Transfer from Spec Ed Aide @ Elementary to ECC Teaching Assistant</li> <li>• Venus Cooper, Part time Intervention Room Teaching Assistant</li> <li>• Sarah Sandoval, ECC Special Education Teaching Assistant</li> </ul>
2020–2021 Volunteers	<p><b><u>2020-2021 VOLUNTEERS</u></b></p> <ul style="list-style-type: none"> <li>• Susan Chelgren, Middle School Librarian</li> </ul>
<b>Approval of Consent Agenda Item</b>	<p>A motion was made by Hurrell and seconded by Howell to approve the consent agenda items as presented. The motion was unanimously approved.</p>
2019-2020 Annual Audit Presentation – Dan Coleman, Quest CPAs	<p><b><u>5.0 Special Presentations:</u></b>  <b>.1 2019-2020 Annual Audit Presentation – Dan Coleman, Quest CPAs</b>          Dan Coleman, CPA, representing Quest CPAs, P.C. presented the 2019-2020 audit report. Mr. Coleman reviewed the Auditors Unmodified Opinion on pages 1-3, internal controls on pages 42-43, major fund compliance on pages 44-45 and profit and loss reports beginning on page 9. In all material respects, the financial position of the governmental activities, each major fund of the Fruitland School District and the results of its operations ended in conformity with accounting principles. The general fund equity balance decreased \$339,916 leaving a \$1,757,334 ending equity balance. The carryover represents a 1.9 month operating budget.</p> <p>The child nutrition fund balance increased \$53,917. This fund balance is \$273,542 and is within state guidelines. The bond fund balance will pay the bond payment. Plant facility fund balance is doing fine as well.</p> <p>Mr. Coleman stated GASB 84 has been postponed for 1 year. GASB 84 requires ASB funds to be reported on the district financials; this requirement will be in place this year.</p> <p>Mr. Coleman stated the district exercised good internal controls. Mr. Coleman appreciated Nikki Carter, Business Manager/Clerk with the audit process this year. Due to COVID-19 the audit was held off site which required documents be uploaded.</p>
Dan Reed – Transportation Bus Routes & Safety	<p><b>.2 Bus Transportation Routes – Dan Reed, Transportation Director</b>          Dan Reed, Transportation Director, reported on FSD Bus Routes for the 2020-2021 school year. Mr. Reed commented routes are running smoothly and there are no safety issues at this time. The only change in routes this year, transportation has to run the main route twice. Still running a daily shuttle to Payette High School for CNA students in the morning.</p> <p>Mr. Reed reported ridership numbers are down 30% because parents are transporting their student(s) and students are attending the online school.</p>

Public Comment – Lynn  
Larson

.3 Public Comment – Lynn Larsen

Lynn Larsen thanked the board and FSD staff for all that they do and that he is very grateful his students attend school in Fruitland School District. Mr. Larson reported he feels it is important that he address the board with his concerns regarding COVID-19.

Larson reported there is much more to good health than merely, not getting the virus. This is where our schools play such a crucial role. According to the CDC, schools provide:

- Wellbeing of communities
- Critical instruction and academic support
- Continuity of special services
- Whole child wellness, including
  - Emotional
  - Mental
  - Physical
  - Social wellbeing

Larson requested the trustees implement a measure that Fruitland schools be immediately opened for unlimited in-person attendance. Larson also requests that the trustees implement a measure to eliminate the quarantine requirements for those youth and children that may have been exposed to the virus.

Jared Olsen -  
Elementary Enrollment  
- 556

**6.0 Status Reports**

**BUILDING REPORTS**

**.1 Elementary**

**Mr. Olsen**

- |                 |     |
|-----------------|-----|
| 1. Enrollment   | 556 |
| • Pre School    | 12  |
| • Kindergarten: | 101 |
| • 1st Grade     | 117 |
| • 2nd Grade     | 102 |
| • 3rd Grade     | 103 |
| • 4th Grade     | 104 |

2. Financial Reports: July & August.
3. Fall Individual Pictures – September 24<sup>th</sup> & 25<sup>th</sup>.

Jared Olsen –  
Enrollment, Financial  
Report, Fall Pictures,  
Spell A-thon

Jared Olsen, Elementary Principal reported on:

Enrollment numbers, financial report, fall individual pictures and fall spell a-thon will be held in the spring instead of the fall. Mr. Olsen reported teachers are doing great and students are excited to be at school. With all of the changes due to COVID-19 the start of the school year has been great.

Shane Burrup -  
Middle School  
Enrollment - 520

**2. Middle School**

**Shane Burrup**

- |               |     |
|---------------|-----|
| 1. Enrollment | 520 |
| • 5th Grade   | 118 |
| • 6th Grade   | 137 |
| • 7th Grade   | 122 |
| • 8th Grade   | 143 |

2. Financial Reports: July & August.
3. Online – 55 Students.

4. Students participating in sports:

- Football: 8th – 26  
7th – 16
- Volleyball: 8th – 23  
7th – 27
- Cross Country: 8th – 11  
7th – 10  
6th – 15

**UPCOMING EVENTS**

- September 24<sup>th</sup> School Pictures  
A-L last names September 24<sup>th</sup>  
M-Z last names September 25<sup>th</sup>

Shane Burrup, Middle School Principal reported on the following:

- Enrollment numbers.
- Financial Report.
- Sports participation is down in numbers.
- School pictures – September 24<sup>th</sup> & 25<sup>th</sup>.
- Jog-a-thon will be moved to the spring.
- Students and staff are working hard.
- Parents/students connecting online at home have been challenging.

**2. High School**

**VanWeerdhuizen**

1. Enrollment 530
2. Financials
3. First of the Year – School Goals

Mr. Van Weerdhuizen report on:

Enrollment numbers, financials, school pictures September 14<sup>th</sup> and September 15<sup>th</sup>.

VanWeerdhuizen reported the following:

- Students involved in activities.
- Athletics limited and now we may have to face smoke issues.
- School goals
- SIP Team
- Morale with staff and students.

**.4 School COVID-19 Update – Superintendent, Lyle Bayley**

Lyle Bayley thanked Lynn Larson for his presentation.

Bayley reported the amount of COVID spread that is in the community and county presently, as well as how the numbers of cases are trending. The FSD Administration is seeing a decrease in numbers of cases in the District.

Bayley reported a survey was done with the staff in the district, and 56% would like all students every day. After meeting with the Administration team they recommended school be held Monday, Tuesday, Thursday, and Friday. Wednesday students would have online instruction only to allow custodians time to deep clean buildings. Buildings will continue to be cleaned every day.

Shane Burrup –  
Enrollment numbers,  
Financial Report, Sports  
Participation, School  
Pictures

**Mark  
VanWeerdhuizen -  
High School  
Enrollment - 530**

Mark VanWeerdhuizen –  
Enrollment, Financial  
Report, School Pictures,  
School Goals

Lyle Bayley –  
School COVID-19  
Update

Bayley asked the board to consider the District educational services be provided in the following manner until further notice:

- Beginning Thursday, September 17, 2020, all schools will offer in person schooling four (4) days per week, with the continuance of current safety measures already in place in the yellow category.
  - In-person attendance will be Monday, Tuesday, Thursday and Friday.
  - On-line schooling will be on Wednesdays for all students.
  - Students who have chosen online only will remain online Monday through Friday.

Under our current safety measures, deep building cleaning takes place each Wednesday and that will continue under this plan.

Lyle Bayley –  
Offer Elementary Gym  
as an Election Polling  
Place

**.5 Election Site – Superintendent, Lyle Bayley**

Lyle Bayley reported the district received a letter from Idaho School Board Association and Idaho Association of School Administrators asking school districts to open their facilities for this fall's general election. This will allow more Idahoans' ability to vote live and in person during the COVID-19 health crisis.

Lyle asked the board for permission to offer the Elementary gym as a polling place.

**7.0 Action Items**

**.1 2019-2020 Annual Audit Acceptance**

Accept the 2019-2020 Audit Financial Statement Annual Report as presented by Quest CPAs, P.C.

A Motion to Approve  
2019-2020 Audit  
Financial Statement &  
Annual Report

Motion was made by Frye and seconded by Hurrell to accept the 2019-2020 Audit Financial Statement and Annual Report as presented. The motion was unanimously approved.

A Motion to Approve of  
Bus Routes and Bus  
Safety

**.2 Approval or Denial of Bus Routes and Safety Busing**

A motion was made by Howell and seconded by Frye to approve bus routes and bus safety as presented. The motion was unanimously approved.

Bayley – 2020-2021  
Strategic Plan

**.3 Strategic Plan**

Lyle Bayley reported Leads team members worked on measures to set new goals.

Major goals #1–#5 remain the same.

Leads team members added the following:

**Goal #6**

Fruitland School District will prepare for safe educational delivery during a pandemic.

Strategies:

- Train custodial staff on cleaning for COVID procedures
- Provide ample PPE working with area donors and state government officials
- Adoption of emergency board policies and procedures, that aligns with current school district policy, for use during the state emergency.
- Working relationships formed with area schools and Southwest District Health.
- Develop on-line schooling opportunities for our students in each our buildings.
- Communications dispersed on school websites.

Bayley asked the board to approve 2020-2021 Strategic Plan revisions. The State requires districts to have new plan in place by October 1<sup>st</sup>.

Motion to Approve  
2020-2021 Strategic  
Plan

A motion was made by Howell and seconded by Hurrle to approve the 2020-2021 Strategic Plan revision, as presented. The motion was unanimously approved.

Motion to Approve  
Elementary, Middle  
School & High School  
Enrollment, Financials

**.4 Elementary, Middle School, & High School – Status Reports**

A motion was made by Frye and seconded by Hurrle to approve Elementary, Middle School and High School enrollment, financials as presented. The motion was unanimously approved.

Declaration of Surplus

**.5 Declaration of Surplus of Property**

Elementary

Elementary School

- 1 – Finepix E510
- 1 – Brother Electronic Typewriter

Middle School

Middle School

- 2 – Broken tables
- 2 – Broken chairs

High School

High School – English Department

- 1 – World Almanac, Book Facts
- 1 – Writing & Grammar, Platinum Level
- 1 – Prentice Hall, Writing & Grammar
- 1 – Houghton Mifflin English
- 5 – Glencoe Literature, Course
- 4 – Adventures in American Literature
- 1 – B Level Math Pack
- 7 – Writer's Choice, Composition & Grammar
- 5 – Mirrors & Windows, Level
- 26 – Lakes Classics, Assorted Titles
- 27 – Three cups of Tea
- 1 – English Teacher's Resource File
- 4 – Reader's Classic Plays
- 5 – American Plays
- 8 – Life Skills Assorted Titles
- 24 – English Literature With Masterpieces
- 29 – Appreciating Literature
- 14 – Adventures in American Literature
- 1 – Wordbook Encyclopedia Set
- 1 – American Dreamers
- 5 – English Essentials
- 1 – Language Skills
- 1 – The Adaptive School
- 1 – 20<sup>th</sup> Century Writers
- 1 – World Cultures Transparencies
- 1 – Step Up To Writing
- 21 – Houghton Mifflin English
- 1 – Prentice Hall Literature, Gold
- 1 – Adventures in English Literature
- 10 – Education of Little Tree

Motion to Approve  
Declaration of Surplus  
Property

- 5 – Rebecca
- 19 – Writer’s Choice / Grade 10
- 23 – World Cultures and Global Mosaic
- 17 – Grammar & Composition
- 22 – Houghton Mifflin English, Green Level
- 21 – Prentice Hall Literature
- 20 – Houghton Mifflin English, Junior Level
- 21 – Prentice Hall Literature, Platinum Level

A motion was made by Frye and seconded by Hurrle to approve declaration of surplus property as presented. A motion was unanimously approved.

Non-District Open  
Enrollment Requests  
2020-2021

**.6 Open Enrollment Requests 2020-2021**

Open Enrollment Non-resident Student Applications for 2020-2021 School Year  
Elementary School

- #405
- #408
- #410
- #411

Middle School

- #404
- #409

High School

- #406
- #412

Prep Academy

- #407

Motion to Approve/Not  
Approve Non-District  
Open Enrollment

A motion was made by Frye and seconded by Howell to **approve** 2020-2021 Non-District Open Enrollment for student #404, #406, #408, #409, #410, #411, and #412 and **deny** 2020-2021 Non-District Open Enrollment for student #405 and #407 as presented. The motion was unanimously approved.

Motion to Approve  
Starting School  
Thursday, September  
17th

**.7 School COVID-19 Update**

A motion was made by Frye and seconded by Hurrle to approve Lyle Bayley’s recommendation starting, Thursday, September 17<sup>th</sup> students will come to school four (4) days a week, Monday, Tuesday, Thursday, and Friday. Students will be online on Wednesdays.

Motion to Approve the  
Use of the Elementary as  
Polling Place for Fall’s  
General Election

**.8 Election Site**

A motion was made by Frye and seconded by Howell to give Bayley permission to offer the Elementary gym to be used as a polling place for this fall’s general election. The motion was unanimously approved.

ISBA Policies – Health  
Emergency Policies  
Related to COVID-19  
Pandemic

**8.0 Policy Review – First Read – Action Item**

**.1 ISBA C Series Policies – Health Emergency Policies related to COVID-19**

- Policy 1400C: Board/Staff Communications
- Policy 1620C: Board Goals & Objectives During Health Emergency
- Policy 1700C: Applicability of Emergency Policy Series
- Policy 1701C: COVID-19 Emergency Policies

- Policy 2110C: Lesson Plan
- Policy 2210P2C: Health Emergency Related School Closure
- Policy 2315C: Physical Activity Opportunities & Physical Education (PE) During Health Emergency (Daily Physical Education (PE) K-12)
- Policy 2370C: Homebound, Hospital, & Home Instruction
- Policy 2440C: Online Courses & Alternative Credit Options
- Policy 2720C: Participation in Commencement Exercises
- Policy 3050C: Attendance Policy During Health Emergency
- Policy 3500C: Student Health/Physical Screenings/Examinations During Public Health Emergency
- Policy 3520C: Contagious or Infectious Diseases During Health Emergency
- Policy 4140C: Gatherings, Events, & Visitors to the Schools During Health Emergency
- Policy 5210C: Work Day During Health Emergency
- Policy 5212C: Administrative Process for Employee Telework During Health Emergency
- Policy 5235C: Health Examinations & Symptoms of Illness During Health Emergency
- Policy 5400C: Personnel Use of Leave During Health Emergency
- Policy 5600C: Staff Health During Health Emergency
- Policy 5610C: Prevention of Disease Transmission During Health Emergency
- Policy 8103C: Transportation Funds During Periods of Emergency Declaration
- Policy 8140C: Student Conduct on Buses During Health Emergency
- Policy 8240C: School Meals

Motion to Adopt  
ISBA Health Emergency  
Policies Related to  
COVID-19 Pandemic

ISBA Policies Related  
To & Changed Due to  
COVID-19

**Communications /  
Information**  
Update on Zone 2  
Vacancy

Lyle Bayley –  
ISBA District Policy  
Rewrite – Section 3000

A motion was made by Frye and seconded by Hurre to adopt ISBA Health Emergency Policies related to COVID-19 as presented. The motion was unanimously approved.

**.2 ISBA Policies related to and changed due to COVID-19 Pandemic – First Read**  
Tabled until October Board Meeting.

**9.0 Communications / Information:**

**.1 Update on Zone 2 Vacancy – Board Chairman, Kelly Henggeler**

Henggeler reported the District received three (3) letters of interest to serve on the School Board for Zone 2 Vacancy. Board Clerk, Nikki Carter will schedule a Special Board meeting to conduct interviews and will reach out to Idaho School Board Association for interview questions.

Henggeler thanked the following candidates that submitted a letter of interest:

- Cyndi Hart
- Justin Gibb
- Aaron Dressen

**.2 ISBA District Policy Rewrite – Section 3000 – Superintendent Lyle Bayley**

Lyle Bayley presented a binder to the Board with ISBA Policies, Section 3000. Bayley asked the board to review policies ISBA already has in place prior to October Board meeting.



Lyle Bayley –  
Communications

**.3 Communications – Lyle Bayley**

- Fruit Grant – \$35,000
- Coronavirus Relief Funds – 5% holdback release

Lyle Bayley –  
Projects / Maintenance

**.4 Projects / Maintenance / Technology / Transportation**

**Projects / Maintenance:**

- Elementary staff and maintenance removed weeds at the Elementary
- Maintenance mowed down weeds on football practice field.
- Door on Greenhouse
- Maintenance removed puncture vines – Football parking lot
- Idaho High School Athletics Association – Life Time Passes

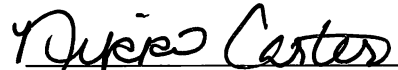
Adjournment

**6.0 Adjournment:**

Meeting adjourned at 8:00 p.m.



Chairperson



Clerk