**Unity West PTO Meeting**

Tuesday, January 8, 2019

**Call Meeting to Order –** meeting called to order at 6:32 p.m.

Cristin Gaines, Stephanie Berkey, Amy Benedict, Jess Robbins, Julie Warnes, Coartney Siuts, Connie Langley, Mr. Fisher, Mrs. Reichert, Lisa Cheely, Erin Zorns, Anna Lee McCormick, Annie White, Mary Powers, Denise Jayne, Mrs. Yeazel

**Introductions**

**Officers’ Reports**

* President: Connie Langley – Reminder to all committee chairs to document all committee responsibilities, along with timeline and submit it to me once complete.

Request for Funds/Technology budget – Mrs. Reichert contacted the Officers between sessions and requested $5,000 to purchase iPads for K-1. Technology budget contained most of the funds, and we anticipate being able to make up the difference from Box Tops and the Silent Auction, which both go to the Technology budget. Officers approve the request and Mrs. Reichert is going to proceed with getting quotes.

If anyone is not planning to continue their position for the next school year, please let me know so we can plan accordingly.

* President-Elect: Anna McCormick – Need president-elect for next school year
* Secretary: Denise Jayne
* Approval of minutes – Mr. Fisher approved the minutes from the November meeting; Lisa Cheely seconded the motion to approve the minutes.
* Treasurer: Coartney Siuts
* Approval of Treasurer’s report (Nov & Jan) – Mr. Fisher approved the treasurer reports from October through December. Mrs. Warnes seconded the motion to approve the treasurer reports.

**Committee Reports**

* Open House (Aug 16): Lisa Cheely – no report
* Fundraiser (Sept 6 – Sept 19): Officers – The limo rides and Kona Ice for the students who sold 15 items is over. Volunteers were very helpful. There were $41,544 in sales ($5,877 of which were web orders) from the fundraiser. $2,501 in donations which gave a total profit of $19,034.53.
* Holiday Shoppe: Discontinued for 2018-19
* Trivia Night/Silent Auction (Feb 8): Sharon Baxley / Connie Langley & Denise Jayne - The rental fee/deposit has been made for the church hall. The event starts at 7:00 p.m. Donations seem to be down this year compared to last. 142 requests for donations have been sent out; 27 received at this time. Several places have changed the way they donate (Disney, Six Flags). Will we be able to receive a donation from the music department, scholastic and apparel for the silent auction?
* Unity East & Unity West Skateland Night (Mar 3): Lisa Cheely – confirming with Unity East on time and ideas for donations. Should we ask for donations for the Giving Place or for teachers, or both.
* T-shirts (Feb/Mar): Melissa Reedy / Anna McCormick – Design guidelines for the t-shirt need to be given to Ms. Hanners before February 1st. Will be using the same vendor as last year and will be asking the same vendors for donations as well.
* Family Movie Night (Nov 9): Denise Jayne – Looking at movie night in March. Any movie suggestions are welcome. Jess Robbins suggested Wreck-It Ralph 2.
* Scholastic Book Fair (Oct 15-18): Anna McCormick – Flyers will be going out soon. Anna will be attending a conference before the next book fair. The theme will be Dinosaurs.
* Teacher Appreciation (Oct 18): Amy Benedict/Mary Powers – no report
* Talent Show (April/May): **Transferring to Music Department**
* Rocket 5K (April 5): Melissa Reedy/Anna McCormick – The Kenny Chesney concert at the State Farm Center is also being held on April 5.
* Fun Day (May 23?): Dy-Ana Skibbe/Jes Robbins – A draft is being put together for the class schedules, also working on a map so teachers and volunteers are aware of where each activity is taking place. Contact information for Inflatables (Jason) and Kona Ice (Mrs. Reichert)
* Apparel: Dy-Ana Skibbe / Cristin Gaines – may have a Spring sale online
* Box Tops: Cristin Gaines – Box Tops competition is by classroom for January and the winning class will receive a Hot Cocoa Party

Worden Martin indicated they might be able to help by sponsoring a vehicle for the Homecoming parade. Contact them at the beginning of the school year to setup.

* Accelerated Reader: Tori Stierwalt / Stephanie Berkey - Amy Benedict will join the committee as co-chair.
* Public Relations / Bulletin Board: Lisa Cheely / Anna McCormick – no report
* Restaurant (Fundraising) Night: Lisa Cheely/Annie White – Restaurant night at Buffalo Wild Wings raised $211. There will be a Monicals restaurant night on the evening of Parent/Teacher conference in March. Applebees restaurant fundraiser will be on March 30th.

**Teacher Reports**

* K – 2 – Students and Teachers are excited to be back. Working on the PBIS expectations for the new year.
* 3 – 5 – 3rd grade is practicing facts; 4th and 5th grades are working on multiplication and division. May 15 is the date for the 4th grade field trip to Springfield.

**Principals’ Reports**

* Floyd Fisher – Discussed the app for West Weekly
* Lanee Reichert – iPads and cases are being purchased for K – 1st grade so that there will be 5 iPads per classroom.

Lexia is being piloted for not only those students who need “extra” help but for those students who want to go beyond and improve on their current skills.

2nd – 5th grades will be working on ELA curriculum. The school is evaluating and deciding if changes need to be made.

3rd, 4th, and 5th grade will be taking the Illinois Assessment of Readiness the first 2 weeks of April, right before Spring Break. This exam will look similar to the PARCC test.

The staff will be working on executive functioning during their training in January. Executive functioning will help kids learn how to plan or attack their day. Time and structure management.

**Old Business**

Committee Chair Manuals – please make sure you are keeping track of what you are doing for your committee and turn them in once your event has ended.

**New Business**

**Adjourn Meeting** Next meeting will be on Tuesday, February 12, 2019

Meeting was adjourned at 7:29 p.m. Amy Benedict made the motion to adjourn the meeting; Lisa Cheely seconded that motion.