

2023- 2024

Chapter 27 Emergency Remote Instruction Plan



Jackie Walters
Woodlynne School
2022-2023



WOODLYNNE SCHOOL
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September 8, 2023

Dear Woodlynne School Families:

In April 2020, Governor Murphy signed A-3904 into law (P.L.2020, c.27, or “Chapter 27”), which in part requires each school district, charter school, renaissance school project, and approved private School for Students with Disabilities, hereinafter referred to as Local Educational Agencies (LEA), to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (Department). This law provides for the continuity of instruction in the event of a public health-related district closure by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. To assist LEAs in submitting their Plans, the Department is issuing “Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year (SY),” which includes a checklist identifying components that must be included in an LEA’s Plan. The Woodlynne Schools Emergency Virtual or Remote Instruction Plan provides for continuity of instruction in the event of a public health-related district closure, in accordance with A-3904 which permits LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In the event of a transition to remote or virtual instruction, the district will ensure that a list of essential employees is provided to the county office at the time of the transition.

Sincerely,
Jackie Walters
Superintendent/Principal

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Technology

All students K-8 will receive district-issued Chromebook to use within the school building and at home. Any family with inadequate internet connectivity will be provided with equipment from the district to ensure continued seamless connection.

Tech support will be available by emailing info@woodlynne.k12.nj.us or by calling the school office at 856-962-8822. A trouble ticket will also be available on the school website. All inquiries will be responded to within 24 hours.

If the problem cannot be resolved, the tech team will make arrangements to issue a new device to the student.

Instruction and Expectations

In the event that the district is required to transition to remote learning, the instructional length of the school day will follow the length of the regular in-person instructional school day, ensuring compliance with N.J.A.C. 6A:32-8.3 and local attendance policies. Moreover, students will be afforded the same quality and scope of instruction and other educational services through live, direct instruction and independent/guided learning. The following is an overview of key components of instruction in the remote learning environment:

- The instructional day will start and end at the regular times: 8:00 AM -2:30 PM
- Students and teachers will follow their in-person schedules. Attendance will be taken via Realtime, and the district will follow its current policies regarding attendance specific to promotion and retention. Moreover, staff members—including teachers, Child Study Team members, counselors, and administrators—will work proactively with students and families to address any student needs related to remote learning or engagement within a virtual learning environment.
- Instruction will primarily be delivered through live, direct instruction via video streaming platforms such as Google Meet or Zoom. Opportunities for independent/guided learning will be incorporated as appropriate into each class's schedule to ensure students have time to engage in learning off-screen.
- Teachers will utilize Google Classroom as the platform for posting assignments and communicating with students and families in all grades.
- Special Education services will be implemented virtually and include ensuring adherence to Individualized Education Programs (IEPs) and access to digital learning materials and platforms. Teachers and Case Managers will work collaboratively to

track student progress and to keep parents/guardians informed of progress or needs. Finally, IEP and other evaluation and review meeting will be conducted virtually via Zoom or Google Meet.

- The district's English Language Learner (ELL) program will be implemented virtually with teachers utilizing strategies for differentiation (e.g., leveled texts, small group instruction, online platforms) to implement the curriculum. Communication with families—both in print and virtually—will include translation services and options. ELL teachers will provide additional support through virtual meetings with students based on proficiency level and skill need.
- Support services (Basic Skills, Reading Specialists, ELL) staff members will utilize their own Google Classroom and Google Meet sessions to service students.
- Within the virtual environment, teachers will maintain a focus on the social-emotional and mental health needs of students and continue to emphasize practices of Culturally Responsive Teaching. Counselors and clinicians will be available to meet with students virtually for direct support and additional referral services will be coordinated as part of the district's Multi-Tiered System of Support.
- Since Gifted and Talented programs are embedded in the school day, students will continue to have access to this program.
- Extended school day will continue to be offered to all students and will include IEP supports, 504 supports, ELL support and programming as well SEL.
- Credit recovery will be offered using the Educere Program.

Data Collection for student growth

The district will continually monitor students to maximize their learning growth in the following ways:

- iReady Diagnostic Benchmark assessments
- NJ Start Strong Assessments
- School Pace
- NJSLA
- Teacher created benchmarks
- Performance assessments
- teacher anecdotal notes

Facilities Plan

During virtual/remote learning, the maintenance and custodial staff will be essential personnel and will report to the school each day (unless otherwise prohibited by direction of the NJ DOE or the NJDOH). The maintenance and custodial staff will maintain all building walkthroughs, will maintain, disinfect and make any needed repairs while the school buildings are not occupied by staff and students.

Food Service and Distribution

The Woodlynne School will continue to offer pick-up and go meals to all students. Meals will be provided for pickup from the Woodlynne Cafeteria on designated days and times. All distribution of meals will be in compliance with policies and procedures of the Dept. of Agriculture at the time of transition to virtual/remote learning.

Attendance Plans

Students participation is vital to ensuring student academic progress. All current attendance plans will be in place during virtual/remote learning. Teachers will record attendance for all classrooms in Realtime. The school secretaries and the nurse will coordinate with teachers to contact parents in order to get students to log in to remote classes. School administrators will contact parents of students who are not meeting expectations for attendance. If needed and deemed safe, home visits will also be made.

Other Considerations for Virtual/Remote

Other items that need to be considered for a transition to Virtual/Remote Learning:

- Social and emotional health of students and staff – students and staff will have access to support from the Counseling staff. Wellness activities will also be available weekly to staff and students. The District also has a contract with Care Solace to help families and staff coordinate services.
- Credit Recovery will be available as online course work using Educere or similar other similar program.
- Transportation-The Woodlynne School does not offer transportation to students. If transportation is needed, the district will provide it use the Camden County Educational Commission.
- Childcare- is offered through a 3rd party provider. Programs could be offered if funding was made available by the NJDOE
- Community programming—Depending on the nature of the shutdown, the district

will continue to work with community leaders to offer creative way for the community to engage.

● Professional Development for teachers – As with in-person instruction, teachers will be given the opportunity for development in social emotional learning, culturally responsive teaching and learning, trauma-informed teaching for students affected by forced migration from their home country, ELL Learners, Shelter English training, Effective Strategies for remote instruction or any other topic that will help teachers meet the needs of all learners. The Woodlynne School supports all staff in their quest to grow as educators.

Essential Employees

In the event that the Woodlynne School District is required to transition to virtual/remote learning, all employees will be considered essential. A list of all essential staff will be given the Camden County Superintendent's Office. Depending on the circumstances, the Woodlynne Superintendent will determine if district administrators, faculty, school nurses, secretaries, maintenance and custodial staff will report to work in person (if permitted by the NJDOE or NJDOH) or if they will work from home.