

WOODLYNNE SCHOOL DISTRICT
REORGANIZATION AND REGULAR MEETING, JANUARY 4, 2018
7:30 PM

AGENDA

1. Call to Order – Board Secretary Time: _____

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

2. Flag Salute
3. Oath of Office
4. Roll Call--Mr. Greg Gontowski, School Business Administrator/Board Secretary

Mr. Carlos Poole
Mrs. Shivone Sanford
Mrs. Samantha Kirby
Mrs. Christine Sanford
Mrs. Heidemarie Wood
Mrs. Sharon Vogel

Dr. Jack McCulley, Superintendent
Mr. Greg Gontowski, School Business Administrator/Board Secretary

5. Election of President and Vice-President of the Board
a. President—Board Secretary calls for nominations and acceptance of nomination for Board President. Nominations are closed and voted upon.

Motion by: _____ Seconded by: _____ Approved: _____

- b. President assumes chair—calls for nominations and acceptance of nomination for Vice President. Nominations are closed and voted upon.

Motion by: _____ Seconded by: _____ Approved: _____

6. Nomination and Election of Board Committee Members
a. Appointing _____ as representative to Camden County Education Services Commission.
b. Appointing _____ as Alternate Representative to the Camden County Educational Services Commission.
c. Appointing _____ as Delegate to New Jersey School Boards Association.
d. Appointing _____ as Alternate Delegate of New Jersey School Boards Association.

- e. Appointing _____ as Legislative Chairperson of New Jersey School Boards Association.
- f. Appointing _____ as Representative to Camden County School Boards Association.
- g. Appointing _____ as Representative to the Collingswood Board of Education.

Motion by: _____ Seconded by: _____ Approved: _____

7. Approval of Minutes

- December 5, 2017 Regular Meeting and Executive Session

Motion by: _____ Seconded by: _____ Approved: _____

8. Visitors' Questions (agenda items only)

Please state name and address and observe a 3-minute maximum time limit. Personnel matters are not permitted to be discussed in open session.

9. Board President's Report

10. Superintendent's Report

- a. Information Items
- b. Action Items

11. Board Secretary's Report

- a. Information Items
- b. Action Items

12. Visitors' Questions (open end)

Please state name and address and observe a 3-minute maximum time limit. Personnel matters are not permitted to be discussed in open session.

13. Unfinished Business

14. New Business

15. Executive Session (if necessary)

Time: _____

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Woodlynne School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Woodlynne Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Woodlynne Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court

- shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government;
 - _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;
 - _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
 - _____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
 - _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
 - _____ Any investigations of violations or possible violations of the law;
 - _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
 - _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;
 - _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Woodlynne Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at _____ pm and the Woodlynne Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Woodlynne Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Woodlynne Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodlynne Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Woodlynne Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Indicate whether action will or will not be taken after executive session.

Motion by: _____ *Seconded by:* _____ *Approved:* _____

16. Resumption of Public Portion of the Meeting (if appropriate) Time: _____

Motion by: _____ *Seconded by:* _____ *Approved:* _____

17. Adjourn—President Time: _____

Motion by: _____ *Seconded by:* _____ *Approved:* _____

**January 4, 2018
Superintendent's Report**

INFORMATIONAL ITEMS

- CST Report (Attachment A)
- Nurse Report (Attachment B)
- Technology Report (Attachment C)
- Discipline Report (Attachment D)
- Maintenance Report (Attachment E)
- HIB Report (Attachment F)

Dates to Remember

1/2/2018 - Students/Staff return from Winter Break
1/15/2018 - School Closed Students/Staff MLK Day
1/26/2018 - Early Dismissal/Teacher Work Session

Miscellaneous

Shelter in Place	12/18/17	8:59 a.m.	Outside Active Shooter Drill	Overcast	3 mins. 7 secs.
Fire Drill	12/20/17	10:05 a.m.	1st Fl. New Wing	Overcast	3 mins. 7 secs.

RECOGNITION

1. New Jersey School Board Recognition Month - January 2018

New Jersey's local boards of education play an essential role in our students' lives. They oversee 581 school districts which, in turn, operate nearly 2,500 public schools and provide educational services to nearly 1.4 million children. They set the policies for our schools and make important decisions affecting curriculum, financing and staffing.

New Jersey's 5,000 local school board members devote countless hours – with no compensation – to the oversight and advancement of our children's education.

January 2018 is the 15th annual School Board Recognition Month in New Jersey, a time to raise public awareness of the role and responsibilities of local boards of education and to thank your community's school board members for their efforts.

The New Jersey School Boards Association has prepared items to help public bodies, organizations and local school districts recognize the role of the boards of education and the contributions of their communities' school board members.

A copy of the meeting minutes are available for public inspection at the Woodlynne School, at the address listed above within two weeks for proposed minutes and within 5 business days of approval for approved minutes.

The Woodlynne School District shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Dr. Jack McCulley at (856) 962-8822 prior to the meeting.

BOARD ACTIONS

Policy and Regulation

1. Motion to approve, on the recommendation of the Superintendent, amendments to the following policies and regulations - First Reading (Attachment G)

P – 1240	Evaluation of the Superintendent
P – 2700	Service to Nonpublic School Students
P – 3126	District Mentoring Program
P – 3221	Evaluation of Teachers
P – 3222	Evaluation of Tenured Teaching Staff Members
P – 3223	Evaluation of Administrators, Excluding Principal, Vice Principal, and Assistant Principal
P – 3224	Evaluation of Principal, Vice Principals, and Assistant Principals
P – 3240	Professional Development for Teachers and School Leaders
P – 5620	Expulsion
P – 7100	Long-Range Facilities Planning
P – 7101	Educational Adequacy of Capital Projects
P – 7102	Site Selection
P – 7130	School Closing
P – 7300	Disposition of Property
P – 7424	Bed Bugs
R – 1240	Evaluation of the Superintendent
R – 3126	District Mentoring Program
R – 7100	Long Range Facilities Planning
R – 7101	Educational Adequacy of Capital Projects
R – 7102	Site Selection and Acquisition
R – 7300.3	Disposition of Personal Property
R – 7300.4	Disposition of Federal Property

2. Motion to approve on the recommendation of the Superintendent, the NCLB Title I "Corrective Action Plan" for periods July 1, 2014 through June 30, 2015 and July 1, 2015 through June 30, 2016. (Attachment H)
3. Motion to approve on the recommendation of the Superintendent, the establishment and implementation of the "Temporary Woodlynne Sick Bank" to assist employees who experience a "catastrophic health condition or injury". The bank shall be established pursuant to P.L.2007, chapter 223. (Attachment I)

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Woodlynne, NJ 08107
Telephone: (856) 962-8822 Facsimile: (856) 962-0191
Website: www.woodlynne.k12.nj.us

4. Motion to approve, on the recommendation of the Superintendent, to apply and approve Out of District Placement for students:

- SID# 7174462792
- SID# 2085615585

Personnel

5. Motion to approve, on the recommendation of the Superintendent, the revised Superintendent/Principal contract as approved by the Interim Executive County Superintendent.
6. In accordance with NJSA 18:A-30.6 prolonged absence beyond sick leave period. Employee ID# 50386697 primary grade teacher of seven (7) years at the Woodlynne School District will have exhausted her sick time effective December 13, 2017, due to catastrophic illness. It is recommended by the Superintendent that the Board of Education approve and ratify, employee salary less the pay of a substitute or estimated cost of employment of a staff member to cover the employee's class. The length of time needed will be up to a maximum of 16 work days or until such time a Sick Leave Bank can be developed between the Woodlynne Board of Education and the Woodlynne Education Association as stated in NJSA 18A:30-11. (See attachments) Payment for prolonged absence will begin on Thursday, December 14, 2017 through January 15, 2018. (Attachment J)
7. Motion to approve, on the recommendation of the Superintendent, the amendment of the Yearbook Stipend. Advisors Nicole Valianti and Anna Maria Simone to be paid \$1,341.50/each for the 2017-2018 school year.
8. Motion to approve, on the recommendation of the Superintendent, Veronica Espinal at a rate of \$28.00/per hour at school/community related events as needed from 1/1/2018 - 6/30/2018.
9. Motion to approve, on the recommendation of the Superintendent, the Clinical Practice students for the Spring of 2018:

<u>Student</u>	<u>Co-Operating Teacher</u>
Brianna Fisher	Kathy Sgrignuoli
Laura Graziano	Carly Kirk
Kevin Lake	Jeff Suwak
Ciarla Rubertone	Mary Cattell
Nicole Tedeschi	Nicole Valianti

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Reimbursements

10. Motion to approve, on the recommendation of the Superintendent, reimbursement to Mrs. Gina Wirth for contact lens/eyeglasses in the amount of \$100.00 as per NJEA contract.
11. Motion to approve, on the recommendation of the Superintendent, reimbursement to Mrs. Jessica Melchiorre for the purchase of materials for ornaments for the Woodlynne Tree Lighting in the amount of \$34.25.

Miscellaneous

12. Discussion - NCLB Title I Audit

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