

**Roxboro Community School
Board of Directors
May 11, 2015
6:30 p.m.**

Second draft with Corrections

Members Present: Mark Phillips, Janet Clayton, Sam Kennington, Teresa Fox, Carla Garrett, Dr. Tom Long, Jr., Dr. Kimmie Yarborough, Beth Townsend, and Walter Rogers.

Staff Present: Natalie Brozy, Darkarai Bryant, Donna Ingram, Ann Wrenn, Phylliss Boatwright.

Others: Rick Kiernan and Chris Marshall (from Convergent Nonprofit).

Call to Order: Chairman Mark Phillips called the meeting to order at 6:31 pm and read the Mission Statement. A moment of silence was held for the family of a student at Person High School. The Pledge of Allegiance to the US flag was recited together.

Public Comment: None

Recognition/Spotlight - Managing Executive Director, Natalie Brozy

- Dustin Humphries attended the FBLA State Leadership Conference and was recognized as one of the top ten highest score in Personal Finance.
- Carleigh Barbour has been accepted at the North Carolina School of the Arts. She has not made a decision yet.
- The Bulldog Golf Tournament was successful in raising over \$4,000 with 15 teams competing. Ms. Yvonne Pleasant and her volunteers did an excellent job planning and carrying out the tournament.
- The AP Academy Induction Ceremony was held for the ten members of the second cohort. The new inductees are excited and have high expectations of the new program per Mrs. Brozy. The students are Conner Barbario, Logan Dunkley, Carter Hall, Dustin Humphries, Bricen Jones, Carson McKenzie, Conner Perkins, Allie Prignano, Nathan Ross and Annabelle Rolison.
- Other board members recognized the students in Mrs. Gina Lunsford's Biotech classes for their work landscaping at the Post Office and the plant sale held recently.
- One of our high school teachers has come up with an idea for community service next year on Early Release Days. This will be explored when planning for next year.
- The Eighth Grade Advancement Ceremony was another well planned and executed event held recently.

Business

- **Secretary's Report – Mrs. Carla Garrett**
Minutes from the April 13, 2015 meeting were presented for approval by Board Secretary, Mrs. Carla Garrett, however it was discovered that the wrong edition was posted for Board review. The correct version will be sent out to each board member and approval was postponed.
- **The Audit Contract**
The audit contract received last month was postponed until the audit was investigated. All information is in and we are ready to approve the contract for next year. Motion by Mr. Sam Kennington to approve the contract was seconded by Mr. Walt Rogers. After discussion, the vote was taken. All were in favor of approving the contract.
- **Real Estate**
Motion was made by Mr. Kennington to purchase 7.04 acres of land from Ruffin and Lib Woody for a purchase price of \$100,500 which includes the title insurance that will be secured by Mr. Woody's attorney, Alan Hicks at a cost of about \$400. The motion was seconded by Mrs. Teresa Fox. Following discussion, the motion was passed with 8 votes in favor and 1 abstention from Dr. Kimmie Yarborough. Appreciation was expressed to Mr. Kennington for his work on this purchase and for Mr. and Mrs. Woody's generous settlement.

Food reimbursement grant

- A rising 6th grade parent wants to apply for a grant for students below the poverty level to be able to receive free or reduced lunch. The grant is funded by **SPEED**. Discussion followed. No action was taken. The Board requested additional information in order to make an informed decision at the June meeting.
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• Committee Reports

• Finance – Mrs. Janet Clayton, Acting Treasurer

- Mrs. Clayton prepared the financial reports including the Treasurer's Report, the Net Asset Reserves, and the Budget Report for the month of April 2015 (Attachments 1, 2, and 3). The account balances were noted. The April Duke Energy bills showed excellent improvement during the month of April. Mr. Kennington made a motion to accept the Treasurer's report and the Budget report as presented for April 2015. Seconded by Mrs. Teresa Fox, the motion passed with no objections. Appreciation was expressed to Mrs. Clayton for taking over this responsibility.
- The Year End budget from July 1, 2013 through June 30, 2014 was also presented. (Attachment 4) Mr. Kennington moved that this report be incorporated into the previous motion. All approved.
- Chairman Phillips recommended that we look into transferring the Edward Jones funds into another account at another bank. Mr. Kennington moved to transfer into Union Bank for a greater return on the investment. Mrs. Fox seconded. All voted to approve the motion. Motion passed.
- Chairman Phillips noted the changing of the guard at Acadia NorthStar. Ms. Robin Narron, Partner AcadiaNorthstar will be replacing Tom Williams who is retiring.

• Governance – Mrs. Carla Garrett, Chr.

- The Governance Committee did not meet. Mrs. Garrett reported the board needs to complete the Managing Executive Director's annual evaluation. Mrs. Brozy would like for the Board to continue to use the NC Superintendent Evaluation, which is posted in the Google drive. Mrs. Garrett will email the Board when the artifacts have been posted. This process needs to be complete by June 30, 2015.
- Charter amendments have been sent to Office of Charter Schools. Mrs. Brozy has not heard back but will notify the Board when she hears back.

• Development, Fundraising, Grants – Dr. Tom Long and Mrs. Teresa Fox, Co-Chairs.

- Dr. Long announced that invitations to the May 21, 2015 Kickoff event were sent out. He turned the meeting over to Mr. Marshall and Mr. Rick Kiernan, from Convergent Nonprofit. Mr. Marshall began by announcing that we have 48 investors; \$743,000 pledged; and about \$100,000 in cash received. He went over the proposed program for the event. Sam Kennington has agreed to be the Master of Ceremonies.
- Mr. Kiernan referred to the newest **Investor Honor Roll** (Attachment 5) and indicated it was time to set the campaign goal. The campaign leaders, Dr. Long, Tommy Winstead, and Mrs. Brozy recommended the goal be set at \$1.8 million.
- The board members agreed to show the amounts received in "Cash" and "Non-cash" separately at the Kickoff.
- Dr. Long showed the newly designed campaign logo. Mrs. Brozy said she had talked with the Chairman of the County Commissioners about the possibility of receiving extra funds for the project. She reported he was very interested in hearing more about the grant we are applying for with a joint use agreement between us and Parks and Recreation.
- Three talking points agreed upon were (1) to set a goal of \$1.8 million; (2) to show a breakdown of cash donations and non-cash donations; and (3) to set a goal to start construction in the fall of 2015.

• Academic Excellence – Dr. Kimmie Yarborough, Chr.

- Report (Attachment 6).
- Dr. Yarborough asked Mrs. Brozy to comment on the "credit by demonstrated mastery" proposal. Mrs. Brozy said they had surveyed the current AP Academy parents and they were 100% in favor of credit by demonstrated mastery being added to the program.
- Dr. Yarborough will present a corrected committee report later.

• Finance (revisited)

Mr. Kennington made a motion to authorize the Board Chairman and Finance Committee to explore and secure potential loan options for Raise the Roof project, not to exceed \$1.5 million and bring back a report to the next meeting. Seconded by Dr. Long, the motion passed with 8 votes in favor and 1 opposed. Chairman Phillips voted against the motion.

- **Facilities Report – Mr. Walt Rogers, Chr.**
 - A fire inspection is due soon. Also, a walk-through to check all emergency exits will be done.
 - The school's lawnmower has been sold and a replacement is being investigated.
 - The Chamber of Commerce is helping coordinate the Warehouse Liquidation Sale on June 6 as a non-cash contribution to Raise the Roof.

School Reports

- **Middle School – Mrs. Donna Ingram, Principal**
 - FBLA State Leadership Conference was attended by Dustin Humphries and Jonah Tatum.
 - Mrs. Stephanie Evans, science teacher took students to the State Envirothon Competition. The team placed 8th out of 43 teams competing.
 - The 8th grade graduation ceremony was May 7. There were 87 of the 107 enrolled 8th grade students who participated. The 8th grade team teachers did an excellent job planning this event.
 - In sports, the soccer team finished 3rd and softball teams finished first in their conference. Our baseball teams are also conference champions.
- **High School – Mr. Darkarai Bryant, Principal**
 - The High School prom was a huge success thanks to Mrs. Shelly Harris and her volunteers.
 - Pre-prom activities promoting safe driving were held all week to encourage safety. No accidents were reported on Prom night.
 - Summer PE class will be taught July 8 – 30 with 2 weeks' break within those days. The course will include 30 hours online.
 - 60% of seniors have been accepted into colleges. All of this number have not committed at this time.
 - \$750,000 in scholarships has been awarded to seniors so far.
 - In sports, all teams are participating in post-season playoffs. Parker Brann, baseball pitcher, has been courted by several colleges and is leaning towards Western Carolina.
 - AP Academy will be adding Statistics next year. Mr. Bell, high school math teacher, will be the advisor of the new co-hort.
 - Band and Chorus concert was held Saturday, May 9. A good turnout of spectators and an excellent performance was presented.

Chairman's Report

Chairman Phillips reported that the meeting of the Hyco Lake Authority was to be held tonight and they would be voting on our request to build a boat dock on the lake lot RCS owns, to improve the resale value. Mr. Phillips expressed a hope that many of the Board would be attending the Charter School Conference in July.

Motion by Mrs. Fox to enter into closed session. The motion was seconded by Ms. Elizabeth Townsend. All approved the motion.

CLOSED SESSION § 143-318.11 (6) Personnel

Motion by Ms. Townsend to exit Closed Session; motion was seconded by Mr. Kennington. The motion passed with no objection.

Motion to adjourn the meeting was made by Ms. Townsend and seconded by Mr. Kennington. The motion passed with all approving.

The meeting was adjourned.

The next regularly scheduled Board Meeting will be June 8, 2015 at 6:30 p.m. in the RCS College Boardroom.

Upcoming Events:

May 11	Burger King Night	4:00-8:00	
May 12	PTSO meeting	7:00	
May 13	Raise the Roof tour	10:30 am	
May 15	Yearbook signing party	2:00	
May 19	Senior awards banquet	6:00	
May 20	Raise the Roof tour	10:30 am	
May 21	School Improvement Team	3:15	
May 19-22	EOG and EOC exams	May 19	English
		May 20	Math
		May 21	Science and Biology
		May 22	7 th Science and Middle School Math I
May 25	Memorial Day-no school		
May 26-28	Exam days-early release	May 26	1 st and 2nd period exams
		May 27	3 rd and 4 th period exams
		May 28	5 th and 6 th period exams
May 29	Senior Breakfast		
May 29	RCS Graduation	7:00	
June 1	Final Burger King Night	4:00-8:00	
June 3	End-of-Year Luncheon	11:30	RCS Dining Hall
June 13	Warehouse Liquidation Sale	7 am-2 pm	