

**Special Action Meeting
September 19, 2019**

The Board of Education of the Borough of Fair Lawn, New Jersey, held a Special Action Meeting in Thomas Edison School Room #19, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, on **September 19, 2019**.

1. The Special Action Meeting of **September 19, 2019** was called to order at 7:31 p.m.
(5 members of the public present).

NOTE: *Be advised that the Board may recess into executive session at any time during the meeting.*

2. Roll Call

BOARD MEMBERS	Mr. Banta	Dr. Cohen	Mrs. Frenkel	Ms. Quackenbush	Mr. Rosenberg	Mr. Santana	Mr. Spindel	Mrs. Wallace	Mr. Barbarulo
PRESENT	X	X	X	X	X	X	X		X
ABSENT								X	

OTHERS PRESENT	Mr. Norcia <i>Superintendent</i>	Dr. Lacatena <i>Asst. Super. Education</i>	Mrs. DeFranco <i>Asst. Super. Student Services</i>	Mrs. Panagia <i>Director, HR</i>	Ms. Bartley <i>BA/Bd. Sec'y</i>	Ms. Ratcliffe-Lee <i>Asst. BA</i>	Mrs. Wellinghorst <i>Communications</i>	Mr. Green <i>Board Att'y</i>
PRESENT	X	X	X	X	X	X		
ABSENT							X	X

3. Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Fair Lawn Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof distributed to the persons on the approved list, posted in the Board of Education Administrative Office and sent to The Bergen Record and The Star Ledger.

The announcement/posting for the **Special Action Meeting** along with the date, place, and time thereof, was distributed on **September 16, 2019**.

The items to be discussed during the Closed Session (if needed), of the **September 19, 2019 Special Action Meeting** may include personnel matters, student matters, legal matters, negotiations, and/or grievances, and tactics and techniques utilized in protecting public safety and property. The results of these discussions will be made public as soon as possible.

4. **Flag Salute**

5. **Superintendent's Report**

The following **Education** items are brought to the Board of Education for **Action**:

E1. Attendance at Conferences, Conventions, Workshops

WHEREAS, certain Fair Lawn School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, **AND**

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and (1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and (2) critical to the instructional needs of the District or furthers the efficient operation of the District; **THEREFORE BE IT**

RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, state travel payment guidelines established by the Department of Treasury in NJOMB circular letter 06-020OMB, and with guidelines established by the Federal Office of Management and Budget.

<u>Conference/Location</u>	<u>Name/School</u>	<u>Date</u>	<u>Amount</u>
Resident Orientation Monroe Township, NJ	Nicole Mattina, FLHS	9/26/2019	\$0
Foundational PEAK Course Webinar Code: 11-000-219-580-000-14-33-03	Amanda Genchi, Westmoreland	9/26-27/2019	\$380
College Board Counselor Workshop Paramus, NJ	Dena DeSantis, FLHS	10/4/2019	\$0
NJ Association of Pupil Services Administrators Orientation & Trainings Monroe Township/Eatontown, NJ Code: 11-000-219-580-000-14-33-03	Peter Pitrelli, District	10/4/2019 12/6/2019 1/10/2020 1/17/2020 2/7/2020 2/28/2020 3/20/2020 4/3/2020	\$301
Office of State Comptroller & Purchasing Reporting Requirements Rockaway, NJ Code: 11-000-251-580-049-00-35-01	Sandy Vicale, Edison	10/8/2019	\$122.26
TMI/Teaching in the Age of Anxiety	Lily Shinkar, Forrest	10/10/2019	\$0

**Special Action Meeting
September 19, 2019**

	Lori Cammarota-Albino <u>Westmoreland</u> Christina Panzitta		\$0 \$0
Higher Education Student Assistance Authority Annual Financial Aid Workshop Lyndhurst, NJ	Dena DeSantis, FLHS	10/16/2019	\$0
Higher Education Student Assistance Authority Back to Basics Lyndhurst, NJ	Michael Bacs, FLHS	10/16/2019	\$0
TMI/ENVISION Mahwah, NJ	Natalie Lacatena, District Kalliopy Paleos, FLHS	10/18/2019 12/9/2019 1/15/2020	\$0 \$0
Strategies for Teaching Students with Visual Impairment/Large Print Users Freehold, NJ	Jennifer Gruber, Westmoreland	10/17/2019	\$0
TMI/Mindfulness Practices for Those Who Give the Most: Educators! Mahwah, NJ	Kathleen Lisi-Neumann, Warren Point Sydney Weisser, Radburn	10/18/2019	\$0 \$0
New Jersey School Boards Association Annual Conference Atlantic City, NJ Code: 11-000-221-580-049-00-33-03 Code: 11-000-219-580-000-14-33-03 Code: 11-000-251-580-049-00-35-01	<u>School Administrators</u> Natalie Lacatena, Asst. Superintendent, Education Camille DeFranco, Asst. Superintendent, Student Services Lisa Panagia, Director, Human Resources	10/21- 10/24/19	Not to exceed \$1,000 per person* Hotel not to exceed: \$400 per person Registration: \$145 per person Mileage, Tolls & Parking: \$160 per car Taxi: \$50 per person Food: \$231
NJ Science Convention Princeton, NJ Code: 11-000-223-580-049-00-12-03	Kathy Meneghin, FLHS Kathy Straubel, FLHS	10/23/2019	\$222.28 \$222.28

**Special Action Meeting
September 19, 2019**

AP English Summit Ledgewood, NJ	Gina Vantuno, FLHS	10/23/2019	\$0
Rutgers Literacy Center Annual Meetings & Workshops New Brunswick, NJ Code: 11-000-223-580-049-63-33-03 (\$699.) Code: 11-000-223-580-049-10-21-03 (\$129.69)	Gary Pankiewicz, District	10/25/2019 12/11/2019 1/29/2020 3/12/2020 6/3/2020	\$828.69
Money Talks: Conversations in Business Education Livingston, NJ	Kavi Jauhar, FLHS Shannon Carriere, FLHS	10/25/2019	\$0 \$0
Identifying, Understanding & Managing Self-Harming Behaviors West Orange, NJ	Danielle Hichak, Westmoreland	10/28/2019	\$0
Intermediate IMSE Orton-Gillingham Training Secaucus, NJ Code: 20-270-200-580-000-00-10-03	Laurin Apruzzese, TJMS	10/28 - 11/01/2019	\$1175
Phonics First Orton-Gillingham Training Lincoln Park, NJ Code: 11-000-223-580-049-00-04-03 (JH, KS) Code: 11-000-223-580-049-00-07-03 (CH) Code: 11-000-223-580-049-00-03-03 (CL) Code: 11-000-223-580-049-00-08-03 (PB)	Jackie Holowinski, Westmoreland Casey Hoffman, Milnes Chelsea Leahy, Forrest Patricia Burke, Lyncrest Kelly Sietsma, Westmoreland	11/4-6/2019	\$1219.18 \$1195 \$1195 \$1195 \$1195
Comprehensive IMSE Orton-Gillingham Training Secaucus, NJ Code: 20-231-200-580-000-00-03-03 Code: 20-231-200-580-000-00-11-03	Carol Grundman, Forrest Paul Levitan, MMS	12/2-6/2019	\$1175 \$1175
TMI/Establishing an Empowering School Culture for All Mahwah, NJ	Ron Durso, District	2/27/2020	\$0

**Special Action Meeting
September 19, 2019**

TMI/Implementing a Sustainable SEL Program Mahwah, NJ	Kalliopy Paleos, FLHS	3/12/2020	\$0
TMI/Literacy in Mathematics Mahwah, NJ	Carol Grundman	3/12/2020	\$0
NJASBO Purchasing Rockaway, NJ	Sandy Vicale, Edison	3/19/2020	\$122.26
NJASBO Audit Review Rockaway, NJ	Sandy Vicale, Edison	4/28/2020	\$122.26
NJASBO Administrative Assistant Program Rockaway, NJ	Cassandra Logan, Edison Altea Qirjako, Edison	5/12/2020	\$122.40 \$122.40
Code: 11-000-251-580-049-00-35-01			

Motion By Mr. Rosenberg Seconded By Dr. Cohen to approve Resolution # E1 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mrs. Wallace				
Mr. Barbarulo	X			

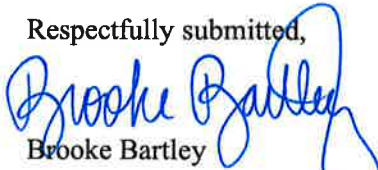
Motion for Adjournment

Motion By Dr. Cohen Seconded By Mrs. Frenkel that the Special Action Meeting of September 19, 2019 be adjourned.

All Members voted in the affirmative.

The Special Action Meeting of September 19, 2019 was adjourned at 7:34 p.m.

Respectfully submitted,



Brooke Bartley

Business Administrator/Board Secretary