

**Work Session
February 20, 2020**

The Board of Education of the Borough of Fair Lawn, New Jersey, held a Work Session in Thomas Edison School Room #19, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, on February 20, 2020.

NOTE: *Be advised that the Board may recess into executive session at any time during the meeting.*

1. The Work Session of **February 20, 2020** was called to order at 7:34 p.m.
(4 members of the public were present).

2. **Roll Call**

BOARD MEMBERS	Mr. Banta	Dr. Cohen	Mrs. Frenkel	Mr. Itkin	Ms. Quackenbush	Mr. Rosenberg	Mr. Santana	Mr. Spindel	Mr. Barbarulo
PRESENT	X	X		X	X	X	X	X	X
ABSENT			X						

OTHERS PRESENT	Mr. Norcia <i>Superintendent</i>	Dr. Lacatena <i>Asst. Super. Education</i>	Mrs. DeFranco <i>Asst. Super. Student Services</i>	Mrs. Panagia <i>Director, HR</i>	Ms. Bartley <i>BA/Bd. Sec'y</i>	Ms. Ratcliffe-Lee <i>Asst. BA</i>	Mrs. Wellinghorst <i>Communications</i>	Mr. Green <i>Board Att'y</i>
PRESENT	X				X			X
ABSENT		X	X	X		X	X	

3. **Sunshine Statement**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Fair Lawn Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof distributed to the persons on the approved list, posted in the Board of Education Administrative Office and sent to The Bergen Record and The Star Ledger.

The announcement/posting for the **Work Session**, along with the date, place, and time thereof, was distributed on **February 5, 2020**.

The items to be discussed during the Closed Work Session (if needed), of the **February 20, 2020 Work Session** may include personnel matters, student matters, legal matters, negotiations, and/or grievances, and tactics and techniques utilized in protecting public safety and property. The results of these discussions will be made public as soon as possible.

4. **Flag Salute**

5. **Agenda**

1. Governance By Policy
-Review Policy 0155 on Committees
2. Parliamentary Procedure
3. Board Goals Review

Board Comments

Policy #0155 was discussed and suggestions for change were made. Clarification on the direction of the Special Education Committee was requested. The administration and chairperson will set the agenda that is mutually agreed upon. Committee descriptions and definitions will be addressed further. A future meeting with Mr. Barbarulo, Ms. Quackenbush, Mr. Rosenberg and Mr. Norcia will be held to review the Education and Special Education Committee definitions. A discussion regarding the topics for committee consideration took place and the suggested language will be sent to the Board for review.

Governance by policy was briefly discussed. The Board voted with 6 thumbs up to move on to another topic.

Parliamentary procedure was discussed; materials provided at the Board Retreat were referenced. It was stated that Robert's Rules should be followed.

Policy #0164 (Conduct of Board Meeting) was discussed and will be enforced at the next meeting.

Clarification on the role of the parliamentarian was discussed and Paul Green, as the Parliamentarian, will enforce Robert's Rules of Order.

Board Goals were discussed.

Goal #3 - A suggestion was made to streamline liaisons to the various legislative agencies for more productive results. Time commitments were brought up. Clarification that the Bergen County School Board Association (BCSBA) and New Jersey School Board Association (NJSBA) representatives would be combined with the Legislative Representative being the backup or alternate.

Goal #4 - Discussion took place. It was suggested that after this current budget season, the administration would give the Board Members the opportunity to voice their suggestions. They would have a small subset of Board Members take the feedback of suggestions to the administration and from there that committee would report back to the full Board.

Dr. Cohen requested a strawpoll for taking the survey, small subset, and reporting back to the full Board. 8 thumbs up were given.

Goal #2 - The Board self-evaluation was suggested as a good starting point. Three ideas were presented for self-evaluation as follows:

1. Discuss goal #2 in the context of Board self-evaluation.
2. Reflect on how goal-related processes in 2019-2020 worked out and discuss the priorities for moving forward (in July or soon thereafter).
3. Do #2 sooner rather than later.

Discussion took place.

Goal #1 - An action step would be added to "refine committee descriptions". A suggestion to refine the liaisons and instruction with the borough committees.

Strawpoll taken. Only two Board Members were in favor.

Time involvement and comments, working together as a Board and the time commitment of the Board of Education Members were discussed.

Public Comments

Questions were asked about the Board Committee Members and the Committee List as well as Board reports, FLEA dialogue and a position in the weight room to be considered for the budget. Parking lots and van questions were posed.

Upcoming Meetings

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Location</u>
February 27, 2020	Regular Monthly Meeting	7:30PM	Edison Room #19
March 5, 2020	Work Session: Budget	7:30PM	Edison Room #19
March 19, 2020 To be changed	Re-Scheduled Regular Monthly Meeting: Budget Adoption	7:30PM	Edison Room #19

Mr. Norcia said that a small Education Committee Meeting needs to be scheduled and March 19th is the opening night of the play at the High School, so he suggested moving the Board Meeting to Monday, March 16th at 7:30 p.m. Members voted in favor of the March 16th date.

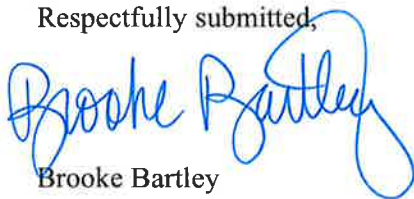
New Business

Mr. Santana asked for a straw poll to add a resolution for Black History Month. Board discussion took place. Straw Poll yielded 3 “yes” votes to put on the agenda, therefore the majority voted not to include it.

Motion to Adjourn Work Session

Motion By Dr. Cohen **Seconded By** Mr. Spindel to adjourn the Work Session on **February 20, 2020 at 9:44** p.m.

Respectfully submitted,



Brooke Bartley
Business Administrator/Board Secretary