

**Regular Monthly Meeting
February 27, 2020**

The Board of Education of the Borough of Fair Lawn, New Jersey, held a Regular Monthly Meeting in Thomas Edison School Room #19, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, on February 27, 2020.

NOTE: *Be advised that the Board may recess into executive session at any time during the meeting.*

1. The Regular Monthly Meeting of **February 27, 2020** was called to order at 7:31 p.m. in Edison School Room #19 (20 members of the public present).

2. Roll Call

BOARD MEMBERS	Mr. Banta	Dr. Cohen	Mrs. Frenkel	Mr. Itkin	Ms. Quackenbush	Mr. Rosenberg	Mr. Santana	Mr. Spindel	Mr. Barbarulo
PRESENT	X	X	X	X	X	X	Via phone	X	X
ABSENT									

OTHERS PRESENT	Mr. Norcia <i>Superintendent</i>	Dr. Lacatena <i>Asst. Super. Education</i>	Mrs. DeFranco <i>Asst. Super. Student Services</i>	Mrs. Panagia <i>Director, HR</i>	Ms. Bartley <i>BA/Bd. Sec'y</i>	Ms. Ratcliffe-Lee <i>Asst. BA</i>	Mrs. Wellinghorst <i>Communications</i>	Mr. Green <i>Board Att'y</i>
PRESENT	X	X	X	X	X	X	X	X
ABSENT								

3. Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Fair Lawn Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof distributed to the persons on the approved list, posted in the Board of Education Administrative Office and sent to The Bergen Record and The Star Ledger.

The announcement/posting for the **Regular Monthly Meeting**, along with the date, place, and time thereof, was distributed on **February 5, 2020**.

The items to be discussed during the Closed Work Session (if needed), of the **February 27, 2020 Regular Monthly Meeting** may include personnel matters, student matters, legal matters, negotiations, and/or grievances, and tactics and techniques utilized in protecting public safety and property. The results of these discussions will be made public as soon as possible.

4. Flag Salute

5. Superintendent Report/Comments

- 2020-2021 School Calendar Revision - A choice of adding a day to the February break or ending school earlier in June. Straw poll voted for ending earlier in June.
- “Ron Newsum Woodshop” - Mr. Norcia read a statement recommending the renaming of the High School Woodshop in honor of the beloved woodshop teacher.
- NJ DOE Career and Technology Program approval - Mr. Norcia described the CTE Program.
- Additional State Aid - Mr. Norcia announced that the District received an additional 1.8 million dollars in state aid allocation.
- CoronaVirus - Update on the CoronaVirus and how Fair Lawn is coordinating with the DOE, Health Department, and the county and the state.
- Nicole Mattina - Mr. Norcia introduced Nicole Mattina as the recommended successor for the Vice-principal at the High School.
- IKEA Donation - Mr. Norcia announced the donation from IKEA of a kitchen for the faculty room at Westmoreland School.
- Track & Field Coaches - The motion will be pulled from this evening’s agenda.

Public Comments on any Agenda Items

Congratulations on the appointment of Nicole Mattina as Vice-principal at the High School.

Board Comments on any Agenda Items

Board Members expressed appreciation for Sandy Logan’s 19 years of service and wished her well in her retirement.

Board Members thanked all the donors for their donations.

They expressed agreement with Mr. Norcia’s recommendation for Nicole Mattina for the High School Vice-principal position and congratulations were extended.

Questions on policy, workshops, Community School camp and program fees, situation busing, and Shared Service agreement with Bergen County Technical Schools.

Dr. Cohen asked to have a motion to send Board Policy #0155 (Board Committees) back to committee. A Board discussion took place stating that the policy needs more work as it relates to Board Goal #1.

Motion By Dr. Cohen **Seconded By** Mr. Itkin to approve the resolution to pull Policy # 0155 and send it back to committee.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta		X		
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo		X		

The following **General** items are brought to the Board of Education for **Action**:

G1. Approval of Minutes

Regular Monthly Meeting	January 23, 2020
Executive Closed Session	January 23, 2020
Board Retreat	January 25, 2020

G2. Reading of Policies and Adoption

First Reading of Policies

(N) New (R) Revised (M) Mandatory (S) Suggested

<u>Policy #</u>	<u>Title</u>
0155	Board Committees (S) (R) (Policy pulled and returned to committee)

Motion By Mr. Rosenberg Seconded By Dr. Cohen to approve Resolution G1 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

Enrollments as of January 31, 2020

<u>January 2020</u>	<u>GRADES</u>						<u>Totals</u>	<u>Totals</u>	<u>Change</u>	<u>Self-Contained</u>	<u>Totals</u>
	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>1/31/20</u>	<u>1/31/19</u>	<u>from</u>	<u>Special Ed</u>	<u>Including Self</u>
<u>School</u>									<u>1/31/19</u>	<u>Totals 1/31/20</u>	<u>Contained</u>
Edison	0	0	0	0	0	0	0	0	0	87	87
Forrest	50	49	64	46	46	48	303	263	40	29	332
Lyncrest	43	48	48	35	46	42	262	262	0	0	262
Milnes	71	95	72	89	97	98	522	501	21	0	522
Radburn	61	70	74	82	90	87	464	459	5	0	464
Warren Point	70	74	97	87	78	67	473	442	31	17	490
Westmoreland	57	72	48	50	50	43	320	307	13	30	350
Total	352	408	403	389	407	385	2,344	2,234	110	163	2,507
 											
<u>Middle Schools</u>		<u>6</u>	<u>7</u>	<u>8</u>							
Memorial		160	153	119			432	427	5	35	467
Thomas Jefferson		237	244	253			734	720	14	21	755
Total		397	397	372			1,166	1,147	19	56	1,222
 											
<u>High School</u>		<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>						
		379	359	365	361		1,464	1,429	35	75	1,539
 											
Total All Schools							4,974	4,810	164	294	5,268
Total Sp Ed OOD							75	68	7		75
Charter School OOD							4	3	1		4
Bergen Tech OOD							57	60	-3		57
Total District Enrollment							5,110	4,941	169	294	5,404

Fire Drills

Below are the fire and safety drills for **January 2020**:

School	Date	Time of Drill	Time Required to Evacuate Building Minutes/Seconds		Weather Conditions	Participants of Drill	Brief Description of What was Drilled
<u>Forrest</u>							
Fire Drill	1/3/20	1 :34 PM	2 minutes	53 seconds	Cloudy	Entire School	Fire Drill Practice
Safety Drill	1/31/20	10 :03 AM	3 minutes	23 seconds	Cloudy	Entire School	Active Shooter Drill
<u>Lyncrest</u>							
Fire Drill	1/13/20	2 :04 PM	3 minutes	11 seconds	Cloudy	Entire School	Fire Drill Practice
Safety Drill	1/31/20	2 :27 PM	1 minute	47 seconds	N/A	Entire School	Active Shooter Drill
<u>Milnes</u>							
Fire Drill	1/7/20	2 :05 PM	7 minutes	2 seconds	Cloudy	Entire School	Fire Drill Practice
Safety Drill	1/21/20	10 :22 AM	2 minutes	53 seconds	N/A	Entire School	Bomb Threat Drill
<u>Radburn</u>							
Fire Drill	1/29/20	9 :24 AM	1 minute	33 seconds	Sunny	Entire School	Fire Drill Practice
Safety Drill	1/15/20	10 :20 AM	2 minutes	31 seconds	Sunny	Entire School	On-Site Evacuation
<u>Warren Point</u>							
Fire Drill	1/10/20	2 :13 PM	1 minute	44 seconds	Sunny	Entire School	Fire Drill Practice
Safety Drill	1/15/20	9 :55 AM	4 minutes	0 seconds	N/A	Grades K-3	Lock Down Drill
<u>Westmoreland</u>							
Fire Drill	1/10/20	1 :04 PM	2 minutes	40 seconds	Cloudy	Entire School	Fire Drill Practice
Safety Drill	1/27/20	11 :18 AM	2 minutes	3 seconds	Cloudy	Entire School	Lock Down Drill
<u>Memorial</u>							
Fire Drill	1/2/20	2 :15 PM	3 minutes	31 seconds	Sunny	Entire School	Fire Drill Practice
Safety Drill	1/29/20	9 :40 AM	5 minutes	43 seconds	N/A	Entire School	Lock Down Drill
<u>Thomas Jefferson</u>							
Fire Drill	1/23/20	1 :35 PM	2 minutes	36 seconds	Sunny	Entire School	Fire Drill Practice
Safety Drill	1/6/20	10 :25 AM	4 minutes	35 seconds	Sunny	Entire School	Active Shooter Drill

**Regular Monthly Meeting
February 27, 2020**

High School									
Fire Drill	1/3/20	11	:53	AM	5 minutes	27 seconds	Cloudy	Entire School	Fire Drill Practice
Safety Drill	1/14/20	10	:40	AM	6 minutes	0 seconds	Cloudy	Entire School	Lock Down Drill
Edison									
Fire Drill	1/15/20	2	:00	PM	1 minute	56 seconds	Sunny	Entire School	Fire Drill Practice
Safety Drill	1/31/20	10	:28	AM	3 minutes	0 seconds	Cloudy	Entire School	Shelter in Place

Suspensions

The following suspensions are reported for the month of **January 2020**:

School	In-School Suspension	Out-of School Suspension	Duration of Suspension
Forrest	0	0	N/A
Lyncrest	0	0	N/A
Milnes	0	0	N/A
Radburn	0	0	N/A
Warren Point	0	0	N/A
Westmoreland	0	0	N/A
Memorial MS	3	1	(1) 2.5 day in-school suspension (2) 1-day in-school suspensions (1) 1-day out-of-school suspension
Thomas Jefferson MS	0	5	(1) 1/2-day suspension (1) 1-day suspension (2) 3-day suspensions (1) 5-day suspension
Fair Lawn High School	0	8	(4) 1-day suspensions (1) 1.5-day suspension (1) 2-day suspension (1) 2.5-day suspension (1) 4-day suspension

The following **Superintendent** items are brought to the Board of Education for **Action**:

S1. Retirement Resolutions

Ms. Quackenbush read the following resolution aloud.

WHEREAS, the retiree(s) has dedicated themselves to the Fair Lawn School District displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, has requested retirement; **AND**

WHEREAS, the Fair Lawn Board of Education, together with its citizens, wishes to acknowledge exemplary service that the retiree(s) has provided to our children; **AND**

NOW, THEREFORE, BE IT RESOLVED THAT the Fair Lawn Board of Education does hereby extend its appreciation and gratitude to the retiree(s) in recognition of their exemplary service to our school district; **AND BE IT FURTHER**

RESOLVED, that the Fair Lawn Board of Education spread this Resolution in full, upon the minutes and dispatch a copy thereof to the retiree(s).

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Years of Service</u>	<u>Date of Retirement</u>
Cassandra (Sandy) Logan	District	Executive Confidential Secretary to the Business Administrator	19 Years	April 30, 2020

S2. Approval of County/State Submissions/Requirements

No items

S3. Other Business

A. Disenrollment

WHEREAS, the Superintendent of Schools has applied to the Board of Education for the removal of the student(s) named on the **attachment** for **Board Members Only**, for the reason that the parent(s) of the student(s) are not domiciled within the Fair Lawn School District and the students are not kept in the homes of another person domiciled within the school district and supported by such person gratis; **AND**

WHEREAS, after due notice and a hearing afforded to the student's parent(s), in the judgment of the Board of Education, the student is not eligible to attend the Fair Lawn Public Schools on a tuition-free basis for the reasons set forth by the Superintendent; **AND**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, of the Borough of Fair Lawn, hereby direct, in accordance with the recommendation of its Superintendent of Schools, that pursuant to N.J.S.A. 18A:38-1, the student(s) named on the **attachment** for **Board Members Only**, be removed from enrollment in the Fair Lawn School District effective twenty-one (21) days from the date of the written notification to the parent(s) or this action whichever came first, unless the parent(s) file a timely petition with the Commissioner of Education contesting the Board's decision; **AND BE IT**

FURTHER RESOLVED, that the Superintendent shall forthwith provide the parent(s) with written notice of the Board's decision complying with the requirements of N.J.A.C. 6A:22-4.2, including, but not limited to, notification to the parent(s) of the adoption of this resolution and of the right of the parent(s) to contest the Board's decision within twenty-one (21) days.

B. Approval of New Fair Lawn High School Scholarship - Joan Donow Scholarship

That the Board approves the Fair Lawn High School Scholarship as follows:

DONORS: National Council of Jewish Women, Jersey Hills Section

PURPOSE: To recognize a graduating Fair Lawn High School senior who is pursuing an engineering career.

TYPE: One (1) award in the amount of \$500

BASIS OF AWARD: The award shall be presented to a graduating FLHS senior who:

1. Will pursue an engineering career at an institution of higher learning
2. Has demonstrated excellence in both science and math
3. Has an outstanding academic and citizenship record
4. Will be receiving a Fair Lawn High School diploma

METHOD OF SELECTION:

1. Nominations by guidance counselors
2. Selection by FLHS Scholarship Committee

DATE OF AWARD: Annually at the Senior Scholarship Awards Program

OFFICIAL NOTIFICATION: Upon the announcement of the recipient, official notification of the award shall be sent to:

Ina Pearlman-Laman
18-12 Jordan Road
Fair Lawn, NJ 07410

Fair Lawn is an Equal Opportunity School. We do not discriminate on the basis of sex, race, color, creed, and religion, national origin, or handicapping condition.

C. Approval of Revised 2020-2021 School Calendar

That the Board approves the revised school calendar for the 2020-2021 school year and for the distribution to students as well as posting on the the district website.

Motion By Mr. Rosenberg Seconded By Mrs. Frenkel to approve Resolutions S1-3 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

Ms. Bartley expressed well wishes and gratitude to Mrs. Sandy Logan.

The following **Education** items are brought to the Board of Education for **Action**:

E1. Attendance at Conferences, Conventions, Workshops

WHEREAS, certain Fair Lawn School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, **AND**

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and (1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and (2) critical to the instructional needs of the District or furthers the efficient operation of the District; **THEREFORE BE IT**

RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, state travel payment guidelines established by the Department of Treasury in NJOMB circular letter 06-020OMB, and with guidelines established by the Federal Office of Management and Budget.

<u>Conference/Location</u>	<u>Name/School</u>	<u>Date</u>	<u>Amount</u>
NJ School Boards Association School Finance Conference West Windsor, NJ Code: 11-000-230-585-049-90-35-01	Vladimir Itkin, Board Member	2/28/2020	\$99
Rutgers Equity Leadership Network: Policy & Finance Piscataway, NJ	Nicholas Norcia, District	3/3/2020	\$0
Co-Teaching Conference West Orange, NJ Code: 11-000-223-580-049-00-12-03 Code: 11-000-223-580-049-00-10-03	Brandee Jeffs, FLHS Abigail Boele, TJMS	3/4 & 3/5/2020	\$489.92 \$479
TMI/Word Wondering: Teaching Vocabulary in Meaningful & Powerful Ways Mahwah, NJ	Laurianne Kuipers, MMS	3/6/2020	\$0
Math Make & Take Activities for Classrooms & Family Engagement Wayne, NJ Code: 11-000-219-580-000-14-33-03	Erica Mulkey-Koltzan, Edison	3/6/2020	\$40
Supporting At-Risk ELLs in Literacy Development: Pre-Referral	Robin Johnson, Warren Point	3/6/2020	\$180

**Regular Monthly Meeting
February 27, 2020**

Interventions & Appropriate Assessment Approaches Garwood, NJ Code: 11-000-219-580-000-14-33-03			
NJ School Public Relations Association Acts of Hate in Schools Ewing, NJ	Nicholas Norcia, District	3/10/2020	\$0
Let's Get Into Learning with Notice & Note Strategies Jersey City, NJ	Gary Pankiewicz, District	3/10/2020	\$0
Bergen County Women in Educational Leadership - Navigating Politics: Equity & Setting the Stage for Gender Equality in Educational Administration Hackensack, NJ	Jill Lindsay, Radburn Stephanie Primavera, Milnes	3/12/2020	\$0 \$0
English & Language Arts Workshop Midland Park, NJ	Elena Goehrig, MMS Paul Levitan, MMS	3/18 & 3/19/2020	\$0 \$0
NJ Association of School Psychologist Spring Conference Edison, NJ Code: 11-000-219-580-000-14-33-03	Susan Brosnick, Radburn	3/20/2020	\$180
Tech Equity Conference: Beyond the Devices Somerset, NJ Code: 11-000-223-580-049-00-12-03	Steffany Baptiste-Bosco, FLHS	3/24/2020	\$150
Peer Leadership Advisor Seminar Allendale, NJ	Melissa Healey, FLHS	3/25/2020	\$0
William Paterson School Counselor Event Wayne, NJ	Anthony Guttilla, FLHS	3/27/2020	\$0
IXL (International Excel in Learning) Live Parsippany, NJ Code: 11-000-223-580-049-00-01-03 Code: 11-000-223-580-049-00-07-03	Kristen Ruehl, Warren Point Kunal Patel, Milnes Cara Strasser, Milnes Jennifer Amos, Milnes	4/2/2020	\$85 \$75 \$90 \$90

**Regular Monthly Meeting
February 27, 2020**

Leadership Strategies for Effective In-Class/Team Teaching Classes Monroe, NJ	Jill Lindsay, Radburn	4/30/2020	\$0
NJTESOL 2020 Spring Conference New Brunswick, NJ Code: 11-000-223-580-049-00-10-03 Code: 11-000-223-580-049-00-07-03 Code: 11-000-223-580-049-00-11-03	Renee Taormina, TJMS Jennifer Amos, Milnes Paul Levitan, MMS Elena Goehrig, MMS	5/27 & 5/28/2020 5/27/2020 5/27/2020 5/27/2020	\$284 \$290.40 \$290.90 \$290.90
School Climate Showcase & Learning Event Piscataway, NJ Code: 11-000-223-580-049-00-04-03	<u>Westmoreland</u> Jennifer Lochheed Jacqueline Lynn Jenna Renna	6/5/2020	\$32.97 \$32.97 \$32.97

E2. Approval of Extracurricular Trips

That the Board approves the extracurricular trips as outlined below:

<u>School/Grade</u>	<u>Location</u>	<u>Date</u>	<u>Students/Chaperones Attending*</u>	<u>Cost Not to Exceed the Board</u>
FLHS Adaptive PE (T.C.)	Fair Lawn Recreation Center Fair Lawn, NJ	<u>February</u> 28 <u>March</u> 6, 13, 20, 27 <u>April</u> 3, 17, 23, 30 <u>May</u> 1, 8, 15, 22, 29 <u>June</u> 5, 12, 19	14 students 4 chaperones	\$326.42
FLHS Bridges III	Giovanni's Deli Fair Lawn, NJ	<u>March</u> 2, 9, 23, 30	12 students 4 chaperones	\$145.23
FLHS Bridges II	Fair Lawn Municipal Building Fair Lawn, NJ	3/2/2020	8 students 6 chaperones	\$145.23
FLHS Bridges III	Fair Lawn Recreation Center Fair Lawn, NJ	<u>March</u> 3, 10, 17, 24, 31	12 students 4 chaperones	\$145.23

**Regular Monthly Meeting
February 27, 2020**

FLHS Bridges III	Goodwill Paramus, NJ	<u>March</u> 4, 11, 18, 25	12 students 4 chaperones	\$170.23
MMS Stepping Stones I	Stop & Shop Ridgewood, NJ	3/4/2020	8 students 7 chaperones 1 nurse	\$203.28
FLHS Bridges II	Fair Lawn Post Office 12-44 River Road Fair Lawn, NJ	3/10/2020	8 students 6 chaperones	\$110.88
FLHS TSA Teams (Technology Student Association Tests of Engineering Aptitude, Mathematics & Science)	NJIT Newark, NJ	3/16/2020	24 students 2 chaperones 1 nurse	\$660.43
FLHS Bridges II	CVS Fair Lawn, NJ	3/17/2020	8 students 5 chaperones	\$145.23
MMS Stepping Stones I	CVS Fair Lawn, NJ	3/18/2020	8 students 7 chaperones 1 nurse	\$165.28
FLHS Accounting I & II	Bank of America/Merrill Lynch New York, NY	3/24/2020	22 students 2 chaperones	\$391.98
TJMS Grade 8	Museum of Jewish Heritage New York, NY	3/26/2020	140 students 14 chaperones 1 nurse	\$1,408.60
TJMS Grade 8	Museum of Jewish Heritage New York, NY	3/27/2020	110 students 11 chaperones 1 nurse	\$1,408.60
FLHS Bridges III	Gotham City Diner Fair Lawn, NJ	3/27/2020	12 students 4 chaperones	\$145.23
Westmoreland Grade 4	Waterloo Village Stanhope, NJ	4/14/2020	50 students 4 chaperones	\$499.86

**Regular Monthly Meeting
February 27, 2020**

			1 nurse	
FLHS Indoor Percussion	Fairfield Inn Troy, OH	4/15 - 4/19/2020	37 students 3 chaperones	\$5,000
FLHS Grade 12 Humanities	Museum of Modern Art New York, NY	4/16/2020	40 students 3 chaperones	\$357.63
FLHS Boys Varsity Volleyball	Central York HS York, PA	4/1 - 4/19/2020	8 students 2 chaperones	\$0
Warren Point Grade 3	Meadowlands Environmental Center Lyndhurst, NJ	5/12/2020	97 students 8 chaperones 1 nurse	\$601.14
FLHS Grades 9-12 Fashion/Interior Design/AP Art & Design	Metropolitan Museum of Art New York, NY	5/19/2020	40 students 4 chaperones	\$340.46
FLHS Child Care	Liberty Science Center Jersey City, NJ	5/19/2020	29 Preschoolers 25 Seniors 4 chaperones 1 nurse	\$638.31
Forrest Kindergarten	Fair Lawn Public Library Fair Lawn, NJ	5/20/2020	28 students 4 chaperones	\$0
Forrest Kindergarten	Fair Lawn Public Library Fair Lawn, NJ	5/21/2020	30 students 4 chaperones	\$0
Forrest Grade 2	Turtle Back Zoo West Orange, NJ	6/2/2020	67 students 5 chaperones 1 nurse	\$707.96
Warren Point Grade 5	Funplex East Hanover, NJ	6/9/2020	72 students 9 chaperones 1 nurse	\$349.28
Milnes Grade 5	Funplex East Hanover, NJ	6/9/2020	98 students 8 chaperones 1 nurse	\$272.57

Milnes Grade 4	Funplex East Hanover, NJ	6/11/2020	97 students 7 teachers 1 nurse	\$272.57
Radburn Grade 5	Powerhouse Studios Paramus, NJ	6/16/2020	86 students 7 teachers 1 nurse	\$215.05

*Does not include parent chaperones

E3. Other Business

A. Approval of Bedside Home Instruction

That the Board of Education approves bedside/home instruction for the student(s) indicated on the **attachment** for **Board Members Only**, not to exceed the per week hours indicated, in accordance with Board Policy #6173.

B. Approval of Student Teachers/Interns/Practicums/Field Observation Placement

Hannah Schrenzel
Montclair State University

Consultation Practicum
*Time Frame: February 28 - June 19, 2020
Cooperating School Psychologist: Jennifer Fucci
Location: Memorial Middle School
*(Pending fingerprint clearance)

Kassidy O'Connor
Fairleigh Dickinson University

Field Experience III
*Time Frame: February 28 - May 31, 2020
Cooperating Teacher: Ellen Jubelt
Location: Lyncrest Elementary School
*(Pending fingerprint clearance)

Motion By Mr. Rosenberg **Seconded By** Mr. Spindel to approve Resolutions E1-3 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X		E1 on himself	
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

Upon the recommendation of the Superintendent, the following **Personnel** items are brought to the Board of Education for **Action**:

P1. Approval of Appointments

That the appointment of the following personnel, pending criminal history record check and employment verification in accordance with N.J. P.L., c. 5, be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Assignment</u>
Nancy Blach*	Choreographer, Drama Production	Thomas Jefferson Middle School	At a stipend of \$300, to be paid through the TJMS Student Activities account

* Indicates out of District

P2. Approval of Resignations/Retirements

<u>Employee Number</u>	<u>Effective Date</u>
#4777	February 28, 2020
#5811	January 24, 2020
#6162	April 17, 2020

P3. Approval of Leave of Absences/Amendment of Leave/Rescission of Leave

That a leave of absence without pay, be approved for the following personnel:

<u>Employee Number</u>	<u>Effective From</u>	<u>Effective Through</u>	<u>State/ Federal FMLA Yes/No</u>	<u>Amendment</u>
#4748	February 3, 2020	May 29, 2020	Yes/State	No
#5411	April 1, 2020	May 29, 2020	Yes/State	Yes
#2970	April 2, 2020	June 24, 2020	Yes/State	No
#2001	March 2, 2020	March 13, 2020	No	Yes
#6515	February 4, 2020	February 11, 2020	No	No

P4. Change of Personnel Assignment/Status/Date of Hire/Codes

That a change of assignment/status/date of hire/annual salary code for the following personnel, be approved:

<u>Name</u>	<u>Effective Date</u>	<u>From:</u>	<u>To:</u>
1) Ryan Ward	March 16, 2020	Skilled Mechanic Grade H, Step 9, \$77,137 11-000-261-110-301-00-33-02	Bus Driver Grade C, Step 9, \$69,951 11-000-270-160-001-00-19-02
2) Carrie Fogel	February 21, 2020	Social Worker, Thomas Edison School 11-000-219-104-203-14-33-02	Social Worker, High School 11-000-219-104-203-14-33-02

P5. Additional Compensation

A. Approval of Spring Sports - Schedule "C" Positions

That the appointment for the following personnel for Schedule C - Spring Coaching Appointments for Fair Lawn High School, be approved for the 2019-2020 school year, at the annual rates indicated below, in accordance with the 2019-2020 salary schedule between the Fair Lawn Board of Education and the Fair Lawn Education Association:

Schedule "C" Spring Coaching Appointments 2019-2020

<u>Position</u>	<u>Name</u>	<u>Group</u>	<u>Step</u>	<u>Stipend</u>
Indoor Percussion				
Director	Jamie Szeinberg	5	3	\$6,441
Director - Front Ensemble	*Daniel Burbank	5	3	\$4,830
Director - Percussion	Paul Levitan	5	3	\$4,830

**Indicates Out of District*

B. Approval to Amend Winter Sports Personnel - Schedule "C" Position

That an approval to amend the appointment for the following personnel for Schedule C - Winter Coaching Appointments for Fair Lawn High School, be approved for the 2019-2020 salary schedule between the Fair Lawn Board of Education and the Fair Lawn Education Association:

<u>Position</u>	<u>Name</u>	<u>Group</u>	<u>Step</u>	<u>Stipend</u>
11-401-100-100-235-00-12-02 (Girls)				
From:				
Winter Cheer - Asst. Coach	Melissa Gentile	5	1	\$ 938.44
To:				
Winter Cheer - Asst. Coach	Joanne Marotta	5	1	\$3,351.56

C. Salary Adjustment to Higher Degree Status - Mid Year

That the Board of Education approves payment in the amount indicated below to the staff members listed, since evidence has been submitted of having completed the requirements of higher degree status, effective January 1, 2020, mid-year qualification, in accordance with Article X-F of the agreement between the Fair Lawn Board of Education and the Fair Lawn Education Association; said payment to be made in accordance with the terms of the contract:

1. Lisa Levchak, Math Teacher, Memorial Middle School

From: M.A., Step 16, \$84,910
To: M.A.+ 15, Step 16, \$85,760

2. Sara Lynn, Occupational Therapist, Milnes/Radburn Schools

From: M.A., Step 14, \$78,910
To: M.A.+ 15, Step 14, \$79,760

3. Kaitlyn Poskay, Occupational Therapist, Warren Point School

From: M.A., Step 8, \$65,215
To: M.A.+ 15, Step 8, \$66,065

D. Approval of Music Enrichment Program - Summer 2020

That the Board approves compensation to the personnel listed below for the 2020 Summer Music Enrichment Program for the period of June 29 through July 24, 2020. This program is totally funded by tuition and there is no cost to the Board.

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Joseph Kirk	Director/Teacher	\$7,111.60
Jamie Szeinberg	Teacher	\$3,555.80
Carlos Barriento*	Teacher	\$3,555.80
Daniel Osorio	Teacher	\$3,555.80
Mariia Cosmi	Teacher	\$3,555.80
Dominic Croce*	Teacher	\$3,555.80

**Indicates out of district.*

Code: 13-426-100-101-000-00-33-03

E. Approval of Substitute Teacher for Music Enrichment Program - Summer 2020

That the Board approves the Fair Lawn Music Teacher listed below to substitute for any of the 2020 Summer Music Enrichment Program teachers, listed in Section P5D above, as follows:

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
George Glock	Teacher	\$40.55/hour

Code: 13-426-100-101-000-00-33-03

F. Approval for Portfolio Remediation and Test Administration

That the Board approves the following staff members at a rate of \$49.75 per session not to exceed the number of sessions included below to provide language arts remediation/test administration to FLHS students in preparation for the portfolio appeal process.

6 Sessions

Anna Krakower	\$298.50
Tara Harris	\$298.50

2 Sessions

Christopher Vaccaro	\$99.50
Garrett Van Curen	\$99.50

Code: 11-140-100-101-812-00-12-03

G. Approval of Instructional Time for Immigrant Students - Title III Immigrant

That the Board approves compensation to the following staff members to conduct instructional sessions for identified immigrant students at a rate of \$49.75 per session as follows:

<u>School</u>	<u>Teacher</u>	<u>Total Hours From</u>	<u>Total Hours To</u>	<u>Total Cost</u>
FLHS Code: 20-243-200-100-000-00-12-03	Bryan McCourt	11 hours	15 hours	\$746.25
	Stacy Morales	11 hours	13 hours	\$646.75
	Garrett VanCuren	11 hours	15 hours	\$746.25

TOTAL: \$2,139.25

H. Approval of Extra Instructional Time

That extra instructional time be approved for the following certificated personnel to teach a sixth period for the 2019-2020 school year, with reimbursement in accordance with Article VIII-C of the agreement between the Fair Lawn Board of Education and the Fair Lawn Education Association:

Thomas Jefferson Middle School

Language Arts:

Kelly Burke
Melissa Michelman
Tara Murzenski
Lisa Sayin
Faina Stolerman

Math:

Donna Woodall
Melissa Coyle
Kirsten Stensrud
Taylor Zimmer
Matthew Cecconi

Science:

Kaitlyn Forsythe
Susan Goldstein
Paul Steiner
Jeanmarie Anicito
Danielle Roscoe
Laura Goldberg
Diane Kim

Memorial Middle School

Math:

Danielle Do
Stacy Wallstein
Ryan Harrington
Anthony Pizzuta
Lisa Levchak
Daniella Nizza

I. Promotion of Administrative Personnel

That a promotion for the following administrative personnel, be approved:

Nicole Mattina, High School, effective July 1, 2020

From: Assistant Principal, 10 month position
AD 6, Step 3, \$134,299

To: Vice Principal, 12 month position
AD 3, Step 3, \$149,155

Code: 11-000-240-103-001-00-12-02 (Replacement)

P6. Other Business

Substitutes

That the persons on the **attached** list be approved as day-to-day non-certificated/certificated substitutes and bedside/home instruction personnel (RENEWALS, REGULAR, COACHES) in the Fair Lawn Public Schools for the 2019-2020 school year, effective February 28, 2020.

Motion By Mr. Spindel **Seconded By** Mr. Rosenberg to approve Resolutions P1-6 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X		P5D	
Mr. Spindel	X			
Mr. Barbarulo	X			

The following **Special Education** items are brought to the Board of Education for **Action**:

SE1. Approval of Tuition/Transportation

Approval of Tuition/Transportation to Special Schools Providing Regular Special Education

That the Board of Education approves the special schools out-of-district payment of tuition and transportation for the Special Education student(s) outlined on the **attachment** for **Board Members Only**, for the 2019-2020 school year, at the tuition rate established pending approval of the State Department of Education.

SE2. Approval of Bedside Home Instruction for Classified Students

That the Board of Education approves bedside/home instruction for the student(s) indicated on the **attachment** for **Board Members Only**, not to exceed the weekly hours indicated.

SE3. Other Business

That the Board of Education approves the Extended School Year program with dates and locations as follows:

CALENDAR DAYS	SCHOOL/DAYS OF WEEK/GRADE	SCHOOL ADDRESS/DETAILS
Location 1	HIGH SCHOOL	14-00 Berdan Avenue
	Middle School Grades - 5, 6, 7, 8 and High School Grades 9, 10, 11, 12	
7/1/2020	Wednesday	Move & Set-Up into the High School
7/6/2020	Monday	Program Start Date
7/30/2020	Thursday	Completion Date
7/31/2020	Friday	Move Back
Location 2	EDISON SCHOOL	37-01 Fair Lawn Avenue
	Preschool through 2nd grade	
7/1/2020	Wednesday	Move & Set-Up into Edison School from Forrest & Warren Point
7/6/2020	Monday	Program Start Date

7/30/2020	Thursday	Completion Date
7/31/2020	Friday	Move Back
Location 3	WESTMORELAND SCHOOL	16-50 Parmelee Avenue
	Kindergarten through 4th grade	
7/1/2020	Wednesday	Move & Set-Up into Westmoreland School from Forrest & Warren Point
7/6/2020	Monday	Program Start Date
7/30/2020	Thursday	Completion Date
7/31/2020	Friday	Move Back

Motion By Mr. Rosenberg Seconded By Ms. Quackenbush to approve Resolutions SE1-3 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

The following **Finance** items are brought to the Board of Education for **Action**:

F1. Approval of Acceptance of Gifts/Grant Funds

That the Board acknowledges the receipt of the following gifts/grants:

- Radburn** - 5th Grade trip to Powerhouse Studios from the PTA in the amount of \$1,350.
 - Bus for 5th Grade trip to Powerhouse Studios from the PTA in the amount of \$1,144.29.
 - STEAM Museum interactive exhibit in the amount of \$1,295 from the PTA for all classes.
 - Funds in the amount of \$1,000 to cover various costs associated with Cultural Day 2020.
 - Trip to Turtle Back Zoo with an approximate value of \$1,200.

Westmoreland - New furniture and decor for the Faculty Room from IKEA with a value of \$1,975.96.

Thomas Jefferson - Grant in the amount of \$500 from ExxonMobil Educational Alliance Program to be used in the area of Math and/or Science.

District - Various office furniture from Columbia Bank with a value of \$4,000.

High School - Striping for volleyball court in gym from the Parents Committee of Athletics (Boys & Girls Volleyball Fund) with a value of \$5,380.

F2. Approval of Discards

That the Board approves the disposal of the following item(s) that are obsolete or beyond economical repair:

District - Various computer equipment per **attached** list.
 - 2000 GMC Van Vin #1GTHG35ROY1150297

High School - One door refrigerator, Hubert, 8ppb1B7-CB2, 6-922-001-777

Memorial - Upright piano - Everett 1956

F3. Approval of Bills Payable

A. Regular Account - January 23, 2020 through February 27, 2020

Fund Totals		
10	GENERAL FUND	\$13,317,634.55
11	GENERAL CURRENT EXPENSE	\$8,827,552.77
12	CAPITAL OUTLAY	\$109,321.57
13	SPECIAL SCHOOLS	\$96,564.78
20	SPECIAL REVENUE FUNDS	\$68,590.52
32	REFERENDUM 2018	\$739,002.42
40	DEBT SERVICE FUNDS	\$1,314,384.38
60	ENTERPRISE FUND	\$178,899.55
91	TRUST AND AGENCY	\$2,900,685.61
Total for all checks listed		\$27,552,636.15

B. Payroll

That the Listing of Bills Payable, as of **January 15, 2020**, is approved; that the approved Listing of Bills Payable be recorded in the Record of Disbursement Book and that checks are issued for payment of bills if and when the funds are available.

Listing of Bills Payable on Warrant No. **994526** in the total amount of **\$246,943.12**.

That the Listing of Bills Payable, as of **January 15, 2020**, is approved; that the approved Listing of Bills Payable be recorded in the Record of Disbursement Book and that checks are issued for payment of bills if and when the funds are available.

Listing of Bills Payable on Warrant No. **994527** in the total amount of **\$2,935,332.13**.

That the Listing of Bills Payable, as of **January 30, 2020**, is approved; that the approved Listing of Bills Payable be recorded in the Record of Disbursement Book and that checks are issued for payment of bills if and when the funds are available.

Listing of Bills Payable on Warrant No. **994528** in the total amount of **\$2,948,337.86**.

That the Listing of Bills Payable, as of **February 14, 2020**, is approved; that the approved Listing of Bills Payable be recorded in the Record of Disbursement Book and that checks are issued for payment of bills if and when the funds are available.

Listing of Bills Payable on Warrant No. **994529** in the total amount of **\$2,874,837.46**.

F4. Approval of Monthly Reports

A. Board Secretary Report

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the School Business Administrator/Board Secretary certifies that as of **January 31, 2020** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fair Lawn Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

B. Board Treasurer's Report

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Fair Lawn Board of Education certifies that as of **January 31, 2020** and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. Transfers

That the Board authorizes the Business Administrator/Board Secretary to transfer the **attached** List of Funds for the 2019-2020 School Year.

F5. Other Business

A. Approval of Joint Transportation Agreement: South Bergen Jointure Commission

BE IT RESOLVED, that the Fair Lawn Board of Education approves an agreement with the South Bergen Jointure Commission, an approved CTSA, for the purpose of transporting students in Accordance with Chapter 53, PL 1997, for the 2020-2021 school year. The services to be provided include, but are not limited to, the coordinated transportation of non-public, out of district, special education, vocational, summer programs, field trips and athletics; **and**

BE IT FURTHER RESOLVED, that the Fair Lawn Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

B. Approval of Joint Transportation Agreement: Northwest Bergen Council Transportation Services, Region One

BE IT RESOLVED, that the Fair Lawn Board of Education approves an agreement with the Northwest Bergen Council Transportation Services, Region One, an approved CTSA, for the 2020-2021 school year. The services to be provided include, but are not limited to, the coordinated transportation of non-public, out of district, special education, vocational, summer programs, field trips and athletics; **and**

BE IT FURTHER RESOLVED, that the Fair Lawn Board of Education agrees to abide by the Transportation Services Agreement as published by the Northwest Bergen Council Transportation Services, Region One.

C. Approval to Transport School Choice Students

BE IT RESOLVED, that the Fair Lawn Board of Education does hereby approves an agreement with the Englewood Public School District for the purposes of transporting students in accordance with P.L.2010,c.65(A-355), the School Choice Law for the 2020-2021 school year. The services to be provided include coordinated pupil transportation for Choice School students attending Dwight Morrow High School.

D. Approval of Participation Agreement: Gloucester County Special Services

BE IT RESOLVED, that the Fair Lawn Board of Education approves an agreement with the Gloucester County Special Services School District, an approved CTSA, for the purpose of transporting students in accordance with Chapter 53, PL 1997, for the 2020-2021 school year. The services to be provided are for the coordinated transportation of special education; **and**

BE IT FURTHER RESOLVED, that the Fair Lawn Board of Education agrees to abide by the Participation in Cooperative Transportation Agreement as published by the Gloucester County Special Services School district and attached to this resolution.

E. Approval of Participation Agreement: Bridgewater - Raritan Regional School District

BE IT RESOLVED, that the Fair Lawn Board of Education approves an agreement with the Bridgewater-Raritan Regional School District, for the purpose of transporting a student (7784226286) to Montgomery Academy, Basking Ridge NJ in accordance with Chapter 53, PL 1997, for the 2020-2021 school year. The services to be provided are for the coordinated transportation of special education; **and**

BE IT FURTHER RESOLVED, that the Fair Lawn Board of Education agrees to abide by the Joint Transportation Agreement with the Bridgewater-Raritan Regional School District.

F. Approval of Participation Agreement: Bound Brook School District

BE IT RESOLVED, that the Fair Lawn Board of Education approves an agreement with the Bound Brook School District, for the purpose of transporting a student (7346957209) to Somerset County Vocational Technical School, Bridgewater, NJ in accordance with Chapter 53, PL 1997, for the 2020-2021 school year. The services to be provided are for the coordinated transportation of special education; **and**

BE IT FURTHER RESOLVED, that the Fair Lawn Board of Education agrees to abide by the Joint Transportation Agreement with Bound Brook School District.

G. 2019-2020 Parental Contract for Student Transportation

That permission be approved for the 2019-2020 Parental Contract for Student Transportation for Fair Lawn parents to transport one special education student (#4411836005) to North Jersey Elks High School, Clifton, NJ for the 2019-2020 school year effective September 1, 2019 through June 30, 2020. The cost will be \$17.15 per diem for a total of 186 days, per the 2019-2020 school calendar, not to exceed \$3,189.90 for the school year.

H. Approval of Special Situation Busing

Thomas Jefferson Middle School

That Special Situation Busing, be approved, affecting students that live on the south side of Route 4 (Broadway) and attend the Thomas Jefferson Middle School as identified by the district's enrollment records be approved. The official starting date is the first day of school 2020. The annual cost per pupil is **\$535** for the 2020-2021 school year. (10% discount for same route in same household)

Fair Lawn High School

That Special Situation Busing, be approved, affecting students that live on the south side of Route 4 (Broadway) and attend the Fair Lawn High School as identified by the district's enrollment records be approved. The official starting date is the first day of school 2020. The annual cost per pupil is **\$535** for the 2020-2021 school year. (10% discount for same route in same household)

I. Approval of Fair Lawn Community Child Care Programs and Pre-KCO Program Fee Schedule for the 2020-2021 School Year

That the Board approves the fee schedule for the Fair Lawn Community School Child Care Programs and Pre-KCO for the 2020-2021 school year.

**Proposed Monthly Tuition for Childcare 2020-2021
One Time Non-refundable Deposit \$40**

	Before Care 2020-2021		Aftercare 2020-2021	
<u># Days per Week</u>	<u>Price</u>	<u>w/Aftercare</u>	<u>Price</u>	<u>Additional Child</u>
5	\$230	\$207	\$296	\$266
4	\$193	\$173	\$260	\$234
3	\$157	\$141	\$208	\$187
2	\$114	\$103	\$161	\$145
1	\$ 76	\$ 69	\$108	\$ 97

**PreKCO 2020-2021 Monthly Rate
Monthly Fee: \$932**

J. Approval of Fair Lawn Community Camp Fee Schedule for 2020

That the Board approves the fee schedule for the Fair Lawn Community School Camp for 2020.

Tuition:

<u>Program</u>	<u>Tuition 2020</u>
Camp (Sycamore or FLAIR)	2 Week Session = \$747*
Counselor in Training	2 Week Session = \$376*
Enrichment (Camp Class Only)	2 Week Session = \$185*
Before Care	\$10 per day or \$77/session
Jump Start into Math & Reading Improvement	2 Week Session = \$185 4 Week Session = \$325
One-Time Registration Fee (All except enrichment)	\$40
One-Time Registration Fee (Enrichment Only)	\$20

** Sessions with less days are prorated based on # of days missed.*

K. Approval of Pre-School Integrated Program Tuition for 2020-2021

That the Board approves the tuition fee in the amount of \$2,500 for the Pre-School Integrated Program for the 2020-2021 school year.

L. Establishment of Final Tuition Rates 2018-2019

That the following tuition rates be established for the 2018-2019 school year using the State of New Jersey, Department of Education's (N.J.A.C.6A:23-3.1) tuition calculation instructions:

Pre-School/Kindergarten	\$13,014
Grades 1-5	\$14,692
Grades 6-8	\$16,165
Grades 9-12	\$15,963
Cognitive Moderate Learning and/or Language Disability	\$40,726
Behavioral Disabilities	\$24,412
Autism	\$25,400
Preschool Disability-FT	\$51,326
Preschool Disability-PT	\$29,672
	\$19,759

M. Authorizing Adoption of a 403(b) Deferred Compensation Plan

WHEREAS, the Fair Lawn Board of Education (employer) has maintained the Section 403 (b) Plan ("Plan") since January 1, 2009 for the benefit of eligible employees; **and**

WHEREAS, the Employer is restating the above-referenced Plan to comply with the final Section 403(b) regulations and to continue to receive the tax benefits of an IRS pre-approved plan.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the Fair Lawn Board of Education 403(b) Plan as a complete restatement of the prior Plan, to be effective on January 1, 2020.

RESOLVED FURTHER that Brooke Bartley, Business Administrator/Board Secretary, is authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The Employer may designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the restated Plan. The Employer will maintain a copy of the restated Plan, as approved by the Board of Education, along with a copy of the prior plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan.

N. Approval of Buses/Drivers for Borough of Fair Lawn Cleanup

That the Board approves the use of two (2) school buses/drivers (as needed) to transport volunteers and to follow the DPW trucks around town on the following dates:

- Saturday, April 18, 2020.....8:30 a.m. to 12:30 p.m.
- Saturday, May 16, 2020.....8:30 a.m. to 12:30 p.m.
- Saturday, June 13, 2020.....8:30 a.m. to 12:30 p.m.
- Saturday, September 12, 2020.....8:30 a.m. to 12:30 p.m.

The costs associated with the buses/drivers will be absorbed by the Board of Education as a shared service with the Borough of Fair Lawn.

O. Approval to Submit the N.J. Department of Agriculture’s Jets Play 60 “Eat Right, Move More” Program Grant Application

That the Board approves the submission of the 2019-2020 N.J. Department of Agriculture’s Jets Play 60 “Eat Right, Move More” Program Grant Application for Forrest School.

If awarded, one half of the grant funds must be used toward infrastructure or equipment improvement directly related to the School Nutrition Programs and one half must be used to purchase physical education equipment.

P. Consulting Services for Custodial & Management and Food Services Contracts

WHEREAS; the Fair Lawn Board of Education desires to enter into a contract with a qualified consultant to provide RFP process management, inspection, and contract and compliance monitoring services of the District’s custodial management services and food services management contracts;

WHEREAS; it has been determined that in contracting with a vendor to provide the RFP process management, inspection, and contract and compliance monitoring services, that an evaluative criteria of technical, management and cost factors are in the best interests in awarding the contract;

WHEREAS; it is acknowledged in state law and code that, when using the Competitive Contracting process, the school shall evaluate all proposals based upon technical, management and cost criteria;
NOW

BE IT RESOLVED, that the Fair Lawn Board of Education pursuant to N.J.S.A. 18A:18A-4.3 authorizes the use of the Competitive Contracting process to enter into a contract with a qualified consultant to provide RFP process management, inspection, and contract and compliance monitoring services of the District’s custodial management services and food services management contracts.

Q. Approval of Shared Services Agreement with the Borough of Fair Lawn Utilizing Aramark Management Services

WHEREAS, the Fair Lawn Board of Education deems it in the public interest to enter into a Shared Services Agreement with the Borough of Fair Lawn pursuant to *N.J.S.A. 40A:65-1, et seq.*, to permit the Borough to utilize the services of Aramark Management Services, L.P. for provision of custodial and management services to the Borough under the terms of Aramark's Service Agreement with the Board for the 2020-2021 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Fair Lawn Board of Education approves the Shared Services Agreement with the Borough of Fair Lawn, on file in the office of the School Business Administrator, for provision of custodial and management services to the Borough of Fair Lawn by Aramark Management Services, L.P. on the terms contained in Aramark's Service Agreement with the Board of Education, **and be it**

FURTHER RESOLVED, that the Board President and Secretary are authorized and directed to execute the Shared Services Agreement on behalf of the Board.

R. Approval of RFP - Custodial and Management Services

WHEREAS, on or about November 1, 2019, the Fair Lawn Board of Education published an advertisement which solicited proposals for custodial and management services pursuant to the competitive contracting provisions of *N.J.S.A. 18A:18A-4.1 et seq.*; **AND**

WHEREAS, on December 3, 2019, the Board received and opened three (3) proposals for the provision of custodial and management services; **AND**

WHEREAS, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighting criteria set forth in the request for proposals; **AND**

WHEREAS, the committee has issued a report which evaluates and ranks the proposals in accordance with the weighting of criteria set forth in the specifications and presented a recommendation; **AND**

WHEREAS, the Board has reviewed the report and accepted the recommendation of the committee on which proposal should be accepted; **AND**

WHEREAS, the Board has concluded that the proposal submitted by Aramark Management Services, L.P. (hereinafter referred to as "Aramark") is the most advantageous to the School District, price and other factors considered; **NOW,**

THEREFORE, BE IT RESOLVED, based upon the recommendation of the Superintendent of Schools, the School Business Administrator and the review committee, that the Board accepts the proposal submitted by Aramark and awards the custodial and management services contract to Aramark for the 2020-2021 through 2024-2025 school years in the following amounts:

2020-2021 school year - \$2,376,377.61

2021-2022 school year - \$2,447,668.94
2022-2023 school year - \$2,521,099.01
2023-2024 school year - \$2,596,731.98
2024-2025 school year - \$2,674,633.94

S. Approval of Thomas Jefferson Kitchen Equipment

WHEREAS, the Fair Lawn Board of Education, pursuant to P.L.2011.c.139; N.J.S.A 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the nationally-recognized Sourcewell Cooperative pricing system for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; **and**

WHEREAS, the Fair Lawn Board of Education may enter into contracts with the referenced Sourcewell Cooperative pricing system through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Sourcewell Cooperative pricing system; **and**

WHEREAS, the Fair Lawn Board of Education intends to enter into a contract with Strategic Equipment LLC (Sourcewell Contract) through this resolution and properly execute contracts, which shall be subject to all conditions applicable to the current National Contract Program contracts; **and**

NOW, THEREFORE BE IT RESOLVED, that the Fair Lawn Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved National Contract Program Vendors such as Strategic Equipment LLC, pursuant to all conditions of the National Contract Program contracts; **and**

BE IT FURTHER RESOLVED, that the Fair Lawn Board of Education does hereby authorize the district purchasing agent to award the contract between the Fair Lawn Board of Education and Strategic Equipment LLC (Sourcewell Contract) for the purchase of the Thomas Jefferson kitchen equipment in the amount of \$153,820.55.

T. Referendum Change Orders

Thomas Jefferson Middle School Construction:		
Change Order #004 Proposal 19, 20, 23, 24, 27, 28 & 29		
	Net Total	\$43,997.98
Memorial Middle School Construction:		
Change Order #003 Proposal 27-29, 30, 31R, 32, 33 & 36		
	Net Total	\$19,173.07

U. Shared Services Agreement with Bergen County Technical Schools

BE IT RESOLVED, that the Fair Lawn Board of Education approves an agreement with the Bergen County Technical Schools, for March 1, 2020 through June 30, 2020 on an as needed basis at the direction of the Chief School Administrator.

The services to be provided include: Level I - Support Technician at an hourly rate of \$80; Level II - Server Administration at an hourly rate of \$95; Level III - Network Administration at an hourly rate of \$110.

Motion By Mr. Rosenberg Seconded By Mrs. Frenkel to approve Resolutions F1-5 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X		F5I, J	
Mrs. Frenkel	X			
Mr. Itkin	X		F5R	
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X	F5I, H		
Mr. Spindel	X			
Mr. Barbarulo	X			

Public Comments New Business

A parent requested a student be considered for attendance at Milnes School next year.

A request for Middle School Honor Society positions to be on the agenda.

Track positions that were tabled were requested to have throwing experience.

Board Comments New Business

Stated that by Board agreement, one spokesperson for the Board would comment on future retirements resolutions.

Mr. Rosenberg attended the National Honor Society and said it was a very successful evening.

Mr. Spindel attended the FLASAP Meeting and reported on the May 17th Green Day helmet sale. He also attended a Mindfulness Workshop and talked of some of the programs that were available.

Dr. Cohen, Legislative Liaison, asked if the Board could do anything regarding the Coronavirus.

Mr. Itkin is going to ask the Policy Committee to make changes in the soft border policy and request that bussing be brought to the Finance Committee.

Acknowledgement of Black History Month, congratulations to Milnes for their Blue Ribbon nomination, comment on random act of kindness, chain of command and \$1.8 million in additional state aid.

Upcoming Meetings

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Location</u>
March 5, 2020	Work Session: Budget	7:30 p.m.	Edison Room #19
March 16, 2020	Re-Scheduled Regular Monthly Meeting: Budget Adoption	7:30 p.m.7	Edison Room #19

Items to be Discussed During Closed Session

1. H.I.B. Reports
2. Legal Matters
3. Contracts

Motion to Recess into Closed Session

Motion By Mrs. Frenkel Seconded By Mr. Rosenberg that the Board recess into Closed Session at 8:37 p.m.

Motion to Return to Open Session

Motion By Mrs. Frenkel Seconded By Mr. Banta that the Board return to Open Session at 9:48 p.m.

Addendum 1

Approval of Harassment/Intimidation/Bullying/Investigation Decisions

BE IT RESOLVED, that the Fair Lawn Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
F 02-2019/20	Non-HIB	TJ 06-2019/20	HIB
RA 04-2019/20	Non-HIB	FLHS 09-2019/20	Non-HIB

Motion By Mrs. Frenkel Seconded By Mr. Banta to approve Addendum 1 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	absent			
Mr. Spindel	X			
Mr. Barbarulo	X			

Addendum 2

Approval of Settlement Agreement

RESOLVED, that the Board approves the settlement **attached** for **Board Members Only** in the matter captioned R.B. and J.B. xo/b/o R.B. v. Fair Lawn School District **OAL DKT. NO.: EDS-TBD, AGENCY REF. NO.: 2020-31082** in accordance with the terms and conditions therein, which the Board President is authorized to sign on behalf of the Board.

Motion By Mrs. Frenkel Seconded By Mr. Rosenberg to approve Addendum 2 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	absent			
Mr. Spindel	X			
Mr. Barbarulo	X			

Motion to Recess into Closed Session

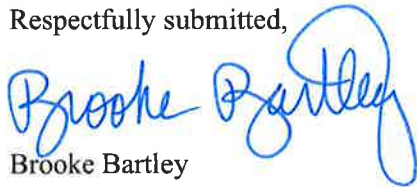
Motion By Mrs. Frenkel Seconded By Mr. Itkin that the Board recess into Closed Session at 9:50 p.m.

Mr. Rosenberg and Mrs. Frenkel left the meeting at this time.

Motion for Adjournment

Motion By Dr. Cohen Seconded By Mr. Banta that the **February 27, 2020** Regular Monthly Meeting was adjourned from Closed Session at 9:56 p.m.

Respectfully submitted,



Brooke Bartley
Business Administrator/Board Secretary

Approval of Day-to-Day Substitutes and Bedside/Home Instruction Personnel for the 2019-20 School Year.

<u>NAME</u>	<u>DEGREE</u>	<u>COLLEGE</u>	<u>CERTIFICATION</u>	<u>MAJOR</u>	<u>INTV'D BY</u>
a. <u>Renewals</u>					
b. <u>Regular</u>					
Cimino, Amanda	60+	Ramapo College	State Substitute Certificate	Art Education	L. Panagia
c. <u>Coach</u>					
d. <u>Non-Certificated Substitutes</u>				<u>Position</u>	
Galitz, Matthew				After Care Volunteer – Peer Leadership	M. Shansky
Kabiawu, Tami				After Care Volunteer – Peer Leadership	M. Shansky
Godovnikova, Natalie				After Care Volunteer – Peer Leadership	M. Shansky
Michalakakis, Cassandra				After Care Volunteer – Peer Leadership	M. Shansky
Ozbek, Anissa				After Care Volunteer – Peer Leadership	M. Shansky
Choi, Daniel				After Care Volunteer – Peer Leadership	M. Shansky
Gofman, Dina				After Care Volunteer – Peer Leadership	M. Shansky
Gofman, Lillian				After Care Volunteer – Peer Leadership	M. Shansky
Malen, Michelle				After Care Volunteer – Peer Leadership	M. Shansky
Vaysiberg, Clare				After Care Volunteer – Peer Leadership	M. Shansky
Furman, Kathy				After Care Volunteer – Peer Leadership	M. Shansky
Rotsenmar, Michelle				After Care Volunteer – Peer Leadership	M. Shansky
Steinberg, Elaine				After Care Volunteer – Peer Leadership	M. Shansky
Flores, Arlyn				After Care Volunteer – Peer Leadership	M. Shansky
Cohen, Shira				After Care Volunteer – Peer Leadership	M. Shansky
Seltzer, Ilana				After Care Volunteer – Peer Leadership	M. Shansky
Martinez, Janelle				After Care/Pre-KCO	M. Shansky
Afshar, Tamana				After Care/Pre-KCO	M. Shansky
Metwally, Nadine				After Care/Pre-KCO	M. Shansky
Arevalo, Gianna				Before/After Care/Pre-KCO	M. Shansky

**Regular Monthly Meeting
February 27, 2020**

Motion #P6

Approval of Day-to-Day Substitutes and Bedside/Home Instruction Personnel for the 2019-20 School Year.

NAME

DEGREE

COLLEGE

CERTIFICATION

MAJOR

INTV'D BY

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<u>Item Description</u>	<u>Model</u>	<u>Asset or Serial No.</u>	<u>Location</u>	<u>Condition</u>
Dell PC	Optiplex 320	BF63WD1	Edison	broken
HP Printer	OfficeJet 6230	TH5CB510RF	Edison	broken
Epson Projector	EMP-83H	KM3F869566L	Edison	broken
Epson Projector	EMP-83H	KM3F86A392L	Edison	broken
Backup power supply	APC Pro 1500	4B1514P21774	Edison	broken
Dell Monitor	E771mm	MX05E53247801ZB4CO93	Edison	broken
Dell Monitor	E771mm	CN05E5324780155HCBGH	Edison	broken
Dell Monitor	E773C	CNOHT3716418086H305CA00	Edison	broken
Dell Monitor	E773C	CN0HT3716418086H30T1A00	Edison	broken
Dell Monitor	E771mm	MX05E5324780126PC102	Edison	broken
NEC Monitor	FE772m-BK	74113277KA	Edison	broken

2019-20 Monthly Transfers Worksheet - Details of Transfers

District:	Fair Lawn
LEA Code:	1450
Month/Year:	January-20
Date of Submission	

Cells have been left blank This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
	Instruction		2019-20 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2019-20 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2019-20 YTD Net Transfers to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2019-20 Remaining Allowable Balance From	2019-20 Remaining Allowable Balance To
3200	Regular Programs	11-1XX-100-XXX	30,714,733	649,450	31,364,183	3,136,418	(134,339)	-0.43%	3,002,079	
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217	12,999,706	278,877	13,278,583	1,327,858	508,772	3.83%	1,836,630	
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			-	-		0.00%	-	
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX	2,822,952	53,886	2,876,838	287,684	29,710	1.03%	317,394	
27100	Community Services Programs/Operations	11-800-330-XXX			-	-		0.00%	-	
Undistributed Expenditures										
29180	Tuition	11-000-100-XXX	6,072,571	1,754,422	7,826,993	782,699	(380,307)	-4.86%	402,392	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	9,197,186	186,442	9,383,628	938,363	(333,594)	-3.56%	604,769	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	726,429	2,832	729,261	72,926	76,212	10.45%	149,138	
45300	General Administration	11-000-230-XXX	932,447	36,511	968,958	96,896	96,840	9.99%	193,736	56
46160	School Administration	11-000-240-XXX	4,304,366	613	4,304,979	430,498	37,216	0.86%	467,714	393,282
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	3,536,562	79,663	3,616,225	361,623		0.00%	361,623	361,623
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	8,928,568	821,543	9,750,111	975,011	(39,059)	-0.40%	935,952	
52480	Student Transportation Services	11-000-270-XXX	3,385,723	155,636	3,541,359	354,136	102,032	2.88%	456,168	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	17,135,172	166,284	17,301,456	1,730,146	(9,244)	-0.05%	1,720,902	
72020	Food Services	11-000-310-XXX			-	-		0.00%	-	
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934			-	-				
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936			-	-				
72160	Deposit to Sale/Lease-Back Reserve	10-605			-	-		0.00%	-	
72180	Interest Earned on Maintenance Reserve	10-606			-	-		0.00%	-	
72200	Deposit to Maintenance Reserve	10-606			-	-				
72220	Deposit to Current Expense Emergency Reserve	10-607			-	-				
72240	Interest Earned on Current Expense Emergency Reserve	10-607			-	-		0.00%	-	
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			-	-		0.00%	-	
72246	Increase in IMPACT Aid Reserve (General)	10-611			-	-				
72247	Increase in IMPACT Aid Reserve (Capital)	10-612			-	-				
72260	Total General Current Expense		100,756,415	4,186,159	104,942,574	10,494,258	(45,761)			
Capital Outlay										
75880	Equipment	12-XXX-XXX-73X	1,070,090	238,810	1,308,900	130,890	(70)	-0.01%	130,820	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	4,453,256	275,058	4,728,314	472,831		0.00%	-	
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			-	-		0.00%	-	
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	600,000		600,000	60,000		0.00%	60,000	
76360	Deposit to Capital Reserve	10-604			-	-				
76380	Interest Earned on Capital Reserve	10-604	2,000		2,000	200		0.00%	200	
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			-	-		0.00%	-	
76400	Total Capital Expenditures		6,125,346	513,868	6,639,214	663,921	(70)			

District:	Fair Lawn
LEA Code:	1450
Month/Year:	January-20
Date of Submission	

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Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
			2019-20 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2019-20 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2019-20 YTD Net Transfers to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2019-20 Remaining Allowable Balance From	2019-20 Remaining Allowable Balance To
83080	Total Special Schools	13-XXX-XXX-XXX	1,974,187	2,948	1,977,135	197,714		0.00%	197,714	
84000	Transfer of Funds to Charter Schools	10-000-100-56X	24,707		24,707	2,471	45,831	185.50%	48,302	
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			-	-		0.00%	-	
84020	General Fund Contribution to School Based Budgets	10-000-520-930			-	-		0.00%	-	
84060	Operating Budget Grand Total		108,880,655	4,702,975	113,583,630	11,358,364	-			

School Business Administrator Signature: 

Date: February 19, 2020