

**Special Action Meeting: Approval of Personnel, Conferences and Field Trips
March 5, 2020**

The Board of Education of the Borough of Fair Lawn, New Jersey, held a Special Action Meeting in Thomas Edison School Room #19, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, on **March 5, 2020**.

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

1. The Special Action Meeting of **March 5, 2020**, was called to order at 7:18 p.m. in Edison School Room #19. (2 members of the public present).

2. **Roll Call**

BOARD MEMBERS	Mr. Banta	Dr. Cohen	Mrs. Frenkel	Mr. Itkin	Ms. Quackenbush	Mr. Rosenberg	Mr. Santana	Mr. Spindel	Mr. Barbarulo
PRESENT	X	X		X	X	X	X	X	X
ABSENT			X						

OTHERS PRESENT	Mr. Norcia <i>Superintendent</i>	Dr. Lacatena <i>Asst. Super. Education</i>	Mrs. DeFranco <i>Asst. Super. Student Services</i>	Mrs. Panagia <i>Director, HR</i>	Ms. Bartley <i>BA/Bd. Sec'y</i>	Ms. Ratcliffe-Lee <i>Asst. BA</i>	Mrs. Wellinghorst <i>Communications</i>	Mr. Green <i>Board Att'y</i>
PRESENT	X	X	X	X	X	X		
ABSENT							X	X

3. **Sunshine Statement**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Fair Lawn Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof distributed to the persons on the approved list, posted in the Board of Education Administrative Office and sent to The Bergen Record and The Star Ledger.

The announcement/posting for the **Special Action Meeting**, along with the date, place, and time thereof, was distributed on **March 2, 2020**.

The items to be discussed during the Closed Work Session (if needed), of the **March 5, 2020 Special Action Meeting** may include personnel matters, student matters, legal matters, negotiations, and/or grievances, and tactics and techniques utilized in protecting public safety and property. The results of these discussions will be made public as soon as possible.

4. **Flag Salute**

5. **Superintendent Report/Comments**

Mr. Norcia congratulated the High School wrestlers and the girls and boys basketball teams.

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March 5, 2020

The following **Education** items are brought to the Board of Education for **Action**:

E1. Attendance at Conferences, Conventions, Workshops

WHEREAS, certain Fair Lawn School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, **AND**

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and (1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and (2) critical to the instructional needs of the District or furthers the efficient operation of the District; **THEREFORE BE IT**

RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, state travel payment guidelines established by the Department of Treasury in NJOMB circular letter 06-020OMB, and with guidelines established by the Federal Office of Management and Budget.

<u>Conference/Location</u>	<u>Name/School</u>	<u>Date</u>	<u>Amount</u>
NJ State Interscholastic Athletic Assoc. (NJSIAA) Wrestling Championships Atlantic City, NJ Code: 11-402-100-580-049-00-12-03	Richard Eichenlaub, Head Coach	3/5 - 3/7/2020	\$475.70
	Dominic Carfagno, Asst. Coach		\$475.70
	Jamie Pisacane, Asst. Coach		\$475.70
	Keith Stagg, FLHS		\$475.70
Elementary & Secondary Education Act (ESEA) Consultation Requirements for the Provision of Nonpublic Equitable Services Piscataway, NJ	Natalie Lacatena, District Jenna Renna, Westmoreland	3/18/2020	\$0 \$0
Gravity Goldberg, LLC Spring Coaching Co-Op Session Parsippany, NJ	Elena Goehrig, MMS Paul Levitan, MMS	3/25/2020	\$0 \$0
Peer Leadership Conference Allendale, NJ	Stacy Morales, FLHS Matt Markman, FLHS	3/25/2020	\$0 \$0

E2. Approval of Extracurricular Trips

That the Board approves the extracurricular trips as outlined below:

<u>School/Grade</u>	<u>Location</u>	<u>Date</u>	<u>Students/Chaperones Attending*</u>	<u>Cost Not to Exceed the Board</u>
FLHS Boys Varsity Basketball	John F. Kennedy Educational Complex Paterson, NJ	3/7/2020	50 students 4 chaperones	\$306.12 (fan bus)
FLHS Girls Varsity Basketball	TBD (East Orange HS or Kearny HS)	3/7/2020	50 students 4 chaperones	\$357.65 (fan bus)
FLHS Boys Varsity Basketball	TBD	3/10/2020	50 students 4 Chaperones	Not to Exceed \$500 (fan bus)
FLHS Girls Varsity Basketball	TBD	3/10/2020	50 students 4 chaperones	Not to Exceed \$500 (fan bus)

**Does not include parent chaperones*

Motion By Mr. Santana Seconded By Mr. Spindel to approve Resolution E1-2 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	absent			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

Special Action Meeting: Approval of Personnel, Conferences and Field Trips

March 5, 2020

Upon the recommendation of the Superintendent, the following **Personnel** items are brought to the Board of Education for **Action**:

P1. Approval of Spring Sports - Schedule “C” Positions

That the appointment for the following personnel for Schedule C - Spring Coaching Appointments for Fair Lawn High School, be approved for the 2019-2020 school year, at the annual rates indicated below, in accordance with the 2019-2020 salary schedule between the Fair Lawn Board of Education and the Fair Lawn Education Association:

Schedule “C” Spring Assistant Coaching Appointments 2019-2020

Position	Name	Group	Step	Stipend
Spring Track - Assistant Coach - Boys	Brendan Walis	2	1	\$3,180.50**
Spring Track - Assistant Coach - Girls	*Gina Pettigano	2	1	\$3,180.50**
**Split Stipend				
Spring Track - Assistant Coach - Girls	Christine McSpirit	2	3	\$7,262
Spring Track - Assistant Coach - Girls	*Andrew Sloves	2	3	\$7,262

**Indicates out of district and pending fingerprint approval*

Motion By Mr. Banta Seconded By Mr. Rosenberg to approve Resolution P1 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	absent			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

Public Comments on any Agenda Items

None

Board Comments on any Agenda Items

Congratulations were extended to the coaches.

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March 5, 2020

Upcoming Meetings

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Location</u>
March 16, 2020	Re-scheduled Monthly Board Meeting: Budget Adoption	7:30 PM	Edison Room #19

Motion for Adjournment

Motion By Dr. Cohen **Seconded By** Mr. Itkin that the **March 5, 2020, Special Action Meeting** be adjourned at 7:24 p.m.

Respectfully submitted,



Brooke Bartley
Business Administrator/Board Secretary