

**Re-scheduled Monthly Meeting  
April 30, 2020**

The Board of Education of the Borough of Fair Lawn, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, held a **Re-scheduled Monthly Meeting** via Zoom on **April 30, 2020**.

**NOTE: Be advised that the Board may recess into executive session at any time during the meeting.**

1. The Re-scheduled Monthly Meeting of **April 30, 2020** was called to order at 7:32 p.m. via Zoom.

2. **Roll Call**

BOARD MEMBERS	Mr. Banta	Dr. Cohen	Mrs. Frenkel	Mr. Itkin	Ms. Quackenbush	Mr. Rosenberg	Mr. Santana	Mr. Spindel	Mr. Barbarulo
PRESENT	X	X	Arrived @ 7:33 p.m.	X	X	X	X	X	X
ABSENT									

OTHERS PRESENT	Mr. Norcia <i>Superintendent</i>	Dr. Lacatena <i>Asst. Super. Education</i>	Mrs. DeFranco <i>Asst. Super. Student Services</i>	Mrs. Panagia <i>Director, HR</i>	Ms. Bartley <i>BA/Bd. Sec'y</i>	Ms. Ratcliffe <i>-Lee Asst. BA</i>	Mrs. Wellinghorst <i>Communications</i>	Mr. Green <i>Board Att'y</i>	Mr. Durso <i>Science Supvr.</i>	Mr. Temme <i>Science Teacher</i>
PRESENT	X	X	X	X	X	X		X	Left @8:10 p.m.	Left @8:10 p.m.
ABSENT							X			

3. **Sunshine Statement**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Fair Lawn Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof distributed to the persons on the approved list, posted in the Board of Education Administrative Office and sent to The Bergen Record and The Star Ledger.

The announcement/posting for the **Re-scheduled Monthly Meeting**, along with the date, place, and time thereof, was distributed on **April 28, 2020**.

The items to be discussed during the Closed Work Session (if needed), of the **April 30, 2020, Re-scheduled Monthly Meeting** may include personnel matters, student matters, legal matters, negotiations, and/or grievances, and tactics and techniques utilized in protecting public safety and property. The results of these discussions will be made public as soon as possible.

4. **Flag Salute**

**5. Superintendent Report/Comments**

- Mr. Norcia addressed the public and the Board on how the Zoom meeting will be conducted. Public comments will be read via PollEverywhere and/or a text message where residents must state their name and address.
- The 2019-2020 Governor Educator of the Year Recipients were thanked and acknowledged.
- Mr. Norcia spoke on the COVID-19 and the impact that it has made. He thanked everyone from the BOE, parents who have become teachers, the IT Department, custodians, Aramark which provided 500 lunches at Memorial Middle School, administration, teachers, and students for their determination and patience while we navigate through this crisis.
- The Board and the Public were reassured that they would be the first to know when something concrete is announced from the State. We are waiting for additional information to be released from State and/or CDC on May 8, 2020, in regards to Extended School Year Programs and Summer Camps.
- More information is forthcoming on how the District will honor the senior class, and how they will be recognized.
- As per the Superintendent's request Dr. Lacatena presented on NJSLA Test Scores and the summary findings.
- Fair Lawn students consistently outperform the students across the State of NJ in grades 5, 8, and 11 NJSL Science Assessments.

**Public Comments on any Agenda Items**

There were 23 public comments. Members of the public commented on the district's remote learning activities with some wanting more Zoom interaction with teacher/student while others expressing their concerns with using Zoom. If parents are experiencing challenges with online learning they were advised to reach out to their student's school principal. Additional comments were made on the budget shortfall due to COVID-19 and being cautious of spending. The public expressed support for the administration, teachers, and the budget as presented. The retirees were thanked and acknowledged.

**Board Comments on any Agenda Items**

Board Members commented on the impact of the State of Emergency on homeowners and the district's budget. Some Board members expressed support for the budget as presented while others expressed a desire to reduce the budget to decrease the taxpayer burden. A report to be provided on school energy savings for April, retirees were thanked as well as parents, students and staff, a discussion took place to postpone motion S3 until May 28, 2020 Monthly Meeting in regards to approval of the District's Emergency Closure Plan and discussion to amend previous minutes.

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**Motion By** Dr. Cohen **Seconded By** Mr. Spindel to postpone Resolution S3 to May 28, 2020 Monthly Meeting.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta		X		
Dr. Cohen	X	X		
Mrs. Frenkel		X		
Mr. Itkin	X			
Ms. Quackenbush		X		
Mr. Rosenberg		X		
Mr. Santana	X			
Mr. Spindel		X		
Mr. Barbarulo		X		

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The following **General** items are brought to the Board of Education for **Action**:

**Motion By Mrs. Frenkel Seconded By Mr. Spindel** to amend Minutes for March 12, 2020 Executive Closed Session, March 16, 2020 Re-scheduled Monthly Meeting: Preliminary Budget Adoption and April 16, 2020 Special Action Meeting. Resolution G1A.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

**G1B. Approval of Minutes**

Special Action Meeting	March 5, 2020
Work Session	March 5, 2020
Emergency Special Meeting	March 12, 2020
Executive Closed Session	March 12, 2020
Re-scheduled Monthly Meeting:	
Preliminary Budget Adoption	March 16, 2020
Special Action Meeting	April 16, 2020

**G2. Reading of Policies and Adoption**

No items

**Motion By Mr. Rosenberg Seconded By Mrs. Frenkel to approve Resolution G1B-G2 as listed above.**

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

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**Enrollments as of March 2020**

<b><u>March 2020</u></b>	<b><u>GRADES</u></b>						<b><u>Totals 3/31/20</u></b>	<b><u>Totals 3/31/19</u></b>	<b><u>Change from 3/31/19</u></b>	<b><u>Self-Contained Special Ed Totals 3/31/20</u></b>	<b><u>Totals Including Self Contained</u></b>
<b><u>School</u></b>	<b><u>K</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>					
Edison	0	0	0	0	0	0	0	0	0	91	91
Forrest	48	49	64	46	48	48	303	265	38	28	331
Lyncrest	43	48	48	35	47	42	263	262	1	0	263
Milnes	72	96	72	89	96	98	523	505	18	0	523
Radburn	61	70	74	82	90	89	466	460	6	0	466
Warren Point	70	74	96	87	79	67	473	447	26	17	490
Westmoreland	57	72	48	49	51	43	320	311	9	30	350
<b>Total</b>	<b>351</b>	<b>409</b>	<b>402</b>	<b>388</b>	<b>411</b>	<b>387</b>	<b>2,348</b>	<b>2,250</b>	<b>98</b>	<b>166</b>	<b>2,514</b>
<b><u>Middle Schools</u></b>		<b><u>6</u></b>	<b><u>7</u></b>	<b><u>8</u></b>							
Memorial		161	152	119			432	431	1	37	469
Thomas Jefferson		234	244	253			731	722	9	21	752
<b>Total</b>		<b>395</b>	<b>396</b>	<b>372</b>			<b>1,163</b>	<b>1,153</b>	<b>10</b>	<b>58</b>	<b>1,221</b>
<b><u>High School</u></b>		<b><u>9</u></b>	<b><u>10</u></b>	<b><u>11</u></b>	<b><u>12</u></b>						
		382	358	365	360		1,465	1,427	38	75	1,540
<b>Total All Schools</b>							<b>4,976</b>	<b>4,830</b>	<b>146</b>	<b>299</b>	<b>5,275</b>
<b>Total Sp Ed OOD</b>							78	69	9		78
<b>Charter School OOD</b>							4	3	1		4
<b>Bergen Tech OOD</b>							57	57	0		57
<b>Total District Enrollment</b>							<b>5,115</b>	<b>4,959</b>	<b>156</b>		<b>5,414</b>

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**Fire Drills - March 2020**

Due to schools closing by order of the Governor of New Jersey, some schools were unable to fulfill their fire and safety drills for the month of March.

<b>School</b>	<b>Date</b>	<b>Time of Drill</b>			<b>Time Required to Evacuate Building Minutes/Seconds</b>		<b>Weather Conditions</b>	<b>Participants of Drill</b>	<b>Brief Description of What was Drilled</b>
<b>Forrest</b>									
Fire Drill	3/2/20	2	:00	PM	2 minutes	49 seconds	Sunny	Entire School	Fire Drill Practice
<b>Lyncrest</b>									
Fire Drill	3/4/20	9	:45	AM	2 minutes	50 seconds	Sunny	Entire School	Fire Drill Practice
<b>Milnes</b>									
Fire Drill	3/2/20	2	:35	PM	9 minutes	58 seconds	Sunny	Entire School	Fire Drill Practice
<b>Radburn</b>									
Fire Drill	3/12/20	10	56	AM	1 minute	42 seconds	Cloudy	Entire School	Fire Drill Practice
<b>Warren Point</b>									
Fire Drill	3/4/20	9	:30	AM	1 minute	30 seconds	Sunny	Entire School	Fire Drill Practice
<b>Memorial Middle School</b>									
Fire Drill	3/3/20	9	:15	AM	2 minutes	13 seconds	Sunny	Entire School	Fire Drill Practice
<b>High School</b>									
Fire Drill	3/2/20	10	:46	AM	6 minutes	0 seconds	Sunny	Entire School	Chemical Spill/Fire Drill Practice
Safety Drill	3/11/20	9	07	AM	6 minutes	0 seconds	Sunny	Entire School	Shelter in Place

**Suspensions**

The following suspensions are reported for the month of March 2020:

<b>School</b>	<b>In-School Suspension</b>	<b>Out-of School Suspension</b>	<b>Duration of Suspension</b>
Forrest	0	0	N/A
Lyncrest	0	0	N/A
Milnes	0	0	N/A
Radburn	0	0	N/A
Warren Point	0	0	N/A
Westmoreland	0	0	N/A
Memorial MS	1	0	(1) - one-day in-school suspension
Thomas Jefferson MS	0	4	(1) - one day suspension (1) - two day suspension (1) - four day suspension (1) - five day suspension
Fair Lawn High School	0	6	(2) - 1.5 day suspensions (2) - 1 day suspensions (2) - 5.5 day suspensions



The following **Superintendent** items are brought to the Board of Education for **Action**:

**S1. Retirement Resolutions**

**WHEREAS**, the retiree(s) has dedicated themselves to the Fair Lawn School District displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, has requested retirement; **AND**

**WHEREAS**, the Fair Lawn Board of Education, together with its citizens, wishes to acknowledge exemplary service that the retiree(s) has provided to our children; **AND**

**NOW, THEREFORE, BE IT RESOLVED THAT** the Fair Lawn Board of Education does hereby extend its appreciation and gratitude to the retiree(s) in recognition of their exemplary service to our school district; **AND BE IT FURTHER**

**RESOLVED**, that the Fair Lawn Board of Education spread this Resolution in full, upon the minutes and dispatch a copy thereof to the retiree(s).

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Years of Service</u>	<u>Date of Retirement</u>
Thomas Hochkeppel	Memorial Middle School	Physical Education	27 Years	June 30, 2020

**S2. Approval of County/State Submissions/Requirements**

No items

**S3. Other Business**

**Motion to Approve the District’s Emergency Closure Plan**

That the Board approves a motion to deliver remote instruction to students to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 19, 2020, and implemented since the District’s closure on March 16, 2020.

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**Motion By Mr. Rosenberg Seconded By Mr. Spindel to approve Resolutions S1-3 as listed above.**

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Mr. Banta	X			
Dr. Cohen	X	S3		
Mrs. Frenkel	X			
Mr. Itkin	X	S3		
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X	S3		
Mr. Spindel	X			
Mr. Barbarulo	X			

The following **Education** items are brought to the Board of Education for **Action**:

**E1. Attendance at Conferences, Conventions, Workshops**

No items

**E2. Approval of Extracurricular Trips**

No items

**E3. Other Business**

Brianna Sacco  
Pace University

Student Internship (2 sessions)  
Time Frames: September - December, 2020  
January - May 2021  
Cooperating Psychologist: Victoria Wacha  
Location: Fair Lawn High School

**Motion By** Mr. Rosenberg **Seconded By** Mrs. Frenkel to approve Resolutions E1-3 as listed above.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

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Upon the recommendation of the Superintendent, the following **Personnel** items are brought to the Board of Education for **Action**:

**P1. Approval of Appointments**

No items

**P2. Approval of Resignations/Retirements**

That a resignation/retirement be approved for the following personnel:

<b><u>Employee Number</u></b>	<b><u>Effective Date</u></b>	<b><u>Resign/Retire</u></b>
#5435	June 30, 2020	Resignation
#0703	April 30, 2020	Disability Retirement
#6105	June 30, 2020	Resignation
#0034	June 30, 2020	Resignation

**P3. Approval of Leave of Absences/Amendment of Leave/Rescission of Leave**

That a leave of absence without pay, be approved for the following personnel:

<b><u>Employee Number</u></b>	<b><u>Effective From</u></b>	<b><u>Effective Through</u></b>	<b><u>State/ Federal FMLA Yes/No</u></b>	<b><u>Amendment</u></b>
#5965	March 25, 2020	April 24, 2020	No	No
#5352	May 4, 2020	June 24, 2020	Yes/State	No
#4748	February 3, 2020	June 24, 2020	Yes/State	Yes
#5433	April 16, 2020	June 24, 2020	Yes/State	No

**P4. Change of Personnel Assignment/Status/Date of Hire/Codes**

No items

**P5. Additional Compensation**

- A. That the Board approves compensation to the following staff members at an hourly rate of \$40.55 to provide Distance Learning lesson planning for the 2019-2020 school year as follows:

<u>Name</u>	<u>Hours</u>	<u>Total</u>
Abigail Boele	2	\$81.10
Samantha O'Donovan	2	\$81.10
Melissa Michelman	2	\$81.10
John DiGiorgio	2	\$81.10
Melissa Gentile	2	\$81.10
Elizabeth Shick	2	\$81.10
Yuma Clark	2	\$81.10
Brenda Brawer	2	\$81.10
Deanna Kelly	2	\$81.10
Dianna Maranilli	2	\$81.10
Margaret Geib	2	\$81.10
Michelle Gaffney	2	\$81.10
Jenette Tavaglione	2	\$81.10
Hailey Rivlin	2	\$81.10
Marcia Neugebauer	2	\$81.10
Amanda Genchi	2	\$81.10
Lauren Molnar	2	\$81.10
Brenda Ebner	2	\$81.10
Molly Maguire	2	\$81.10
Eileen Eckel	2	\$81.10
Danielle Bonito	2	\$81.10
Jennifer Fernicola	2	\$81.10
Jed Downey	2	\$81.10

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Gina Vantuno	2	\$81.10
Steven DiIorio	2	\$81.10
Christopher Vaccaro	2	\$81.10
Mary Slender	2	\$81.10
Bryan McCourt	4	\$162.20
Kayla Nese	4	\$162.20
Shannon Carriere	4	\$162.20
Marco Infante	2	\$81.10
Michael Gross	2	\$81.10
Victoria Velasco	2	\$81.10
Karen Rood	2	\$81.10
Stacy Wallstein	2	\$81.10
Danielle Do	2	\$81.10
Andrew Temme	4	\$162.20
Jeanmarie Anicito	4	\$162.20
Lindsey DeBellis	4	\$162.20
Kathryn Meneghin	2	\$81.10
Michelle Stern	2	\$81.10
Anastasia Amoakoh	2	\$81.10
Anthony DeCaro	2	\$81.10
Nicole Rios	2	\$81.10
Alyse Battaglia	2	\$81.10
Kathryn Straubel	2	\$81.10
Andrew Auyeung	4	\$162.20
Mohamed Metwally	4	\$162.20
Christian Samra	4	\$162.20
Jeanine Marxen	4	\$162.20

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Jeanine Hayek	2	\$81.10
Joseph Strepparava	2	\$81.10
Ashley Woolsey	2	\$81.10
Melissa Healey	4	\$162.20
Christine Knudsen	4	\$162.20
Kevin Orfe	2	\$81.10
Joseph Bonafede	2	\$81.10
Liliana Galindo	2	\$81.10
Jamie Graceffo	2	\$81.10
Julianne Fuoco	2	\$81.10
Erica Shoemaker	2	\$81.10
Lise Simard	2	\$81.10
Scott Avidon	2	\$81.10
Luigina Finneran	2	\$81.10
Hanying Yang	2	\$81.10
Jessica Finkelstein	2	\$81.10
Lori Davies	2	\$81.10
Melissa Cusumano	2	\$81.10
Valerie Mazza	2	\$81.10
Linda Fuhrman	2	\$81.10
Marshal DelDonna	2	\$81.10
Jenna Lasser	2	\$81.10
Kunal Patel	2	\$81.10
Monique Baitala	2	\$81.10
Kaitlyn Amuso	2	\$81.10
Jordana Verile	2	\$81.10
Jennifer Draney	2	\$81.10

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Elizabeth Marinaccio	2	\$81.10
Lindsey Bonafede	2	\$81.10
Kristin Ruehl	2	\$81.10
Kathleen Lisi-Neumann	2	\$81.10

**Code: 11-120-100-101-812-00-29-03**

**TOTAL: \$7,542.30**

- B.** That the Board approves compensation to the following staff members at an hourly rate of \$40.55 to complete essential curricular updates and revisions for the 2020-2021 school year as follows:

Name	Subject	# of Hours	Total Compensation
Peter Arts	Grades 5/6 Social Studies	15	\$608.25
Rich Yar	Grades 5/6 Social Studies	15	\$608.25
Marilyn Coats-Thomas	Grades 5/6 Social Studies	15	\$608.25
John Dewitt	Grades 5/6 Social Studies	15	\$608.25
Stephen Lillis	Grades 5/6 Social Studies	15	\$608.25
Ashley Woolsey	Grades 5/6 PFL/Civics	20	\$811
Dan Zimmermann	Grades 5/6 PFL/Civics	20	\$811
TBD	Grades 5/6 PFL/Civics	20	\$811
Henry Van Kooy	Grades 6-12 LGBTQ+	15	\$608.25
Julianne Fuoco	Grades 6-12 LGBTQ+	15	\$608.25
Andrew Berninger	Grades 6-12 LGBTQ+	15	\$608.25
Melissa Healey	Grades 6-12 LGBTQ+	15	\$608.25
Mary Slender	Grades 6-12 LGBTQ+	15	\$608.25
TBD	Grade 5 Art	10	\$405.50
TBD	Grade 5 Art	10	\$405.50
Elena Goehrig	Grades 5/6 ELA	10	\$405.50
Paul Levitan	Grades 5/6 ELA	10	\$405.50
Carol Grundman	Grades 5/6 ELA	10	\$405.50



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Elaine Marin	Grade 5/6 ELA	10	\$405.50
Nancy Herman	Grade 5/6 ELA	10	\$405.50
Lisa Sayin	Grades 5/6 ELA	10	\$405.50
Garrett VanCuren	FLHS Communications & Film	5	\$202.75
Gina Vantuno	FLHS Communications & Film	5	\$202.75
Jennifer Amos	Grade 6 Math (Smart Notebook)	15	\$608.25
Kunal Patel	Grade 6 Math (Smart Notebook)	15	\$608.25
Caryn Freed	Grade 6 Math (Smart Notebook)	15	\$608.25
Jennifer Amos	Grade 6 Math (Word Wall)	6	\$243.30
Lisa Minery	Grade 6 Math (Word Wall)	6	\$243.30
Nadia Yar	Grade 6 Math (Word Wall)	6	\$243.30
Stacy Wallstein	Grade 6 Math 6E	7	\$283.85
Eric Trento	Grade 6 Math 6E	7	\$283.85
Anthony Pizzuta	Grade 6 Pre-Algebra	7	\$283.85
Melissa Coyle	Grade 6 Pre Algebra	7	\$283.85
Michael Gross	Pre-Calculus Curriculum	3	\$121.50
Bryan McCourt	Pre-Calculus Curriculum	3	\$121.50
Karen Rood	Pre-Calculus Curriculum	3	\$121.50
Michael Gross	Calculus Curriculum	3	\$121.50
Jennifer Lubonski	Calculus Curriculum	3	\$121.50
Victoria Velasco	Calculus Curriculum	3	\$121.50
Michael Gross	Pre-Calculus Curriculum	3	\$121.50
Mariia Cosmi	Grades 5/6 Music	10	\$405.50
Lauren Johnson	Grades 5/6 Music	10	\$405.50

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Christine Knitel	Grades 5/6 Music	10	\$405.50
TBD	Grades 5/6 Music	10	\$405.50
John Giresi	American Musical Theater 4H	15	\$608.25
Lori Albino	Grades 5/6 World Language	10	\$405.50
Giselle Aguila	Grades 5/6 World Language	10	\$405.50
Colleen Dunn	Grades 5/6 World Language	10	\$405.50
Katy Young	Grades 5/6 World Language	10	\$405.50
Allyson Gretz	Grades 5/6 World Language	10	\$405.50
Gina McMahon	Grades 5/6 World Language	10	\$405.50
Michelle Francis	FLHS Intermediate ELL	15	\$608.25
Yuki Kikuyama	Grades 5/6 ELL	10	\$405.50
Luigina Finneran	Grades 5/6 ELL	10	\$405.50
Paul Levitan	Grades 5/6 ELL	10	\$405.50
Elena Goerhig	Grades 5/6 ELL	15	\$405.50
Laura Goldberg	Grades 5/6 Science	15	\$608.25
Elizabeth Reilly	Grades 5/6 Science	15	\$608.25
Kim Males	Grades 5/6 Science	15	\$608.25
Lindsey DeBellis	Grades 5/6 Science	15	\$608.25
Andy Temme	Grades 5/6 Science	15	\$608.25
Jeanmarie Anicito	Grades 6-8 Science Lab Aides	10	\$405.50
Kim Males	Grades 6-8 Science Lab Aides	10	\$405.50
Andy Temme	Grade 6-8 STEAM	10	\$405.50
Lindsey DeBellis	Grades 6-8 STEAM	20	\$811
Ryan Harrington	Grades 6-8 STEAM	20	\$811
Laura Goldberg	Grades 6-8 STEAM	20	\$811

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Kaitlin Forsythe	Grades 6-8 STEAM	20	\$811
Mo Metwally	FLHS Tech Ed/Woods	10	\$405.50
William Cubbellis	FLHS Tech Ed/Woods	10	\$405.50
Jeanine Marxen	Grades 5/6 Phys Ed/Health	15	\$608.25
Victoria Howe	Grades 5/6 Phys Ed/Health	15	\$608.25
Christian Samra	Grades 5/6 Phys Ed/Health	15	\$608.25

**Code: 11-000-221-110-027-00-29-03 (\$8,921)** **TOTAL: \$33,615.05**  
**Code: 11-000-221-110-027-00-30-03 (\$21,044.55)**  
**Code: 11-000-221-110-027-00-12-03 (\$3,649.50)**

**P6. Other Business**

**A. Substitutes**

No items

**B. Extended Leave of Absence Without Pay - Child Rearing**

That an extended leave of absence without pay, for child rearing, be approved for the following certificated personnel, for the 2020-2021 school year:

1. **#3622**, Social Studies Teacher, High School, effective September 1, 2020 through June 30, 2021.

**C. Return of Certificated Personnel from Child Rearing Leave**

That the following certificated personnel, currently on a leave of absence without pay for child rearing for the 2019-2020 school year, be approved to return from child rearing leave for the 2020-2021 school year, effective September 1, 2020, as indicated below:

1. **#3752**, Social Studies Teacher, Thomas Jefferson Middle School
2. **#5433**, Math Teacher, Memorial Middle School
3. **#5158**, Language Arts Teacher, Thomas Jefferson Middle School
4. **#5951**, Math Teacher, High School
5. **#4748**, Spanish Teacher, Memorial Middle School
6. **#3038**, Special Education Teacher, Thomas Edison School
7. **#2970**, Math Teacher, Thomas Jefferson Middle School
8. **#5352**, Elementary Teacher, Milnes School

**D. Approval of Promotion**

That a promotion be approved for the following personnel, as indicated:

<b>Name</b>	<b>From Position</b>	<b>To Position</b>	<b>Effective</b>	<b>Annual Salary</b>	<b>Code</b>
<b>Altea Qirjako*</b>	Confidential Secretary, Business Office - Central Office, Thomas Edison School	Executive Confidential Secretary to the Business Administrator, Business Office - Central Office, Thomas Edison School	5/1/2020	\$65,000	11-000-251-105-425-00-35-02 (Replacement)

*\* All terms and conditions of employment shall be in the individual contract between the Fair Lawn Board of Education and the Executive Confidential Secretary to the Business Administrator.*

**E. Approval of Selectees – Governor’s Educator of the Year Program - 2019-2020 School Year**

That the following personnel be approved as recipients of the Governor’s Educator of the Year Program for the 2019-2020 School Year, in accordance with the processes and procedures as outlined by the State Department of Education:

Thomas Edison School	<b>Jonathan Hadyka</b>
	<b>Lauren Molnar</b>
Forrest School	<b>Valerie Mazza</b>
	<b>Kelly O’Shea</b>
Lyncrest School	<b>Debbie Kempin</b>
	<b>Laura Gere</b>
Milnes School	<b>Jason Becker</b>
	<b>Jackie Patterson</b>
Radburn School	<b>Jessica Wilson</b>
	<b>Michele Nappi</b>
Warren Point School	<b>Traci Thiele</b>
	<b>Lori Wootton</b>
Westmoreland School	<b>Christine McKenna-Alfano</b>
	<b>Amanda Genchi</b>
Memorial Middle School	<b>Daniela Nizza</b>
	<b>Kathy Kocharian</b>
Thomas Jefferson Middle School	<b>Kirsten Stensrud</b>
	<b>Marissa Heluk</b>
Fair Lawn High School	<b>Kathryn Meneghin</b>
	<b>Dena DeSantis</b>

**Re-scheduled Monthly Meeting  
April 30, 2020**

**Motion By Mrs. Frenkel Seconded By Mr. Banta** to approve Resolutions P1-6 as listed above.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

The following **Special Education** items are brought to the Board of Education for **Action**:

**SE1. Approval of Tuition/Transportation**

No items

**SE2. Approval of Bedside Home Instruction for Classified Students**

That the Board of Education approves bedside/home instruction for the student(s) indicated on the **attachment** for **Board Members Only**, not to exceed the weekly hours indicated.

**SE3. Other Business**

No items

**Motion By** Mrs. Frenkel **Seconded By** Mr. Rosenberg to approve Resolutions SE1-3 as listed above.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

The following **Finance** items are brought to the Board of Education for **Action**:

**F1. Approval of Acceptance of Gifts/Grant Funds**

No items

**F2. Approval of Discards**

No items

**F3. Approval of Bills Payable**

**A. Regular Account - March 17, 2020, through April 30, 2020**

<b>Fund Totals</b>		
<b>10</b>	<b>GENERAL FUND</b>	<b>\$317,663.18</b>
<b>11</b>	<b>GENERAL CURRENT EXPENSE</b>	<b>\$11,217,359.36</b>
<b>12</b>	<b>CAPITAL OUTLAY</b>	<b>\$258,834.09</b>
<b>13</b>	<b>SPECIAL SCHOOLS</b>	<b>\$122,284.28</b>
<b>20</b>	<b>SPECIAL REVENUE FUNDS</b>	<b>\$32,654.07</b>
<b>32</b>	<b>REFERENDUM 2018</b>	<b>\$1,606,424.79</b>
<b>60</b>	<b>ENTERPRISE FUND</b>	<b>\$71,847.06</b>
<b>91</b>	<b>TRUST AND AGENCY</b>	<b>\$3,699,836.37</b>
<b>Total for all checks listed</b>		<b>\$17,326,903.20</b>

**B. Payroll**

That the Listing of Bills Payable, as of **March 13, 2020**, is approved; that the approved Listing of Bills Payable be recorded in the Record of Disbursement Book and that checks are issued for payment of bills if and when the funds are available.

Listing of Bills Payable on Warrant No. **994531** in the total amount of **\$3,012,337.98**.

That the Listing of Bills Payable, as of **March 30, 2020**, is approved; that the approved Listing of Bills Payable be recorded in the Record of Disbursement Book and that checks are issued for payment of bills if and when the funds are available.

Listing of Bills Payable on Warrant No. **994532** in the total amount of **\$2,874,087.27**.

That the Listing of Bills Payable, as of **April 15, 2020**, is approved; that the approved Listing of Bills Payable be recorded in the Record of Disbursement Book and that checks are issued for payment of bills if and when the funds are available.

Listing of Bills Payable on Warrant No. **994533** in the total amount of **\$2,940,524.77**.

**F4. Approval of Monthly Reports**

**A. Board Secretary Report - March 2020**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the School Business Administrator/Board Secretary certifies that as of **March 31, 2020** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Fair Lawn Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

**B. Board Treasurer’s Report - March 2020**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Fair Lawn Board of Education certifies that as of **March 31, 2020** and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**C. Transfers - March 2020**

That the Board authorizes the Business Administrator/Board Secretary to transfer the **attached** List of Funds for the 2019-2020 School Year.

**F5. Other Business**

**A. Approval to Submit 2020-2021 Budget to County Office and Advertise Budget to the Public**

**BE IT RESOLVED**, that the Fair Lawn Board of Education approves a final School District Budget, for the 2020-2021 school year, for submission to the County Office, and advertisement to the public as follows:

	<u><b>Budget</b></u>	<u><b>Local Tax Levy</b></u>
Total General Fund (10, 11, 12, 13)	\$ 108,756,060	\$ 92,788,775
Total Special Revenue Fund	\$ 1,456,872	-0-
Total Debt Service Fund	\$ 3,743,865	\$ 2,736,035
	\$ 113,956,797	\$ 95,524,810

**BE IT FURTHER RESOLVED**, that the Fair Lawn Board of Education approves the budgeted withdrawal of \$2,876,756 from the Capital Reserve Account to support capital projects and debt service payments.



The 2020-2021 final budget reflects:

The District used automatic adjustments (adjusted pre-budget year tax levy and enrollment adjustment.)

**Enrollment Adjustment**

**RESOLVED**, that the Fair Lawn Board of Education includes in the final budget the adjustment for enrollment in the amount of \$1,158,640. The district does not intend to utilize this adjustment for the 2020-2021 Budget.

**Banked Cap**

N.J.S.A. 18A:7F-39(e) permits districts to bank the difference between the maximum allowable amount to be raised by taxation for the current school budget year and the actual amount raised by taxation for the current school budget year. This banked cap amount may be used to increase the district tax levy cap in any of the next two budget years. Banked Cap is not used for the 2020-2021 Budget. Total Banked Cap available for future budget years is \$2,446,068.

**B. Approval to Submit Application-2020 Safety Program Grant**

**BE IT RESOLVED**, that the Fair Lawn Board of Education approves the submission of an application for the 2020 Safety Program Grant to Education Risk Insurance Consortium North (ERIC-North) a Sub Fund of the New Jersey Schools Insurance Group. The Business Administrator will submit the application on behalf of the district for the full amount of \$19,626.06, **AND**

**BE IT FURTHER RESOLVED** that the Fair Lawn Board of Education will accept the grant at a future meeting and place the funds in Fund 20 as a local grant. The grant program is designed to address issues identified during the NJSIG annual inspection.

**C. Referendum Change Orders**

Thomas Jefferson Middle School Construction:

Change Order #006 Proposal 36-39  
(locker bases, delete sound system S/E, wet wall, delete phones)  
**Net Credit Total** **\$6,815.37**

Memorial Middle School Construction:

Change Order #004 Proposal MMS# 27-37, 27-38, 27-40-1, 27-39-1; 27-27, 27-42, 27-45  
(Repaint classroom, ceramic tile, closet room 230, fire shutters, sheet rock for fire shutters, cabinetry, Densglas for soffit)  
**Net Total** **\$134,432.87**

**D. COVID-19 Public Health Emergency Supplies Donation**

**WHEREAS**, by Executive Orders 103 and 119, Governor Phil Murphy declared a Public Health Emergency; **and**

**WHEREAS**, the Fair Lawn Board of Education recognizes the impact of the current COVID-19 Public Health Emergency; **and**

**WHEREAS**, area hospitals put out a call for donations of personal protective equipment for healthcare workers on the front line of the COVID-19 outbreak; **and**

**WHEREAS**, in response to the call for donations, the Fair Lawn School District donated critically needed supplies and personal protective equipment to area hospitals and first responders to help address the shortage of such supplies and equipment;

**NOW, THEREFORE, BE IT RESOLVED**, that the Fair Lawn Board of Education hereby ratifies and affirms the donation of the following supplies and equipment to Valley Hospital, Bergen New Bridge Medical Center, Hackensack University Medical Center, and Fair Lawn first responders on March 27, 2020 and April 10, 2020 in response to the COVID-19 pandemic: 13,000 gloves, 400 face masks, and 15 cases of snacks.

**Motion By** Mr. Rosenberg **Seconded By** Mrs. Frenkel to approve Resolutions F1-5 as listed above.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X	F5A		
Mrs. Frenkel	X			
Mr. Itkin	X	F5A		
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X	F5A		
Mr. Spindel	X			
Mr. Barbarulo	X			

**Re-scheduled Monthly Meeting  
April 30, 2020**

**Public Comments New Business**

Questions on refunds for field trips and picking up student property.  
Comments on Distance Learning.

**Board Comments New Business**

Comments were made on Distance Learning and the importance of reaching out to Principals, a suggestion to have a work session, thanks to all staff, discussion on plans and committee meetings, a suggestion to correct an item on the District website.

**Upcoming Meetings**

<b><u>Date</u></b>	<b><u>Meeting</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
May 28, 2020	Regular Monthly Meeting	7:30 P.M.	TBD

**Addendum 1**

**Approval of Harassment/Intimidation/Bullying/Investigation Decisions**

**BE IT RESOLVED**, that the Fair Lawn Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
RA 05-2019/20	Non-HIB		TJ 08-2019/20	HIB
RA 06-2019/20	Non-HIB		TJ 09-2019/20	Non-HIB
MMS 01-2019/20	Non-HIB		FLHS 10-2019/20	Non-HIB
TJ 07-2019/20	HIB		FLHS 11-2019/20	Non-HIB

**Motion By Mr. Santana Seconded By Ms. Quackenbush** to approve Addendum 1 as listed above.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

**Addendum 2**

Approval of employment separation agreement, on file in the Human Resource Department office as discussed in the closed session.

**Motion By** Mr. Rosenberg **Seconded By** Ms. Quackenbush to approve Addendum 2 as listed above.

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>RESOLUTION #</b>
Mr. Banta	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Itkin	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X			
Mr. Barbarulo	X			

**Motion for Adjournment**

**Motion By** Mr. Rosenberg **Seconded By** Mr. Banta that the **April 30, 2020 Re-scheduled Monthly Meeting** be adjourned.

All members voted in the affirmative.

Re-scheduled Monthly Meeting was adjourned at 10:22 p.m.

Respectfully submitted,



Brooke Bartley  
Business Administrator/Board Secretary



2019-20 Monthly Transfers Worksheet - Details of Transfers

District:	Fair Lawn
LEA Code:	1450
Month/Year:	March-20
Date of Submission	

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
			2019-20 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2019-20 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2019-20 YTD Net Transfers to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2019-20 Remaining Allowable Balance From	2019-20 Remaining Allowable Balance To
<b>Instruction</b>										
3200	Regular Programs	11-1XX-100-XXX	30,714,733	649,450	31,364,183	3,136,418	(202,776)	-0.65%	2,933,642	
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217	12,999,706	278,877	13,278,583	1,327,858	580,270	4.37%	1,908,128	
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			-	-		0.00%	-	
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX	2,822,952	53,886	2,876,838	287,684	15,452	0.54%	303,136	
27100	Community Services Programs/Operations	11-800-330-XXX			-	-		0.00%	-	
<b>Undistributed Expenditures</b>										
29180	Tuition	11-000-100-XXX	6,072,571	1,754,422	7,826,993	782,699	(380,479)	-4.86%	402,220	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222	9,197,186	186,442	9,383,628	938,363	(323,558)	-3.45%	614,805	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	726,429	2,832	729,261	72,926	76,212	10.45%	149,138	
45300	General Administration	11-000-230-XXX	932,447	36,511	968,958	96,896	96,840	9.99%	193,736	56
46160	School Administration	11-000-240-XXX	4,304,366	613	4,304,979	430,498	35,555	0.83%	466,053	394,943
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	3,536,562	79,663	3,616,225	361,623		0.00%	361,623	361,623
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	8,928,568	821,543	9,750,111	975,011	(62,018)	-0.64%	912,993	
52480	Student Transportation Services	11-000-270-XXX	3,385,723	155,636	3,541,359	354,136	72,105	2.04%	426,241	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	17,135,172	166,284	17,301,456	1,730,146	(9,244)	-0.05%	1,720,902	
72020	Food Services	11-000-310-XXX			-	-		0.00%	-	
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934			-	-				
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936			-	-				
72160	Deposit to Sale/Lease-Back Reserve	10-605			-	-		0.00%	-	
72180	Interest Earned on Maintenance Reserve	10-606			-	-		0.00%	-	
72200	Deposit to Maintenance Reserve	10-606			-	-				
72220	Deposit to Current Expense Emergency Reserve	10-607			-	-				
72240	Interest Earned on Current Expense Emergency Reserve	10-607			-	-		0.00%	-	
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			-	-		0.00%	-	
72246	Increase in IMPACT Aid Reserve (General)	10-611			-	-				
72247	Increase in IMPACT Aid Reserve (Capital)	10-612			-	-				
72260	<b>Total General Current Expense</b>		<b>100,756,415</b>	<b>4,186,159</b>	<b>104,942,574</b>	<b>10,494,258</b>	<b>(101,641)</b>			
<b>Capital Outlay</b>										
75880	Equipment	12-XXX-XXX-73X	1,070,090	238,810	1,308,900	130,890	55,810	4.26%	186,700	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	4,453,256	275,058	4,728,314	472,831		0.00%	-	
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			-	-		0.00%	-	
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	600,000		600,000	60,000		0.00%	60,000	

District: **Fair Lawn**  
 LEA Code: **1450**  
 Month/Year: **March-20**  
 Date of Submission:

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
			2019-20 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2019-20 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2019-20 YTD Net Transfers to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2019-20 Remaining Allowable Balance From	2019-20 Remaining Allowable Balance To
76360	Deposit to Capital Reserve	10-604			-	-				
76380	Interest Earned on Capital Reserve	10-604	2,000		2,000	200		0.00%	200	
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			-	-		0.00%	-	
<b>76400</b>	<b>Total Capital Expenditures</b>		<b>6,125,346</b>	<b>513,868</b>	<b>6,639,214</b>	<b>663,921</b>	<b>55,810</b>			
<b>83080</b>	<b>Total Special Schools</b>	13-XXX-XXX-XXX	1,974,187	2,948	1,977,135	197,714		0.00%	197,714	
84000	Transfer of Funds to Charter Schools	10-000-100-56X	24,707		24,707	2,471	45,831	185.50%	48,302	
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			-	-		0.00%	-	
84020	General Fund Contribution to School Based Budgets	10-000-520-930			-	-		0.00%	-	
<b>84060</b>	<b>Operating Budget Grand Total</b>		<b>108,880,655</b>	<b>4,702,975</b>	<b>113,583,630</b>	<b>11,358,364</b>	<b>-</b>			

School Business Administrator Signature: 

Date: 4/22/2020