

Special Action Meeting: Budget
March 14, 2019

The Board of Education of the Borough of Fair Lawn, New Jersey, held a **Special Action Meeting: Budget** in Edison School Room #19, 37-01 Fair Lawn Ave, Fair Lawn, NJ 07410 on **March 14, 2019**.

NOTE: *Be advised that the Board may recess into executive session at any time during the meeting.*

1. The Special Action Meeting of **March 14, 2019** was called to order at 7:30 p.m. in Edison School Room #19. (5 members of the public present).

2. **Roll Call**

BOARD MEMBERS	Mr. Banta	Dr. Cohen	Mrs. Frenkel	Ms. Quackenbush	Mr. Rosenberg	Mr. Santana	Mr. Spindel	Mrs. Wallace	Mr. Barbarulo
PRESENT	X	X	X	X	X	X	X	X	X
ABSENT									

OTHERS PRESENT	Mr. Norcia Superintendent	Dr. Lacatena Asst. Super. Education	Mrs. DeFranco Asst. Super. Student Services	Mrs. Panagia Director, HR	Ms. Bartley BA/Bd. Sec'y	Ms. Ratcliffe-Lee Asst. BA	Mrs. Wellinghorst Communications	Mr. Green Board Att'y
PRESENT	X				X	X		X
ABSENT		X	X	X			X	

3. **Sunshine Statement**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Fair Lawn Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof distributed to the persons on the approved list, posted in the Board of Education Administrative Office and sent to The Bergen Record and The Star Ledger.

The announcement/posting for the **Special Action Meeting**, along with the date, place, and time thereof, was distributed on **February 7, 2019**.

The items to be discussed during the Closed Work Session (if needed), of the **March 14, 2019 Special Action Meeting** may include personnel matters, student matters, legal matters, negotiations, and/or grievances, and tactics and techniques utilized in protecting public safety and property. The results of these discussions will be made public as soon as possible.

4. **Flag Salute**

5. Superintendent Report/Comments

1. Final Budget Update - Brooke Bartley, Business Administrator/Board Secretary
2. Referendum Update - Brooke Bartley, Business Administrator/Board Secretary

Public Comments on any Agenda Items:

The public asked questions concerning the budget and referendum.

Board Comments on any Agenda Items:

Board discussion took place on the budget.

Information Items

Bids from the following companies were received, opened, and read in the All-Purpose Room at the Edison School on Thursday, March 14, 2019 at 1:00 p.m. for the addition at Memorial Middle School.

Bidder	Belmont Construction	The Bennett Construction	GL Group	H&S Construction
Base Bid	11,534,000	12,000,000	11,187,000	11,165,000
Alt #1 - Renov of Main Office Suite	514,000	500,000	490,000	448,000
Alt #2 - N/A				
Alt #3 - Zolatone on Interior corridor masonry walls	47,000	50,000	55,000	30,000
Alt #4 - Terrazzo in corridors in lieu of specified flooring	162,000	150,000	120,000	101,500
Alt #5 - Sinks in proposed classrooms as indicated	30,000	155,000	140,000	46,500
Alt #6 - Stair tread flooring Corktones by Johnsonite	26,000	25,000	19,000	17,000
Alt #7 - New Ductwork, Controls & Power for AC to Gym	97,000	100,000	110,000	88,000
Alt #8 - Finish Upgrades in both existing Cafeterias	175,000	150,000	135,000	120,000
Alt #9 - GC to supply & install all Kitchen Equip	450,000	500,000	470,000	450,000

Bidder	M & M Construction	ML Inc.	Unimak LLC
Base Bid	11,980,000	11,931,000	11,900,000
Alt #1 - Renov of Main Office Suite	540,000	470,000	313,000
Alt #2 - N/A			
Alt #3 - Zolatone on Interior corridor masonry walls	32,000	135,000	33,000
Alt #4 - Terrazzo in corridors in lieu of specified flooring	155,000	400,000	135,000
Alt #5 - Sinks in proposed classrooms as indicated	15,000	130,000	148,000
Alt #6 - Stair tread flooring Corktones by Johnsonite	13,500	16,000	20,000
Alt #7 - New Ductwork, Controls & Power for AC to Gym	99,000	115,000	100,000
Alt #8 - Finish Upgrades in both existing Cafeterias	119,000	160,000	92,000
Alt #9 - GC to supply & install all Kitchen Equip	450,000	500,000	515,000

Present at the Bid Opening

Company

Belmont Construction Corp.
GL Group
H&S Construction and Mechanical
Bennett Co.
ML, Inc.
M&M Construction Company, Inc.
UniMak LLC
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
LAN Associates
Epic Management, Inc.

Representative

Joe Belgiovine
Alex Selsky
Jaclyn Klutkowski
John Bennett
Michael Golden
Anthony Mauti
Mario Spiroski
Brooke Bartley
Sandy Vicale
Tom Senko
John Yobs
Patricia Ratcliffe-Lee
Mike Weaver
Steve Secora
Bill Morris

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Bids from the following companies were received, opened, and read in the All-Purpose Room at the Edison School on Thursday, March 14, 2019 at 2:00 p.m. for the addition at Thomas Jefferson Middle School.

Bidder	Belmont Construction	Benard Associates	The Bennett Company
Base Bid	10,865,000	10,898,000	11,000,000
Alt #1 - Expansion of Rm #145 (2/A2.01)	160,000	207,000	200,000
Alt #2 - Build out of CST & Guidance Offices (3/A.2.01)	361,500	379,000	400,000
Alt #3 - Renovations to existing offices (1/A2.03)	420,000	475,000	500,000
Alt #4 - Courtyard rev. with existing generator located in courtyard	45,000	41,000	50,000
Alt #5 - Courtyard rev. without existing generator located in courtyard. New generator @ new location	300,000	325,000	300,000
Alt #6 - Build out of CST & Guidance Offices w/courtyard renov & existing generator to remain	447,500	445,000	300,000
Alt #7 - Build out of CST & Guidance Offices w/courtyard renov & without a generator located in courtyard. New generator @ new location	645,000	782,000	500,000
Alt #8 - N/A			
Alt #9 - Zolatone on interior corridor masonry walls	30,000	32,000	30,000
Alt #10 - Terrazzo in corridors in lieu of specified flooring	235,000	205,000	250,000
Alt #11 - New fixed basketball hoop in proposed Cafetorium	5,000	6,100	10,000
Alt #12 - Sinks in proposed classrooms as indicated	117,000	125,000	150,000
Alt #13 - Stair tread flooring Corktones by Johnsonite	18,000	51,000	50,000
Alt #14 - Outer courtyard design on Dwg SP.22	62,200	37,000	50,000
Alt #15 - Finish upgrades in both existing Cafeterias	131,000	101,000	100,000
Alt #16 - Renov. of existing office areas to new Faculty Lounge #138	60,000	77,000	100,000
Alt #17 - Removal of existing generator & install new generator in new location	275,000	245,000	250,000
Alt #18 - GC to supply & install all kitchen equip.	580,000	610,000	600,000

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Bidder	Fuscon Enterprises	GPC, Inc.	H&S Construction & Mechanical
Base Bid	11,760,000	11,000,000	10,881,000
Alt #1 - Expansion of Rm #145 (2/A2.01)	198,000	177,000	155,000
Alt #2 - Build out of CST & Guidance Offices (3/A.2.01)	347,000	338,000	250,000
Alt #3 - Renovations to existing offices (1/A2.03)	480,000	405,000	360,000
Alt #4 - Courtyard rev. with existing generator located in courtyard	60,000	34,000	25,000
Alt #5 - Courtyard Rev. without existing generator located in courtyard. New generator @ new location	260,000	250,000	247,000
Alt #6 - Build out of CST & Guidance Offices w/courtyard renov. & existing generator to remain	310,000	360,000	254,000
Alt #7 - Build out of CST & Guidance Offices w/courtyard renov. & without a generator located in courtyard. New generator @ new location	687,000	600,000	450,000
Alt #8 - N/A			
Alt #9 - Zolatone on interior corridor masonry walls	33,000	36,000	29,000
Alt #10 - Terrazzo in corridors in lieu of specified flooring	240,000	193,000	191,000
Alt #11 - New fixed basketball hoop in proposed Cafetorium	8,000	7,500	8,000
Alt #12 - Sinks in proposed classrooms as indicated	128,000	115,000	114,500
Alt #13 - Stair tread flooring Corktones by Johnsonite	27,000	11,000	23,000
Alt #14 - Outer courtyard design on Dwg SP.22	89,000	67,000	14,400
Alt #15 - Finish upgrades in both existing Cafeterias	96,000	87,000	97,500
Alt #16 - Renov. of existing office areas to new Faculty Lounge #138	70,000	55,000	50,000
Alt #17 - Removal of existing generator & install new generator in new location	270,000	270,000	196,000
Alt #18 - GC to supply & install all kitchen equip	620,000	515,000	549,000

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Bidder	M&M Construction Construction, Inc.	Unimak LLC	Vanas Construction Co., Inc.
Base Bid	11,180,000	10,949,000	11,283,000
Alt #1 - Expansion of Rm #145 (2/A2.01)	195,000	163,995	229,000
Alt #2 - Build out of CST & Guidance Offices (3/A.2.01)	375,000	331,000	398,000
Alt #3 - Renovations to existing Offices (1/A2.03)	490,000	427,500	418,000
Alt #4 - Courtyard rev. with existing generator located in courtyard	10,000	74,000	79,000
Alt #5 - Courtyard rev. without existing generator located in courtyard. New generator @ new location	210,000	357,000	388,000
Alt #6 - Build out of CST & Guidance Offices w/courtyard renov. & existing generator to remain	475,000	398,000	398,000
Alt #7 - Build out of CST & Guidance Offices w/courtyard renov. & without a generator located in courtyard. New generator @ new location	310,000	685,000	715,000
Alt #8 - N/A			
Alt #9 - Zolatone on interior corridor masonry walls	41,000	74,800	30,000
Alt #10 - Terrazzo in corridors in lieu of specified flooring	248,000	232,000	265,000
Alt #11 - New fixed basketball hoop in proposed Cafetorium	7,000	6,300	6,600
Alt #12 - Sinks in proposed classrooms as indicated	133,000	120,000	119,000
Alt #13 - Stair tread flooring Corktones by Johnsonite	14,000	20,000	21,000
Alt #14 - Outer courtyard design on Dwg SP.22	12,500	84,000	89,000
Alt #15 - Finish upgrades in both existing Cafeterias	90,000	91,400	82,000
Alt #16 - Renov. of existing office areas to new Faculty Lounge #138	61,000	56,000	70,000
Alt #17 - Removal of existing generator & install new generator in new location	240,000	280,000	292,000
Alt #18 - GC to supply & install all kitchen equip.	635,000	765,000	612,000

Present at the Bid Opening

Company

Belmont Construction Corp.
Fuscon Enterprises, Inc.
H&S Construction and Mechanical
Bennett Co.
Benard Associates
M&M Construction Company, Inc.
Vanas Construction Co., Inc.
Vanas Construction Co., Inc.
UniMak LLC
GPC, Inc.
SPSK
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education
LAN Associates
Epic Management, Inc.

Representative

Joe Belgiovine
Max Fusaro
Jaclyn Klutkowski
John Bennett
Steve Scott Thomas
James Cipolli
Stephanie Brex
Jade Lee
Mario Spiroski
Tom Flanagan
Paul Green
Brooke Bartley
Sandy Vicale
Tom Senko
John Yobs
Patricia Ratcliffe-Lee
Mike Weaver
Steve Secora
Bill Morris

The following **Finance** items are brought to the Board of Education for **Action**:

F1. Approval of Acceptance of Gifts/Grant Funds

No items

F2. Approval of Discards

No items

F3. Approval of Bills Payable – Payroll

No items

F4. Approval of Bills Payable

No items

F5. Approval of Board Secretary's Report

No items

F6. Approval of Board Treasurer's Report

No items

F7. Approval of Transfers

No items

F8. Approval of State/County Submissions/Requirements

A. Approval to Submit 2019-2020 Budget to County Office and Advertise Budget to the Public

BE IT RESOLVED, that the Fair Lawn Board of Education approves a Preliminary School District Budget, for the 2019-2020 school year, for submission to the County Office, and advertisement to the public as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund (10, 11, 12, 13)	\$ 108,880,655	\$ 91,051,016
Total Special Revenue Fund	\$ 1,470,868	-0-
Total Debt Service Fund	\$ 3,145,681	\$ 2,359,345
	\$ 113,497,204	\$ 93,410,361

BE IT FURTHER RESOLVED, that the Fair Lawn Board of Education approves the budgeted withdrawal of \$4,453,256 from the Capital Reserve Account to support capital projects.

The 2019-2020 preliminary budget reflects:

The District used automatic adjustments (adjusted pre-budget year tax levy and enrollment adjustment.)

Enrollment Adjustment

RESOLVED, that the Fair Lawn Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$648,804. The district intends to utilize this adjustment for the 2019-2020 Budget.

Banked Cap

N.J.S.A. 18A:7F-39(e) permits districts to bank the difference between the maximum allowable amount to be raised by taxation for the current school budget year and the actual amount raised by taxation for the current school budget year. This banked cap amount may be used to increase the district tax levy cap in any of the next two budget years. Banked Cap is not used for the 2019-2020 Budget. Total Banked Cap available for future budget years is \$1,180,994.

B. Maximum Travel Expenditures

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, in the pre-budget year, the Fair Lawn Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; **AND**

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds;

WHEREAS, the Board of Education had previously established a maximum amount for the pre-budget year 2018-2019 as **\$55,000**; **AND**

WHEREAS, the Board of Education has expended **\$45,519** of the maximum amount for the pre-budget year to February 11, 2019; **AND**

WHEREAS, the Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; **AND**

RESOLVED, that the Fair Lawn Board of Education hereby establishes the maximum travel expenditure amount for the 2019-2020 school year to **\$65,000**.

C. Maximum Professional Expenditures for 2018-2019 Revision

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2(a)1, if it becomes necessary to exceed the maximum dollar limit for professional services established in the pre-budget year, the Fair Lawn Board of Education is required to adopt a dollar increase in the maximum amount for professional services, to include Public Relations, Architect, Attorney, and Auditing fees for the budget year which may not be exceeded; **AND**

WHEREAS, the Board of Education has determined that the maximum expenditure for professional services includes all that is supported by State and local funds;

WHEREAS, the Board of Education has not elected to exclude professional service expenditure supported by federal funds from the maximum professional service expenditures amount; **AND**

RESOLVED, that the Fair Lawn Board of Education hereby increases the maximum, professional service expenditures amount for the 2018-2019 school year as **\$3,100,000**.

D. Maximum Professional Expenditures for 2019-2020

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2(a)1, in each pre-budget year, the Fair Lawn Board of Education is required to establish a maximum for professional services, to include Public Relations, Architect, Attorney, and Auditing fees for the budget year which may not be exceeded; **AND**

WHEREAS, the Board of Education has determined that the maximum expenditure for professional services includes all that is supported by State and local funds;

WHEREAS, the Board of Education has not elected to exclude professional service expenditure supported by federal funds from the maximum professional service expenditures amount; **AND**

RESOLVED, that the Fair Lawn Board of Education hereby establishes the maximum, professional service expenditures amount for the 2019-2020 school year as **\$1,000,000**.

F9. Approval of Contracts/Consortiums/Cooperatives

A. Memorial Middle School Addition and Alterations Bid

WHEREAS, the Fair Lawn Board of Education previously advertised for bids for Additions and Alterations to the Memorial Middle School (the "Project"), and on February 28, 2019 rejected the bids pursuant to N.J.S.A. 18A:18A-22(a) for the reason that the lowest bid substantially exceeded the cost estimates for the Project; **and**

WHEREAS, the Board re-advertised the Project and received bids on March 14, 2019; **and**

WHEREAS, the lowest bid received on March 14, 2019 also exceeded the cost estimates for the Project; **and**

WHEREAS, N.J.S.A. 18A:18A-5(c) authorizes the Board under these circumstances to negotiate a contract without further bidding; **and**

NOW, THEREFORE, BE IT RESOLVED, that the Fair Lawn Board of Education rejects all bids submitted for Additions and Alterations to the Memorial Middle School on March 14, 2019 pursuant to N.J.S.A. 18A:18A-22(a) for the reason that the lowest bid received is not reasonable as to price, on the basis of cost estimates prepared for the Board prior to the advertising of bids for the Project, and directs that all bid securities be returned to the bidders forthwith; **and be it**

FURTHER RESOLVED, that the Board authorizes and directs its Administration and professionals to enter into negotiations for a contract for the Project and to make a recommendation to the Board for award of same pursuant to the provisions of N.J.S.A. 18A:18A-5(c).

B. Thomas Jefferson Middle School Addition and Alterations Bid

WHEREAS, the Fair Lawn Board of Education previously advertised for bids for Additions and Alterations to the Thomas Jefferson Middle School (the "Project"), and on February 28, 2019 rejected the bids pursuant to N.J.S.A. 18A:18A-22(a) for the reason that the lowest bid substantially exceeded the cost estimates for the Project; **and**

WHEREAS, the Board re-advertised the Project and received bids on March 14, 2019; **and**

WHEREAS, the lowest bid received on March 14, 2019 also exceeded the cost estimates for the Project; **and**

WHEREAS, N.J.S.A. 18A:18A-5(c) authorizes the Board under these circumstances to negotiate a contract without further bidding;

NOW, THEREFORE, BE IT RESOLVED, that the Fair Lawn Board of Education rejects all bids submitted for Additions and Alterations to the Thomas Jefferson Middle School on March 14, 2019 pursuant to N.J.S.A. 18A:18A-22(a) for the reason that the lowest bid received is not reasonable as to price, on the basis of cost estimates prepared for the Board prior to the advertising of bids for the Project, and directs that all bid securities be returned to the bidders forthwith; **and be it**

FURTHER RESOLVED, that the Board authorizes and directs its Administration and professionals to enter into negotiations for a contract for the Project and to make a recommendation to the Board for award of same pursuant to the provisions of N.J.S.A. 18A:18A-5(c).

F10. Approval of Purchasing

No items

F11. Other Business

A. Transportation of Seniors

That the Board provides two buses and two drivers to transport seniors from the Fair Lawn Borough Back Parking Lot to the “Senior All Club St. Patrick’s Day Luncheon” at the Royal Manor, Garfield, NJ on Wednesday, March 20, 2019 according to our Shared Service Agreement with the Borough of Fair Lawn. Pick-up will be approximately 11:15 a.m and return will be approximately 4:30 p.m.

Motion By Mr. Banta Seconded By Mrs. Frenkel to approve Resolutions F1-11 as listed above.

BOARD MEMBER	AYE	NAY	ABSTAIN	RESOLUTION #
Mr. Banta	X			
Dr. Cohen	X	F8A		
Mrs. Frenkel	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Santana	X			
Mr. Spindel	X	F8A		
Mrs. Wallace	X			
Mr. Barbarulo	X			

LIST UPCOMING MEETINGS

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Location</u>
3/21/19	Work Session	7:30PM	Edison Room #19
3/28/19	Monthly Board Meeting	7:30PM	Edison Room #19
4/21/19	Work Session	7:30PM	Edison Room #19
4/25/19	Monthly Board Meeting	7:30PM	Edison Room #19

Public Comments for any New Business:

No comments

Board Comments for any New Business:

No comments

Items to be Discussed During Closed Session

1. Contracts
2. Legal Issues

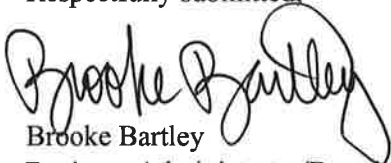
Motion to Recess into Closed Session

Motion By Mrs. Wallace **Seconded By** Mr. Banta that the Board recess into Closed Session at 8:34 p.m.

Motion for Adjournment

Motion By Mr. Banta **Seconded By** Mrs. Frenkel that the March 14, 2019 Special Action Meeting be adjourned. The meeting was adjourned from Closed Session at 9:34 p.m.

Respectfully submitted,



Brooke Bartley
Business Administrator/Board Secretary