

**MINUTES OF BOARD RETREAT**  
**Fair Lawn Board of Education, Fair Lawn, NJ**

A Fair Lawn Board of Education Full Board Retreat Meeting was held in the Library at the Fair Lawn High School on **Saturday, January 26, 2019**.

The meeting began at 9:00 a.m.

**Members Present**

Mr. Banta, Mr. Barbarulo, Dr. Cohen, Mrs. Frenkel, Mr. Klein, Ms. Quackenbush, Mr. Rosenberg, Mr. Spindel, Mrs. Wallace

**Others Present**

Nick Norcia, Superintendent

**Guest Speakers**

Matt Lee, NJSBA Field Service Representative

The Board Professional Development Program included: **Team Charter, Committees Follow-up and CSA Evaluation.**

The facilitator reviewed some of the goals the Board hoped to achieve by revisiting board dynamics and procedures. All members acknowledged that the Board was looking to improve the way its meetings were conducted and to achieve a better working dynamic amongst its members and with the administration.

The Board offered the following goals related to their teamwork and meetings:

- Shorter, more orderly meetings
- Deeper understanding and stricter adherence to the board's and board members' proper role in district governance.
- Maximize efficiency, derive more quality from the time they spend on board business; emphasize that over quantity.
- More formality at meetings.
- Emphasize that is it business, not personal.
- Address all comments through the chair.
- Time limit on meetings.

A team charter program and document were discussed. The Board was asked to outline standards of conduct that they would agree to observe. Once a final document is arrived at, the Board Members should sign and formally adopt the charter at a meeting. Reviewing, fine tuning and re-adopting should happen regularly.

Mr. Barbarulo asked for a motion to adjourn.  
Mrs. Wallace moved and Mr. Rosenberg seconded.  
All Members voted in the affirmative.  
Meeting adjourned at 12:30p.m.

Respectfully submitted,



Ron Barbarulo  
Board President