

NOTE: *Be advised that the Board may recess into executive session at any time during the meeting.*

The Board of Education of the Borough of Fair Lawn, New Jersey, held an **Organization Meeting** in the Multipurpose Room at Thomas Edison School, 37-01 Fair Lawn Avenue, Fair Lawn, NJ 07410 on January 10, 2018.

The Organization Meeting was called to order by Brooke Bartley, Business Administrator/Board Secretary at 7:30 p.m. (29 members of the public present).

Board Secretary/Business Administrator, Brooke Bartley read the following:

Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Fair Lawn Board of Education has caused notice of this meeting to be published by having the date, time and place thereof distributed to the persons on the approved list, posted in the Board of Education Administrative Office and sent to The Bergen Record and The Star Ledger.

The announcement/posting for the Organization Meeting, along with the date, place and time thereof, was distributed on January 8, 2018.

The items to be discussed during the closed work session (if needed), of the Organization Meeting may include personnel matters, student matters, legal matters, negotiations, and/or grievances, and tactics and techniques utilized in protecting public safety and property. The results of these discussions will be made public as soon as possible.

Flag Salute

Results Of The Annual School Election held on November 7, 2017 were as follows:

Board of Education – 3 Members, 3 Year Terms

Ronald Barbarulo	2,516
Elyss Frenkel	2,298
Emily Cohen	2,220
David Tratner	2,188
Joan M. Piela	1,869
Adi Vaxman	1,533
Helen M. Pollack	552

Swearing In Of Newly Elected Fair Lawn Board Members

Paul Green, Board Attorney, administered the Oath of Office to the newly elected members:

Ronald Barbarulo
Emily Cohen
Elyss Frenkel

Mr. Green requested a motion to adjourn to an Executive Closed Session to discuss a litigation matter.

Motion By Mr. Spindel Seconded By Mr. Rosenberg to recess into Closed Session at 7:35 p.m.
All Members voted in the affirmative to recess.

Brooke Bartley, Business Administrator asked for a motion to return to Open Session.

Motion By Mr. Spindel Seconded By Mr. Rosenberg return to Open Session at 7:40 p.m.

Roll Call of the New Board

BOARD MEMBERS	Mr. Banta	Mr. Barbarulo	Dr. Cohen	Mrs. Frenkel	Mr. Klein	Ms. Quackenbush	Mr. Rosenberg	Mr. Spindel	Mrs. Wallace
PRESENT	X	X	X	X	X	X	X	X	X
ABSENT									

<u>OTHERS PRESENT</u>	<u>POSITION</u>	<u>PRESENT</u>	<u>ABSENT</u>
Dr. Palestis	Interim Superintendent	X	
Ms. Lacatena	Assistant Superintendent/ Education	X	
Mr. Norcia	Assistant Superintendent/ Student Services	X	
Mrs. Panagia	Director Human Resources	X	
Ms. Bartley	Business Administrator/ Board Secretary	X	
Ms. Ratcliffe-Lee	Assistant Business Administrator	X	
Mr. Green	Board Attorney	X	

Election of Officers

Ms. Bartley explained the election process for President & Vice-President.

Nomination for President

Mr. Klein nominated **Mr. Banta** for President of the Board of Education.

Mr. Spindel nominated **Mr. Barbarulo** for President of the Board of Education.

Voting for Mr. Banta for President

<u>BOARD MEMBER</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
Mr. Banta	X		
Mr. Barbarulo		X	
Dr. Cohen		X	
Mrs. Frenkel	X		
Mr. Klein			X
Ms. Quackenbush	X		
Mr. Rosenberg	X		
Mr. Spindel		X	
Mrs. Wallace	X		

Declares President

Ms. Bartley, Board Secretary/Business Administrator, declared **Mr. Banta** the duly elected President of the Board of Education for the ensuing year.

President Seated

Ms. Bartley, Board Secretary/Business Administrator, turned the meeting over to the newly elected President.

Nominations for Vice-President

Mr. Banta asked for nominations for Vice-President.

Mr. Klein nominated **Mr. Barbarulo** for Vice-President.

Voting for Mr. Barbarulo for Vice-President

<u>BOARD MEMBER</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
Mr. Banta	X		
Mr. Barbarulo	X		
Dr. Cohen	X		
Mrs. Frenkel	X		
Mr. Klein	X		
Ms. Quackenbush	X		
Mr. Rosenberg	X		
Mr. Spindel	X		
Mrs. Wallace	X		

Mr. Banta declared **Mr. Barbarulo** the duly elected Vice-President of the Board of Education for the ensuing year.

Action Items

O1. Establishment of Time, Place, and Purpose of Regular Meetings

BE IT RESOLVED, that the Fair Lawn Board of Education hereby sets the third Thursday of each month as regular monthly meetings of the Board of Education, to be held at 7:30 P.M., in the Conference Room of the Thomas Edison Elementary School, 37-01 Fair Lawn Avenue, Fair Lawn, New Jersey, for the ensuing year;

AND, BE IT FURTHER RESOLVED, that the second and fourth Thursday of each month, be established as alternate meeting dates, to be utilized as necessary to conduct the business of the Board of Education;

AND, BE IT FURTHER RESOLVED, that the above meetings shall be in effect until the next Organization Meeting of the Board of Education as determined by law or changed during the current year.

AND FURTHER BE IT RESOLVED, that the Board Secretary is authorized to advertise and announce such meetings as prescribed by Chapter 231, Public Laws of 1975. (*Denotes deviation from third Thursday of the month).

January 18, 2018
February 15, 2018

March 15, 2018
April 26, 2018*
May 17, 2018
June 14, 2018*
July 19, 2018
August 16, 2018
September 20, 2018
October 18, 2018
November 15, 2018
December 13, 2018*
January 3, 2019* (Organization Meeting)

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

Motion by Mr. Barbarulo Seconded By Mr. Rosenberg to approve Resolution O1 above.
All Members voted in the affirmative.

O2. Adoption of Code of Ethics – Each Paragraph read aloud by a Board of Education member

BE IT RESOLVED that the following Code of Ethics, contained within the School Ethics Act, N.J.S.A. 10A:12-24.1, be adopted as the Official Code of Ethics to which each Fair Lawn Board of Education Member subscribes during the election term of January 2018 to January 2019:

“I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.”

“I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.”

“I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.”

“I will carry out my responsibility, not to administer schools, but together with my fellow board members, to see that they are well run.”

“I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.”

“I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.”

“I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in

concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.”

“I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.”

“I will support and protect school personnel in proper performance of their duties.”

“I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.”

Motion By Mr. Rosenberg Seconded By Mr. Spindel to approve Resolution O2 above.
All Members voted in the affirmative to recess.

Board Comments

None

Public Comments

None

The following **education** items are brought to the Board of Education for **Action**:

E1. Attendance at Conferences, Conventions, Workshops

No items

E2. Approval of Extracurricular Trips

That the Board ratifies the extracurricular trip outlined below:

<u>School/Grade</u>	<u>Location</u>	<u>Date</u>	<u>Students/Chaperones Attending</u>	<u>Cost Not to Exceed to the Board</u>
FLHS Varsity Law Team	Bergen County Courthouse Hackensack, NJ	1/4/18 Ratified	12 students 1 chaperone	\$350
FLHS Varsity Law Team	Bergen County Courthouse Hackensack, NJ	1/10/2018 1/11/2018 1/17/2018 1/18/2018	12 students 1 chaperone	\$1,000

E3. Approval of Student Teachers/Interns/Practicums/Field Observation Placement

No items

E4. Approval of Bedside Home Instruction

No items

E5. Curriculum, Textbook, and Material Adoptions

No items

E6. Grants/Entitlements

No items

E7. Membership/Dues

No items

E8. Summer Programs/Workshops/Summer School

No items

E9. Approval of Attendance at Various Bergen County Academies and Bergen County Technical Schools

No items

E10. Other Business

A. Approval for Portfolio Remediation

That the Board approves the following staff members at a rate of \$48.45 per session (not to exceed 10 sessions per person, 40 sessions total), to provide language arts and mathematics remediation to FLHS students from January to June for the 2017-2018 school year in preparation for a portfolio appeal process.

Steve Dilorio	\$484.50
Jamie Hammell	\$484.50
Paul Larsen	\$484.50
Jackie Medica	\$484.50

Code: 11-140-100-101-812-00-12-03

Board Comments

None

Public Comments

None

Motion By Mr. Barbarulo **Seconded By** Mr. Spindel to approve Resolutions E1-10 as listed above.

<u>BOARD MEMBER</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>RESOLUTION #</u>
Mr. Barbarulo	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Klein	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Spindel	X			
Mrs. Wallace	X			
Mr. Banta	X			

Upon the recommendation of the Superintendent, the following **personnel** items are brought to the Board of Education for **Action**:

P1. Approval of Appointments

A. Certificated

No items

B. Non-Certificated

That the appointment of the following personnel, in accordance with the 2017/18 hourly salary schedule between the Fair Lawn Board of Education and the Fair Lawn Education Association, be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Assignment</u>	<u>Code</u>	<u>Replacement/ New</u>
1) Ashlee Schwartz	Paraprofessional	Forrest School	29.5 hours/max per week @ \$25.70/hour, effective January 12, 2018	11-204-100-106-701-14-33-02	Replacement
2) Nicole Guedes	Paraprofessional	Westmoreland School	29.5 hours/max per week @ \$25.70/hour, effective January 29, 2018	11-214-100-106-701-14-33-02	Replacement

P2. Change of Personnel Assignment/Status

That a change of assignment/status for the following personnel, be approved:

A. Certificated

No items

B. Non-Certificated

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective Date</u>	<u>Code:</u>
1) Jacqueline DeLaCruz	Lunchroom Aide, Milnes School 5 sessions/maximum per week @ \$27.95/session	Paraprofessional, Thomas Edison School 29.5 hours/max per week @ \$25.70/hour	1/15/2018	From: 11-000-262-107-701-00-33-02 To: 11-209-100-106-701-14-33-02

Board Comments

None

Public Comments

None

Motion By Mr. Spindel Seconded By Dr. Cohen to approve Resolutions P1-2 as listed above.

<u>BOARD MEMBER</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>RESOLUTION #</u>
Mr. Barbarulo	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Klein	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Spindel	X			
Mrs. Wallace	X			
Mr. Banta	X			

List Upcoming Meetings

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Location</u>
1/11/18	Work Session - Closed Superintendent Interviews	5:00 p.m.	Edison Room 19
1/16/18	Community Relations	5:30 p.m.	Edison Room 19
1/18/18	Residency Hearing - Closed Regular Monthly Meeting	7:00 p.m. 7:30 p.m.	Edison Room 19 Edison Room 19
1/27/18	Board Retreat	8:30 a.m.	FLHS Library
2/5/18	Work Session - Referendum	7:00 p.m.	FLHS 'D' Cafe

Public Comments

Public comment on the scheduling of school events.

Motion To Recess Into Work Session

Motion By Mr. Spindel Seconded By Dr. Cohen @ 7:55 p.m.

All Members voted in the affirmative to recess.

Motion To Recess Into Closed Session From Work Session

Motion By Mr. Barbarulo Seconded By Mr. Klein @ 8:35 p.m.

Motion To Return To Open Session

Motion By Mr. Barbarulo Seconded By Mrs. Wallace @ 8:57 p.m.

Addendum

Approval of Harassment/Intimidation/Bullying/Investigation Decisions

BE IT RESOLVED, that the Fair Lawn Board of Education approves the issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
F-01-2017/18	Affirmed	TJ-25-2017/18	Affirmed
LS-03-2017/18	Affirmed	WP-03-2017/18	Affirmed
LS-04-2017/18	Affirmed	WP-04-2017/18	Affirmed
MMS-18-2017/18	Affirmed		

Motion By Mr. Spindel Seconded By Mr. Klein to approve the Addendum as listed above.

<u>BOARD MEMBER</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>RESOLUTION #</u>
Mr. Barbarulo	X			
Dr. Cohen	X			
Mrs. Frenkel	X			
Mr. Klein	X			
Ms. Quackenbush	X			
Mr. Rosenberg	X			
Mr. Spindel	X			
Mrs. Wallace	X			
Mr. Banta	X			

Motion For Adjournment

Motion By Mrs. Wallace Seconded By Ms. Quackenbush that the January 10, 2018 Organization Meeting be adjourned at 9:08 p.m.

Respectfully Submitted,



Brooke Bartley

Business Administrator/Board Secretary