

Budget Approval Meeting
April 30, 2015

The Board of Education of the Borough of Fair Lawn, New Jersey, held a Monthly Meeting in the Conference Room # 19 at Thomas Edison School, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, on **Thursday, April 30, 2015**.

The meeting was called to order by President Quackenbush at 7:00 p.m.

ROLL CALL:

Mr. Banta, Mr. Barbarulo, Mrs. Frankel, Mr. Klein, Mrs. Piela, Ms. Quackenbush, Mr. Rosenberg, Mr. Spindel, Mrs. Wallace

Others Present:

Mr. Bruce Watson, Superintendent of Schools
Ms. Natalie Lacatena, Assistant Superintendent, Education
Mrs. Joanne Wilson, Business Administrator/Board Secretary
Mrs. Lisa Panagia, Director of Human Resources

Public Present:

There were approximately 20 people from the public present.

Flag Salute

The flag salute was led by President Quackenbush.

Sunshine Statement – Chapter 231, Laws of 1975

President Quackenbush, read a statement that advance notice of this meeting, as well as the Agenda, had been distributed in accordance with the provisions of Chapter 231, Laws of 1975 (Sunshine Law).

The meeting opened with a visit by Sheli Dansky President of the Bergen County School Boards Association. Ms. Dansky explained planned programing and asked for feedback on current programming. She stated the best way to contact her is through e-mail.

Superintendent Comments

Mr. Watson gave boys' basketball highlights.

He thanked the administration and staff for their support on the merit goal development and achievement.

Mr. Watson presented a powerpoint of a very comprehensive 2015-16 budget, which will be placed on the District website.

Total Budget	\$96,307,259
Tax impact of average home value of \$325,322	\$9.46 /month

The following **Superintendent** items are brought to the Board of Education for **Action**:

Sl. Retirement of Joseph Tedeschi

Mrs. Frenkel read the following motion aloud.

WHEREAS, Mr. Joseph Tedeschi, a dedicated administrator as Director of the Fair Lawn Community School since 1996, has requested retirement at the end of the day on July 31, 2015; **AND**

WHEREAS, Mr. Tedeschi, during his years of service and leadership did encourage educational and financial aspirations by providing a diversity of academic, non-academic course selections resulting in a successful program for Children/Adult Education in Fair Lawn; **AND**

WHEREAS, Mr. Tedeschi, was responsible for various children's activities- Camps, Enrichment Programs, Before Care and After Care Programs, Kindergarten Extended Care Option Program, as well as implementing a copying center and central registration process resulting in a significant savings to the district; **THEREFORE, BE IT**

RESOLVED, that the Fair Lawn Board of Education hereby acknowledges the services of an innovative administrator, who has displayed a positive influence in the field of Adult, Community and Continuing Education and who has won the respect and esteem of colleagues, students, teachers and the Fair Lawn community, and wishes for him many healthy and happy years in retirement; **AND, BE IT FURTHER**

RESOLVED, that the Secretary to the Board of Education be directed to spread this Resolution in full upon the Minutes and that the Superintendent of Schools present a copy of this Resolution to Mr. Joseph Tedeschi.

Ms. Quackenbush asked for a motion to accept Motion #S1.

Mr. Banta moved and Mr. Rosenberg seconded.

All Members voted in the affirmative.

Motion #S1

**9-0-0
Carried**

S2. Payment Authorization for Superintendent's Merit

WHEREAS, the New Jersey Administrative Code [6A:23A-3.1(10iv)] requires the Board of Education to approve a Resolution certifying that a specific Quantitative Merit criterion for the Superintendent has been satisfied, **AND**

WHEREAS, the Superintendent's Merit Provisions were previously Board approved at the August 28, 2014 Public Board Meeting and submitted to the County Office of the New Jersey Department of Education, **AND**

WHEREAS, the Executive County Superintendent approved the submitted Merit Provisions on September 19, 2014, **AND**

WHEREAS, the **Quantitative Merit Goal #2** called for a greater than, or equal to, a four (4) percent below local limit than the regional limit for administrative costs in the 2015-2016 School Budget, **AND**

WHEREAS, the Fair Lawn administrative costs contained in the 2015-2016 approved school budget are approximately eight and six tenths percent (8.60%) below the Regional 2015-2016 limit as depicted by the attached goal, **NOW THEREFORE BE IT**

RESOLVED, upon the approval of the Executive County Superintendent, the Fair Lawn Board of Education approve a Merit payment in the amount of **\$5,527.50** to the Superintendent.

S3. Payment Authorization for Superintendent's Merit

WHEREAS, the New Jersey Administrative Code [6A:23A-3.1(10iv)] requires the Board of Education to approve a Resolution certifying that a specific Qualitative Merit criterion for the Superintendent has been satisfied, **AND**

WHEREAS, the Superintendent's Merit Provisions were previously Board approved at the August 28, 2014 Public Board Meeting and submitted to the County Office of the New Jersey Department of Education, **AND**

WHEREAS, the Executive County Superintendent approved the submitted Merit Provisions on September 19, 2014, **AND**

WHEREAS, the **Qualitative Merit Goal #2** called for a minimum of thirty (30) percent of Fair Lawn teachers to receive training in the use of Google Apps for Education from the district's part-time Google Apps for Education Facilitator, **AND**

WHEREAS, teacher growth and mastery will be assessed and measured through the district created Google Apps for Education Survey and that with the support of the Board of Education a full-time Google Specialist position is included in the 2015-2016 budget, in order to continue teacher development in Google Apps for Education, **AND**

WHEREAS, the percentage of teachers that received training surpassed our goal and finalized at 43%, **NOW THEREFORE BE IT**,

RESOLVED, upon the approval of the Executive County Superintendent, the Fair Lawn Board of Education approve a Merit payment in the amount of **\$4,187.50** to the Superintendent.

S4. Payment Authorization for Superintendent's Merit

WHEREAS, the New Jersey Administrative Code [6A:23A-3.1(10iv)] requires the Board of Education to approve a Resolution certifying that a specific Quantitative Merit criterion for the Superintendent has been satisfied, **AND**

WHEREAS, the Superintendent's Merit Provisions were previously Board approved at the August 28, 2014 Public Board Meeting and submitted to the County Office of the New Jersey Department of Education, **AND**

WHEREAS, the Executive County Superintendent approved the submitted Merit Provisions on September 19, 2014, **AND**

WHEREAS, the **Quantitative Merit Goal #1** called for a minimum of 80%, of grade three students would demonstrate knowledge mastery of 80% or better of the PARCC related tools/skills, **AND**

WHEREAS, 86% of third grade students demonstrated knowledge master of 80% or more of the PARCC related tools/skills, which were reviewed prior to the PARCC PBA administered in March 2015 as per attached supporting documentation; **NOW THEREFORE BE IT**

RESOLVED, upon the approval of the Executive County Superintendent, the Fair Lawn Board of Education approve a Merit payment in the amount of **\$5,527.50** to the Superintendent.

S5. Approval to Purchase Realtime Information Technology

That the Board of Education approves the purchase of Realtime Information Technology, a comprehensive and fully integrated Special Education Management/IEP Module. The cost of the module is \$18,000. Initial training of six hours plus travel costs are waived; Genesis SIS Interface is waived; automatic renewals through 2019-2020 at quoted rate of \$18,000.

The following **Personnel** items are brought to the Board of Education for **Action**:

P1. Approval of Change in Assignment - Certificated Personnel - 2015/2016 School Year

That the change in assignment, of the following certificated personnel, for the 2015/2016 school year, in accordance with the 2014/2015* Salary Schedule of the agreement between the Fair Lawn Board of Education and the Fair Lawn Education Association, be approved:

- a. **Melissa McInerney**, High School, effective September 1, 2015
From: Math Teacher
From Code: 11-140-100-101-001-00-12-02

To: Special Education Teacher
To Code: 11-213-100-101-001-14-33-02 (Replacement position)
- b. **Jennifer Bell**, effective September 1, 2015
From: Elementary Teacher, Warren Point School
From Code: 11-120-100-101-001-00-01-02

To: Family & Consumer Science Teacher - Child Care Program, High School
To Code: 11-140-100-101-001-00-12-02 (Replacement position)

P2. Approval of Appointment of Certificated Personnel - 2015/2016 School Year

That the appointment of the following certificated personnel for the 2015/2016 school year, in accordance with the 2014/2015* Salary Schedule of the agreement between the Fair Lawn Board of Education and the Fair Lawn Education Association, be approved:

Jamie Hammell, Math Teacher, High School, effective September 1, 2015,
(pending certification)
B.A., Step 1, \$51,585*
Code: 11-140-100-101-001-00-12-02 (Replacement position)

* *Until such time as a successor agreement is reached.*

P3. Approval of Leave of Absence Without Pay - Non-Certificated Personnel - 2014/2015 School Year

That a leave of absence without pay, for the following non-certificated personnel, for the 2014/2015 school year, be approved:

Jennifer Panzica, Paraprofessional, Thomas Edison/Memorial Middle Schools, effective Thursday, May 7, 2015 through the remainder of the 2014/2015 school year, to temporarily accept another position in the District.

The following **Finance** items are brought to the Board of Education for **Action**:

Information Items:

Window Replacement at Edison and Radburn Schools

Bid from the following company was received, opened and read in Conference Room #19 at the Edison School on Thursday, April 16, 2015

<u>CONTRACTOR:</u>	<u>Fuscon Enterprises, Inc.</u>
ADDRESS	414 Central Avenue
	Westfield, NJ 07090
TELEPHONE NO.:	908-232-8011
FAX NO.:	908-232-0050
Cont. #127.3 - BB - Window Replacement at Edison Building	\$556,700
Window Manufacturer	Graham
Model No.	2200 H Series
Cont. #127.3 - AA#1 - Provide & install 1" mini-blinds.	\$20,200
Cont. #127.3 - AA#2 - Provide & install new clutch shades.	\$22,400
Cont. #127.5 - BB - Window Replacement at Radburn Elementary School	\$70,600
Window Manufacturer	Graham
Model No.	6500

Present at the Bid Opening

Company

LAN Associates
Fuscon Enterprises
Fair Lawn Board of Education
Fair Lawn Board of Education

Representatives

Glenn Hinksmon
Frank Fusaro
Joanne Wilson
Sandy Logan

Roof Replacement at Warren Point, Thomas Jefferson and Westmoreland Schools

Bids from the following companies were received, opened and read in Conference Room #19 at the Edison School on Thursday, April 16, 2015.

CONTRACTOR:	Arch Concept Construction, Inc.	Integrity Roofing	Laurant Const. Co., Inc.	Northeast Roof Maintenance, Inc.
ADDRESS:	351 W. Clinton St Haledon, NJ 07508	1385 Witherspoon St Rahway, NJ 07065	3 Meadows Ct Pennington, NJ 08534	649 Catherine St Perth Amboy, NJ 08861
TELEPHONE NO.:	973-423-0849	732-680-1111	609-577-5302	732-442-2020
FAX NO.:	973-423-3015	732-680-0238	609-818-0015	732-442-8099
Cont. #136.1 - BB - Roof Replacement at Warren Point Elementary School	\$446,800	\$460,000	\$507,811	\$557,000
Cont. #136.2 - BB - Roof Replacement at Westmoreland Elementary School	\$629,000	\$614,340	\$663,587	\$685,000
Cont. #136.3 - BB - Roof Replacement at Thomas Jefferson Middle School	\$900,300	\$691,340	No Bid	\$861,000
Allowance #1 - For masonry repointing as per Spec Section 01210	\$5,000	\$5,000	No Bid	\$5,000

Present at the Bid Opening

Company

LAN Associated
Laurant Construction
Integrity Roofing
Splast
Northeast Roof Maintenance
Passaic Metal
Construction Information Systems
ACCI
Fair Lawn Board of Education
Fair Lawn Board of Education
Fair Lawn Board of Education

Representatives

Glenn Hinksmon
John Canosa
Mike Petrik
M. Laytos
Andy Daesman
Barry Vistebane
Joanne Lauro
Andreas Buchta
Joanne Wilson
Tom Senko
Sandy Logan

F1. Approval of Proposed 2015-2016 School Budget

BE IT RESOLVED, that the Fair Lawn Board of Education approves the final School District Budget in the total amount of \$ **91,307,259** for the 2015-16 School Year.

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund (10, 11, 12, 13)	\$87,683,463	\$79,519,827
Total Special Revenue Fund	\$ 1,443,839	-0-
Total Debt Service Fund	<u>\$ 2,179,957</u>	<u>\$ 1,589,695</u>
	\$91,307,259	\$81,109,522

N.J.S.A. 18A:7F-39(e) permits districts to bank the difference between the maximum allowable amount to be raised by taxation for the current school budget year and the actual amount raised by taxation for the current school budget year. This banked cap amount may be used to increase the district tax levy cap in any of the next three budget years.

The 2015-16 final budget reflects:

Enrollment Adjustment

RESOLVED that the Fair Lawn Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$338,016. The district intends to utilize this adjustment for Banked Cap.

Health Benefits Adjustment

RESOLVED that the Fair Lawn Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$136,175. The district intends to utilize this adjustment for Banked Cap.

**Statement of Purpose 2015-16 Budget
Capital Reserve
Fair Lawn Board of Education**

1. Included in the general fund budget line 620 is \$130,000 to be withdrawn from the board of education's approved Capital Reserve Account which represents the cost for the following projects:

<u>School</u>	<u>Project</u>	<u>Cost</u>
Milnes	Windows	\$30,000
High School	Tennis	
	Court	<u>\$100,000</u>
	Total	\$130,000

2. Included in the general fund budget line 625 is \$500,000 to be withdrawn from the board of education's approved Capital Reserve Account which represents the amount to be transferred to offset the district's 2015-16 debt service payment.

F2. Resolution Awarding Bid for the Replacement of Windows at Edison School

WHEREAS, the Fair Lawn Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the replacement of windows at the Edison School (the "Project") (Contract No. 127.03);

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board's offices on Thursday, April 16, 2015;

WHEREAS, Fuscon Enterprises, Inc. submitted a total bid in the amount of \$579,100 inclusive of a base bid in the amount of \$556,700 and alternate bid #2 in the amount of \$22,400.

WHEREAS, there are no material defects in Fuscon Enterprises, Inc.'s bid and it is, therefore, the lowest responsible and responsive bidder for the Project; **AND**

WHEREAS, the Board of Education, at this time, wishes to award the Project to Fuscon Enterprises, Inc., inclusive of the alternate bid;

NOW, THEREFORE, be it resolved by the Board of Education, that the contract for the Project is hereby awarded to Fuscon Enterprises, Inc., 414 Central Avenue, Westfield, New Jersey 07090 in the total amount of \$571,900, inclusive of alternate bid #2 subject to the terms and conditions of a contractual agreement prepared by Board counsel, which the Board President is authorized to execute on behalf of the Board.

F3. Resolution Awarding Bid for Roof Replacement at Warren Point School

WHEREAS, the Fair Lawn Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for roof replacement at the Warren Point School (the "Project") (Contract No. 136.1)

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board's offices on Thursday, April 16, 2015;

WHEREAS, Arch-Concept Construction, Inc. submitted a total bid in the amount of \$446,800;

WHEREAS, there are no material defects in Arch-Concept Construction, Inc.'s bid and it is, therefore, the lowest responsible and responsive bidder for the Project; **AND**

WHEREAS, the Board of Education, at this time, wishes to award the Project to Arch-Concept Construction, Inc.

NOW, THEREFORE, be it resolved by the Board of Education, that the contract for the Project is hereby awarded to Arch-Concept Construction, Inc., 351 West Clinton Street, Haledon, New Jersey 07508 in the total amount of \$446,800 subject to the terms and conditions of a contractual agreement prepared by Board counsel, which the Board President is authorized to execute on behalf of the Board.

F4. Resolution Awarding Bid for Roof Replacement at Westmoreland School

WHEREAS, the Fair Lawn Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for roof replacement at the Westmoreland School (the "Project") (Contract No. 136.2)

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board's offices on Thursday, April 16, 2015;

WHEREAS, Integrity Roofing, Inc. submitted a total bid in the amount of \$614,340;

WHEREAS, there are no material defects in Integrity Roofing, Inc.'s bid and it is, therefore, the lowest responsible and responsive bidder for the Project; **AND**

WHEREAS, the Board of Education, at this time, wishes to award the Project to Integrity Roofing, Inc.

NOW, THEREFORE, be it resolved by the Board of Education, that the contract for the Project is hereby awarded to Integrity Roofing, Inc., 1385 Witherspoon Street, Rahway, New Jersey 07065 in the total amount of \$614,340 subject to the terms and conditions of a contractual agreement prepared by Board counsel, which the Board President is authorized to execute on behalf of the Board.

F5. Resolution Awarding Bid for Roof Replacement at Thomas Jefferson School

WHEREAS, the Fair Lawn Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for roof replacement at the Thomas Jefferson School (the "Project") (Contract No. 136.3)

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board's offices on Thursday, April 16, 2015;

WHEREAS, Integrity Roofing, Inc. submitted a total bid in the amount of \$696,340;

WHEREAS, there are no material defects in Integrity Roofing, Inc.'s bid and it is, therefore, the lowest responsible and responsive bidder for the Project; **AND**

WHEREAS, the Board of Education, at this time, wishes to award the Project to Integrity Roofing, Inc.

NOW, THEREFORE, be it resolved by the Board of Education, that the contract for the Project is hereby awarded to Integrity Roofing, Inc., 1385 Witherspoon Street, Rahway, New Jersey 07065 in the total amount of \$696,340 subject to the terms and conditions of a contractual agreement prepared by Board counsel, which the Board President is authorized to execute on behalf of the Board.

F6. Resolution Rejecting Bid for the Replacement of Windows at Radburn Elementary School

WHEREAS, the Fair Lawn Board of Education ("Board") , pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the replacement of windows at Radburn Elementary School (the "Window Replacement Project") (Contract No. 127.5);

WHEREAS, in accordance with that advertisement, the bids were received, publicly opened and read aloud at the Board's offices on Thursday, April 16, 2015;

WHEREAS, Fuscon Enterprises, Inc. of Westfield New Jersey ("Fuscon") submitted the lowest responsive bid in the amount of \$70,600.00;

WHEREAS, Fuscon's low bid in the amount of \$70,600.00 substantially exceeds the Board's appropriation and cost estimates for the Window Replacement Project;

WHEREAS, in accordance with N.J.S.A. 18A:18A-22, the Board may reject all bids submitted for a project when the lowest responsive bid substantially exceeds the Board's appropriation and/or cost estimates for that project; **AND**

WHEREAS, in view of the foregoing, the Board must reject all of the bids submitted for the Window Replacement Project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby rejects all of the bids submitted by the bidders for the Radburn Elementary School Window Replacement Project (Contract No. 127.5).

F7. Resolution Awarding Construction Management Services Contract for Westmoreland School

WHEREAS, on or about March 13, 2015 the Fair Lawn Board of Education published an advertisement which solicited proposals pursuant to the competitive contracting provisions of *N.J.S.A. 18A:18A-4.1 et seq.* for the provision of Construction Management services for the Westmoreland School construction project; **AND**

WHEREAS, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighted assessment criteria established by the District; **AND**

WHEREAS, proposals were received on April 8, 2015 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal of The McCloud Group, LLC, 79 Hudson Street, Suite 506, Hoboken, New Jersey ("McCloud") as most advantageous to the School District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Fair Lawn Board of Education approves a services contract between the Board and McCloud in accordance with the terms of the Request for Proposals and McCloud's response, for the term of May 1, 2015 through April 30, 2017 or final completion of the Westmoreland project, whichever is shorter, in the total amount of \$197,943; **AND BE IT**

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the contract with McCloud upon final approval of the form of contract by the Board Attorney; **AND BE IT**

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District within twenty days in accordance with the requirements of *N.J.S.A. 18A:18A-4.5(g)*.

Ms. Quackenbush asked for a motion to accept Motions #S2-5; #P1-3; #F1-7.

Mr. Barbarulo moved and Mr. Spindel seconded.

All Members voted in the affirmative.

Motions #S2-5; #P1-3; #F1-7

9-0-0

Carried

Board Comments

Several BOE Members praised the central office administration and expressed support for the budget.

Mr. Klein read a statement regarding his perspective on the budget and educational plan for science.

Public Comments

Joan Goldstein thanked the Board for the support of the Bike/Walk event.

Closed Session

1. H.I.B. Report
2. Personnel Matters

Ms. Quackenbush asked for a motion to recess into Closed Session stating that the Board would be returning to Open Session.

Mr. Banta moved and Mrs. Piela seconded.

All Members voted in the affirmative.

9-0-0

The Board recessed into Closed Session at 8:28 p.m.

Ms. Quackenbush asked for a motion to return to Open Session.

Mrs. Frenkel moved and Mrs. Wallace seconded.

All Members voted in the affirmative.

9-0-0

The Board returned to Open Session at 9:02 p.m.

Addendum # 1

Approval of Harassment/Intimidation/Bullying/Investigation Decisions

BE IT RESOLVED, that the Fair Lawn Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigation:

Incident Report No	Board Determination
TJ13-2014-2015	Affirmed
West02-2014-2015	Affirmed
Mem05-2014-2015	Affirmed

Ms. Quackenbush asked for a motion to accept Addendum #1.

Mr. Rosenberg moved and Mrs. Wallace seconded.

All Members voted in the affirmative.

9-0-0

Addendum #1

Carried

Budget Approval Meeting
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**Ms. Quackenbush asked for a motion to adjourn.
Mrs. Wallace moved and Mr. Barbarulo seconded.
All Members voted in the affirmative.**

The Board Meeting was adjourned at 9:04 p.m.

Respectfully submitted,



Joanne Wilson
Business Administrator/Board Secretary