

**Organization Meeting
January 5, 2015**

The Board of Education of the Borough of Fair Lawn, New Jersey, held an Organization Meeting in the Conference Room # 19 at Thomas Edison School, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, on **Monday, January 5, 2015.**

The meeting was called to order by Board Secretary/Business Administrator, Joanne Wilson at 7:30 p.m.

ROLL CALL:

Mr. Banta, Mr. Klein, Ms. Quackenbush, Mr. Rosenberg, Mr. Spindel, Mrs. Wallace

Others Present:

Mr. Bruce Watson, Superintendent of Schools
Ms. Natalie Lacatena, Assistant Superintendent, Education
Mrs. Joanne Wilson, Business Administrator/Board Secretary
Mrs. Lisa Panagia, Director of Human Resources
Mr. Paul Green, Esq., Board Attorney

Public Present:

There were approximately 9 people from the public present.

Flag Salute

The flag salute was led by Board Secretary/Business Administrator, Joanne Wilson.

Sunshine Statement – Chapter 231, Laws of 1975

Board Secretary/Business Administrator, Joann Wilson, read a statement that advance notice of this meeting, as well as the Agenda, had been distributed in accordance with the provisions of Chapter 231, Laws of 1975 (Sunshine Law).

“Swearing-In” of Newly Elected Board Members:

Paul Green, Board Attorney, swore in the following newly elected Board Members:

Ronald Barbarulo
Elyss Frenkel
Joan Piela

**Organization Meeting
January 5, 2015**

Roll Call of the New Board

Mr. Banta, Mr. Barbarulo, Mrs. Frenkel, Mr. Klein, Mrs. Piela, Ms. Quackenbush, Mr. Rosenberg, Mr. Spindel, Mrs. Wallace

Nomination for President

Mr. Banta nominated Ms. Quackenbush for President of the Board of Education. Mr. Klein seconded the motion. Being that there were no other nominations for President Mrs. Wallace moved and Mr. Rosenberg seconded that the motion for the nomination for President be closed.

Motion to close the nomination and elect Ms. Quackenbush as President was carried unanimously in a voice vote.

Motion Carried

Ms. Quackenbush Declared President

Mrs. Wilson, Board Secretary/Business Administrator, declared Ms. Quackenbush the duly elected President of the Board of Education for the ensuing year.

President Seated

Mrs. Wilson, Board Secretary/Business Administrator, turned the meeting over to the newly elected President.

Nominations for Vice-President

Mrs. Wallace nominated Mr. Banta for Vice-President. Mr. Rosenberg seconded the motion. Being that there were no other nominations for Vice-President, Mr. Rosenberg moved and Mr. Klein seconded the motion that nominations for Vice-President be closed.

Motion to close the nomination and elect Mr. Banta as Vice-President was carried unanimously in a voice vote.

Motion Carried

Mr. Banta Declared Vice-President

Ms. Quackenbush declared Mr. Banta the duly elected Vice-President of the Board of Education for the ensuing year.

The Organization Meeting is as follows:

**Organization Meeting
January 5, 2015**

**Business Administrator / Board Secretary's Report
Organization Meeting for January 5, 2015**

INFORMATION ITEMS:

Election Results:

Election Results, including absentee ballots, for the annual school election held on Tuesday, November 4, 2014 were as follows:

Board of Education – Full 3 year term, as they appeared on the ballot:

Joan M. Piela	2277
Elyss Frenkel	2668
Ronald Barbarulo	2174

ACTION ITEMS:

F1. Establishment of Time, Place and Purpose of Regular Meetings

BE IT RESOLVED, that the Fair Lawn Board of Education hereby sets the third Thursday of each month as regular monthly meetings of the Board of Education, to be held at 7:30 P.M., in the Conference Room of the Thomas Edison Elementary School, 37-01 Fair Lawn Avenue, Fair Lawn, New Jersey, for the ensuing year;

AND, BE IT FURTHER RESOLVED, that the second and fourth Thursday of each month, be established as alternate meeting dates, to be utilized as necessary to conduct the business of the Board of Education;

AND, BE IT FURTHER RESOLVED, that the above meetings shall be in effect until the next Organization Meeting of the Board of Education as determined by law or changed during the current year.

AND FURTHER BE IT RESOLVED, that the Board Secretary is authorized to advertise and announce such meetings as prescribed by Chapter 231, Public Laws of 1975. (*Denotes change of date)

January 22, 2015*
February 26, 2015*
March 19, 2015
April 16, 2015
May 21, 2015
June 11, 2015*
July 16, 2015
August 20, 2015
September 17, 2015
October 15, 2015
November 19, 2015
December 10, 2015*

**Organization Meeting
January 5, 2015**

Each Board of Education Member read a paragraph of the following in turn.

F2. Adoption of Code of Ethics – Read Aloud by Each Board Member

BE IT RESOLVED that the following Code of Ethics, developed by the New Jersey State Board Association, be adopted as the code to which each Fair Lawn Board of Education Member subscribes during the election term of January 2014 to January 2015:

"I will uphold and enforce all laws, state board rules and regulations and court orders pertaining to schools. Desired changes should be brought only through legal and ethical procedures."

"I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools, which meet the individual needs of all children, regardless of their ability, race, creed, sex, or social standing."

"I will confine my board actions to policymaking, planning and appraisal. I will help to frame policies and plans only after the board has consulted those who will be affected by them."

"I will carry out my responsibility, not to administer schools, but together, with my fellow board members, to see that they are well run."

"I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board."

"I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends."

"I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and in concert with my fellow board members, interpret to the staff at the aspirations of the community for its schools."

"I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer."

"I will support and protect school personnel in proper performance of their duties."

"I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution."

**Organization Meeting
January 5, 2015**

F3. Authorization for the Business Administrator to Utilize the Competitive Contracting Process to Procure Custodial and Management Service

That the Board authorizes the Business Administrator to utilize the competitive contracting process to procure Custodial and Management Services according to 18A:18A-4.3.

F4. Approval of the Use of Capital Reserve Funds For Various ROD Grant Funded Window Projects

That the Board approves the use of Capital Reserve Funds as indicated in the approved 2014-15 School Year Budget for the following projects:

<u>State ID #</u>	<u>School/Description</u>	<u>Estimate Costs</u>	<u>ROD Grant Funds</u>	<u>Capital Reserve Funds</u>
1450-140-14-1010-G04	Warren Point School – Window replacement in original building	\$350,450	\$140,180	\$210,270
1450-050-14-1002-G04	Fair Lawn HS – Window replacement at back side of school	\$581,000	\$232,400	\$348,600
1450-130-14-1008-G04	Edison School – Window replacement of entire school	\$812,650	\$325,060	\$487,590
1450-070-14-1004-G04	Memorial School – Window replacement at areas not already renovated	\$874,150	\$349,660	\$524,490
1450-110-14-1007-G04	Radburn ES – Window replacement at Main Office & Nurse's Office	\$ 50,200	\$ 20,080	\$ 30,120

**Organization Meeting
January 5, 2015**

The following **personnel** items are brought to the Board of Education for **Action**:

P1. Approval of Appointment of Certificated Personnel – 2014/2015 School Year

That the appointment of the following certificated personnel for the 2014/2015 school year, in accordance with the 2014/2015 Salary Schedule of the agreement between the Fair Lawn Board of Education and the Fair Lawn Education Association, effective February 2, 2015, be approved:

Jacklyn Molinaro, Math Teacher, High School
B.A., Step 1, \$51,585. (pro-rated) (Pending certification)
Code: 11-140-100-101-001-00-12-02 (Replacement position)

P2. Approval of Non-Bargaining Personnel – 2014/2015 School Year

That the Board of Education approves the appointment of the following non-bargaining personnel, for the 2014/2015 school year, effective January 12, 2015:

Corey Hayes, Desktop Support Analyst, District - Thomas Edison School
at an annual salary of \$38,000.* (pro-rated)
Code: 11-000-252-110-001-16-35-02 (New position)

**All terms and conditions of employment shall be in accordance with the employment contract between the Desktop Support Analyst and the Board of Education.*

Ms. Quackenbush asked for a motion to accept Motion #F1 through Motion #F4 and Motion #P1 through #P2.

Mr. Rosenberg moved and Mr. Spindel seconded.

All Members voted in the affirmative.

Motion # F1 through #F4 and #P1 through #P2

**9-0-0
Carried**

Superintendent Comments

Mr. Watson thanked the Board of Education for their dedication and commitment to the students of Fair Lawn Schools.

He announced future plans for disseminating information and the timeline in reference to the Westmoreland project.

Public Comments

John Mancinelli wished the Board and the Administration luck with the future plans.

Items to be Discussed in Closed Session

1. Negotiations

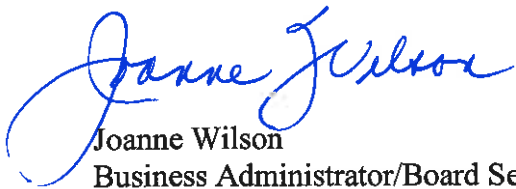
Ms. Quackenbush asked for a motion to recess into Closed Session and stated that the Board would not be returning to Open Session.

**Organization Meeting
January 5, 2015**

**Mr. Banta moved and Mr. Spindel seconded.
All Members voted in the affirmative.
The Board recessed into Closed Session at 7:55 p.m.**

The Meeting was adjourned from Closed Session at 8:45 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Joanne Wilson", with a large, stylized initial "J" that loops around the first part of the name.

Joanne Wilson
Business Administrator/Board Secretary