

Work Session
February 2, 2015

The Board of Education of the Borough of Fair Lawn, New Jersey, held a **Work Session** in Room # 19 at Thomas Edison School, 37-01 Fair Lawn Ave., Fair Lawn, New Jersey, on **February 2, 2015**.

The meeting was called to order by President Quackenbush at 7:30 p.m.

ROLL CALL:

Mr. Banta, Mr. Barbarulo, Mr. Klein, Mrs. Piela, Ms. Quackenbush, Mr. Rosenberg,
Mr. Spindel, Mrs. Wallace

Absent Board Members

Mrs. Frenkel

Others Present:

Mr. Bruce Watson, Superintendent of Schools
Mrs. Joanne Wilson, Business Administrator/ Board Secretary
Mr. Paul Green, Board Attorney (via telephone)

Public Present:

There were 4 people from the public present.

Flag Salute

The flag salute was led by President Quackenbush.

Sunshine Statement – Chapter 231, Laws of 1975

President Quackenbush read a statement that advance notice of this meeting, as well as the Agenda, had been distributed in accordance with the provisions of Chapter 231, Laws of 1975 (Sunshine Law).

The following items for the Work Session discussion were:

1. Ad Advertising

Mr. Klein introduced the idea of Friends of Music or Parents of Athletics selling ad space on District property. The purpose would be to fund student activity costs, music, sport, etc. To help students meet the financial demands of their chosen activity.

Discussion took place including:

Legal aspects

Mr. Green advised that this is a difficult issue legally. Only the BOE has the power by law to authorize placement of advertisements on District property and to decide what is allowed.

Clubs cannot raise funds through advertisements on Board property & keep the funds in their control.

A “thank you” sign for sponsors was suggested instead.

The BOE could likely delegate the right to solicit advertisements to another entity, with ultimate control over the advertisements exercised by the Board, although there is no explicit authority to do this.

The proceeds from advertisements would have to be deposited in the Student Activities Account and the use would be at the discretion of the District/Principal, etc.

In any case there should be a Board of Education Policy to guide this if this is pursued further.

Given the legal issues involved this plan cannot move forward as currently proposed.

The Administration was asked to look into how other Districts handle advertising programs. Suggested Contacts: Wayne, Lyndhurst, Ramapo (legal issues) and Northern Highlands.

Audience Comments

Rebecca Graziano and Andy Graziano of Friends of Music supported pursuing advertising for general purposes.

2. Westmoreland Construction

The Board voted on the resolution for a Construction Manager.

1. Resolution Authorizing Competitive Contracting for Engagement of Construction Manager for 2014 Referendum Projects

WHEREAS, the Fair Lawn Board of Education ("Board") has determined that it should engage the services of a construction manager to oversee contractors engaged for work on multiple construction projects approved in a December, 2014 bond referendum ("the 2014 Referendum Projects"); **AND**

WHEREAS, due to the nature of construction management work, the Board has determined that it will be in its best interests to utilize the competitive contracting procurement procedures permitted under *N.J.S.A. 18A:18A-4.1 et seq.*; **AND**

WHEREAS, the Board may utilize competitive contracting procurement procedures to engage a construction manager, so long as this method of procurement is approved by the Department of Community Affairs, Division of Local Government Services ("the Division") pursuant to *N.J.S.A. 18A:18A-4.1 (k)*;

NOW, THEREFORE, BE IT RESOLVED, in accordance with *N.J.S.A. 18A:18A-4.1(k)*, that the Board's Business Administrator seek approval from the Division to use the competitive contracting procurement procedures for the purpose of engaging a construction manager for the 2014 Referendum Projects; **AND**

BE IT FURTHER RESOLVED that the Board hereby authorizes the use of competitive contracting procurement procedures to engage a construction manager to manage the 2014 Referendum Projects if use of such procedures is approved by the Division.

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**Ms. Quackenbush asked for a motion to accept motion #1.
Mr. Klein moved and Mr. Barbarulo seconded.
All Members voted in the affirmative.**

Motion #1

**8-0-0
Carried**

3. Schedule of Committee Meetings

Mrs. Wallace and Mr. Spindel presented a new plan for Public Meetings, Work Sessions, Negotiations Committee Meetings (**plan attached**). Mr. Klein will create Google and paper version of the final calendar.

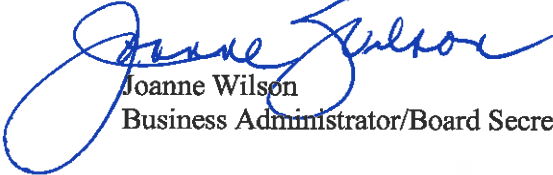
4. Westmoreland Update

Mr. Watson presented the latest drawings of the addition and media center at Westmoreland. The Board of Ed was in agreement with the plans as presented.

**Ms. Quackenbush asked for a motion to adjourn.
Mr. Banta moved and Mr. Rosenberg seconded.
All Members voted in the affirmative.**

The Meeting was adjourned at 8:50 p.m.

Respectfully submitted,



Joanne Wilson
Business Administrator/Board Secretary

Mondays for Work Sessions	Wednesdays – for negotiations	Thursdays – Public and Committee
Flexible meeting dates due to Parcc, Westmoreland building project, Kindergarten	Shared Services scheduled as needed	
September		3 rd - Public meeting
October – School Boards Convention (committees may meet during convention)		
2 nd - Policy		2 nd - Buildings and Grounds/Finance
	3 rd - Special Education	3 rd – Public meeting
		4 th - Athletics
November		
1 st - Education		
2 nd – Work Session on Board Retreat Topics		2 nd - Community Relations/ Technology
		3 rd – Public meeting (depending on Thanksgiving)
December		
		3 rd - General Meeting /7 PM - Personnel
January		
1 st – Organization meeting		
2 nd - Policy		2 nd –Community Relations/Technology
	3 rd – Special Education	3 rd –Public Meeting
		4 th - Athletics
February		
Work sessions for budget		
All committees meet for budget prep – (dates set by law)		3 rd - Public Meeting (depending on Winter Break)
March		
1 st - Education		
	3 rd – Special Education	2 nd - Buildings and Grounds/Finance
		3 rd – Public Meeting
April		
2 nd - Policy		
		3 rd – Public Meeting
		4 th - Athletics
May		
1 st - Education		1 st – Community Relations/Technology
2 nd – Board work session on board retreat topics		2 nd -
	3 rd – Special Ed	3 rd – Public meeting/7 PM Personnel
June		
1 st – Education - PLCs		2 nd – Public meeting
4 th – Public meeting		
Dialogue Committee meetings scheduled as needed.		
Procedure for additional committee meetings:	1. Chair and central office agree on agenda.	2. Chair and members set date and notify president to add to schedule.