

**NORTH CENTRAL ESD
REGULAR BOARD MEETING
July 8, 2019**

The North Central ESD Board of Directors met in regular session in the NCESD Conference Room, Thursday, July 8, 2019.

Attending

P—Jeff Schott, Chair-June 2021
A—Jim Doherty-June 2021
P—Kristen Neuberger-June 2023
P—Amy Derby -June 2019
P—Sarah Rucker -June 2021
A—Greg Greenwood -June 2023
P—Penny Grotting, Superintendent
P—Kim Domenighini, Bus. Mgr.

Visitors:

CALL TO ORDER

Jeff opened the Board Meeting at 6:03 p.m.

Public Input:

**CONSENT AGENDA
MINUTES & FISCAL RECEIPTS**

The minutes & fiscal receipts from the June 6, 2019 regular board meeting were distributed for review via email June 18, 2019.

Motion— Sarah, seconded by Kristen, to approve 3.1 & 3.2 of the Consent Agenda.

VOTING—*Unanimously approved.*

SUPERINTENDENT REPORT

- Penny met Larry Johnson, new Spray Superintendent. Penny gave him a go to list for new superintendents. Had a very nice visit.
- Penny sent out the HASS plan to the board for their review. Penny is working on a Radon Plan along with an Asbestos Plan.
- Penny met with Gary Bettencourt, Gilliam CO. Sherriff regarding the Frontier 911 contract. Things have been added and removed, but was not put into writing. Penny will update the contract with the changes so language will be in writing.
- Negotiations have been complete: the certified and classified staff were given 2% for 2019-20 and 2020-21, no health insurance increase for 2019-20 and 2020-21 an increase of \$50, three personal day, three emergency personal day, and most of the articles in the bargaining contract were updated.

HVAC

- Jeff has received the bids. Gordon Electric won the bid, with total cost \$83,150.
- The base bid is \$76,900 with the alternative of \$6,250.

Motion— Amy, seconded by Kristen, to approve Gordon Electric to install our new three unit HVAC system with the price of \$83,150.

- VOTING—*Unanimously approved*

OPK Update

- There is a new corrective action plan in place. Carrie and Penny have made good progress through-out the school year.
- Fossil Preschool will now be part of the K-12 school district. There have been certified teacher applicants for the Fossil Preschool position that is being offered from Fossil School District. Carrie will reach out to Jim Smith, Superintendent after they have hired the new teacher.

Tech Update

- There has been a large purchase for a new large server, which will maintain all of the schools in our region, along with the ESD.
- Arlington School is currently having major issues due to Ransomware.
- NCESD, Arlington, Sherman and Condon Schools will be moving to Fiber within a couple of weeks with 10 Gig for each site.
- Wheeler Schools are moving to the new server soon.
- USAC will have a special meeting in September to likely approve our fiber build for the Wheeler Schools. After the fiber build is complete the schools will each have 100 megabytes.

NEW BUSINESS:

Housekeeping Recommendations

The board reviewed the recommendations for housekeeping items for 19-20.

Housekeeping Items – Designate for 2019-2020

IDEA Fiscal Manager (*Penny Grotting*)

- Chief Administrative Officer (*Penny Grotting*)
- Authorization to Sign Checks/Custodian of Funds (*Penny Grotting, Kim Domenighini, Jeff Schott(Board Member)*)
- Budget Officer (*Penny Grotting*)
- Business Manager (*Kim Domenighini*)
- District Auditor (*Accuity LLC, Certified Public Accountants, PC*)
- Insurance Agent of Record (*Wheatland Insurance Center*)
- Official District Newspaper (*The Times—Journal*)
- Depositories for District Funds (*Bank of Eastern Oregon, Oregon State Treasury*)
- Set Borrowing Limit/Authorize Interfund Loans (*\$1,000,000 upon majority vote of Board*)
- Government Crime Policy (*\$100,000 – covers all employees*)
- Set Meeting Dates/Times/Location (*6-8 times yearly – 1st Thursday - 6 pm*)

Motion—Sarah, seconded Kristen to approve the Housekeeping Items.

VOTING— *Unanimously approved.*

OPK 2019-2021

- Carrie presented the 2019-2021 OPK budget, it will need to be signed by the Policy Council along with the ESD board.

Motion— Kristen, seconded by Sarah, to accept the 2019-2021 Oregon Pre-Kindergarten budget as presented.

VOTING—*Unanimously approved.*

Resolution 1920-01

OPK received additional funds for the program. The funds will be used for salary and benefits.

Motion— Amy, seconded by Sarah to accept the Resolution 1920-01 OPK Unanticipated Revenue.

VOTING—*Unanimously approved.*

Human Resources

Motion— Kristen, seconded by Amy, to accept Bruce Krug, Katherine Krug and Stacy Shown resignations as of July 8th

VOTING—*Unanimously approved.*

Motion – Amy, second by Kristen, accept the new hire of Carisa Huva, Learning Specialist-Sherman School District.

VOTING—*Unanimously approved.*

HASS Plan

Penny presented the Healthy and Safe Schools (HASS) plan to the board.

All districts need to complete the plan and be approved by their board.

Motion – Amy, second by Kristen, accept the HASS Plan as presented.

2019-2021 Union Bargaining Contract

2% CPI 19-20 and no insurance

2% CPI 20-21 and \$50 health insurance

Three personal day – three emergency personal day

Updated language in most articles

Motion – Sarah, second by Amy, to accept the 2019-2021 Union Bargaining Contract.

VOTING—*Unanimously approved.*

Sherman CO. Board Zone 4 member

The elections for NCESD board member in Sherman Co. - Board Zone 4 member was a write in but did not accept the write-in position. Penny will contact the Sherman Courthouse to see what needs to happen next.

Next meeting: September 5, 2019 6:00pm**ADJOURNMENT**

With no further business, the meeting was adjourned at 7:07 p.m.