**Student Contact Stipend Plan**

**Livingston County R-III School District**

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| --- | --- | --- | --- | --- |
| **@$25/hr**  | **Total** **Plan** **Hours**  | **Stipend**  | **Minimum Hours** **for** ***Tutoring***  | **Maximum Hours** **for** ***Other Activities***  |
| **Level A**  | 40  | $1000  | 20  | 10  |
| **Level B**  | 50  | $1250  | 25  | 12.5  |
| **Level C**  | 60  | $1500  | 30  | 15  |
| **Level D**  | 25  | $625  |   | 12.5  |
| **Level E**  | 30  | $750  |   | 15  |
| **Level F**  | 35  | $875  |   | 17.5  |

**Student Contact Stipend Plan Guidelines**

# Eligibility

 Levels A, B, and C—certified staff

 Levels D, E, and F—support staff

 Criteria for each level will be:

* Levels A & D: 0-5 years’ experience at Livingston Co R-3
* Levels B & E: 6-10 years’ experience at Livingston Co R-3
* Levels C & F: 11+ years’ experience at Livingston Co R-3

# General

* This program is open to all full-time certified and support staff.
* Each participant will need to submit a Student Contact Stipend Participation Plan to the principal by September 30.
* Completed Student Contact Stipend Plan logs will be submitted to the principal by May 30 for payment with June payroll.
* All hours must be logged before 7:45 a.m. or after 3:20 p.m. on the appropriate form.
* If a participant does not meet the hour requirements in their plan, the hours completed will be paid $25 per hour for the hours completed.
* Tutoring—Certified Staff only—At least half of the hours for Levels A-C must be spent on tutoring.

However, you may write your plan to spend all of your hours on tutoring.

* Remaining hours may be split between the *Direct Student Contact* and *Other Activities* categories, with no more than half of those hours being spent in the *Other Activities* category.
* Hours logged should not be part of your regular job responsibilities/duties.
* You should be actively involved in the student activity in order to log the hours for that activity. Hours spent simply in attendance or supervision of a school activity may not be logged.
* Overages for Maximum Hours for Other Activities will not be compensated.

# Tutoring

Allowable Activities:

After-school tutoring—individual or small group based on student needs; this should be more than “homework help”

# Direct Student Contact

These hours must be spent participating in (not just attending) organized school activities.

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| --- | --- |
| Approvable Activities:  |  |
| * Yearbook
* Student Council
* 7th/8th grade Play
* Bobcat Reading Night
* PAT Group-Book Fair
 | * MAP Night
* OPT activities (not meeting)
* Grant activities involving students
* Book Fair/Family Night
* Care Club
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# Other Activities

These hours may be spent planning/organizing school activities or participating in approved professional development activities and curriculum work.

|  |  |
| --- | --- |
|  Approvable Activities:  |  |
| * Yearbook
* Student Council
* Concession Stand
* 8th grade banquet/graduation
* 7th/8th grade play/take pictures
* Bobcat Reading Night
* Book Fair
* Care Club
 | * MAP Night
* MAP Day
* OPT Activities
* Professional Development
* Curriculum work
* Grant writing
* Carnival Set-up
* Other administrator approved activities
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The district will pay the following “extra duty” stipends not associated with the Student Contact Plan:

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| --- | --- |
| Basketball coach—7th/8th grade season  | $500 + benefits  |
| Basketball coach—5th/6th grade season  | $500 + benefits  |
| Cheerleading sponsor—7th/8th grade season  | $100 + benefits  |
| Cheerleading sponsor—5th/6th grade season  | $100 + benefits  |
| Basketball game workers  (gate, clock, & score book)  | $20/game +benefits  |

Remember, only time spent before 7:45 am and after 3:20 pm may be logged.

Benefits for certified staff are 15.95%; benefits for non-certified staff are 14.51%.