

**GRADUATE ARKANSAS CHARTER HIGH SCHOOL**  
**BOARD OF DIRECTORS ANNUAL MEETING MINUTES**  
**Thursday, April 27, 2023**

**CALL TO ORDER**

The meeting was called to order at 5:08 p.m. a quorum was established.

**MEMBERS PRESENT:** James Graham, Don Smith, and Krystle Browning

**MEMBERS ABSENT:** Virginia Perry

**GUEST/STAFF MEMBERS:** Katie Hatley, Chris Bell, David Jones, Antoria Harrison-Fitzgerald, Winda Bradford

**1. CONSENT AGENDA**

A. **Approved** Annual Meeting Agenda April 27, 2023.

*The Board unanimously approved the agenda for April 27, 2023, on a motion by member **Don Smith** and seconded by member **Krystle Browning***

B. **Approved** Regular Meeting Minutes for March 16, 2023.

*The Board unanimously approved the minutes for March 16, 2023, on a motion by member **Don Smith** and seconded by member **Krystle Browning***

**2. PUBLIC COMMENTS:** No public comments were on the agenda items.

**3. FINANCE/BUSINESS SERVICES**

A. **Received/Approved:** Monthly Financial Summary-Chris Bell

*The board accepted the March monthly financial summary as presented by Chris Bell.*

**4. REPORTS/COMMUNICATIONS**

The Board received the following reports:

A. Superintendent's Report-Katie Hatley

- Youth Challenge DESE update
- Safety Grant Approval Award
- Child Care Director's License update

B. Principal's Report-Antoria Harrison-Fitzgerald

- Enrollment Update
- Special Populations Update

- Academics
  1. 2022-23 Graduation Cohort Update
  2. The ACT State Assessment
  3. ELPA 21 Summative Administration
  4. ACT Aspire Testing
- Operations
  1. Professional Learning
    - Arkansas Co-Teaching Project Application
  2. Attendance & Engagement Taskforce
  3. Graduation Planning Committee
- Campus/Community Engagement
  1. Family & School Relationship Survey
  2. GA Grad Week (5/22-5/26)

## 5. BOARD BUSINESS

A. The Board received information and took action regarding the following topics:

- Election of Officers  
The Board accepted the Election of Officers.  
*On a motion by member **Krystle Browning** and seconded by **Don Smith** the Board elected the following slate of officers: Don Smith (President), Krystle Browning (Vice President), Virginia Perry (Secretary), James Graham (Treasurer).*
- 2023-2024 Community Eligibility Provision (CEP) Participation.  
*On a motion by member **Krystle Browning** and seconded by **Don Smith** the Board approved participation in the 2023-2024 CEP.*
- Personnel Policies Review  
*On a motion by member **Krystle Browning** and seconded by **Don Smith** the Board voted unanimously to move the review of Personnel Policies to the May 25, 2023, Board agenda.*
- Retention  
*On a motion by member **Krystle Browning** and seconded by **Don Smith** the Board approved the retention of the slate of employees proposed by the Superintendent.*
- Board Retreat Dates
- The Board discussed and scheduled a Board Retreat for June 2 and June 3 Strategic Planning Pre-Work  
The Board approved moving Strategic Planning Pre-Work to the May 25, 2023, Board agenda.
- Additional Duties Stipend  
*On a motion by member **Krystle Browning** and seconded by **Don Smith** the Board approved an Additional Duties Stipend for Mrs. Symone Williams in an amount commiserate with her daily rate of pay.*
- The Board received information regarding the following additional topics:
  - Simple Grants Presentation

- Charter Amendment Request
- DESE/APSRC: Road Trip Presentation

B. Proposed Agenda Items for Next Board Meeting- May 25, 2023

- Strategic Planning Pre-Work
- Annual Budget
- Personnel Policies
- Superintendent Goals

6. **FINAL REMARKS**-Katie Hatley

7. **Executive Session**

None

8. **ADJOURNMENT**

*The board meeting was adjourned at 6:36 p.m. on a motion by **Don Smith** and seconded by member **Krystle Browning***

Minutes Recorder: Winda Bradford

 6/14/23  
Virginia Perry, Board Secretary      Date