

**Wiscasset School Department  
School Committee Meeting Minutes  
February 12, 2019  
WMHS Library, 5:00 pm**

**\* PLEASE NOTE TIME CHANGE**

1. The meeting was called to order at 5:05pm by Chairman Dunn

2. Pledge of Allegiance

3. Roll Call      Jason Putnam                      Michael Dunn  
                    Desiree Bailey                      Michelle Blagdon  
                    Indriani Demers

4. Old Business -

4.1 Siemens presentation/tour on status of the energy project

John Merry introduced Tom Seekins and Brian Rancourt from Siemens, Inc. and also presented a brief timeline of the energy project as follows:

Discussion with School Committee and superintendent began in 2015

March, 2016 RFQ went out and interviews conducted;

March - Letters of intent received;

April, 2016 - energy audit started;

May, 2016- scope of the project presented;

January, 2017- siemens presented WSD with official plan;

Spring 2018 work began

January 15, 2019 close out meeting

John Merry personally thanked Tom from Siemens for Siemens' dedication to Wiscasset before a commitment was actually made as it was a long process.

Tom Seekins and Brian Rancourt, project manager, presented the project overview as follows:

Performance contracting follows state law and federal standards.

Risk is on the company

Presented highlights of the project including lighting, windows, heating, and electrical panels

5. Adjustments to the agenda

5.1 Would like to add calendar/announcements to this and future agendas as item #12

5.2 Move 10.4 to agenda item 7.

5.3 Add executive session as agenda item 13

**\*Motion-** To add a calendar/announcements item to future agendas and accept adjustments as proposed made by M.Blagdon, second J. Putnam 3-0.

6. Accept January 8, 2019 School Committee Meeting Minutes (**action required**)

**\*Motion-** To accept the January 8, 2019 minutes as presented made by J. Putnam, second M. Blagdon, 3-0, passed.

7. Police Chief Hesselstine of Wiscasset would like to provide DARE (drug resistance) program to grade 5 students at Wiscasset Elementary School. Has met with Principal White to develop this plan. The program has been updated in recent to keep the program current. DARE stands for: Define, Assess, Respond, Evaluate, designed to keep students off drugs. This program also provides positive interactions with police officers. No cost to the school department. March 1 is the first class and Chief Hesselstine will be the officer teaching.

8. Approval of Policies

8.1 Policy JKD - Suspension of Students - (**action required**)

8.2 Policy JEAA - Student Attendance - (**action required**)

8.3 Policy JFCK - Student Use of Cellular Phones and other Electronic Devices - (**action required**)

8.4 Policy JFCK-R - Student Use of Cellular Phones and other Electronic Devices Rules - (**action required**)

8.5 Policy JICIA - Weapons, Violence and School Safety (**action required**)

No discussion regarding policies

**\*Motion-** To adopt all policies as written made by M. Blagdon, second J. Putnam, 3-0, passed.

9. Superintendent's Report

Superintendent Wood did not have a separate report, she will present during agenda items 11.3 and 11.5.

10. Leadership updates

10.1 Stacy White, WES Principal - See attached update

Ashley LaCroix, technology integrator at WES presented work she is currently doing with teachers and students. She has taken on more of a coaching role working with teachers to enhance lessons. The goal is to support staff and students using technology in a meaningful way. She is using the coaching model by sitting with teachers to develop a plan for their classroom and has had the opportunity to work with each grade level.

10.2 Charles Lomonte, WMHS Principal - See attached update

Channel 13 news has contacted WMHS to highlight the forensics class

10.3 Patricia Watts - See attached update

11. New Business

11.1 New Hires

a. Ashley Poland - Ed. Tech. III - WES

11.2 Resignations

a. Irene Marchenay, WMHS French Teacher - End of school year

b. Benjamin Clark, WMHS Social Studies Teacher - March 1, 2019

A social studies long term substitute position will be posted on Serving Schools on Wednesday, February 13.

11.3 Budget Discussion - 2019-2020 Budget

Superintendent Wood has been working diligently with administrators looking at needs of the school department. She has also met with town treasurer and auditor to discuss the status of the school department and town audits. There are currently items in the school department audit that were not correct and the auditors are working on making the corrections. Enrollment will be a big factor in the development of the 19-20 budget. As of this meeting, the total enrollment is at 497 so we are facing a declining enrollment. Superintendent Wood does not want to present a draft copy of the budget with errors, she and the administrators have gone through line by line, and she will present a draft to the administrators on Thursday of this week. Some major factors and continuing discussions will be class size, transportation, staffing, scheduling, programming. She is confident to come in at a flat budget. ED 279 has not been received as of this date. Tuition revenue is down. February 26, from 6-8 in central office will be the first budget workshop.

11.4 DARE Program - Chief Hesseltine, Wiscasset Police Chief - moved to item 7.

11.5 2019-2020 Calendar Draft Discussion

Superintendent Wood presented a draft of the 19-20 calendar showing student days and 6 teacher workshop days. The calendar will begin after Labor Day. The calendars of the school departments sending students to BRCTC can not have more than 5 dissimilar days as they have in the past and the state will not provide another waiver for these days moving forward.

12. Calendar and announcements -

The next Committee meeting will be on March 19, not the originally scheduled March 12 date. Special meeting coming up on February 25, 2019 at 5:00 at Superintendent's Office; will be an executive session.

13. Public Comment

Jessica Clifford, Lincoln County New asked if we had DARE prior to this year. The answer was "no", Kim Andersson asked how much our tuition is down and from what towns. Superintendent Wood stated that she will get that information to her when it is finalized.

14. Enter into executive session per MRSA Title 1, Section 405 (6)(d) to discuss collective bargaining arbitration.

**\*Motion** - To enter into executive session as defined made by M. Blagdon, second J. Putnam, 3-0, passed.

Enter session 6:30 pm

Exit session 6:45 pm

No action taken

12. Adjournment at 6:45 pm

Respectfully submitted by Stacey Souza, Administrative Assistant.